

Mayor and Councillors
COUNCIL

29 JUNE 2017

Meeting Status: **Public**

Purpose of Report: For Decision

ADOPTION OF *FUTUREKĀPITI* 2017/18 ANNUAL PLAN

PURPOSE OF REPORT

- 1 This report seeks the Council adoption of the 2017/18 *FutureKāpiti* Annual Plan.

DELEGATION

- 2 Only the Council can adopt the 2017/18 *FutureKapiti* Annual Plan.

BACKGROUND

- 3 Work began on developing the 2017/18 FutureKapiti Annual Plan in November 2016. Several planning assumptions guided the development of the 2017/18 *FutureKapiti* Annual Plan.
- 4 In February, four Council workshops were held (in public) to determine the budget for the 2017/18 financial year and in doing so, consider any changes necessary in year three (2017/18) of the 2015-35 FutureKapiti Long term plan.
- 5 Following the completion of the workshops, a draft Annual Plan was adopted and a public consultation document was finalised. The Wellington Region Waste Management and Minimisation Plan (WMMP) was also included in the Annual Plan consultation process. All Councils across the Wellington Region consulted on this part of the Annual Plan consultation.
- 6 Consultation took place between 31 March 2017 and 1 May 2017 and the Council received 133 formal submissions following the close of the consultation period with 37 submitters appearing at hearings on the Annual Plan which were held on the 15 and 16 May 2017. A copy of all submissions was distributed to Elected Members.
- 7 Council met on 15 June 2017 to formally consider feedback from the community and make final decisions on the content of the 2017/18 Annual Plan. The decisions made at that meeting are reflected in the 2017/18 *FutureKapiti* Annual Plan attached to this paper.

Structure of the 2017 /18 *FutureKāpiti* Annual Plan

- 8 Changes to the Local Government Act 2002 require the Annual Plan to not duplicate the content of the Long Term Plan to which it relates. Rather it must contain references to where particular information can be found in the Long Term Plan, so that it can be easily located by a reader of the Annual Plan if required.
- 9 The intent of the legislation is to ensure that there is one key document, which is concise, focused, easy to understand, and does not repeat information that is

already covered off in the Long Term Plan. Therefore, in addition to a full set of required financial statements, including the Council's 2017/18 schedule of fees and charges, the attached Annual Plan only sets out the key changes to the planned work programme for year three of the 2015-35 *FutureKāpiti* Long term plan.

CONSIDERATIONS

Policy considerations

- 10 There are no proposed changes to Council's existing policies, as contained in the 2015-35 *Futurekāpiti* Long term plan.

Legal considerations

- 11 By adopting the *FutureKāpiti* 2017/18 Annual Plan (attached) Council will fulfil its obligations under the Local Government Act 2002.

Financial considerations

- 12 The overall financial considerations of the 2017/18 Annual Plan have been previously discussed with Council in public workshops and Council meetings. The final 2017/18 Annual Plan includes the financial impacts of the decisions made by Council at the meeting held on 15 June 2017. This has resulted in an average rates increase of 5.7% for the 2017/18 financial year.
- 13 In addition to the decisions made at the 15 June 2017 meeting, the Annual Plan also includes an increase in its one off capital funding contribution to the Youth Development Centre Fit-out of the Youth Development Centre of \$75,000, resulting in a capital contribution of \$325,000 in 2017/18 (from \$250,000 to \$325,000).
- 14 This reflects the recommendation approved by Council on 2 March, 2017. Now that the Lotteries funding has been approved it is appropriate to include the additional capital funding in the 2017/18 Annual Plan. This change does not alter the average rates increase of 5.7% for the 2017/18 financial year.

Tāngata whenua considerations

- 15 Te Whakaminega o Kāpiti has been briefed on the process associated with the development of the 2017/18 Annual Plan and has had the opportunity to participate in all workshops and briefings held on this topic.
- 16 Te Whakaminega o Kāpiti decided they would not provide a submission to this year's Annual Plan.

SIGNIFICANCE AND ENGAGEMENT

Degree of significance

- 17 This matter has significance under Council policy.

Consultation already undertaken

- 18 As mentioned above, community consultation was undertaken between 31 March and 1 May 2017. Information to inform the public was made available by way of an interactive electronic consultation document on the Council's own website and the provision of hard copy booklets and submission forms in the Council's libraries and service centres. Council also provided opportunities in Ōtaki, Waikanae, Paraparaumu/Raumati and Paekākāriki for people to meet with councillors to discuss the content of the 2017/18 Annual Plan.
- 19 Additionally a Kāpiti Update was published in one of the local newspapers providing summary information on what was being proposed and advising the community on how they could be involved.

Engagement planning

- 20 No further engagement with the community is required other than to publicise the decisions made as a result of this report. All submitters will receive a written response following the adoption of the *FutureKāpiti* 2017/18 Annual Plan.

Publicity

- 21 A press statement will be released following the adoption of the *FutureKāpiti* 2017/18 Annual Plan.

Production of the Annual Plan document

- 22 Following the adoption of the *FutureKāpiti* 2017/18 Annual Plan by the Council, officers will produce the final plan which will be available online and in hard copy at our libraries and service centres on request. It is proposed that any minor editorial changes required are authorised by the Mayor, Deputy Mayor and the Chief Executive prior to publication of the final document.

RECOMMENDATIONS

- 23 It is recommended that Council:
- 24 Notes the process followed to develop, consult and finalise the *FutureKāpiti* 2017/18 Annual Plan.
- 25 Notes that overall decisions made by Council on 15 June 2017 are included as part of the *FutureKāpiti* 2017/18 Annual Plan including the recommended average rates increase of 5.7% for the 2017/18 financial year.
- 26 Notes that the decision to increase the one off capital funding contribution to the Youth Development Centre fit out by \$75,000, resulting in a capital contribution of \$325,000 in 2017/18 (from \$250k to \$325k), approved by Council on 2 March, 2017, has been included in the 2017/18 annual plan.
- 27 Adopts the *FutureKāpiti* 2017/18 Annual Plan as attached in the appendix to report SP-17-235.
- 28 Delegates to the Mayor, Deputy Mayor and the Chief Executive the authority to make minor editorial changes to the material contained in the *FutureKāpiti* 2017/18 Annual Plan attached to this report prior to its publication.

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ATTACHMENT

Appendix 1 *FutureKāpiti* 2017/18 Annual Plan