

GRANTS ALLOCATION COMMITTEE	MEETING HELD ON	TIME
	15 NOVEMBER 2018	1:00PM

MINUTES of a meeting of the Grants Allocation Committee (Waste Levy) held in Council Chambers, Ground Floor, 175 Rimu Road, Paraparaumu on Thursday 15 November 2018 commencing at 1.00pm.

PRESENT: Cr M Benton (Chair)  
Cr J Holborow  
Cr A Buswell  
Mr J Best (Chair, Paraparaumu/Raumati Community Board)

IN ATTENDANCE: Mr S Mallon (Group Manager Infrastructure Services)  
Mr A Mitchell (Solid Waste Services Manager)  
Mrs K Buttar (Waste Minimisation & Services Officer)  
Ms M Harris (Executive Secretary Infrastructure Services)

APOLOGIES: Mayor K Gurunathan  
Cr J Elliott

LEAVE OF ABSENCE: Cr J Howson

The Chair welcomed everyone to the Grants Allocation Committee (Waste Levy) meeting, and opened the meeting.

GAC 18/11/16

#### **APOLOGIES**

**MOVED (Benton/Holborow)**

**That apologies be accepted from Mayor Gurunathan and Cr Elliott.**

**CARRIED**

#### **DECLARATIONS OF INTEREST RELATING TO AGENDA ITEMS**

There were none.

GAC 18/11/17

#### **PUBLIC SPEAKING/RESPONSES TO PUBLIC SPEAKING**

1. Simon Arnold, Director from Nufuels spoke to the Category 4 New Technologies and Seed funding Expressions of Interest application.
2. Carolyn Ward and Barbara Franks, organisers for the Ōtaki Kite Festival spoke to their Category 3 Community Education and Projects application.

In response to a question from the Committee, Mrs Ward said the \$1,000 grant would be divided between two community groups providing volunteers for the event ie. the Waka Ama Club and Te Whakatupuranga Kura.

3. Careoline-Charlotte Myers from Organic Wealth spoke to the Category 3 Community Education and Projects application, and the Category 4 New Technologies and Seed funding Expressions of Interest application.

GRANTS ALLOCATION COMMITTEE	MEETING HELD ON	TIME
	15 NOVEMBER 2018	1:00PM

In response to a question from the Committee, Ms Myers confirmed the 1.2 tonnes of coffee grounds from Robert Harris and Butlers was correct.

## MEMBERS BUSINESS

- (a) *Leave of Absence*  
There was no leave of absence.
- (b) *Matters of An Urgent Nature*  
There were none.

GAC 18/11/18

### RECOMMENDATIONS ON WASTE LEVY GRANT APPLICATIONS (IS-18-664)

Waste Minimisation & Services Officer, Katherine Buttar introduced herself and Adrian Mitchell, Solid Waste & Services Manager. Mrs Buttar spoke to the report IS-18-664 which was taken as read.

In response to a question from Cr Holborow about precluding future applicants from applying for projects specific to growing produce, Mrs Buttar said this matter had been discussed in a Panel review and similar future applications would be assessed on their individual merit and not necessarily excluded.

Cr Holborow suggested that when communicating with the Maoriland Charitable Trust that it be made clear that the Trust's application was being declined due to insufficient information and reporting, and that they would not necessarily be guaranteed funding for assets in next year's funding round, even if encouraged to apply for these by council officers.

### MOVED (Holborow/Buswell)

**That the Grants Allocation Committee allocates levy funding under Category 3 of the Waste Levy Policy 2011 as set out in Table 1 of report IS-18-664, totalling \$12,930.90.**

### CARRIED

#### *Discussion:*

Balfour & Associates (NZ) Ltd application: Cr Holborow said there was nothing to stop the Committee from funding two applications that were looking into the same subject and that this should not necessarily be the only factor to preclude them from being invited to submit a full application for consideration.

