

<b>ENVIRONMENT AND COMMUNITY DEVELOPMENT COMMITTEE</b>	<b>THURSDAY 8 MAY 2014</b>	<b>10:00AM</b>
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**MINUTES** of a meeting of the **Environment and Community Development Committee** held in the Council Chambers, Ground Floor, 175 Rimu Road, Paraparaumu, on **Thursday 8 May 2014** commencing at 10:00am.

**PRESENT:**

Cr	P	Gaylor	(Chairperson)
Mayor	R	Church	
Cr	M	Cardiff	
Cr	K	Gurunathan	
Cr	D	Ammundsen	
Cr	G	Welsh	
Cr	J	Elliott	
Cr	D	Scott	
Cr	M	Bell	
Cr	J	Holborow	

**IN ATTENDANCE:**

Mr	P	Dougherty	(Chief Executive)
Mr	S	McArthur	(Group Manager, Strategy & Partnerships)
Ms	T	Evans	(Group Manager, Community Services)
Mr	S	Mallon	(Group Manager, Infrastructure)
Mr	W	Maxwell	(Group Manager, Corporate Services)
Mr	R	Kofoed	(Deputy Chair, Ōtaki Community Board)
Mr	J	Macdonald	(Chair, Paekakariki Community Board)
Ms	F	Vining	(Chair, Paraparaumu/Raumati Board)
Ms	J	Prvanov	(Waikanae Community Board)
Ms	J	Hewitt	(Senior Advisor Strategic Projects)
Mr	N	Mourie	(Leisure and Open Space Planner)
Ms	S	Hutcheson	(Senior Social Wellbeing Advisor)
Mr	S	Kilmister	(CWB Implementation Coordinator)
Ms	A	Lash	(Senior Advisor)
Mr	L	Bartlett	(Leisure & Open Space Asset Manager)
Ms	S	Bell	(Landscape Advisor)
Ms	C	Scollay	(Arts & Museums Development Officer)
Mr	R	Cross	(Bio-diversity Officer)
Mrs	S	Shaw	(Executive Secretary, Minutes)

**LEAVE OF ABSENCE:** N/A

The Chair welcomed everyone to the meeting and declared the meeting open with the Council blessing.

ECD 14/05/246

#### **APOLOGIES**

**MOVED (Ammundsen/Bell)**

**That apologies be accepted from Cr Tony Lloyd**

**CARRIED**

#### **Declarations of Interest Relating to Items on the agenda:**

Jack McDonald declared a conflict of interest with Item 10, Jackie Baxter is his grandmother.

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*Fiona Vining arrived at 10.09am*

ECD 14/05/247

**PUBLIC SPEAKING**

1. Hamish Wood from Otaki College spoke to the Committee about Psycho-active substances. The College is concerned about the impact of these drugs on the students and there has been an increased demand on counselling services at the College. He asked the Council to help make the District drug free.
2. John Le Harivel directed his questions to the Mayor and asked about the urgent review of all internal processes, Kotuku Park Stage 4 Development and confirmation around meetings with Dr Shand.
3. John Le Harivel read out a statement from Bernie Randall in regards to the Standens case, Proposed District Plan, Aquatic Centre, Coastal Hazards, Otaki Main Street and legal costs.
4. John Baldwin and Janet McDonald from Kapiti Cycling spoke to the Committee about their concerns around the roading project at Kapiti Road.

ECD 14/05/248

**CONFIRMATION OF MINUTES**

**MOVED (Holborrow/Church)**

**That the minutes of the 27 March 2014 meeting of the Environment and Community Development Committee be confirmed as a true and accurate record.**

**CARRIED**

ECD 14/05/249

**MATTERS UNDER ACTION**

CWB – the matters raised by Kapiti Cycling were being dealt with at the presentation from CWB Advisory Group from Max Lutz.

**CHAIRPERSON'S/MEMBERS' BUSINESS**

(a) Public Speaking time responses:

Hamish Wood – The Chair suggested Mr Wood stay to listen to the presentation on Psycho active substances.

John Le Harivel – The Mayor responded that it is a review of internal processes to improve as we go forward and that the questions Mr Le Harivel asked would be responded to in writing.

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John Baldwin/Janet McDonald – The Chair suggested that Mr Baldwin and Ms McDonald stay for the presentation from the CWB Advisory Group.

