

MINUTES	MEETING HELD ON	TIME
WAIKANAĒ COMMUNITY BOARD	TUESDAY 16 JUNE 2015	7.30PM

MINUTES of a six-weekly meeting of the Waikanae Community Board held at the **Waikanae Community Centre**, Utauta Street, Waikanae on **Tuesday 16 June 2015**, commencing at **7.30pm**.

PRESENT: Mr E Gregory Acting Chair
 Mrs J Lloyd
 Mrs J Prvanov
 Mr J Westbury
 Cr M Scott

IN ATTENDANCE: Mr W Maxwell Group Manager Corporate Services
 Ms V Starbuck-Maffey Democracy Services Manager
 Mrs J McDougall Communications Manager
 Mr G Adams Traffic Engineer
 Mrs J Nock Executive Secretary, Corporate Services

The Chair welcomed everyone including Cr D Scott, Cr Gurunathan, Regional Cr Nigel Wilson and members of the media and declared the meeting open.

WCB 15/06/116

(a) Apologies

Apologies were noted from Mayor Ross Church and Pat Dougherty, Chief Executive.

(b) Declarations of Interest Relating to Items on the Agenda

There were no declarations of interest.

WCB 15/06/117

DECLARATION BY MEMBER ELECTED AS COMMUNITY BOARD MEMBER

Jill Lloyd gave a verbal declaration and signed the certification that was witnessed by Wayne Maxwell, Group Manager Corporate Services, in the absence of the Mayor.

WCB 15/06/118

CHIEF EXECUTIVE'S EXPLANATION OF LEGISLATION AFFECTING ELECTED MEMBERS

For the benefit of the newly Elected Member, Mr Maxwell, on behalf of the Chief Executive, gave a brief explanation of legislation which controlled the way in which the Council's business may be conducted and the law affecting Elected Members.

Mr Maxwell chaired the meeting to enable the next report to be discussed.

WCB 15/06/119

ELECTION OF CHAIR OF WAIKANAĒ COMMUNITY BOARD (Corp-15-1595)

The Waikanae Community Board considered the report.

MOVED (M Scott/Lloyd)

That the Waikanae Community Board adopts System A as outlined in Schedule 7, Clause 25 of the Local Government Act 2002 for the election of the community board's Chair for the rest of the 2013-2016 Triennium.

The Board was asked to nominate its Chair. Cr M Scott nominated Eric Gregory for the Chair's position and Jill Lloyd seconded the nomination. There were no further nominations.

MINUTES	MEETING HELD ON	TIME
WAIKANAĒ COMMUNITY BOARD	TUESDAY 16 JUNE 2015	7.30PM

MOVED (M Scott/Lloyd)

That the Community Board appoint Eric Gregory to Chair of the Waikanae Community Board.

CARRIED

MOVED (M Scott/Lloyd)

That the Community Board appoint Jocelyn Prvanov to Deputy Chair of the Waikanae Community Board.

CARRIED

Cr M Scott read out a message from Mayor Ross Church congratulating Jill Lloyd on becoming a newly elected member to the Waikanae Community Board.

WCB 15/06/120

PUBLIC SPEAKING TIME – Grant Applications

Discover Kapiti Heritage Group

Allan Carley, on behalf of the Discover Kapiti Heritage Group, spoke to their application asking for help with costs associated with the curation and digitization of a 60-70 minute film programme from Nga Taonga Sound & Vision Archive of film, television and radio. The programme would reflect some of the history of the Kāpiti region from the 1920s through to the present day. The film would be shown in Waikanae and three other locations during the Heritage Promotional month of September 2015.

Waikanae Volunteer Fire Brigade

Susie Mills and Ian Thorpe, on behalf of the Waikanae Volunteer Fire Brigade, spoke to their application asking for help with costs to supply equipment to their Operational Support Unit as listed in their application. Ms Mills confirmed they had actively helped the community throughout the flooding in May.

