

**Chairperson and Community Board Members**  
WAIKANAЕ COMMUNITY BOARD

**18 JUNE 2013**

Meeting Status: **Public**

Purpose of Report: For Decision

## **CONSIDERATION OF APPLICATIONS FOR FUNDING**

### **PURPOSE OF REPORT**

1 Seventeen applications for funding have been received:

#### **Waikanae Promotion Fund**

- Christopher Dewhurst
- Anje Glinckmann
- Waikanae Music Society
- Kapiti Ballet Society

#### **Discretionary Grants Fund**

- Our Lady of Fatima Parish
- Santana Chapman
- Della Rankin
- Jamie Lewis
- Roseanna Lewis
- Kiera Weber-Sparrow
- Mia Dray
- Kleo Ayson
- Stefan Przychodzko
- Jade Minarapa
- Addison Hayes
- Te Rau O te Rangi
- Kapiti/Horowhenua Amnesty International Group

### **SIGNIFICANCE OF DECISION**

2 The Council's significance policy is not triggered by this report.

## BACKGROUND

- 3 As at 11 June 2013, the budget allocations and total amounts granted in the 2012/13 financial year for the Waikanae Promotion Fund, Discretionary Grants Fund and Waikanae Capital Improvement Grant are as follows:

Fund	2012/13 Budget Allocation	Total Allocated to Date	Total Unallocated to Date
Waikanae Promotion Fund	\$32,721	\$12,232.65	\$20,488.35
Discretionary Grants Fund	\$5,843	\$4,101.60	\$1,741.40
Waikanae Capital Improvement Grant	\$35,833.79	\$34,029.41	\$1,804.38

- 4 An amount of approximately \$1.1 million is held in the Waikanae Capital Improvement Fund. The following table shows how that fund has been allocated:

Amount	Purpose of Grant
\$800,000	Held in reserve
\$250,000	Pledged to the Mahara Gallery Trust
\$33,000 (approx)	Allocated to the 2012/13 Waikanae Capital Improvement Grant
<b>TOTAL</b>	<b>\$1,083,000</b>

## CONSIDERATIONS

### Issues

- 5 Grants are allocated in accordance with the specified criteria (attached).
- 6 All applicants have been advised of the criteria and meeting date by letter, phone or email.

#### *Applications to the Waikanae Promotion Fund*

##### Christopher Dewhurst

- 7 Funding of \$500 is sought to assist with the costs of attending the Scout Jamboree in Feilding, in January 2014.
- 8 This application can be considered under the following criteria:
1. *Contributing to making Waikanae a Good Place to Live.*

##### Anje Glinckmann

- 9 Funding of \$107 is sought to pay for the hall hire and license fee for the Reikorangi Hall on 29 June 2013, for the group of musicians to host a *Cosy Community Concert*.
- 10 This application can be considered under the following criteria:

1. *Contributing to making Waikanae a Good Place to Live; and*
3. *Attracting visitors to the area.*

Waikanae Music Society

- 11 Funding of \$1,500 is sought to assist with the costs of paying for the composition of a new work for the Society's 35<sup>th</sup> anniversary concert in July 2013.
- 12 This application can be considered under the following criteria:
  1. *Contributing to making Waikanae a Good Place to Live; and*
  3. *Attracting visitors to the area.*

Kapiti Ballet Society

- 13 This application was submitted to the Discretionary Grants Fund, however it is considered more appropriate for it to be considered under the Waikanae Promotion Fund.
- 14 Funding of \$500 is sought to assist with the costs of running the Society's 28<sup>th</sup> Annual Dance Festival Competition in July 2013.
- 15 This application can be considered under the following criteria:
  1. *Contributing to making Waikanae a Good Place to Live; and*
  3. *Attracting visitors to the area.*

