

MINUTES	MEETING HELD ON	TIME
WAIKANAĒ COMMUNITY BOARD	TUESDAY 24 MARCH 2015	7.30PM

MINUTES of a six-weekly meeting of the Waikanae Community Board held at the **Waikanae Community Centre**, Utauta Street, Waikanae on **Tuesday 24 March 2015**, commencing at **7.30pm**.

PRESENT: Mr E Gregory Acting Chair
 Mrs J Prvanov
 Mr J Westbury
 Cr M Scott

IN ATTENDANCE: Mr W Maxwell Group Manager Corporate Services
 Mrs J Nock Executive Secretary, Corporate Services
 Mr N Mourie Leisure & Open Space Planner

The Chair welcomed everyone including Cr David Scott and Regional Cr Nigel Wilson, declared the meeting open and gave a special mention to newly elected Cr Michael Scott; following the recent Ward by-election.

The Chair explained that due to a vacancy on the Board there would be another by-election; closing date for nominations was 31 March with an election day of 27 May. The new Board Member would be sworn into office at the Waikanae Community Board meeting of 16 June and at the same meeting the Board would elect a Board Chair.

WCB 15/03/101

(a) Apologies

An apology from the Mayor was noted.

(b) Declarations of Interest Relating to Items on the Agenda

There were no declarations of interest.

WCB 15/03/102

PUBLIC SPEAKING TIME – Grant Applications

Kapiti Coast Quilters

Stephanie Peach on behalf of the Kapiti Coast Quilters spoke to their application asking for assistance towards promoting their Kapiti Coast Quilters Guild Exhibition in May 2015 to be held at Southwards Museum.

Keep Waikanae Beautiful

Norma McCallum on behalf of Keep Waikanae Beautiful spoke to their application asking for assistance towards costs for materials including graffiti shield (paper was tabled), for the mural on the CJ Fisheries wall.

Waikanae Community Patrol

Marie Blackford on behalf of Waikanae Community Patrol spoke to their updated application, paper was tabled, (one member had withdrawn due to ill health) asking for assistance towards sending two of their members to attend the Community Patrols of New Zealand National Training Seminar 2015 held in the Hutt Valley.

Rose Biddiscombe

Rose Biddiscombe spoke to her application requesting help with costs associated with representing New Zealand at the Taekwon-Do World Championships in Jesolo, Italy in May 2015.

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PUBLIC SPEAKING TIME – other issues

Go Underground Waikanae

Helen Anderson secretary to 'Go Underground Waikanae' spoke about the Groups' objective to get power pylons from the Jacks Bush subdivision to the tower block on the south side of Waikanae River demolished and the cables installed underground (booklet was tabled). The Group had a petition that had been signed by 2,700 people (2,600 being Waikanae residents).

The 'No to Pylons for Waikanae' booklet detailed Transpower's Plan, the problems and health implications of power pylons and the Group's suggestions. This included the Waikanae Community Board's suggestion that "*Transpower remove its current transmission lines between the Waikanae River and Peka Peka (as they overhang domestic dwellings) and to underground that section of the transmission system using the corridor and works provided by NZTA with their Expressway*".

Ms Anderson requested continuing support from the Waikanae Community Board and the Chair reaffirmed the Board's support as per their submission noted in the booklet.

Quentin Poole

Mr Poole spoke in support of Go Underground Waikanae and commended the Board's 2012 submission but questioned whether Transpower had responded to their submission.

Mr Poole also requested that the Board find out whether the Council had determined the maintenance/upgrading with regard to the resource consent process or Building Act as he felt this information would be useful.

Mr Poole requested information on how the Waikanae Community Board and the Council intend to deal with the existing rights of the people of Waikanae under pylons versus the new proposed easement provisions required by Transpower when they change the pylon systems. The Chair advised he would liaise with the Regulatory Team to find out more details.

Gus Evans

Mr Evans reiterated his concerns from the last Community Board meeting regarding the condition of the Waikanae Station gardens (owned by GWRC) particularly the carpet roses and the weeds around the stone embankment. There was deadly nightshade and berry which was highly toxic and school children did walk by regularly so urged work to be done. Mr Evans recommended that the Council take over the responsibility of keeping the gardens tidy and his Nursery could enter into negotiations to help. Mr Evans suggested a stone garden which could be sprayed regularly to keep the weeds away and advised he would be prepared to do the spraying. It was also commented that this issue needed to be resolved before Anzac Day.