- (b) Leave of Absence – there were none
- (c) Matters of an Urgent Nature –

Long Term Plan Reference Group

This item needed to be considered by the Committee in order to enable progress on community engagement on the Long Term Plan 2015-35. The Mayoral Working Group of Councillors has recently developed a proposed set of draft Council Outcomes and briefed Elected Members on it prior to the meeting. The compression of the normal working timeframes meant that it was not possible to follow the usual processes for developing and circulating a paper relating to this matter.

The Working Group proposes the establishment of a Reference Group with representatives from a range of sectors, locations and demographic groups from across the District. The purpose of this Reference Group was to provide feedback to the Council on the draft Council Outcomes before they were approved for inclusion in the Draft Long Term Plan 2015-35. The Draft Long Term Plan 2015-35 will later be the subject of consultation with the full community.

In order to meet LTP milestone deadlines, in particular approval of the draft Council Outcomes in July 2014, officers needed to begin work immediately on recruiting members of the Reference Group and a Chair.

**MOVED (Gaylor/Ammundsen)**

**That the Environment and Community Development Committee agrees to consider the matter of the establishment of a Long Term Plan Reference Group at its meeting of 8 May 2014 as urgent and be considered as item 12a on the agenda.**

**CARRIED**

ECD 14/05/250

**PRESENTATION: PSYCHO-ACTIVE SUBSTANCES**

Sam Hutcheson, Social Wellbeing Advisor spoke to this presentation as well as Nadia Freeman, Public Health Advisor from Regional Public Health.

Nadia distributed a draft fact sheet to Councillors with information regarding psycho active substances. They can come in many different forms, the ingredients vary between products and they have various side effects. Social behaviours are of a concern as well as selling to minors. It is important to have a LAPP (Local Approved Products Policy). The LAPP can limit locations and can nominate distances from certain sites.

The following points emerged from discussions:

- no one wants to see these in the Community, we need to navigate through the legislation;
- clarification around the number of sites that sell in the Kapiti district;
- support for people in the community who are experiencing withdrawal from these substances;
- impacts on the Community;
- developing a community response plan;
- queries around wholesalers, importers and internet sellers;

Council staff to write to Capital & Coast District Health Board and Midland Central District Health Board to ask what funding and services are provided across our district for substances abuse and to advocate for services in the District.

Councillors requested a report on the development of a LAPP.

*The meeting adjourned at 11.26am and reconvened at 11.39am*

ECD 14/05/251

### **CYCLE, WALKWAY & BRIDLEWAY ADVISORY GROUP PRESENTATION**

Max Lutz introduced himself to the Committee. He is the Chair of the Cycle, Walkway and Bridleway Advisory Group.

Stu Kilmister presented to the Committee around all the projects that have been done from 2008 to 2014 these include:

- Opening of Campbells Mill Road
- Mataihuka Walkway
- Otaihanga Domain bridge replacement
- Atkinson Ave Fotobridge
- Lancelot Grove to the Waikanae river
- Waikanae River oxbox footbridge replacement
- Waikanae river trail upgrades
- Rotary Pathways trust – Paraparaumu forshore
- Kiwi Rail Cycleway
- Cycle crossing at Otaihanga Road
- Cycle path extension to King Arthur Drive
- Otaki Railway station pathway and lighting
- Expressway changes to infrastructure – ensure there was connection through footpaths
- Kapiti Expressways Cycleway design
- Poplar Ave Shared path
- Accessibility improvements
- Otaihanga Road shared path safety upgrade
- Land purchase 2A Otaihanga Road, access improvements and street light trial
- 65 Tasman Road Land Purchase
- Te Waka Road to south bank Otaki river
- Rahui Road Footpath
- Haruatai Park perimeter path network
- Pharazyn Lookout track
- Local connections at Queens Ave and Lagoon
- Nikau Reserve Boardwalk
- Makora Road
- Rimu Road to Wharemauku Stream
- Poplar Ave beach access way upgrade
- Te Moana Road Beach access

*Councillor Elliot joined the meeting at 11.51am*

Stu Kilmister also gave an update on projects that will be started which include:

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- Berts way beach access
- Paekakariki Rail Crossing at SH1
- Paetawa Road
- Proposed QE Park cycleway
- Nikau Valley Road to Valley Road Pedestrian easement
- Waitohu River footbridge
- Maungakotukutoku dam site to Maung Road

It was asked why Kapiti Cycling wasn't a part of the CWB Advisory Group. Cr Welsh agreed to arrange a meeting to facilitate this.