*Applications to the Discretionary Grants Fund*

Our Lady of Fatima Parish

- 16 Funding of \$48.30 is sought to cover the rental cost of the Waikanae Memorial Hall on 9 March 2013, for a function informing parishioners and others about the election of the new Pope.
- 17 Although the function has already taken place, the application was received on 5 March 2013 and should therefore be considered eligible for consideration.
- 18 This application can be considered under the following criteria:
  4. *The remission of hall rental for "worthy causes" in line with Council policy that all remissions of hall rentals be accounted for by being funded from approved grants budgets.*

Santana Chapman

- 19 Funding is sought to assist with the costs of attending the Summer 2013 Deaflympics in Bulgaria, in July/August 2013.
- 20 The applicant stated she was applying for \$5,000, however \$500 is the maximum that can be granted under this Fund. The applicant has been advised of this.
- 21 Under the grant allocation guidelines set by the Waikanae Community Board in November 2012, this application qualifies for a maximum grant of \$500, as the applicant has been selected to compete in an international event.
- 22 This application can be considered under the following criteria:

1. *Community, cultural or sports purposes, including travel both within New Zealand and overseas.*

Della Rankin

- 23 Funding of \$100 is sought to assist with the costs of competing in the British Dance & Theatre Association Festival in Auckland, in June 2013.
- 24 Under the grant allocation guidelines set by the Waikanae Community Board in November 2012, this application qualifies for a maximum grant of \$100, as the applicant has chosen to participate in this event.
- 25 Although the event has already taken place, the application was received on 22 April 2013 and should therefore be considered eligible for consideration.
- 26 This application can be considered under the following criteria:
  1. *Community, cultural or sports purposes, including travel both within New Zealand and overseas.*

Jamie Lewis

- 27 Funding of \$110 is sought to assist with the costs of competing in the British Dance & Theatre Association Festival in Auckland, in June 2013.
- 28 Under the grant allocation guidelines set by the Waikanae Community Board in November 2012, this application qualifies for a maximum grant of \$100, as the applicant has chosen to participate in this event.
- 29 Although the event has already taken place, the application was received on 23 April 2013 and should therefore be considered eligible for consideration.
- 30 This application can be considered under the following criteria:
  1. *Community, cultural or sports purposes, including travel both within New Zealand and overseas.*

Roseanna Lewis

- 31 Funding of \$130 is sought to assist with the costs of competing in the British Dance & Theatre Association Festival in Auckland, in June 2013.
- 32 Under the grant allocation guidelines set by the Waikanae Community Board in November 2012, this application qualifies for a maximum grant of \$100, as the applicant has chosen to participate in this event.
- 33 Although the event has already taken place, the application was received on 23 April 2013 and should therefore be considered eligible for consideration.
- 34 This application can be considered under the following criteria:
  1. *Community, cultural or sports purposes, including travel both within New Zealand and overseas.*

Kiera Weber-Sparrow

- 35 Funding of \$100 is sought to assist with the costs of competing in the British Dance & Theatre Association Festival in Auckland, in June 2013.

- 36 Under the grant allocation guidelines set by the Waikanae Community Board in November 2012, this application qualifies for a maximum grant of \$100, as the applicant has chosen to participate in this event.
- 37 Although the event has already taken place, the application was received on 24 April 2013 and should therefore be considered eligible for consideration.
- 38 This application can be considered under the following criteria:
1. *Community, cultural or sports purposes, including travel both within New Zealand and overseas.*

Mia Dray

- 39 Funding of \$100 is sought to assist with the costs of competing in the British Dance & Theatre Association Festival in Auckland, in June 2013.
- 40 Under the grant allocation guidelines set by the Waikanae Community Board in November 2012, this application qualifies for a maximum grant of \$100, as the applicant has chosen to participate in this event.
- 41 Although the event has already taken place, the application was received on 29 April 2013 and should therefore be considered eligible for consideration.
- 42 This application can be considered under the following criteria:
1. *Community, cultural or sports purposes, including travel both within New Zealand and overseas.*

