

MINUTES	MEETING	TIME
<b>OPERATIONS AND FINANCE COMMITTEE</b>	<b>THURSDAY, 6 JULY 2017</b>	<b>10.03AM</b>

Minutes of a meeting of the **Operations and Finance Committee**, held in the Council Chambers, Ground Floor, 175 Rimu Road, Paraparaumu on **Thursday, 6 July 2017**, commencing at 10.03am.

PRESENT:	Cr	M	Scott	Chair
	Cr	M	Benton	
	Cr	A	Buswell	Deputy Chair
	Cr	J	Cootes	
	Mayor	K	Gurunathan	
	Cr	J	Holborow	Deputy Mayor
	Cr	J	Elliott	
	Cr	F	Vining	
	Ms	A	Ellison	Māori Representative
ATTENDING:	Mr	P	Dougherty	Chief Executive
	Mr	K	Currie	Group Manager Regulatory Services
	Mr	S	Mallon	Group Manager Infrastructure Services
	Mr	W	Maxwell	Group Manager Corporate Services
	Ms	S	Stevenson	Group Manager Strategy & Planning
	Ms	S	Warwick	Ōtaki Community Board
	Mr	G	Burns	Paraparaumu/Raumati Community Board
	Mr	P	Edwards	Chair, Paekākāriki Community Board
	Mr	M	Cole	Water & Wastewater Asset Manager
	Ms	N	Itjeshorst	Access & Transport Manager
	Mr	M	de Haast	Chief Financial Officer
	Mrs	J	Nock	Executive Secretary, Corporate Services
	Ms	J	McDougall	Communications & Engagement Manager
	Leave of Absence:	Cr	M	Cardiff
Cr		J	Howson	
Cr		D	Scott	
Apologies:	Mr	T	Begovich	Waikanae Community Board
	Mr	J	Seamark	Waikanae Community Board
	Mr	J	Westbury	Waikanae Community Board

OFC 17/07/033

## **WELCOME**

The Chair welcomed everyone to the meeting, declared the meeting open and read the Council blessing.

OFC 17/07/034

## (a) **Apologies**

### **MOVED (Holborow/Buswell)**

**Apologies were received from Tonchi Begovich, James Westbury and Jeremy Seamark of the Waikanae Community Board and Philip Edwards, Chair, Paekākāriki Community Board for lateness.**

### **CARRIED**

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It was noted that Cr Mike Cardiff, Cr John Howson and Cr David Scott were on leave of absence.

(b) **Declarations of Interest Relating to agenda items.**

There were no declarations of interest relating to agenda items.

OFC 17/07/035

**PUBLIC SPEAKING TIME**

There were no public speakers.

OFC 17/07/036

**MEMBERS' BUSINESS**

(a) Public Speaking Time Responses.

None required.

(b) Leave of Absence

There was no leave of absence.

(c) Matters of an Urgent Nature.

There were no matters of an urgent nature.

**Presentation: Three Waters Performance Review**

Sean Mallon, Group Manager Infrastructure Services and Martyn Cole, Water & Wastewater Asset Manager gave a presentation showing the highlights of the Three Waters National Performance Review and responded to Members' questions.

*Cr Elliott left the meeting at 10.11am and returned at 10.13am.*

Overall, the Review showed Kāpiti Coast District Council's affordability and service were performing well and delivering well on its capital programme.

Members gave their congratulations.

OFC 17/07/037

**WAIKANAE EMERGENCY RAIL CROSSING (IS-17-214)**

The report was taken as read and Sean Mallon and Nienke Itjeshorst, Access and Transport Manager responded to Members' questions.

It was advised that in emergency situations, where there is a signal fault that creates the barrier arms dropping and no train, Kiwirail were looking at manual control barrier arms that emergency services could assist with.

*Cr Burns left the meeting at 10.53am and returned at 10.55am.*

*Philip Edwards arrived at 10.55am and the Chair welcomed him to the meeting.*

It was advised that during construction, most of the work would be aboveground and it was agreed that discussions would take place with the local iwi to detail the Management Plan.

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**MOVED (Holborow/Cootes)**

**That the Operations and Finance Committee approves the construction of an emergency vehicle access off SH1 north of the Waikanae River Bridge to Waikanae East at an estimated construction cost of \$322,000 in the 2018/19 financial year as set out in report IS-17-214.**

**CARRIED**

OFC 17/07/038

**AIRCRAFT NOISE COMMUNITY LIAISON GROUP – CHAIRPERSON’S ANNUAL REPORT FOR THE YEAR ENDING 2016 (RS-17-186)**

Kevin Currie, Group Manager Regulatory Services spoke to the report and clarified that the report only related to the Paraparaumu Airport related noises and not aircrafts flying over the area travelling to other destinations.

**MOVED (Mayor/Elliott)**

**That the Operations and Finance Committee receives the Report of the Kapiti Coast Aircraft Noise Community Liaison Group for the year ending 31 December 2016.**

**CARRIED**

OFC 17/07/039

**LOCAL GOVERNMENT FUNDING AGENCY FINAL 2017/18 STATEMENT OF INTENT (Corp-17-161)**

The report was taken as read and Mark de Haast, Chief Financial Officer responded to Members’ questions.

**MOVED (Vining/Holborow)**

**That the Operations and Finance Committee notes the contents of the Local Government Funding Agency final 2017/18 Statement of Intent.**

**CARRIED**

OFC 17/07/040

**CONFIRMATION OF MINUTES: 11 May 2017**

Cr M Scott thanked Cr Buswell for covering the meeting in his absence.

**MOVED (Mayor/Buswell)**

**That the minutes of the Operation and Finance Committee meeting held on 11 May 2017 be adopted as a true and correct record.**

**CARRIED**

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OFC 17/07/041

**PUBLIC SPEAKER TIME: for items not on the agenda**

There were no public speakers.

OFC 17/07/042

**PUBLIC EXCLUDED RESOLUTION**

**MOVED (Mayor/Elliott)**

**That the Operations and Finance Committee move into a Public Excluded meeting:**

<p><b>PUBLIC EXCLUDED RESOLUTION</b></p> <p>That, pursuant to Section 48 of the Local Government Official Information and Meetings Act 1987, the public (with the exception of Community Board representatives) now be excluded from the meeting for the reasons given below, while the following matters are considered:</p> <ul style="list-style-type: none"> <li>• <b>Aircraft Noise Community Liaison Group – Reappointment of Community Members (RS-17-241)</b></li> </ul> <p>The general subject of each matter to be considered, while the public are excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987, for the passing of this resolution are as follows:</p>		
<p><b>General subject of each matter to be considered</b></p>	<p><b>Reason for passing this resolution in relation to each matter</b></p>	<p><b>Grounds under Section 48(1) for the passing of this resolution</b></p>
<p><b>Aircraft Noise Community Liaison Group – Reappointment of Community Members (RS-17-241)</b></p>	<p>Section 7(2)(a) – to protect the privacy of natural persons.</p>	<p>Section 48(1)(a) - that the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist.</p>

**CARRIED**

*The Operations and Finance Committee moved into a public excluded session at 11.12am.*

*The Operations and Finance Committee came out of the public excluded session at 11.14am.*

The Operations and Finance Committee meeting closed at 11.14am.

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Chairperson

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Date