

MINUTES	MEETING HELD ON	TIME
<b>ŌTAKI COMMUNITY BOARD</b>	<b>TUESDAY 17 MARCH 2015</b>	<b>7.00 PM</b>

MINUTES of a meeting of the Ōtaki Community Board, held in the Dr Gertrude Atmore Supper Room, Memorial Hall, Main Street, Ōtaki, on Tuesday 17 March 2015 commencing at 7.00pm.

PRESENT:                    Mr     J     Cootes  
                                   Mr     R     Kofoed  
                                   Mr     C     Pearce  
                                   Cr     P     Gaylor

IN ATTENDANCE:        Mr     S     McArthur (Group Manager, Strategy & Planning)  
                                   Mr     F     Norku (Roading Asset Manager)  
                                   Mrs    S     Shaw (Executive Secretary, Minutes)

APOLOGIES                Ms     C     Papps

James Cootes, Chair of Ōtaki Community Board, welcomed everyone to the meeting and declared the meeting open.

**ŌCB 15/03/102  
 APOLOGIES**

**MOVED (Kofoed/Pearce)**

**That an apology be accepted from Christine Papps and an apology for lateness from Cr Gaylor.**

**CARRIED**

The Board noted an apology from the Mayor.

**a) DECLARATIONS OF INTEREST RELATING TO ITEMS ON THE AGENDA**

Through the Chair Cr Penny Gaylor requested it be noted that she declared an interest in the Save the Capital Connection grant application.

**ŌCB 15/03/103  
 PUBLIC SPEAKING TIME AND RESPONSES**

1. Stephanie Peach on behalf of the Kapiti Coast Quilters spoke to the Board in regards to their grant application.
2. Tracey Rikihana on behalf of the Otaki College Waka Ama team spoke to the Board in regards to their grant application.
3. Marama Takao on behalf of the Save the Capital Connection group spoke to the Board in regards to their grant application.
4. Lynne Judson on behalf of LOVED4LIFE spoke to the Board in regards to their grant application.
5. Matthew Braddock spoke to the Board in regards to his grant application.
6. Anne Lawler spoke to the Board in regards to the proposed Basketball court, the Long Term Plan process and about seating and shade at the Skatepark. She also asked if the public could see a copy of the Board's recent submission to the Local Government Commission.

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7. Libby Hakaraia on behalf of the Maoriland Film Festival spoke to the Board in regards to their grant application.

Responses to Public Speaking time:

Mr McArthur responded to Ms Lawler and updated the Board about the Long Term Plan consultation workshops that are being held in Ōtaki:

- 25 March, 7pm at the Taaringaroa Building (next to Raukawa Marae);
- 1 April, 7pm at Ōtaki College;
- 8 April, 7pm at Ōtaki Surfclub.

The Chair encouraged the members of the Community that were at the meeting to attend one of these information sessions.

The Chair apologised about not getting the Board's submission to the Local Government Commission out to the Public and would provide Ms Lawler with a copy.

The Chair responded to Ms Lawler in regards to the shade area and seating at the Skatepark. The Board is keen to have seating available there and are working on solutions for this.

**ŌCB 15/03/104**

**CONSIDERATION OF APPLICATIONS FOR FUNDING (SP-15-1523)**

The Board agreed to transfer \$1,480.00 from the Building and Resource Consents Fund to the Sporting Activity Fund. This is to cover any sporting grant applications that will come to the Board before the end of the financial year.

**MOVED (Pearce/Kofoed)**

**That the Ōtaki Community Board approves that \$1,480.00 be moved out the Building and Resource Consents fund and into the Sporting Activity Grant Fund.**

**CARRIED**

**MOVED (Kofoed/Pearce)**

**That the Ōtaki Community Board approves a funding grant to be made to the Maoriland Film Festival for \$500.00 from the Community Grants Fund, to assist with the costs of catering for the pōwhiri at Raukawa Marae.**

**That the Ōtaki Community Board approves a funding grant to be made to Save the Capital Connection for \$500.00 from the Community Grants Fund, to assist with the costs associated with saving the Capital Connection.**