Kleo Ayson

- 43 Funding of \$135 is sought to assist with the costs of competing in the British Dance & Theatre Association Festival in Auckland, in June 2013.
- 44 Under the grant allocation guidelines set by the Waikanae Community Board in November 2012, this application qualifies for a maximum grant of \$100, as the applicant has chosen to participate in this event.
- 45 Although the event has already taken place, the application was received on 1 May 2013 and should therefore be considered eligible for consideration.
- 46 This application can be considered under the following criteria:
1. *Community, cultural or sports purposes, including travel both within New Zealand and overseas.*

Stefan Przychodzko

- 47 Funding of \$350 is sought to assist with the costs of competing in the Secondary Schools National Cross Country Championships at Christchurch, on 15 June 2013.
- 48 Under the grant allocation guidelines set by the Waikanae Community Board in November 2012, this application qualifies for a maximum grant of \$100, as the applicant has chosen to participate in this event.
- 49 Although the event will already have taken place by the date of the Board meeting, the application was received on 4 June 2013 and should therefore be considered eligible for consideration.

50 This application can be considered under the following criteria:

1. *Community, cultural or sports purposes, including travel both within New Zealand and overseas.*

Jade Minarapa

51 Funding of \$500 is sought to assist with the costs of competing in the World Hip Hop Dance Championships in Las Vegas, in August 2013.

52 Under the grant allocation guidelines set by the Waikanae Community Board in November 2012, this application qualifies for a maximum grant of \$500, as the applicant has been selected to compete in an international event.

53 This application can be considered under the following criteria:

1. *Community, cultural or sports purposes, including travel both within New Zealand and overseas.*

Addison Hayes

54 Funding of \$500 is sought to assist with the costs of competing in the World Hip Hop Dance Championships in Las Vegas, in August 2013.

55 Under the grant allocation guidelines set by the Waikanae Community Board in November 2012, this application qualifies for a maximum grant of \$500, as the applicant has been selected to compete in an international event.

56 This application can be considered under the following criteria:

1. *Community, cultural or sports purposes, including travel both within New Zealand and overseas.*

Te Rau O te Rangī

57 Funding of \$500 is sought to assist with the costs of holding the Open Day Fundraiser on 15 June 2013. This fundraiser is to raise funds for Te Rau O te Rangī to participate in the Te Waka Ama sprint nationals at Lake Karapiro, in 2014.

58 Under the grant allocation guidelines set by the Waikanae Community Board in November 2012, this application qualifies for a maximum grant of \$200, as there are two group members who live in Waikanae, and who have chosen to participate in this event.

59 This application can be considered under the following criteria:

1. *Community, cultural or sports purposes, including travel both within New Zealand and overseas.*

Kapiti/Horowhenua Amnesty International Group

60 Funding of \$249 is sought to cover the hall hire fees at the Waikanae Community Centre on 30 June 2013, for a leadership training day.

61 This application can be considered under the following criteria:

4. *The remission of hall rental for "worthy causes" in line with Council policy that all remissions of hall rentals be accounted for by being funded from approved grants budgets.*

## Financial Considerations

62 Should all grants for consideration in this report be approved in full, the budgets at the close of the current financial year will be as follows:

Fund	2012/13 Budget Allocation	Total Allocated to Date	Potentially Allocated	Potentially Unallocated
Waikanae Promotion Fund	\$32,721	\$12,232.65	\$2,856	\$17,632.35
Discretionary Grants Fund	\$5,843	\$4,101.60	\$2,697.30	<b>-\$955.90</b>
Waikanae Capital Improvement Grant	\$35,833.79	\$34,029.41	\$0	\$1,804.38

63 The Board may resolve to fund applications to one grant from another grant's budget.

64 Any unallocated funds from the Waikanae Promotion Fund or the Discretionary Grants Fund at the end of the financial year are used to offset rates in the Waikanae Ward.

65 Any unallocated funds from the Waikanae Capital Improvement Grant remain within the Waikanae Capital Improvement Fund.