The Chair thanked the Waikanae Volunteer Fire Brigade for all their help.

Keep Waikanae Beautiful

Norma McCallum, on behalf of Keep Waikanae Beautiful spoke to their application asking for help to cover the costs of preparing a colourful and informative entry (binding, printing and IT support) into the 2015 Keep NZ Beautiful 'Beautiful Towns' Awards (paper was tabled).

The Chair congratulated Mrs McCallum on receiving the Queen's Service Medal, for services to the community.

Kapiti Branch NZDA

David Sluiter, on behalf of the Kapiti Branch NZDA, spoke to their application asking for help to cover costs for a handheld GPS unit (Garmin 62c) Personal Locator Beacon (PLB).

Stefan Przychodzko

Stefan Przychodzko spoke to her application seeking help towards the costs for accommodation and flights to Dunedin to compete at the National Secondary School Cross Country Championships with Paraparaumu College.

MINUTES	MEETING HELD ON	TIME
WAIKANAĒ COMMUNITY BOARD	TUESDAY 16 JUNE 2015	7.30PM

WCB 15/06/121

PUBLIC SPEAKING TIME – other issues

Murray Bridges

Mr Bridges, representing other residents, spoke about the continual blockage of the culvert in Seddon Street and requested that the Council check and clear on a more regular basis to help with water flow. Also, requested that Council stop commuters parking their cars on the road reserve on Pehi Kupa Street. Cars were continually getting stuck in the mud and suggested posts be installed to prevent parking.

The Chair advised that anyone from the community was welcome to call the Council to put in a service request and his concerns would be looked into.

Brian King

Mr King, as a resident of Pehi Kupa Street, also experienced problems with the Kakariki Stream and requested that Council regularly maintain the grates, particularly before and after heavy rain.

The Chair advised that regular maintenance checks would be looked into.

Gavin Wellborne

Mr Wellborne a resident in Main Road, Waikanae spoke of his ongoing problem of flooding from the Kakariki Stream that runs through his property. The stream had been made deeper and wider by the Council and although the job was well done there is now the continuing problem of flooding around his property.

Mr Welborne requested that the Council visit the stream and culvert on his property. Their neighbour's stream was under-developed and could not hold the quantity of water, therefore causing a bottleneck and flooding. The Council had informed Mr Welborne that the stream was an easement, under the jurisdiction of Greater Wellington Regional Council (GWRC) but Mr Welborne advised that GWRC were not interested.

The Chair advised that details would be sought on whether the project of upgrading the Kakariki Stream was complete and how the problem of flooding could be solved.

Regional Cr Nigel Wilson

Cr Wilson informed the Board that GWRC had:

- purchased the Waikanae Hotel and this would be levelled and turned into a car park to help alleviate the parking problem around the Station; and
- added that the Capital Connection had been added to their Long Term Plan to enable it to continue.

Nigel Hopkins

Mr Hopkins congratulated Eric Gregory and Jill Lloyd and also gave a special mention to Stefan Przychodzko for his continuing success in cross country.

Mr Hopkins, in regard to the additional parking area around the Waikanae Hotel, asked Board Members to think further ahead and consider the ease of access in and out of the car park and also he hoped that the regular users of the Hotel would stay in the community when the Hotel closed.

Geoff Churchman

Mr Churchman spoke about the proposed 'give way' sign on Awanui Drive (as in report IS-15-1586) and proposed it would be more appropriate for the give way sign to be installed on David Street facing south.

MINUTES	MEETING HELD ON	TIME
WAIKANAĒ COMMUNITY BOARD	TUESDAY 16 JUNE 2015	7.30PM

WCB 15/06/122

CONSIDERATION OF APPLICATIONS FOR FUNDING (Corp-15-1598)

MOVED (Prvanov/Westbury)

The Waikanae Community Board grants the Discover Kapiti Heritage Group a grant of \$500 from the promotion fund to help with costs associated with the curation and digitization of a 60-70 minute film showing the history of the Kāpiti region from the 1920s through to the present day.

