

ENVIRONMENT AND COMMUNITY DEVELOPMENT COMMITTEE	THURSDAY 27 MARCH 2014	9:00AM
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MINUTES of a meeting of the **Environment and Community Development Committee** held in the Council Chambers, Ground Floor, 175 Rimu Road, Paraparaumu, on **Thursday 27 March 2014** commencing at 9:00am.

PRESENT:

Cr	P	Gaylor	(Chairperson)
Mayor	R	Church	
Cr	M	Cardiff	
Cr	K	Gurunathan	
Cr	D	Ammundsen	
Cr	G	Welsh	
Cr	J	Elliott	
Cr	D	Scott	
Cr	M	Bell	
Cr	J	Holborow	

IN ATTENDANCE:

Mr	P	Dougherty	(Chief Executive)
Mr	S	McArthur	(Group Manager, Strategy & Partnerships)
Mr	R	Kofoed	(Deputy Chair, Ōtaki Community Board)
Ms	S	Hutcheson	(Senior Social Wellbeing Advisor)
Ms	P	Richardson	(Strategic Projects Manager)
Ms	J	Hewitt	(Senior Advisor Strategic Projects)
Mr	N	Mourie	(Leisure and Open Space Planner)
Ms	K	Bunker	(Executive Secretary, Minutes)

LEAVE OF ABSENCE: N/A

The Chair welcomed everyone to the meeting and explained that the Whakatau to welcome Te Waari Carkeek as the newly appointed Māori representative to the Environment and Community Development Committee would not take place this morning as the appointment has not been finalised. The Chair declared the meeting open with the Council blessing.

ECD 14/03/234

APOLOGIES

MOVED (Ammundsen/Welsh)

That apologies be accepted from Cr Jackie Elliot (late arrival at 9:30am) and Paraparaumu/Raumati Community Board Chair Fiona Vinning.

CARRIED

ECD 14/03/235

PRESENTATION: KĀPITI COAST YOUTH COUNCIL

Sophie Bell, Harriet Charters, Christey Blythen, Christie Noakes and Cameron Wislang from the Kāpiti Coast Youth Council presented to the Committee, providing an update on the recent activities organised by the Youth Council, which included the following:

- Youth Fest
- Youth 2U Dollars
- Think Big project
- Youth Hui – 1 April at Nga Purapura
- Youth 2U Action Plan
- Youth Centre
- KYS Youth Reps
- Parliament trip to meet Kris Faafoi
- Youth Conference in Wairoa

Discussion took place on the success of the Youth Fest event; the Committee members congratulated the Youth Council for the high standard of the event.

ECD 14/03/236

PUBLIC SPEAKING

1. Rachael Osborne, from Kāpiti Youth Support (KYS) spoke in support of their Community Contracts. Ms Osborne thanked the Committee and gave background on the services KYS provides.

**Cr Jackie Elliot joined the meeting at 9:30am*

ECD 14/03/237

PRESENTATION: PROPOSED JIM COOKE PARK STOPBANK RECONSTRUCTION – GREATER WELLINGTON REGIONAL COUNCIL.

Graeme Campbell and Kees Nauta, from Greater Wellington Regional Council gave a presentation regarding the Jim Cooke Park Stopbank reconstruction project, outlining issues and providing details of the current three phase work programme, due for completion by June 2017.

Discussion took place regarding the work programme phases, the flood risk and the impact of the earthworks require for this project. Mr Nauta informed the Committee that the District Plan identifies the residual flood risk and it was agreed that 32 cubic metres of earthworks would mitigate any risk. Mr Campbell confirmed that a standard stopbank would require a great number of materials to the site, with volumes in the thousands, possibly tens of thousands.

ECD 14/03/238

PUBLIC SPEAKING (continued)

2. Charlie Cordwell, Central Regional Manager of Surf Life Saving New Zealand spoke in support of their Community Contracts and thanked Committee members for past support. Mr Cordwell reported on the Paekakariki and Ōtaki patrols.
3. Christine Bongiovanni from Kāpiti Disability Information & Equipment Centre spoke in support of their Community Contracts and provided background of the services they provide.

