

MINUTES	MEETING HELD ON	TIME
<b>ŌTAKI COMMUNITY BOARD</b>	<b>TUESDAY 26 APRIL 2016</b>	<b>7.00 PM</b>

MINUTES of a meeting of the Ōtaki Community Board, held in the Dr Gertrude Atmore Supper Room, Memorial Hall, Main Street Ōtaki on Tuesday 26 April 2016 commencing at 7.00pm.

PRESENT: Mr J Cootes  
 Cr P Gaylor  
 Ms C Papps  
 Mr R Kofoed

IN ATTENDANCE:  
 Mr S Mallon (Group Manager, Infrastructure)  
 Mrs S Shaw (Executive Secretary)

James Cootes, Chair of the Ōtaki Community Board, welcomed everyone to the meeting including Cr David Scott and Greater Wellington Regional Councillor Nigel Wilson and declared the meeting open.

**OCB 16/04/180  
 APOLOGIES AND DECLARATIONS OF INTEREST**

It was noted that the Mayor gave his apologies.

Mr Kofoed declared an interest in the grant application from the Kāpiti Concert Orchestra Grant which is Item 5 on the agenda.

**OCB 16/04/181  
 PUBLIC SPEAKING TIME AND RESPONSES**

1. Shelly Warwick spoke to the Board in relation to the closing of the Ōtaki Pool for maintenance and the possibility of using the Ōtaki College pool during this time. She also spoke about the truck movements around Waitohu Road, Ringawhati Road and Rāhui Road and how dangerous this can be, she asked if Council would help facilitate a meeting with NZTA and the concerned residents.
2. Aleisha Blakeley spoke to the Board and thanked them for her grant she received. It was to assist with the costs of attending the Masterton Series Equestrian Finals.
3. Rachael Selby on behalf of Te Reanga Ipurangi – Ōtaki Education Trust spoke to the Board and provided an update on their activities. Their purpose is to promote and lift educational achievement through developing digital citizenship in the Ōtaki community.
4. Janet Macdonald spoke to the Board in regards to the speed of trucks along Rāhui and Ringawhati Roads.
5. Frances Tull on behalf of the Kāpiti Concert Orchestra spoke to the Board in regards to their grant application.
6. Ann Lawler spoke to the Board in regards to the Tasman Road Reserve. She extended her thanks to the Council for the consultation that is being done around the Tasman Road and Haruatai playgrounds.

MINUTES	MEETING HELD ON	TIME
<b>ŌTAKI COMMUNITY BOARD</b>	<b>TUESDAY 26 APRIL 2016</b>	<b>7.00 PM</b>

7. Dawn Brook and Jen Whittaker spoke on behalf of the Kāpiti Chorale Incorporated in regards to their grant application.
8. Len Nichols spoke on behalf of the Ōtaki Branch of Genealogists in regards to their grant application.
9. Clace Schwabe spoke to the Board in regards to the speed limits in the Ringawhati Road/Rāhui Road area.
10. Allan Johns spoke to the Board in regards to the speed of trucks along Rāhui Road and that when trucks cross the railway lines they cross over the centre line.
11. David Neufeld spoke to the Board in regards to trucks travelling along Rāhui and Ringawhati Road.

#### Responses to Public Speaking time:

The Chair agreed that a meeting would be organised with Council staff, Ōtaki College and Shelly Warwick to look at the option of using the Ōtaki College Pool while the Ōtaki pool is closed for maintenance.

Mr Mallon provided responses to the questions around the truck movements around Waitohu Valley Road, Ringawhati Road and Rāhui Road,

- there will be increased truck movements for the next five weeks for the McKays to Pekapeka project, it has been asked if the trucks can avoid school times so this does not disrupt pick up and drop off times;
- there is now a new section of footpath on Waitohu Valley Road and the vegetation around Rāhui Road has been cleared;
- the Quarry has voluntarily put GPS in all their trucks and are monitoring the speeds;
- Council staff will look at the issue of trucks crossing the centre line on Rāhui Road;
- Council staff can put up further signs to warn about truck movements on Rāhui Road and Waitohu Road;
- Council staff have installed monitoring devices to look at the speed in this area. Changing speed limits involves formal consultation with the Community, Police, and the Automobile Association, it can take several months to complete this process;
- Council staff are happy to facilitate a meeting with the New Zealand Transport Agency (NZTA) to discuss the residents' concerns and also discuss going forward with Pekapeka to Ōtaki starting soon;

It was agreed that the meeting with the NZTA would be before the next Board meeting in June.