CARRIED

MOVED (M Scott/Westbury)

The Waikanae Community Board grants the Waikanae Volunteer Fire Brigade a grant of \$2,422.05 from the promotion fund to help with costs to supply equipment to their Operational Support Units as listed in their application.

CARRIED

MOVED (M Scott/Prvanov)

The Waikanae Community Board grants Norma McCullum of Keep Waikanae Beautiful a discretionary grant of \$200 to cover the costs of preparing a colourful and informative entry (binding, printing and IT support) into the 2015 Keep NZ Beautiful 'Beautiful Towns' Awards.

CARRIED

MOVED (Prvanov/M Scott)

The Waikanae Community Board grants the Kapiti Branch New Zealand Deerstalkers Association a discretionary grant of \$250 to cover costs for a handheld GPS unit (Garmin 62c) Personal Locator Beacon.

CARRIED

MOVED (M Scott/Prvanov)

The Waikanae Community Board grants Stefan Przychodzko a discretionary grant of \$200 to help with costs of accommodation and flights to Dunedin to compete at the National Secondary School Cross Country Championships.

CARRIED

MOVED (M Scott/Lloyd)

That the Waikanae Community Board agrees that any shortfall in funding grant applications from the Discretionary Grants Fund be paid from the Promotion Fund.

CARRIED

WCB 15/06/123

PRESENTATION: Transpower

Transpower gave a presentation and explained that as Transpower NZ Ltd was owner and operator of the national grid, they had started a project to replace the wire(conductor) on the two transmission lines that run between Haywards and Bunnythorpe substations this year and work in the Kapiti area would begin this month.

MINUTES	MEETING HELD ON	TIME
WAIKANAĒ COMMUNITY BOARD	TUESDAY 16 JUNE 2015	7.30PM

Transpower updated the Community Board on their project and how their team would work with the local community while the project was in the Waikanae area and addressed any concerns raised.

The Chair thanked Transpower for their attendance and presentation and commented that the group 'Go Underground' was very active in their views and discussions would no doubt continue.

WCB 15/06/124

PRESENTATION: Brief Summary on the Flooding of 14 May 2015

Due to time restraints this presentation did not take place.

WCB 15/06/125

WCB MEMBERS' BUSINESS

(a) Leave of Absence

There was no leave of absence.

(b) Matters of an Urgent Nature

Ultra-Fast Broadband

Board Members were concerned that lots of areas in Waikanae did not have and were not listed to receive ultra-fast broadband. Mr Maxwell commented that contact would be made to Chorus to request more details on specific areas around Waikanae and details would be reported back at the next meeting through matters under action.

(c) Community Board Members' Activities

James Westbury
Jocelyn Prvanov

Nothing to report.

- Arbor Day Planting at Pharazyn Reserve (5 June). Planting would continue.
- AGM - Peka Peka Gardens – The Alliance had given a presentation and it was suggested that the Alliance be invited to a Waikanae Community Board meeting.

Eric Gregory

Council meetings and also various meetings to discuss the Waikanae Beach area.

WCB 15/06/126

WAIKANAĒ TRAFFIC REPORT (IS-15-1586)

Gary Adams, Traffic Engineer spoke to the report.

MOVED (M Scott/Westbury)

That the Waikanae Community Board approves the following:

- a) **The installation of Give Way traffic controls in accordance with the *Land Transport Rule – Traffic Control Devices 2004* at the junction of Awanui Drive and David Street. A plan of this is included in Appendix 1 of report IS-15-1586.**
- b) **The installation of no stopping lines on the north eastern corner of Seddon Street and Elizabeth Street for approximately 18m as shown on the plan in Appendix 2 of report IS-15-1586.**

MINUTES	MEETING HELD ON	TIME
WAIKANAĒ COMMUNITY BOARD	TUESDAY 16 JUNE 2015	7.30PM

- c) The installation of no stopping lines on the eastern side of State Highway 1 opposite number 116 Main Road, Waikanae for approximately 6m together with wooden sight rails and No Parking signs as shown on the plan in Appendix 3 of report IS-15 -1586.

