

[Insert Date]

Dear [insert name],

My name is Eric Osborne. My family owns the land at 100 and 110 Te Moana Road (outlined on the map below), which adjoins your property.

In the early new year, we will be making an application to the Kapiti Coast District Council for a private plan change (“PPC”) to rezone this land from General Rural Zone to General Residential Zone. The rezoning will allow us the ability to apply for resource consents for residential subdivision and development in the future.



The Osborne Swamp is located within our land and its ecological health is important to us. It is protected by a QEII covenant and the PPC will not change this.

This PPC will be publicly notified for submissions, however we would like to actively engage with our neighbours in advance of this. This is a chance for us to introduce the PPC, share our plans, answer any questions, and receive your feedback before lodging the application.

We understand everyone has a busy schedule, so please let us know if you would like to discuss this further and we can work with you to meet at a time and location that is convenient to you.

Thank you

Sincerely,

Eric, Vince and Raechel Osborne

**Contacts for Further Information**

- Eric Osborne (e-mail: [eric.v.osborne@gmail.com](mailto:eric.v.osborne@gmail.com) or phone or text: 027 257 5721); or
- Susan Jones (e-mail: [susan.jones@mitchelldaysh.co.nz](mailto:susan.jones@mitchelldaysh.co.nz) or phone or text: 021 381 460).