It was noted at the CWB Advisory group does not have a terms of reference and that there is a still a seat for Kapiti Cycling on this group.

Sean Mallon, Group Manager, Infrastructure gave an update around the works at Kapiti Road.

ECD 14/05/252

**RELEASE OF DRAFT RESERVE MANAGEMENT PLAN FOR OTAIHANGA EAST RIVERSIDE RESERVE AREA FOR CONSULTATION (CS-14-1141)**

Sara Bell, Landscape Advisor spoke to this report. Minor amendments were to be incorporated into the document as per comments from Councillors.

*Cr Welsh left the meeting at 12.33pm and returned at 12.48pm*

**MOVED (Ammundsen/Holborow)**

**That the Committee approves the attached draft Reserve Management Plan for release for consultation from mid-May to mid-July 2014.**

**CARRIED**

ECD 14/05/253

**PUBLIC ART PANEL RECOMMENDATIONS (CS-14-1192)**

Catherine Scollay, Arts & Museums Development Officer spoke to this report.

Councillors questioned why a professional valuation was necessary given the purchase price was known. Councillor Gurunathan asked that once the Tui artwork was sold the money should go towards a new public artwork for Paraparaumu Beach. Some Councillors were uncomfortable with the process around commissioning a public artwork for the Civic Building, and also considered \$38,000 could be saved for other purposes.

Councillor Bell amended the motion:

**MOVED (Bell/Ammundsen)**

**That the Committee supports the Public Art Panel's recommendation to sell The Tui sculpture through an appropriate open public sales process and a professional valuation is not required.**

**CARRIED**

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**MOVED (Holborow/Gaylor)**

That the Committee supports the Public Art Panel recommendation that the views of the family of Jackie Sturm be sought with regards to the retention or disposal of the portrait in the Public Art Collection, and that a recommendation be brought to the Committee following that consultation.

**CARRIED**

**MOVED (Guru/Gaylor)**

That the Committee supports the Public Art Panel recommendation that Robyn Kahukiwa be approached regarding the commissioning of a work (in this Financial Year) themed on "Future vision" for the large wall in the foyer of the Civic Building, and that the Public Art Panel work with Council staff to manage that commission.

**LOST**

**MOVED (Church/Holborow)**

That the Committee would like a briefing from Council staff to explain the Public Arts Policy process as soon as practicable.

**CARRIED**

The Chief Executive asked Councillors what they would like to do with public art purchases. It was agreed that this be discussed an appropriate briefing as soon as practicable.

**MOVED (Guru/Cardiff)**

That all funds from the sale of the The Tui Sculpture to be used towards funding a public artwork at a suitable site at Paraparaumu Beach and this be done in consultation with the Paraparaumu/Raumati Community Board.

**CARRIED**

ECD 14/05/254

**RATES REMISSION FOR CONSERVATION PURPOSES (CS-14-1151)**

Rob Cross, Bio-diversity Officer spoke to this report.

**MOVED (Ammundsen/Elliot)**

**37 That the Committee approves the maximum band of rates remission to the properties set out in Attachment 2 to report CS-14-1151 in accordance with Council's Policy for Rates Remission for Land Protected for Natural or Cultural Conservation Purposes.**

Property Location	Valuation	Area - Hectares	Amount \$
331 Valley Rd, Paraparaumu	15400-04300	7.8	\$383
222 Valley Rd, Paraparaumu	15300-06403	3	\$256