### *Waikanae Promotion Fund*

66 The following table shows all grants made from the Waikanae Promotion Fund in the current financial year:

Date	Recipient	Amount	Purpose of Grant	Report Back
07/08/12	Wildheart	\$832.65	To assist with the costs of creating a display mural at the Nga Manu Nature Reserve.	Received 20.03.13
30/10/12	Alex Hartley	\$500	To assist with the cost of attending 'Venture South 2013' in Southland, in January 2013.	Due April 2013  Sent reminder 07.06.13
30/10/12	Jessica Hartley	\$500	To assist with the cost of attending 'Venture South 2013' in Southland, in January 2013.	Due April 2013  Sent reminder 07.06.13
30/10/12	Rose McLellan	\$500	To assist with the cost of attending 'Venture South 2013' in Southland, in January 2013.	Due April 2013  Sent reminder 07.06.13
30/10/12	Lisa Ennis	\$500	To assist with the cost of attending the Girl Guide Jamboree in Tasmania, in January 2013.	Due April 2013  Sent reminder 07.06.13

Date	Recipient	Amount	Purpose of Grant	Report Back
30/10/12	Lions Club of Waikanae	\$2,500	To assist with the printing costs associated with the Super Garden Trail in January 2013.	Received 04.04.13
30/10/12	Parkinson's Kapiti Horowhenua	\$500	To assist with the increased costs of providing a community service for people with Parkinson's Disease, and their carers.	Received 15.03.13
20/11/12	Waikanae Surf Club	\$3,000	To purchase training surfboards and contribute to the cost of a trailer to house and transport equipment.	Due May 2013 Sent reminder 07.06.13
11/12/12	Waikanae Boating Club	\$1,000	To assist with the costs of taking local youths on a weekend fishing trip to Kapiti Island.	Due May 2013 Sent reminder 07.06.13
11/12/12	Taylor Findlay	\$500	To assist with the cost of attending the Girl Guide Jamboree in Tasmania, in January 2013.	Due May 2013 Sent reminder 07.06.13
12/02/13	Beach FM	\$500	To assist with the costs of purchasing a new emergency generator.	Due August 2013
12/02/13	Waikanae Community Patrol	\$1,400	To cover the registration and accommodation costs for three people to attend the Community Patrols of NZ National Training Seminar in Tauranga in June 2013.	Due August 2013
	<b>TOTAL</b>	<b>\$12,232.65</b>		

#### *Discretionary Grants Fund*

67 The following table shows all grants made from the Discretionary Grants Fund in the current financial year:

Date	Recipient	Amount	Purpose of Grant	Report Back
07/08/12	Kapiti Kids Motivation Trust	\$500	To assist with the costs associated with bringing inspirational speakers to schools on the Kapiti Coast.	Received 21.03.13
07/08/12	Kapiti Diversional Therapy Support Group	\$400	To assist with the costs of holding the Rest Home Bowls Tournament in October 2012.	Received 19.11.12
07/08/12	Loved 4 Life	\$500	To assist with the costs of providing quilts and meals to new babies and their families in Waikanae.	Received 16.08.12



Date	Recipient	Amount	Purpose of Grant	Report Back
07/08/12	NZ Camellia Society – Kapiti Coast Branch	\$297	To assist with the costs of staging the 2012 Camellia show in August/September 2012.	Received 15.11.12
07/08/12	Madison Batten	\$500	To assist with the costs of participating in the World Challenge Expedition to Thailand and Cambodia in December 2012.	Received 26.03.13
30/10/12	Harold Baskiville-Robinson	\$500	To assist with the costs of attending the ITU World Championships in Auckland, in October 2012.	Received 07.12.12
30/10/12	Xavier Green	\$150	To assist with the costs of attending the Ricky Herbert Football Academy in Melbourne, in December 2012.	Received 03.01.13
30/10/12	Maxwell Ross	\$150	To assist with the costs of attending the Ricky Herbert Football Academy in Melbourne, in December 2012.	Due May 2013 Sent reminder 07.06.13
30/10/12	Rose Biddiscombe	\$450	To assist with the costs of attending the Taekwondo World Cup in England, in October 2012.	Received 11.03.13
30/10/12	Jason Newport	\$250	To assist with the costs of attending the Paintball Tournament in Sydney, in November 2012.	Due May 2013 Sent reminder 07.06.13
11/12/12	St Vincent de Paul Society	\$179.60	To assist with the cost of renting the Waikanae Memorial Hall for the Christmas Luncheon in December 2012.	Received 07.01.13
12/02/13	Kapanui School Discoverers Team	\$225	To cover the cost of supplies for the mural to be created at the school's 'Discovery Play Area'.	Due August 2013
	<b>TOTAL</b>	<b>\$4,101.60</b>		

