

Chairperson and Community Board Members
PAEKĀKĀRIKI COMMUNITY BOARD

28 JANUARY 2014

Meeting Status: **Public**

Purpose of Report: For Decision

CONSIDERATION OF FUNDING APPLICATIONS

PURPOSE OF REPORT

1. Two applications for Discretionary Grants have been received from:
 - Cancer Society Kāpiti
 - Parkinsons Society Kāpiti/Horowhenua

SIGNIFICANCE OF DECISION

2. The recommendations in this report do not trigger the Council's significance policy.

BACKGROUND

3. This is the fourth allocation of grants for the 2013/2014 years.

CONSIDERATIONS

Issues and Options

4. Grants are allocated in accordance with established criteria (copy **attached**).
5. Two applications have been received for funding from the Discretionary Grants Fund.
6. The applicants have been advised of the criteria and meeting date by email.

Applications from the Community Grant Fund:

7. Cancer Society Kāpiti

The Cancer Society Kāpiti has applied for a grant of \$500 to assist with the cost of funding the Relay for Life event "Cancer Survivors and Caregivers" (marquee in February).

NB: this application can be considered under Eligible Purposes 3: activities that encourage the development of cultural, sports, environmental, social or educational activities within the local district.

8. Parkinsons Society Kāpiti/Horowhenua

The Parkinsons Society Kāpiti have applied for a grant of \$500 to assist with the costs of funding a registered nurse as a first point of contact for clients, families and health professionals etc.

NB: this application can be considered under Eligible Purposes 4: Unique and specially meritorious events that meet none of these criteria, at the discretion of the Community Board.

FINANCIAL CONSIDERATIONS

2013/2014 Budget Allocation	Total Allocated To Date	Total Available for Distribution
\$3,600	\$2,282	\$1,318

9. Below are the successful applicants from the 2013/2014 year for the Board's information:

Date	Recipient	Amount	Purpose of Grant	Report Back
16 July 2013	Kapiti Concert Orchestra	\$100	to assist with the cost of hiring St Peters Hall for rehearsals in preparation for a concert in Paraparaumu on 31 August 2013	✓
16 July 2013	Paekākāriki Station Precinct Trust	\$300	to assist with the cost of purchasing specialist storage boxes and folders to prolong the life of the trust's records	
16 July 2013	Mulled Wine Concerts (Mary Gow)	\$200	to assist with the cost of advertising the Mulled Wine Concert on 11 August 2013	✓
16 July 2013	Song Writing/Singing Camp (Holly Ewens)	\$300	to assist with the costs of accommodation for young people and those with disabilities for the song-writing/singing camp	
27 August 2013	Ames St Green Neighbourhood	\$250	to assist with the cost of purchasing fruit trees.	
27 August 2013	Paekākāriki Scout Group	\$300	to help subsidise the costs of attending the upcoming 20th New Zealand Scout Jamboree in Fielding	
27 August 2013	Kāpiti Mountainbike Club	\$192	to assist with additional resource consent costs to the Council	✓
27 August 2013	Mary Potter Hospice	\$200	to assist with funding the 2013 Strawberry Festival	✓

Date	Recipient	Amount	Purpose of Grant	Report Back
1 October 2013	Paekākāriki Surf Lifeguards	\$240	to assist with the cost of providing accommodation for a professional Events Manager who was managing the Club's centennial celebration over the Labour weekend	
1 October 2013	Kāpiti College Choir	\$200	to assist with the costs of attending the 2014 choral festival in Canada.	

DELEGATIONS

10. The Community Boards are delegated to:

5.7 Consider and approve the allocation of community-based grant funds as deemed appropriate under their agreed criteria of both existing schemes and any granting schemes that may be approved through the Annual Plan process or the Long Term Council Community Plan (LTCCP) process.

OTHER CONSIDERATIONS

11. There are no legal, consultation, policy implications, publicity or any other considerations related to this report.

RECOMMENDATIONS

12. That the Paekākāriki Community Board approves of a funding application for \$_____ from the Cancer Society Kāpiti to assist with the cost of funding the Relay for Life event "Cancer Survivors and Caregivers" (marquee in February).