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Property Location	Valuation	Area - Hectares	Amount \$
62 Hadfield Rd, Peka Peka	14900-05300	1.9	\$256
234 Te Hapua Rd, Ōtaki	14890-01104	3.5	\$256
150 Taylors Rd, Ōtaki	14861-20208	.4	\$128
140 Taylors Rd, Ōtaki	14861-20207	.4	\$128
96 Otaki Gorge Rd, Ōtaki	14881-09601	.6	\$128
243 North Highway 1, Ōtaki	14861-24200	8.2	\$384
432 Mangaone South Rd, Waikanae	14900-23400	40	\$767
518 Mangaone South Rd, Waikanae	14900-23401	.9	\$128
115 Arcus Rd, Te Horo	14881-27403	.45	\$128
566 Rahui Rd, Ōtaki	14881-51200	22.9	\$638
0 Akatarawa Rd, Waikanae	14885-16803	13.1	\$511
117 Ruapehu Street, Paraparaumu	15251-64400	.3	\$128
197 State Highway 1	15262-04900	.4	\$128
310-312 Te Hapua Road, Ōtaki	14890-01116	9	\$384
67 Waihoanga Rd, Ōtaki	14881-58704	1.8	\$256
331 Otaki Gorge Rd, Ōtaki	14881-06600	1.1	\$256
176 Te Hapua Rd, Ōtaki	14890-00800	1.4	\$256
69 Mickell Rd, Te Horo	14881-66504	5.1	\$384
52 Ruahine Street, Paraparaumu	15251-31600	.1	\$128
168 Taylors Rd, Ōtaki	14861-20212	1.5	\$256
200 Reikorangi Rd, Waikanae	14885-16102	.9	\$128
54 Kohekohe Rd, Waikanae	14941-49000	.1	\$128
30-34 Greendale Drive, Paraparaumu	15260-35024	2.1	\$256
71 Aston Rd, Paraparaumu	15150-12400	11.5	\$511
366 State Highway 1, Paekakariki	15400-02404	1.1	\$256
207 Te Hapua Rd, Ōtaki	14890-01114	1	\$128
98 Old Coach Rd North, Ōtaki	14861-03300	8.5	\$384
5 Matata Place, Waikanae	14960-55362	.7	\$128
227 Te Hapua Rd, Ōtaki	14890-01113	1.7	\$256
90a Winara Ave, Waikanae	1488159001	26.4	\$638
54 Makora Rd, Otaihanga	15260-04900	n/a	\$128
48 Ruahine St, Paraparaumu	15251-31500	.1	\$128
91A Ringawhati Road, Ōtaki	14861-54000	1.4	\$256
0 State Highway 1, Paraparaumu	15150-11900	13	\$511
16 Aston Rd, Paraparaumu	15150-12422	6	\$384
15 Catley Rd, Te Horo	14881-24001	.4	\$128
14 Riwai Street, Paraparaumu	15251-42300	.1	\$128
158 Taylors Rd, Otaki	14861-20209	1.5	\$256
15 Manu Grove, Waikanae	14951-07600	.5	\$128
87 Belvedere Avenue, Waikanae	14951-29300	.4	\$128
126 Te Hapua Rd, Ōtaki	14890-00702	1	\$256
184 State Highway 1, Paraparaumu	15262-27100	3.2	\$256
70 Otaki Gorge Rd, Ōtaki	14881-08900	.3	\$128
0 State Highway 1 South, Ōtaki	14861-17000	1.3	\$256
75 Forest Lakes Rd, Ōtaki	14861-19900	3.8	\$256
204 Te Hapua Rd, Waikanae	14890-01100	10.9	\$511
108 Huia Street, Waikanae	14960-35150	1.5	\$256
152 Te Hapua Rd,	14890-00700	10.5	\$511
298 Mangaone Rd, Waikanae	14900-24900	5.3	\$384