**Cr Bell left the meeting at 10:25am and returned at 10:32am*

4. Lynn Sleath, from Kapiti Cycling Inc (KCI), spoke to the Committee regarding Cycleways, Walkways and Bridleways Advisory Group (CWB) and tabled a paper. KCI suggested that the Terms of Reference (ToR) of CWB be reviewed and informed the Committee that KCI have withdrawn from the Advisory Group until a review has taken place. KCI conveyed that they would also like to talk to the Committee about Kapiti Road and Airport Management Plan and also address the distinction between on road cycle lanes and off road cycle pathways; Mr Sleath offered to present at the next ECD meeting in May.

ACTION: add KCI issues to Matters under Action.

ACTION: Chair of CWB to attend ECD in May.

**Cr Elliott left the meeting at 10:43pm and returned at 10:47pm*

5. Richard Mansell, Kapiti Chamber of Commerce spoke regarding the Review of the Strategy for Supporting Economic Development and Kāpiti Coast Annual Economic Profile 2013 reports. Mr Mansell told the Committee that he would be happy to be involved in the review.

**The meeting adjourned at 10:51am and reconvened at 11:09am.*

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ECD 14/03/239

CONFIRMATION OF MINUTES

MOVED (Welsh/Holborow)

That the minutes of the 13 February 2013 meeting of the Environment and Community Development Committee be confirmed as a true and accurate record.

CARRIED

ECD 14/03/240

MATTERS UNDER ACTION

The following matters under action were discussed:

1. Wainui Stream – Stephen McArthur reported that additional dry weather water quality monitoring has been undertaken, which found levels of E.coli had significantly reduced. Sean Mallon, Group Manager Infrastructure Services had responded to the Friends of the Paekakariki Streams question with a letter, dated 24 March 2014, signed by the Chair of ECD. A letter has also been sent to GWRC regarding the stream issue. A meeting has been organised for 27 March 2014, on site with GWRC and Kapiti Coast District Council officers and Friends of the Paekakariki Streams group to coordinate a long term strategy for the stream.
ACTION: Letters to be circulated to Councillors via EMB.

CHAIRPERSON'S/MEMBERS' BUSINESS

(a) Public Speaking time responses:

1. **Kāpiti Youth Services (KYS)**

Cr Ammundsen commented on KYS work mentoring young men and asked Ms Osborne to inform the Committee on this work.

Cr Holborow asked about the current void for youth between leaving school and going on a benefit. Ms Osborne informed the Committee that KYS works with youth that are disengaging with the school system to get them back on track and monitor them.

Cr Cardiff enquired how many staff the centre had. Ms Osborne said that the centre has 32 part time staff and four volunteers.

Rob Kofoed noted he is the Chairperson of the KYS Board.

2. **Kapiti Cycling**

The Chair asked that the issues be managed via matters under action

1. Review ToR of CWB – to be discussed as part of the CWB presentation to the May meeting.
2. Seeking clarification on cycleway along the Expressway – (as above)
3. Kapiti Road – (as above)

3. **Kapiti Chamber of Commerce**

The Mayor informed the Committee that he would be meeting with Liz Koh, Chair of Kapiti Chamber of Commerce, and this would be one of the topics for discussion.

Mr Dougherty, Chief Executive, agreed that the Chamber should definitely be involved in discussion at officer level

(b) Leave of Absence – there were none

(c) Matters of an Urgent Nature – there were none

(d) Declarations of Interest Relating to Items on the Agenda – **ACTION:** change order of agenda, to be addressed after 'Apologies'.