Mr Evans commented on an incident where the railway crossing barrier arms would not lift and this had caused chaos for traffic and pedestrians until the Police arrived. He asked on the progress of an emergency easement the north of Waikanae to allow emergency vehicles through.

Mr Evans requested an update on the Waikanae south beautification on SH1

The Chair advised that the Railway gardens were covered by three entities – Kiwirail, GWRC and KCDC and an email had been received from GWRC detailing their plan of action for the gardens including "...a contractor to go in and clear the weeds and any litter before the Anzac commemorations...". The Chair thanked Mr Evans for his input.

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The Chair also advised that the gardens to the southern entrance had been sprayed and planting was due to start early winter.

With regard to the emergency access, Wayne Maxwell, Group Manager Corporate Services advised that a meeting had taken place at the Council and it had been agreed that it was a good idea and Cr M Scott added that the necessary landowners to the north had been spoken to by Council staff to ask whether they would be prepared to allow a limited access across their properties for emergency services and there was going to be a trial to make sure that it would operate sufficiently. The Chair advised that slow progress was being made.

Charles Norwood

Mr Norwood, on behalf of the Olde Waikanae Beach Preservation Society (OWBPS), tabled a submission that requested that the Waikanae Community Board recommend that:

1. KCDC formally recognises that Waikanae Beach be treated as a Special Character Area at the next available meeting;
2. KCDC urgently commissions a report into the implications and social consequences that the expressway and Te Moana Road interchange will have on the future growth of Waikanae Beach;
3. KCDC, after full and immediate consultation with the Waikanae community, draws up a plan on future commercial development for Waikanae Beach, with the purpose being to prevent ad-hoc commercial development in residential sites;
4. KCDC publically informs the community at large that it wishes to consult with the Waikanae Community about future commercial development at Waikanae Beach before accepting any zoning designation changes for Waikanae Beach; and
5. KCDC puts a hold on all resource consents for change in zoning designations in Waikanae Beach until the plan is complete.

Mr Norwood thanked Cr M Scott for his attendance at their meeting of 21 March and reiterated that the Council not allow ad-hoc developments into the Waikanae Beach community without community input.

Mr Maxwell clarified that if there were any changes to the Proposed District Plan it would have to go through a full variation process and in the interim the Council would have to go through the existing District Plan provisions to deal with any consent applications that were received.

Cr M Scott acknowledged that at the time of this meeting no resource consents for re-zoning the Waikanae Beach area were currently before Council. The Waikanae Community Board would be advised if any resource consents were received and staff would follow the Regulatory Management Act (RMA) process as they are required to by Law.

Cr M Scott advised it had been indicated that Council staff would be available to begin the community outcome process in early July and his suggestion to the Group was to become an Incorporated Society and the Board would support a disbursement application.

Cr M Scott was more than happy to attend further meetings and answer any of their concerns to make sure that the unique character of the Beach was protected. There was not a designated area called Waikanae Beach or Olde Beach in terms of RMA definitions and that was something that would need to be dealt with during the community outcome process to ensure a community of interest was created. The Board was aware of the issues and would continue to keep residents informed.

The Chair commented that there were several Groups concerned with areas around Waikanae so any consultations needed to include the whole of the Waikanae community.

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Quentin Poole

Zone Designations

Mr Poole tabled a paper regarding Zone Designations applications around Waikanae Beach that included:

1. a recommendation to KCDC that an urgent variation to the current operative plan was sought in relation to zone designations and planning restrictions at Waikanae Beach;
2. the OWBPS had a commitment from its members to facilitate community education to all of the issues that pertain to possible commercial development at Waikanae Beach.

The Chair commented that he felt the District Plan was fairly robust and could not be changed ad hoc, so the Board would pursue this to ensure their points were noted and recommended that the OWBPS make a submission.

Coastal Ratepayers United

Mr Poole requested that the Board endorse a letter regarding the Kapiti Erosion statements made by Dr Shand on his Coastal Systems Limited website as he was taking a complaint to the Advertising Standards Authority.

The Chair advised this would be dealt with under 'matters of an urgent nature'.