13. That the Paekākāriki Community Board approves of a funding application for \$_____ from Parkinsons Society Kāpiti/Horowhenua to assist with the costs of funding a registered nurse as a first point of contact for clients, families and health professionals etc.

Report prepared by:

Approved for submission by:

Marg Harris
EXECUTIVE SECRETARY
INFRASTRUCTURE SERVICES

Sean Mallon
GROUP MANAGER
INFRASTRUCTURE SERVICES

ATTACHMENTS:

Community Fund Grants Criteria

Grant Applications:

- Cancer Society Kāpiti
- Parkinsons Society Kāpiti/Horowhenua

Accountability report:

- Kāpiti Concert Orchestra
- Kāpiti Mountainbike Club

PAEKĀKĀRIKI COMMUNITY BOARD DISCRETIONARY GRANTS

The Paekākāriki Community Board will consider the applications that support:

- community groups contributing directly¹ to wider community wellbeing – environmental, social, cultural and economic.
(¹ this relates to community groups specifically set up to help people in the community and/ or improve the local environment. It does not include business development initiatives.)
- individual young people or youth organisations where there is an opportunity to excel at a range of cultural, educational, and sporting² achievements.
(² the Community Board will not consider applications relating sporting activities where there is potential for these to be funded by SPARC.)
- progressing the activities of community groups in the areas of culture, sport and recreation that advance the general enjoyment and wellbeing of the community³.
(³ this relates to groups that while not having a particular focus on improving social wellbeing, do contribute to the general feel and enjoyment of the community – for example, a Music Society, a group set up to put on a concert or event, a sports club.)

Eligible Groups

1. Applicants who reside in Paekākāriki; or
2. Paekākāriki based organisations, or projects and organisations that demonstrate a clear benefit to Paekākāriki.
3. Churches and schools will be eligible in special circumstances.
4. Groups or individuals that are unable to receive sufficient grants from other sources because of the timeframe or because they are otherwise ineligible.
5. Groups must be non-profit making.
6. Purely recreational adult groups shall be eligible in relation to youth, the aged, people with disabilities or the socially disadvantaged or for unique historic occasions.

Eligible Purposes

1. Unique or infrequent events that are historically important to the area.
2. Special events that will promote the area and enhance opportunities within the area.
3. Activities that encourage the development of cultural, sports, environmental, social or educational activities within the local district.
4. Unique and specially meritorious events that meet none of these criteria, at the discretion of the Community Board.
5. Grant to partially or fully offset the cost of any Council permit, licence or resource consent fees on the basis that the proposed activity falls into a "worthy cause" category.

6. The remission of hall rental for “worthy causes” in line with Council policy that all remissions of hall rentals be accounted for by being funded as grants from approved grants budgets under the control of the Council or Community Board.

Ineligible Purposes

1. Major items of capital expenditure costing over \$2,000.
2. Expenses incurred for school curriculum activities.
3. The Paekākāriki Community Board does **not** accept retrospective applications **unless** the Board agrees there are exceptional circumstances. Costs already incurred will not normally be considered for grants.

Maximum Grant

The maximum grant payable is **\$500.00** per grant.

Accountability

1. All applicants are required to verbally report to the Board on the use of the funds within three months of the completion of the activity outlining the benefits gained by the individual. Community groups would be required to furnish a written report outlining the benefits gained to the community. Failure to do so will exclude the applicant for two years from any further application.
2. Any money **NOT** used for the purpose applied for is required to be repaid to the Paekākāriki Community Board Discretionary Grants Fund. Failure to do so will exclude the applicant for two years from any further application.

Procedure for Applications

Applications must be made on the approved application form and addressed to:

Marguerita Harris
Kāpiti Coast District Council
Private Bag 60-601
PARAPARAUMU 5254
or emailed to: marguerita.harris@kapiticoast.govt.nz