Please include this checklist with your Resource Consent Application. The checklist includes some of the requirements from Kāpiti Coast District Council’s [Land Development Minimum Requirements (LDMR)](https://www.kapiticoast.govt.nz/your-council/forms-documents/guides-and-forms/#SubdivisionandDevelopment). This is not an exhaustive list and we will require compliance with all relevant clauses of NZS 4404:2010 and the LDMR.

1. **General**

|  |  |  |
| --- | --- | --- |
| **N/A** | **Yes** | **Item** |
|  |  | Fees, Development and Reserve Contributions, and bonds paid. |
|  |  | List of how consent conditions have been met. |
|  |  | Any approvals from other relevant authorities e.g. Waka Kotahi, Greater Wellington, Heritage NZ. |
|  |  | Draft Easement and Covenant documentation received. |

1. **LDMR – Clause 1.8.10 Completion Documentation**

|  |  |  |
| --- | --- | --- |
| **N/A** | **Yes** | **Item** |
|  |  | Construction of all infrastructure completed in accordance with approved plans and specifications (final inspection completed). |
|  |  | Evidence all materials / network testing completed and results comply with standard. |
|  |  | Record of spray application for weed control on road formation. |
|  |  | Electronic file of CCTV post construction inspection and defects report for all public storm water and sewer mains up to 1200mm diameter. |
|  |  | As-built plans of all infrastructure appropriately annotated (pdf/dwg) – see checklist (Schedule 1, Part 4 of LDMR). |
|  |  | Provide as-built information in RAMM (refer Schedules 1 and 3, Part 4 of LDMR). |
|  |  | Specifications and supplier details of all non-standard features. |
|  |  | Test certificates for each lighting standard, compliance certificate for the complete street light installation. |
|  |  | Post construction Road Safety Audit report provided. |
|  |  | Compliance with Traffic Control Devices Manual, the Manual of Traffic Signs and Markings, and the Code of Practice for Temporary Traffic Management. |
|  |  | Confirmation from utility providers services installed in accordance with their specification and are available to each lot (telecommunications, power, gas). |
|  |  | Completion certificates in form of Schedule 1B and Schedule 1C of NZS 4404:2010. |
|  |  | Geotechnical reports and as-built plans required by Clause 2.6 of NZS 4404:2010 - NZS 4431:2022 and NZS 4404:2010 certificates provided. |
|  |  | Certification by suitably qualified person, where features (stormwater devices, overflow paths, water retaining structures, etc) required specific design and construction, to include supervision and completion in accordance with recommended design principles. |
|  |  | Where land has been raised to provide flood free building platforms, provision of a dwg, DXF or Esri Shapefile/File Geodatabase in NZTM projection containing just the fill polygon. |
|  |  | Assets to vest register, including GPS co-ordinates and serial numbers for meters. |
|  |  | Operation and maintenance manuals for non-standard features and all stormwater facilities provided, warranties for new facilities involving electrical or mechanical plant. |
|  |  | Reports for on-site water supply, firefighting, wastewater, stormwater design or foundation as required in support of consent notices. |
|  |  | Landscaping completed (or bonded) in accordance with plans. |
|  |  | Reserves work completed (or bonded) in accordance with plans or reserves agreement. |
|  |  | Compliance certificate for community based wastewater system / renewable power generator provided (including operation and maintenance manuals). |