**That the Ōtaki Community Board approves a funding grant to be made to LOVED4LIFE for \$500.00 from the Community Grants Fund, to assist with the costs for quilts and meals.**

**That the Ōtaki Community Board approves a funding grant to be made to the Kapiti Coast Quilters Guild Exhibition 2015 for \$500.00 from the Community Grants Fund, to assist with the costs of advertising for the Exhibition.**

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That the Ōtaki Community Board approves a funding grant to be made to Matthew Braddock for \$500.00. from the Sporting Activity Grants Fund, to assist with the costs of attending the Australia/NZ Tournament M Sports Cup in Sydney.

That the Ōtaki Community Board approves a funding grant to be made to The Otaki College Waka Ama Team for \$500.00 from the Community Grants Fund, to assist with the costs to attend the Secondary Schools Waka Ama Championships.

**CARRIED**

**ŌCB 15/03/105**

**CHAIRPERSON'S/MEMBERS' BUSINESS**

(a) Leave of Absence

**MOVED (Cootes/Kofoed)**

That the Ōtaki Community Board grant a leave of absence to Colin Pearce for the 9 June 2015 meeting.

**CARRIED**

(b) Matters of an Urgent Nature – there were none.

(c) Chairperson's Business

- The photographer has taken most of the photos for the State Highway Sign and work is continuing on this project;
- Pathways to Youth Employment has possibly secured Dale Williams (ex-mayor of Otorohanga) as part of the project;
- The Chair encouraged all Board members to attend the LTP consultation workshops;
- The updated proposed Ōtaki Bus Route map has been passed onto Council and also the Greater Wellington Regional Council;
- Rob McIntyre and Council staff are speaking on the I-site Rationalisation Report at the Business After 5 session;
- The Chair apologised about not getting the Board's submission to the Local Government Commission out to the Public;
- The Chair wanted to clarify due to confusion among Ōtaki residents that the Pamphlets about the proposed Basketball Court that have been distributed around the Community have not been organised by the Ōtaki Community Board;

Mr Pearce wanted it noted that he had some residents concerned that Byron's Resort are using Council Land and that it is not being charged for.

- The Chair attended the Chairs' meeting at Council held recently where a number of Roading issues had been raised. It was asked if the Board could use the Service Request system on the Council website to log any issues that they wanted followed up. This way they can be tracked and a response can go directly to the Board member.
- Ian Carson asked the Chair to put in his apologies for the meeting tonight, he was going to give an update on the Kite Festival;

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- The Hon Nathan Guy has previously been invited to attend a Community Board Meeting but has been unable to attend. The Chair has been invited to have a meeting with the Minister and this has been scheduled. The main discussion will be on Ultra Fast Broadband along with other issues.

(d) Community Board Members' Activities

Colin Pearce

- Mr Pearce tabled a copy of the proposed revised bus route for Ōtaki that he has been working on;
- He has met with Council staff in regards to the Adult fitness equipment. They are being installed near the play equipment at Haruatai Park and there will also be some fitness equipment placed at Tasman Road Park when the equipment is due to be renewed. Mr Pearce has also talked to staff about an idea of sending old play equipment overseas.
- As a representative of the Ōtaki Museum Trust, Mr Pearce gave an update that the Trust are relieved that the Ōtaki Health Camp is going to stay in Ōtaki. They had a query about the Rotunda at the Health Camp and what the Council could do to assist with repairs. Mr Pearce would follow up with Council staff.
- Ōtaki Beach Development – there has been money set aside for the consultation around the beach development and due to careful management of the funds not much has been used. Mr Pearce asked if this money could be used to help complete an upgrade for the Women Toilet's in the Pavilion building. He understands that he needs to seek the Board's approval around this. This would be discussed at the next meeting.

Rob Kofoed

- Kapiti Youth Support (KYS) have upgraded some existing facilities into Ōtaki College, Mr Kofoed extended his thanks to the KYS team that made this happen;
- Haruatai Park Sanatorium Site – signs are being erected and thank you to Council Staff for their assistance with this;
- Gravel Grab last week this was a great success;
- Ringawhati/Waitohu Bridge – needs clearing underneath;
- Ōtaki Airstrip are having their AGM this weekend and will be working with Scott Dray re their Civil Defence strategy.