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Property Location	Valuation	Area - Hectares	Amount \$
20-24 Reikorangi Rd, Waikanae	14885-15600	.8	\$128
99 State Highway 1, Waikanae	14890-19600	7.1	\$384
387, 405 Otaki Gorge Rd, Ōtaki	14881-07600	1.7	\$256
0 Otaki Gorge Rd, Ōtaki	14881-07000	4.6	\$256
362-368 Otaki Gorge Rd, Ōtaki	14881-20000	6.8	\$384
514 State Highway 1, Waikanae	15150-13800	10.6	\$511
60 Octavius Rd, Waikanae	14900-05605	1.2	\$256
424 Te Moana Rd, Waikanae	14941-15500	.1	\$128
Otaki Gorge Rd, Ōtaki	14881-64700	85	\$1,105
217 State Highway 1, Paraparaumu	15262-05500	.5	\$128
528-530 State Highway 1, Paekakariki	15400-02500	21.2	\$638
3 Hadfield Road, Te Horo	14900-03207	1.2	\$256
92 Old Hautere Road, Te Horo	14881-18100	1.7	\$256
111 Ngatiawa Rd	14900-18701	.1	\$128
156 Maungakotukutuku Rd	15400-04400	3.1	\$256
2 Kereru St, Waikanae	14960-65000	.1	\$128
248 Ngarara Rd, Waikanae	14890-15200	43.7	\$894
66 Smithfield Rd, Waikanae	14890-17300	2.5	\$256
Park Avenue, Waikanae	14931-75200	20.8	\$638
53 Mangaone Rd, Te Horo	14900-18900	.1	\$128
121 Otaihanga Rd, Paraparaumu	15260-32800	1.7	\$256
2 Jacks Bush Rd, Waikanae	14890-16200	.3	\$128
8 Jacks Bush Rd, Waikanae	14890-16201	1.3	\$256
16 Jacks Bush Rd, Waikanae	14890-16203	2.1	\$256
31 Jacks Bush Rd, Waikanae	14890-16204	.1	\$128
27 Jacks Bush Rd, Waikanae	14890-16205	.3	\$128
19 Jacks Bush Rd, Waikanae	14890-16206	.3	\$128
17 Jacks Bush Rd, Waikanae	14890-16207	.2	\$128
Hadfield Rd, Peka Peka	14900-03212	3.3	\$256
21 Kakariki Grove, Waikanae	14960-67100	.1	\$128
19 Kakariki Grove, Waikanae	14960-67101	.1	\$128
568 Otaki Gorge Road, Ōtaki	14881-57510	4.2	\$256
231 Te Hapua Road, Ōtaki	14890-01115	2.9	\$256
233 Te Hapua Road, Ōtaki	14890-0111	1.5	\$256
182 Te Hapua Road, Ōtaki	1489000900	11.3	\$511
1400 Ōtaki Gorge Rd, Ōtaki	1488165809	136.4	\$1,278
319 Mangaone Nth Rd, Hautere	1488167200	20.2	\$638
95 Panorama Drive, Paraparaumu	1530150001	5.1	\$384
79 Belvedere Avenue, Waikanae	1495128900	.05	\$128
16 Tongareiro Street, Paraparaumu	1525120400	.1	\$125
91A Ringawhati Road, Ōtaki	1486154000	2.8	\$256
80 Waterfall Rd, Paraparaumu*	15400-04100	9.1	\$384
218 Pukenamu Road, Ōtaki*	1489000213	2.8	\$256
146 Rahui Road, Ōtaki*	1486155800	.6	\$128
153 Main Road North, Paraparaumu*	1526203500	2	\$256
		<b>Total = 654.4</b>	<b>Total = \$28,215</b>

**CARRIED**



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**LONG TERM PLAN REFERENCE GROUP**

**MOVED(Welsh/Bell)**

That the Committee approves the establishment of a Long Term Plan Reference Group composed of residents and ratepayers of Kāpiti Coast District who are representative of a broad spectrum of the community.

That the Committee delegates to the Mayor and members of the Long Term Plan working group of Councillors the authority to approve the final membership of the Reference Group.

That the Mayor recommends a suitable Chair for the Reference Group (drawn from Elected Member suggestions) for approval to Council at its meeting on 20 May 2014.

That the Committee approves Cr Gurnathan and Cr Holborow to be representatives on the reference group.

**CARRIED**

ECD 14/5/255

**RESOLUTION TO GO INTO PUBLIC EXCLUDED**

*The meeting went into public excluded session at 1.39pm*

**MOVED (Welsh/Bell)**

12.	<p><b>PUBLIC EXCLUDED RESOLUTION</b></p> <p>That, pursuant to Section 48 of the Local Government Official Information and Meetings Act 1987, the public now be excluded from the meeting for the reasons given below, while the following matters are considered:</p> <ul style="list-style-type: none"> <li>• Confirmation of Public Excluded Minutes: 13 February 2014</li> </ul> <p>The general subject of each matter to be considered, while the public are excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987, for the passing of this resolution are as follows:</p>	
<p>Confirmation of Public Excluded Minutes: 13 February 2014</p>	<p>Section 7(2)(a) – to protect the privacy of natural persons.</p> <p>Section 7(2)(f)(i) – to maintain the effective conduct of public affairs through the free and frank expression of opinions by or between or to members or officers or employees of any local authority ... in the course of their duty.</p>	<p>48(1)(a): That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist.</p>

**CARRIED**

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*The meeting came out of public excluded session at 1.40pm*

*The meeting closed at 1.41pm*

Signed: .....  
Chairperson of the meeting

Date: .....