In response, Mrs Buttar said project similarities were not the primary driver for declining this application. Tyres were a priority waste-stream for both MfE and the Government who had invested significant research around how this issue would be dealt with on a national level. As a district, the low volume of tyres meant these projects were not feasible. For that reason, Balfour & Associates were being encouraged to apply to MfE for funding.

Astara Technologies Ltd application: Cr Holborow noted that currently the volumes of the EV batteries within the Kāpiti district was not large and queried whether this would make the project redundant.

In response to this question, Mrs Buttar said that given Council's support for EV use in the district and the Government's goal for increased EV use, this project was a great opportunity

GRANTS ALLOCATION COMMITTEE	MEETING HELD ON	TIME
	15 NOVEMBER 2018	1:00PM

for a Kāpiti business to present themselves as a leader in this space and that battery volumes were of no concern.

**MOVED (Holborow/Buswell)**

**That four of the five applicants, namely Organic Wealth, Astara Technologies Limited, Nufuels Ltd and Waste Transformation Ltd, that submitted Expressions of Interest under Category 4 of the Waste Levy Policy 2011 as described in Sections 25 to 29 are invited to submit full applications for Councils consideration.**

**CARRIED**

GAC 18/11/19

**CONFIRMATION OF MINUTES**

**MOVED (Holborow/Best)**

**That the minutes of the Grants Allocation Committee (Waste Levy Fund) on 22 March 2018 be accepted as a true and accurate record of that meeting.**

**CARRIED**

**MOVED (Buswell/Holborow)**

**That the minutes of the Grants Allocation Committee (Districtwide Facility Hire Remission) on 23 August 2018 be accepted as a true and accurate record of that meeting.**

**CARRIED**

**MOVED (Holborow/Benton)**

**That the minutes of the Grants Allocation Committee (Creative Communities New Zealand) on 23 August 2018 be accepted as a true and accurate record of that meeting.**

**CARRIED**

The Committee asked for the Creative Communities minutes of 23 August 2018 be included in the next Creative Communities Agenda for their information.

**MOVED (Buswell/Holborow)**

**That the minutes of the Grants Allocation Committee (Community Grants) on 30 August 2018 be accepted as a true and accurate record of that meeting.**

**CARRIED**

The Committee asked for the Community Grants minutes of 30 August 2018 be included in the next Community Grants Agenda for their information.

GRANTS ALLOCATION COMMITTEE	MEETING HELD ON	TIME
	15 NOVEMBER 2018	1:00PM

GAC 18/11/20

**RESOLUTION TO MOVE INTO PUBLIC EXCLUDED SESSION**

**MOVED (Buswell/Holborow)**

<p><b>PUBLIC EXCLUDED RESOLUTION</b></p> <p>That, pursuant to Section 48 of the Local Government Official Information and Meetings Act 1987, the public now be excluded from the meeting (with the exception of Community Board representatives) for the reasons given below, while the following matters are considered:</p> <p><b>Confirmation of Public Excluded Minutes – 22 March 2018)</b></p> <p>The general subject of each matter to be considered, while the public are excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987, for the passing of this resolution are as follows:</p>		
<p><b>General subject of each matter to be considered</b></p>	<p><b>Reason for passing this resolution in relation to each matter</b></p>	<p><b>Grounds under Section 48(1) for the passing of this resolution</b></p>
<p><b>Confirmation of Public Excluded Minutes – 22 March 2018</b></p>	<p>Section 7(2)(a) – to protect the privacy of natural persons.</p> <p>Section 7(2)(f)(i) - to maintain the effective conduct of public affairs through the free and frank expression of opinions by or between or to members or officers or employees of any local authority ... in the course of their duty.</p>	<p>Section 48(1)(a): That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist.</p>

**CARRIED**

*The meeting went into public excluded session at 1:25pm.*

*The meeting came out of public excluded session at 1.28pm.*

*The meeting closed at 1.28pm.*

.....  
Cr Mark Benton  
**Chair:**

.....  
**Date:**