**ŌCB 15/03/106**

**UDPATE: FOOTPATH PROGRAMME**

Frances Norku, Roding Asset Manager spoke to the Board in regards to the Footpath Programme. They have four footpaths they are looking at completing before the financial year ends.

- Waerenga Road – Bell Rd to Maire Street
- Rimu Street – Aotaki Street to the Industrial area (no 17)
- Arthur Street – SH1 to the Carpark
- SH1 Service lane to the Public Toilet (across from New World)

Council will present the footpath forward works programme to the Board by June.

The following points emerged from discussions:

- Putting a footpath from Aotaki Street from Riverbank Road to State Highway One;
- The Board in the next six months would like to see what is in the three year footpath forward programme;
- The frontage outside the Council depot needs to be tidied up;

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It was noted that the Board support the footpaths that Mr Norku tabled at the meeting.

**ŌCB 15/03/107**

**UPDATE: LONG TERM PLAN**

Stephen McArthur, Group Manager Strategy & Planning provided an update to the Board on the Long Term Plan process. On Friday the draft consultation document will be released to the Public.

**MOVED (Cootes/Kofoed)**

**That the Ōtaki Community Board resolve to make a submission on the draft Long Term Plan and that this will be considered at the 21 April Ōtaki Community Board meeting.**

**CARRIED**

**ŌCB 15/03/108**

**CONFIRMATION OF MINUTES**

Mr Pearce queried the section in the minutes around the Basketball Court in the public speak time responses. The wording should read 'The Community Board showed support for the proposed Youth Annual Plan (2014/2015) submission regarding a Basketball Court, but it would need to be considered alongside other priorities funded out the Reserve Fund.'

*Cr Penny Gaylor arrived at 8.47pm*

Mr Pearce also queried the wording around the Psychoactive Substance section under the Chairperson's Business. The wording should read 'The Board discussed the Psychoactive Substances issue and did not support these being sold anywhere in the Kapiti Region, which support the Community's view.'

**MOVED (Pearce/Kofoed)**

**That the amended minutes of the 3 February 2015 meeting of the Ōtaki Community Board be confirmed as a true and accurate record.**

**CARRIED**

**ŌCB 14/03/109**

**MATTERS UNDER ACTION**

The following items were discussed from the Matters Under Action list:

Item 1 – Footpath on the Main Street in Ōtaki

The site will be continued to be monitored and will be reviewed after the next steam clean in March 2015.

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Item 2 - Northern Entrance Sign

Three designs have been approved, which will be changed throughout the year. Professional photographs are being taken based on the approved designs. The next stage will be printing onto canvas and erecting the signs.

**Reserve Priorities/Projects: Status Updates**

Splash Pad/Water Feature – \$275,000. This is the proposed Ōtaki Community Board contribution to the Ōtaki Pool upgrade project which is going to be consulted on as part of the draft 2015-2030 Long Term Plan.

Annual Planting Fund – This will happen in the next planting season commencing May to June 2015. The Board have asked if they can be informed of where this planting will happen.

Te Horo Beach Improvements – Awaiting on a suitable project from the Community.

Fitness Station – Haruatai Park – A quote has been accepted and it will be installed by June 2015.

Toilet – Ōtaki Gorge – A quote has been accepted to complete this project.

Skatepark – Aotaki Street – The small skatepath has been completed. The Board commented on how many children have been using the small skatepath. Can there be some seating and shade looked at for this area?

Improved BBQ Facilities and Shade Area – Ōtaki Beach – This is being considered in the overall development of the beach as part of the Ōtaki Beach Development process. Funding has already been earmarked for the BBQ Facilities from the Ōtaki Reserves Fund.

Otaki Beach Development concept facilitation process – Work is continuing on this project.

*The meeting closed at 9.01pm*

Signed:.....  
Chairperson of the meeting

Date:.....