Due to members of the public waiting for specific items, the Chair decided the Consideration of Applications for Funding report be brought forward.

MINUTES	MEETING HELD ON	TIME
ŌTAKI COMMUNITY BOARD	TUESDAY 26 APRIL 2016	7.00 PM

**OCB 16/04/182**

**CONSIDERATION OF APPLICATIONS FOR FUNDING (SP-16-1881)**

**MOVED (Kofoed/Papps)**

**That the Ōtaki Community Board approves a funding grant to be made to the Kāpiti Concert Orchestra for \$500.00 from the Community Grants Fund, to assist with the costs of a concert that will be held on 15 May.**

**That the Ōtaki Community Board approves a funding grant to be made to the Ōtaki Branch NZ Society of Genealogists for \$500.00 from the Community Grants Fund, to assist with the costs of running a Family Day History Expo in Ōtaki.**

**That the Ōtaki Community Board approves a funding grant to be made to Kāpiti Chorale Incorporated for \$226.00 from the Building & Resource Consents Grants Fund, to assist with the costs of hireage of a rehearsal venue.**

**CARRIED**

The Ōtaki Community Board declined grants to be made to Meia Cook and to the Te Rau o te Rangī ki Ōtaki Charitable Trust due to non-attendance at the meeting.

**OCB 16/04/183**

**PRESENTATION: BUS SERVICE REVIEW – CR NIGEL WILSON, GREATER WELLINGTON REGIONAL COUNCIL (GWRC)**

Cr Nigel Wilson provided an overview of the process around the completed Bus Service Review.

The review comprised of patronage and reliability data, stakeholder meetings and bus driver feedback. The review identified the following:

- for more coverage of the main residential area;
- limited timetable options;
- no access from the Ōtaki plateau to Main Street;
- high fares;
- connection with trains;
- access to services north of Ōtaki;
- times leaving from Coastlands.

Cr Wilson will meet with the Chair prior to the next meeting in regards to this information.

Cr Wilson also stated that GWRC will meet with Kāpiti Coast District Council in regards to a targeted rate for Bus Shelters. It will need to be decided who levies the rate. This will be part of discussions and negotiations going forward.

The Chair brought up the fact that the Community were promised two bus shelters and have only received one, the second one is now situated in Kāpiti Road in Paraparaumu. The Chair will address this formally in writing to Cr Wilson. This was promised to the Community in person and in writing. The Board feels misled and let down.

MINUTES	MEETING HELD ON	TIME
<b>ŌTAKI COMMUNITY BOARD</b>	<b>TUESDAY 26 APRIL 2016</b>	<b>7.00 PM</b>

Cr Wilson will attend the next Community Board meeting on 14 June and provide timetables, maps and further information on this.

Mrs Papps questioned the times of the bus service from Coastlands to Ōtaki and also that the connections from trains to buses weren't working if the trains were late.

**OCB 16/04/184**

**FILLING OF EXTRAORDINARY VACANCY ON THE ŌTAKI COMMUNITY BOARD (Corp-16-1865)**

**MOVED (Papps/Kofoed)**

That the Ōtaki Community Board notes that an extraordinary vacancy has been created pursuant to clause 5 Schedule 7 of the Local Government Act 2002, through the death of Board member Colin Pearce.

That the Ōtaki Community Board resolves that:

The extraordinary vacancy should be left vacant for the remainder of the 2013-2016 Triennium, as per clause 117(3)(b) of the Local Electoral Act 2001.

**CARRIED**

*Cr Gaylor left the meeting at 8.58pm and returned at 8.59pm.*

**OCB 16/04/185**

**ELECTED MEMBERS' REMUNERATION FROM 1 JULY 2016 – PROPOSED ADDITIONAL DUTIES PAYMENT (Corp-16-1853)**

Sean Mallon, Group Manager Infrastructure spoke to this report.

Board members discussed the additional roles and responsibilities they carry out, particularly those that will be associated with the construction of the Pekapeka to Ōtaki Expressway project that is due to start soon.

**MOVED (Papps/Kofoed)**

That the Ōtaki Community Board:

- (a) notes the proposed remuneration levels for the Board Chair and Members for the period 1 July 2016 to 30 June 2017;
- (b) identifies additional responsibilities carried out by the Board over and above those in the Remuneration Authority's base role description for community board members;
- (c) recommends that Council in its response to the Remuneration Authority submit a request on the Board's behalf for a 30% additional payment for additional roles/responsibilities as detailed at Appendix 6 of report Corp-16-1853.