#### *Waikanae Capital Improvement Grants*

68 The following table shows all grants made from the Waikanae Capital Improvement Grant in the current financial year:

Date	Recipient	Amount	Purpose of Grant	Report Back
7/11/12	<i>Advertising costs</i>	\$529.76	-	-
20/11/12	Waikanae Kindergarten	\$3,650	To build a covered entranceway into the Waikanae Kindergarten.	Received 14.05.13

Date	Recipient	Amount	Purpose of Grant	Report Back
20/11/12	Wellington Free Ambulance	\$6,000	To assist with the cost of a new Ambulance Stretcher for the ambulance in Paraparaumu.	Due May 2013 Sent reminder 07.06.13
20/11/12	Waikanae Beach Bowling Club	\$2,000	To assist with the cost of purchasing a new Greens Mower.	Received 25.03.13
20/11/12	Wellington SPCA	\$1,000	To assist with the cost of repairing the north boundary fence at the SPCA's Waikanae shelter.	Received 13.03.13
20/11/12	Waikanae Scout Group	\$4,949.65	To assist with the cost of providing seven replacement tents.	Received 26.04.13
20/11/12	Coast Access Radio	\$1,900	To assist with the cost of the emergency power connection at the site at Forest Heights.	Due May 2013 Sent reminder 07.06.13
20/11/12	Waikanae Volunteer Fire Brigade	\$8,000	To assist with the cost of purchasing various operational equipment.	Received 04.02.13
20/11/12	Menzshed Kapiti	\$6,000	To assist with the cost of the fit out required for the KCDC Depot sheds that have been made available for Menzshed activities.	Due May 2013 Sent reminder 07.06.13
	<b>TOTAL</b>	<b>\$34,029.41</b>		

### *Historical Grants*

69 Attached to this report as appendices are tables showing all grants made in the 2011/12 and 2010/11 financial years.

### Delegation

70 The Waikanae Community Board has the delegated authority as at section D.10.13 of the Governance Structure approved by Council on 7 March 2013:

*Authority to consider and approve the allocation of community-based grant funds as deemed appropriate under agreed criteria of both existing schemes and any granting schemes that may be approved through the Annual Plan process or the LTCCP process.*

71 Also section D.10.14 of the Governance Structure approved by Council on 7 March 2013, which is specific to the Waikanae Community Board:

*Authority to consider and make recommendations to Council on the proposed use of the Waikanae Capital Improvement Fund for the purpose of funding capital projects within the Waikanae Community Board boundary. This is for expenditure over and above the approved annual grant allocations from this fund.*