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COMMUNITY CONTRACTS: PART TWO

Sam Hutcheson, Senior Social Wellbeing Advisor spoke to the report regarding Community Contract holders' annual reports. Community Contract holders are required to provide annual reports. The first six summaries were provided in a report to the Environment and Community Development Committee meeting on 13 February 2014. This report provides the remaining summaries and brief financial analysis of the financial reports provided by the Community Contract holders.

MOVED (Welsh/Bell)

That the Committee notes the report on performance by Community Contract holders, as set out in Appendix Two of this report SP-13-1089 and notes the areas of concern.

That the Committee thanks the Community Contract holder organisations for their valuable work.

CARRIED

ECD 14/03/242

REVIEW OF THE 2012 STRATEGY FOR SUPPORTING ECONOMIC DEVELOPMENT

Stephen McArthur, Group Manager Strategy & Partnerships and Philippa Richardson, Strategic Projects Manager spoke to this report seeking approval for the proposed approach to carrying out a review of the 2012 Strategy for Supporting Economic Development.

Mr McArthur stated that a clear direction was sought from the Committee, on what approach to take for the review. Mr McArthur suggested a smaller work group be formed to work out the scope, setting direction and the Terms of Reference then report back to Council.

Cr Welsh proposed an Economic Development Strategy be formed to enable business growth and development in the district and suggested the following wording:

1. Providing fit-for-purpose infrastructure;
2. Adopting a customer focused/business friendly culture; and
3. Streamlining regulatory services

Discussion took place regarding amending the proposed resolution.

It was agreed that the Committee would amend the recommendation to include a briefing workshop in the process to define the strategy and scope.

MOVED (Gaylor/Ammundsen)

That the Committee reviews the 2012 Strategy for Supporting Economic Development and that process will commence at a briefing workshop on 10th April.

CARRIED

ECD 14/03/243

KAPITI COAST ANNUAL ECONOMIC PROFILE 2013

Jane Hewitt, Senior Advisor Strategic Projects, provided the Committee with an overview of the 2013 Economic Profile for the District.

**Cr Elliott left the meeting at 12:13pm and returned at 12:14pm*

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Discussion took place regarding Kāpiti Coast District's performance rankings.

MOVED (Holborow/Church)

That the Committee notes the information in the Kāpiti Coast Annual Economic Profile 2013.

CARRIED

ECD 14/03/244

LEASE CONCESSION TO OCCUPY LAND AT ŌTAKI DOMAIN, WELLINGTON PLAYCENTRE ASSOCIATION, OTAKI PLAYCENTRE.

Nathan Mourie, Leisure and Open Space Planner, spoke to this report, seeking approval to renew the lease concession with the Wellington Playcentre Association on behalf of the Otaki Playcentre on land at Ōtaki Domain.

MOVED (Church/Welsh)

That the Environment and Community Development Committee authorises the Chief Executive to sign a new Lease agreement with the Wellington Playcentre Association for 10 years with two further 10 year rights of renewal, commencing 01 April 2014 with the Wellington Playcentre Association, for the land at Ōtaki Domain shown in Appendix 2 to report CS-14-1101 at an annual rental set by the Council in the Long Term Plan or Annual Plan.

CARRIED

ECD 14/03/245

LEASE CONCESSION TO OCCUPY LAND AT WAIKANAĒ PARK, WAIKANAĒ CROQUET CLUB

Nathan Mourie, Leisure and Open Space Planner, spoke to this report, seeking approval to renew the lease concession with the Waikanae Croquet Club on land at Waikanae Park.

MOVED (Cardiff/Welsh)

That the Environment and Community Development Committee authorises the Chief Executive to sign a new Lease agreement with the Waikanae Croquet Club for 10 years with two further 10 year rights of renewal, commencing 01 April 2014 with the Waikanae Croquet Club, for the land at Waikanae Park shown in Appendix 2 to Report CS-14-1103 at an annual rental set by the Council in the Long Term Plan or Annual Plan.

CARRIED

The meeting closed at 12:35pm

Signed:
Chairperson of the meeting

Date: