**Minutes Elevate Ōtaki**

**19 October 2017 5pm**

**Gertrude Atmore Supper Room, Memorial Hall, Main Street, Otaki**

**PRESENT:** James, Ian, Sam, Joshua, Mark, Christine, Hanna, Cheryl (notes)

1. **Welcome and apologies**

Apologies received from Libby and Angela.

1. **PP2O and SH1 revocation – presentation by Andrew Torr, Project Manager PP2O, KCDC**

A copy of Andrew’s presentation is in the dropbox

<https://www.dropbox.com/home/Elevate%20%C5%8Ctaki/Minutes%20and%20agenda/October%202017>

Main points of the presentation:

* A revocation agreement is in place between KCDC and NZTA
* The PP2O agreement is less detailed than that for M2PP
* NZTA will start on the revocation of SH1 within 24 months of the expressway opening
* Category 2 funding (50-50) has been set aside in Council’s LTP but no business case has been made yet
* Traffic on the former SH1 dropped after M2PP, there is only conjecture at present how traffic will change in Ōtaki. Currently there are 18,000 vehicle movements a day on SH1 in Ōtaki
* There is the opportunity to reshape the former SH1 route, but it has to be fit for purpose, affordable and the result of good community engagement
* East-west connections are now more important than north-south
* Andrew will work with NZTA to get the revocation plan drafted. This group can be involved with the revocation process from now on, the discussion will continue to 2020 when the final design is completed.

The group discussed ensuring that Ōtaki gets the funding from NZTA/KCDC to ensure the SH1 upgrade happens.

This group and the Community Board can make recommendations to Council on what the design and spend should be.

James thanked Andrew for attending the meeting.

**ACTION: Andrew will check where traffic is counted on Mill Road**

1. **Actions from the last meeting**

Still waiting for confirmation from NZTA on whether they are providing a resource to support the group.

1. **Name of the group**

The majority of those present agreed that the group should be called Elevate Ōtaki.

1. **Press release**

A press release will be issued about the membership of the group and the purpose, James will circulate this before it is released.

1. **Terms of reference**

The group discussed the draft TOR and comments received since they were circulated after the last meeting.

It was agreed to use the session with Julene on 2 November to determine the scope of the group – what the group is trying to achieve and whether it is just about an economic future for Ōtaki.

The group needs to be able to articulate to stakeholders what the group is and what it does.

**ACTION: James asked everyone to think about why they signed up for the group and what they thought the group was set up for** **in preparation for the planning meeting on 2 November.**

1. **Any other Business**
	1. Invitation emailed to the group to attend the Marketview Presentation on 2 November at 11am regarding the effects of the expressway on retails sales in Kāpiti.
	2. A list of other groups in Ōtaki and what they do would be useful, to ensure this group doesn’t duplicate work.
	3. Adrian Gregory has been contracted by Council to provide an overview of the Greater Ōtaki Vision of 2007. He can present his findings to this group at a future meeting.
2. **Dates of the next meetings:**

2 November – 5pm Planning Session, 222 Ōtaki Gorge Road

16 November - 5pm

14 December - 5pm

**ACTIONS:**

* Andrew will check where traffic is counted on Mill Road
* Everyone to think about why they signed up for the group and what they thought the group was set up for, in preparation for the planning meeting on 2 November.