CARRIED

WCB 15/06/128

BOARD MEMBERS' ATTENDANCE AT MEETINGS

Cr M Scott spoke to the paper.

MOVED (M Scott/Gregory)

That the Chair delegates the following Board Members to attend Council Standing Committees to represent the Waikanae Community Board:

- Jill Lloyd Corporate Business Committee;
- James Westbury Regulatory Management Committee; and
- Jocelyn Prvanov Environment & Community Development Committee

CARRIED

WCB 15/06/129

UPDATE: REPRESENTATIVE REVIEW

The Chair gave an update on the Representative Review.

MOVED (M Scott/Lloyd)

That the Waikanae Community Board agree to make a submission to Council for the Representative Review.

CARRIED

Cr M Scott will liaise with Mr Westbury and the proposed submission would be circulated to Board Members for their comments.

MOVED (M Scott/Gregory)

That the Waikanae Community Board agree to move their next meeting from 28 July to 21 July to enable their proposed submission to the Representative Review be finalised.

CARRIED

WCB 15/06/127

CONFIRMATION OF MINUTES: 5 May 2015

MOVED (M Scott/Gregory)

That the minutes of the Waikanae Community Board meeting held on 5 May 2015 adopted as a true and correct record of that meeting.

CARRIED

MINUTES	MEETING HELD ON	TIME
WAIKANAĒ COMMUNITY BOARD	TUESDAY 16 JUNE 2015	7.30PM

Matters Arising

Community Outcomes/Long Term Plan

Board Members were advised that the Waikanae Community Board's submission to the Long Term Plan had been successful and an extra \$50,000 had been added to the budget for the Community Outcome process.

Waikanae Beach

A productive meeting had taken place with the Old Waikanae Beach Preservation Society (OWBPS) group and a letter had been sent to their Chairman. Council's Manager, Research, Policy & Planning was invited to the next Community Board meeting to continue discussions.

APN Signage

The application was on hold as the Council was waiting on a response from the applicant.

Beautification of the southern entrance of Waikanae

Plants had been purchased and were being planted.

Rose Gardens

A map showing who was responsible for the different sections of gardens around the Railway Station and boundaries was tabled.

The Chair would meet with Cr Cardiff and Council staff to discuss the maintenance schedule from Greater Wellington Regional Council and report back to the Board when information was available.

Board Members also commented that Kiwirail needed to keep weed spraying the stones around the railway lines to keep it tidy.

Matters Under Action

Pharazyn Reserve

A report on the review of the Pharazyn Reserve Management Plan had been delayed and would be included in the next meeting's agenda.

Parking Issues around Rymans

A new footpath was being installed on the western side of Parata Street and the monitoring of the parking would continue.

'Farewell to Waikanae' signage

Cr M Scott suggested a 'sign competition', funded from the promotion fund and would circulate his ideas to Board Members for their comments.

Emergency Railway Crossing

Cr M Scott confirmed he would discuss with Council.

Olde Waikanae Beach Preservation Society Group

Cr M Scott had spoken with the Group and recommended they become an Incorporated Society, giving them one voice and suggested the Community Board would pay their registration disbursement cost.

It was clarified that all Beach Groups would be offered workshops to voice their concerns.

MINUTES	MEETING HELD ON	TIME
WAIKANAĒ COMMUNITY BOARD	TUESDAY 16 JUNE 2015	7.30PM

New Car Park

Board Members requested they be consulted on, by Greater Wellington Regional Council, on the building of the new car park as it was agreed that plants and specimen trees needed to be included in the overall plan.

The Waikanae Community Board meeting closed at 10.29pm.

.....
Chairperson

.....
Date