**CARRIED**

MINUTES	MEETING HELD ON	TIME
<b>ŌTAKI COMMUNITY BOARD</b>	<b>TUESDAY 26 APRIL 2016</b>	<b>7.00 PM</b>

**OCB 16/04/186**

**ROAD NAMING – TE MANUAO ROAD SUBDIVISION (Corp-16-1848)**

Sean Mallon, Group Manager Infrastructure spoke to this report. The report asks the Board to approve a name for the new Road to be constructed, as part of a subdivision at the eastern end of Te Manuao Road, Ōtaki.

**MOVED (Kofoed/Papps)**

**That the Ōtaki Community Board approves “Pōhatu Lane” for the road highlighted on Appendix 1 of Report Corp-16-1848.**

**CARRI**

**OCB 16/04/187**

**ANNUAL PLAN SUBMISSION**

It was noted that Cr Gaylor did not participate in this discussion.

The Chair provided an update to the Board with what was in their Annual Plan submission:

- installation of a BBQ at Haruatai Park – The Board are aware that the cost for the BBQ’s are significant therefore seek more affordable and innovative ways to provide them;
- Riverbank Road footpath – Council to investigate the options, costs and potential usage;
- Dog walking park
- Free Wi-Fi in the Main Street;
- Toilets at Ōtaki Rivermouth;
- Ōtaki Council depot - improve the frontage area;
- Art sculptures;
- Flooding – priority to be given to the worst affected areas;
- Expressway Bridges – Councils continued support and advocacy in regards to the visual designs;
- Ōtaki Bridge Clip on – Councils support in advocating for improved cycle and pedestrian access across this bridge;
- Social housing – support any investigations into the best way for Social Housing to be delivered in Ōtaki;
- Te Horo Roadside Maintenance – consider sufficient funding to enable the maintenance of the grass berm through the town of Te Horo (opposite the old Red House Cafē site);
- Rāhui Road/Waitohu Valley Road – the Community Board would support the annual plan submissions from residents and request Council’s consideration for funding to do this within existing budgets or additional funding on what is achievable.

**OCB 16/04/188**

**CHAIRPERSON’S/MEMBERS’ BUSINESS**

- (a) Leave of Absence – There was none.
- (b) Matters of an Urgent Nature – There were none.
- (c) Chairperson’s Business

MINUTES	MEETING HELD ON	TIME
<b>ŌTAKI COMMUNITY BOARD</b>	<b>TUESDAY 26 APRIL 2016</b>	<b>7.00 PM</b>

James Cootes made the following comments:

- he has been working on the Annual plan submission from the Board;
- he has had discussed with Council staff about the area that needs to be cleaned up opposite Rod Clifton Motors;
- he attended the tour of the Expressway with Elected Members;
- he has had discussions with Mr Mallon in regards to Stormwater, this information will come back to the June meeting;
- work is continuing on the Ōtaki Gorge Slip;
- he noted a new “clutter” folder added to council emails system that he was unaware of had resulted in some emails not being responded to in a timely manner.

Rob Kofoed made the following comments:

- the Ōtaki Community Network forum met on the 5 April and one item discussed was that the Curtain Bank is underway through the Citizens Advice Bureau;
- the Ashford Park Community Liaison group met to discuss the terms of reference for this group. This is a requirement of the resource consent for Winstones.
- he has been asked to look at a kiosk type shelter down at the Estuary and has been asked to design some plans for this;
- Ōtaki Foodbank - the Committee have had some discussions around funding due to the shortfall of funding this year and looking at what they can do going forward;
- he attended a Civil Defence meeting at the House of Hope.

Christine Papps attended the Ōtaki ANZAC service on behalf of the Board. She is now also the new secretary of the Ōtaki Community Patrol group.

Cr Penny Gaylor made the following comments:

- she has recently met with Council Chief Executive and also with MP Nathan Guy in regards to the Ōtaki Food Bank and the shortfall in funding this year and what can be done in regards to this;
- she would like Waitohu Valley Road truck loop issues added to the matters under action.

**OCB 16/04/189  
CONFIRMATION OF MINUTES**

**MOVED (Gaylor/Papps)**

**That the minutes of the 15 March 2016 meeting of the Ōtaki Community Board are confirmed as a true and accurate record.**

**CARRIED**

**OCB 16/04/190  
MATTERS UNDER ACTION**

The Board reviewed the matters under action and agreed to add the Waitohu Valley Road truck loop issues.

*The meeting closed at 9.59pm*

Signed:..... Date:.....

Chairperson of the meeting