WCB 15/03/104

CONSIDERATION OF APPLICATIONS FOR FUNDING (Corp-15-1527)

MOVED (Scott/Westbury)

That the Waikanae Community Board grants the Kapiti Coast Quilters a grant of \$1,000 from the Promotion Fund to help towards promoting their Kapiti Coast Quilters Guild Exhibition in May 2015.

CARRIED

MOVED (Westbury/Prvanov)

That the Waikanae Community Board grants Keep Waikanae Beautiful a grant of \$1,000 from the Promotion Fund to help towards unforeseen costs, mostly for material, for the mural on the CJ Fisheries wall.

CARRIED

MOVED (Scott/Prvanov)

That the Waikanae Community Board grants the Waikanae Community Patrol a grant of \$754 from the Promotion Fund to help towards sending two of their members to attend the Community Patrols of New Zealand National Training Seminar 2015 held in the Hutt Valley.

CARRIED

MOVED (Scott/Prvanov)

That the Waikanae Community Board grants Calum Woodill a Discretionary grant of \$500 to help with costs associated with representing New Zealand at the Taekwon-Do World Championships in Jesolo, Italy in May 2015.

CARRIED

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MOVED (Prvanov/Westbury)

That the Waikanae Community Board grants Rose Biddiscombe a Discretionary grant of \$500 to help with costs associated with representing New Zealand at the Taekwon-Do World Championships in Jesolo, Italy in May 2015.

CARRIED

The Chair wished both applicants well in the Championship.

WCB 15/03/105

WCB MEMBERS' BUSINESS

(a) Community Board Members' Activities

James Westbury attended the meetings by the OWBPS with regard to securing or wanting to preserve the unique identity of the Waikanae Beach area and commented that the Proposed District Plan did not afford the Beach area any protections with regard to its special characteristics which he felt was a concern.

Jocelyn Prvanov also attended a meeting by the OWBPS and felt that following their first meeting the Group had moved from looking at one potential issue to developing an overall plan, so felt they were now looking at the bigger picture.

Cr M Scott advised he would be providing the Board with a list of activities for each subsequent meeting and since being sworn in as Councillor he had attended a full round of meetings and consultations and had joined a couple of sub committees. Cr M Scott also advised that there would be a paper going to Council in relation to the Strategic Land Purchase Committee which he would have a role in and he would report back to the Board at the next meeting.

Eric Gregory attended Council/Committee meetings, Workshops, Cr M Scott's Inauguration and was busy adjusting to being Acting Chair. He was very appreciative of being in a position to contribute to the community and was looking forward to the future and the new member arriving after the by-election on 27 May.

(b) Leave of Absence

There was no leave of absence.

(c) Matters of an Urgent Nature

Coastal Ratepayers United

Cr M Scott informed the Board that in regard to Mr Poole's request of a signed endorsement letter from the Board he was aware that two other Community Boards had signed a letter. After speaking with Council staff it was agreed that the Board could support the submission and a model letter had been provided. The Chair read the letter and signed.

MOVED (Scott/Westbury)

That the Waikanae Community Board sign a letter of endorsement regarding the Kapiti Erosion statements made by Dr Shand on his Coastal Systems Limited website.

CARRIED

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A copy of the signed letter would be emailed to Mr Poole and Board Members.

Preservation of the Beach area

It was reiterated that the Board would be advised on any application for resource consent for development at Waikanae Beach.

Go Underground Waikanae

Cr M Scott advised that the Waikanae Community Board maintain the position that the transmission tower should be removed and the transformers should be underground.

MOVED (Scott/Westbury)

That the Waikanae Community Board confirms its earlier position in support of the removal of the transmission towers and the undergrounding of the Transpower conductors.

CARRIED

Board Members questioned whether this recommendation should go further afield and Cr M Scott advised that Transpower's applications were governed by a statutory process which was outside the RMA process if it was only fixing up the conductor. If they increase their capacity it would not necessarily trigger notification but if they required extra conductors they would need to give notification. Council staff would keep the Board informed of any changes.

The Chair had spoken with Transpower and had reiterated to them that the community needed them to move their conductors underground.

Cr M Scott advised that the Board wait for the resource consent application and let Council staff study the details and if they can find any area that was an extension rather than simply a repair then the Board would respond.

WCB 15/03/106

NEW LEASE FOR COMBINED LIONS CLUB AND DEVELOPMENT AT WAIKANAĒ DOMAIN (CS-15-1456)

Nathan Mourie, Leisure and Open Space Planner spoke to the report.