## RECOMMENDATIONS

- 72 That the Waikanae Community Board grants Christopher Dewhurst a Waikanae Promotion Fund grant of \$..... to assist with the costs of attending the Scout Jamboree in Feilding, in January 2014.
- 73 That the Waikanae Community Board grants Anje Glinckmann a Waikanae Promotion Fund grant of \$..... to pay for the hall hire and license fee for the Reikorangi Hall on 29 June 2013, for the group of musicians to host a *Cosy Community Concert*.
- 74 That the Waikanae Community Board grants the Waikanae Music Society a Waikanae Promotion Fund grant of \$..... to assist with the costs of paying for the composition of a new work for the Society's 35<sup>th</sup> anniversary concert in July 2013.
- 75 That the Waikanae Community Board grants the Kapiti Ballet Society a Waikanae Promotion Fund grant of \$..... to assist with the costs of running the Society's 28<sup>th</sup> Annual Dance Festival Competition in July 2013.
- 76 That the Waikanae Community Board grants Our Lady of Fatima Parish a Discretionary Grants Fund grant of \$..... to cover the cost of renting the Waikanae Memorial Hall on 9 March 2013.
- 77 That the Waikanae Community Board grants Santana Chapman a Discretionary Grants Fund grant of \$..... to assist with the costs of attending the Summer 2013 Deaflympics in Bulgaria, in July/August 2013.
- 78 That the Waikanae Community Board grants Della Rankin a Discretionary Grants Fund grant of \$..... to assist with the costs of competing in the British Dance & Theatre Association Festival in Auckland, in June 2013.
- 79 That the Waikanae Community Board grants Jamie Lewis a Discretionary Grants Fund grant of \$..... to assist with the costs of competing in the British Dance & Theatre Association Festival in Auckland, in June 2013.
- 80 That the Waikanae Community Board grants Roseanna Lewis a Discretionary Grants Fund grant of \$..... to assist with the costs of competing in the British Dance & Theatre Association Festival in Auckland, in June 2013.
- 81 That the Waikanae Community Board grants Kiera Weber-Sparrow a Discretionary Grants Fund grant of \$..... to assist with the costs of competing in the British Dance & Theatre Association Festival in Auckland, in June 2013.
- 82 That the Waikanae Community Board grants Mia Dray a Discretionary Grants Fund grant of \$..... to assist with the costs of competing in the British Dance & Theatre Association Festival in Auckland, in June 2013.
- 83 That the Waikanae Community Board grants Kleo Ayson a Discretionary Grants Fund grant of \$..... to assist with the costs of competing in the British Dance & Theatre Association Festival in Auckland, in June 2013.

- 84 That the Waikanae Community Board grants Stefan Przychodzko a Discretionary Grants Fund grant of \$..... to assist with the costs of competing in the Secondary Schools National Cross Country Championships at Christchurch, on 15 June 2013.
- 85 That the Waikanae Community Board grants Jade Minarapa a Discretionary Grants Fund grant of \$..... to assist with the costs of competing in the World Hip Hop Dance Championships in Las Vegas, in August 2013.
- 86 That the Waikanae Community Board grants Addison Hayes a Discretionary Grants Fund grant of \$..... to assist with the costs of competing in the World Hip Hop Dance Championships in Las Vegas, in August 2013.
- 87 That the Waikanae Community Board grants Te Rau O te Rangi a Discretionary Grants Fund grant of \$..... to assist with the costs of holding the Open Day Fundraiser on 15 June 2013, to raise funds for the group to participate in the Te Waka Ama sprint nationals at Lake Karapiro, in 2014.
- 88 That the Waikanae Community Board grants Kapiti/Horowhenua Amnesty International Group a Discretionary Grants Fund grant of \$..... to cover the hall hire fees at the Waikanae Community Centre on 30 June 2013, for a leadership training day.

**Report prepared by:**

**Approved for submission by:**

**Tracey Ferry**

**Bernie Goedhart**

**Executive Secretary  
Corporate Services**

**Group Manager  
Corporate Services**

## **ATTACHMENTS:**

### **Criteria**

- Waikanae Promotion Fund
- Discretionary Grants Fund
- Waikanae Capital Improvement Grant

### **Applications**

- Christopher Dewhurst
- Anje Glinckmann
- Waikanae Music Society
- Kapiti Ballet Society
- Our Lady of Fatima Parish
- Santana Chapman
- Della Rankin
- Jamie Lewis
- Roseanna Lewis
- Kiera Weber-Sparrow
- Mia Dray

- Kleo Aysoon
- Stefan Przychodzko
- Jade Minarapa
- Addison Hayes
- Te Rau O te Rangi
- Kapiti/Horowhenua Amnesty International Group

**Accountability Reports**

- Lions Club of Waikanae (Inc)
- Kapiti Kids Motivation Trust
- Waikanae Scout Group
- Waikanae Kindergarten

**Historical Grants**

- List of grants made in the 2011/12 financial year
- List of grants made in the 2010/11 financial year