

Chairperson and Community Board Members
ŌTAKI COMMUNITY BOARD

27 NOVEMBER 2018

Meeting Status: **Public**

Purpose of Report: For Decision

ATTENDANCE AT THE NEW ZEALAND COMMUNITY BOARDS CONFERENCE 2019

PURPOSE OF REPORT

- 1 This report invites the Ōtaki Community Board to approve the attendance of one or two Board members at the New Zealand Community Boards Conference being held in New Plymouth, 11-13 April 2019.

DELEGATION

- 2 The Community Board has the authority to consider this matter under Section D of the Governance Structure and Delegations document:

Setting priorities for and expending an annual training and development budget allocated by Council.

BACKGROUND

- 3 The theme of the conference is 'Community Boards in a Time of Change'. Elected member feedback about attending previous conferences has been very positive.
- 4 The previous two Community Board conferences were held in the Bay of Islands in 2015 and Methven in 2017.
- 5 At previous conferences there have been workshops where elected members could share success stories and innovative planning initiatives illustrating the way that boards are successfully accepting the challenges that leadership in our communities demand.

ISSUES AND OPTIONS

Issues

- 6 At the time of writing there is still scant information available about the Community Boards' Conference (which is held every two years).

CONSIDERATIONS

Legal considerations

- 7 There are no legal considerations.

Financial considerations

- 8 In 2012 Council made the decision to delegate to Community Boards an amount of \$3,000 per annum to enable Boards to manage their own training and development programmes. For 2018/19 the total budget available is \$3,468. The costs of attendance per person are estimated to be the following:

Registration	\$	800	
Mileage	\$	438	(600 km)
Accommodation	\$	260	(based on 2 nights @ \$130 per night)
TOTAL	\$	1,498	(excl GST)

Tāngata whenua considerations

- 9 There are no tāngata whenua considerations.

Publicity

- 10 The Board member/s attending the event will be expected to produce a written report in a timely fashion on their return and this will be published in the Elected Members' Bulletin.

RECOMMENDATIONS

- 11 That the Ōtaki Community Board approves the attendance of and at the New Zealand Community Boards Conference in New Plymouth on 11-13 April 2019.
- 12 That the Board Chair is authorised to appoint another delegate in the event that the original nominee cannot attend.
- 13 That the delegate/s will provide in a timely fashion written reports on their experience for publication in the Elected Members' Bulletin.

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