MOVED (Scott/Prvanov)

That the Waikanae Community Board recommends to Council that the Combined Lions Clubs of Kapiti Charitable Projects Incorporated is offered a 10 year lease for the land at Waikanae Domain shown in Appendix 4 of report CS-15-1456 at an annual rental set by Council in the Long Term Plan or Annual Plan. The lease commencing once the building is vacated by MenzShed and becomes available for occupation by the Combined Lions Clubs of Kapiti, provided the outcome of the public notification does not require a review of this decision.

That the Waikanae Community Board recommends to Council that MenzShed will vacate the building shown in Appendix 4 of report CS-15-1456 before 24 March 2017 and that the Combined Lions Clubs of Kapiti Charitable Projects Incorporated will continue to occupy the Raumati Pool building until 24 March 2017 or until the lease area at Waikanae Domain becomes available (whichever occurs sooner).

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That the Waikanae Community Board recommends to Council that a Memorandum of Understanding is drafted outlining the future plans, processes and respective responsibilities of the parties involved: Council, MenzShed and Lions.

That the Waikanae Community Board recommends to Council that officers investigate opportunities for development of the site to encourage wider community use.

CARRIED

WCB 15/03/107

UPDATE: LONG TERM PLAN

Wayne Maxwell, Group Manager Corporate Services spoke about the tabled Consultation Document and Board Members agreed to make a submission to the 2015 Long Term Plan.

MOVED (Gregory/Scott)

That the Waikanae Community Board resolve to make a submission on the draft Long Term Plan and will approve retrospectively at the 5 May Waikanae Community Board meeting.

CARRIED

The Chair encouraged Board Members to read through the Consultation Document, bring forward any suggestions and a meeting would be arranged to discuss details of a submission.

WCB 15/03/108

CONFIRMATION OF MINUTES: 10 February 2015

MOVED (Scott/Prvanov)

That the minutes of the Waikanae Community Board meeting held on 10 February 2015 adopted as a true and correct record of that meeting.

CARRIED

Matters Under Action

The Chair spoke to the paper.

It was agreed that the Waikanae Fire Brigade requests were now complete and could be removed.

It was commented that the gutters in Mahara Place needed clearing and Mr Maxwell and the Chair recommended that if Board Members had any issues that needed attention they should make a service request through the Council to enable the details to be tracked and completed in a timely manner.

Pharazyn Reserve

Mr Maxwell advised there would be an update at the next meeting and Cr M Scott advised that he had been appointed to the Group and would liaise with the Group Manager Community Services to discuss further details and will report back to the Board.

Tasman Lakes Management Plan

Ms Prvanov advised that Council staff had met with members and the wider community to discuss planting objectives on the reserve.

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Cleaning up /painting of Waikanae Bridge

Board Members commented that the graffiti had still not been cleaned and the bridge was an eye sore and was in desperate need of painting. If the area around the bridge was being beautified then the bridge including abutments needed to be cleaned and painted.

Welcome to Waikanae Sign

Board Members agreed that some kind of sign should be erected on the back of the 'Welcome to Waikanae' sign i.e. Farewell to Waikanae and it was requested that Council staff be approached for ideas. It was agreed that the Promotional Fund could be used to fund the additional sign.

Resource Consent and Parking Issues around Rymans

Cr M Scott advised that staff were going to look at the resource consent that was granted to the Village in particular to look at the parking issue to where staff were supposed to park. A review of the resource consent would be looked into and reported back at the next meeting.

Waikanae Beach Action Group

The Chair confirmed the Waikanae Community Board's continuing support on the Community Outcome process and advised all Beach Groups would be kept up to date.

Additional items

Board Members requested two items be added to matters under action:

- gardens around the train station; and
- alternative emergency access (it was clarified that this would be used for emergency services only and not for normal traffic).

Defibrillators

Mr Westbury had spoken with the Fire Brigade regarding Kāpiti Coast District Council activity supporting community organisations to site defibrillators, Cr M Scott advised that there would be a defibrillator installed in the Freemasons site in Mahara Place and there had been five sites identified throughout the District where the Fire Service, working with St Johns and other community groups had identified where defibrillators would be placed including the Mall area in Red Square. The Board was very supportive of the installation of defibrillators throughout Waikanae and the District.

The Waikanae Community Board meeting closed at 9.22pm.

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Chairperson

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Date