

Chairperson and Community Board Members
WAIKANAЕ COMMUNITY BOARD

19 JUNE 2018

Meeting Status: **Public**

Purpose of Report: For Decision

CONSIDERATION OF FUNDING APPLICATIONS

PURPOSE OF REPORT

1 15 applications for funding have been received:

Waikanae Capital Improvement Grant

- Kapiti Summer School Charitable Trust
- Waikanae Support Hub
- Lions Club of Waikanae
- Waikanae Playcentre
- Kapiti Coast Museum Inc
- Telecom Forensics – Subpico CAT
- Reikorangi Residents Association Inc
- Reikorangi Residents Association Inc
- Reikorangi Residents Association Inc
- Waikanae Volunteer Fire Brigade

Promotion Fund

- Waikanae Support Hub
- Michael Peryer

Discretionary Grants Fund

- Kapiti Summer School Charitable Trust
- Lions Club of Waikanae
- Mokana Eruini

DELEGATION

2 The Waikanae Community Board has the delegated authority as at 'Part D Community Boards' of the Governance Structure:

"Approving criteria for and disbursement of community-based grant funds as approved through the Long Term Plan or Annual Plan."

BACKGROUND

3 This is the last Waikanae Community Board meeting of the 2017/2018 financial year.

4 The budget allocations for the 2017/2018 financial year for the Waikanae Promotion Fund, Discretionary Grants Fund and Waikanae Capital Improvement Grant are as follows:

Fund	2017/18 Budget Allocation	Total Allocated to Date	Total Unallocated to Date
Discretionary Grants Fund	\$6,268	\$6,758.00	-\$490.00
Waikanae Promotion Fund	\$35,098	\$31,816.58	\$3,281.42
Waikanae Capital Improvement Grant	\$35,098	\$10,000	\$25,098

- 5 An amount of approximately \$1.202 million is held in the Waikanae Capital Improvement Fund and this is expected to reduce to \$960,000 by the end of the financial year. (Please note that the money allocated for the Waikanae sign has been removed). The following table shows how the fund has been allocated:

Amount (\$000)	Purpose of Grant
1,208	Balance at 30 June 2016 as per Annual Report
50	Earnings during 2016/17
(56)	Expenditure during 2016/17
1,202	Balance at 30 June 2017 as per Annual Report
(254)	Pledged to the Mahara Gallery Trust
47	Interest earnings budgeted for the 2017/18 year
(35)	Budgeted grants for 2017/18
960	Forecast Balance as at 30 June 2018

CONSIDERATIONS

Issues

- 6 Grants are allocated in accordance with the specified criteria (**attached**).
- 7 The applicants have been advised of the criteria and meeting date by email or phone.

Waikanae Capital Improvement Fund

Kapiti Summer School Charitable Trust

- 8 Kapiti Summer School Charitable Trust has applied for a Capital Improvement Fund grant of \$3,169 to assist with building a website.

Waikanae Support Hub

- 9 Waikanae Support Hub has applied for a Capital Improvement Fund grant of \$5,000 to purchase and install a heat pump.

Lions Club of Waikanae

- 10 Lions Club of Waikanae has applied for a Capital Improvement Fund grant of \$1,000 to purchase an AED defibrillator.

Waikanae Playcentre

- 11 Waikanae Playcentre has applied for a Capital Improvement Fund grant of \$6,000 for re-roofing costs for the playcentre building.

Kapiti Coast Museum Incorporated

- 12 Kapiti Coast Museum Incorporated has applied for a Capital Improvement Fund grant of \$1,716 for the purchase/installation of a replacement heat pump.

Telecom Forensics – Subpico CAT

- 13 Telecom Forensics – Subpico CAT has applied for a Capital Improvement Fund grant of \$5,000 for the capital purchase and deployment of Cyber Security CAT Units.

Reikorangi Residents Association Inc

- 14 Reikorangi Residents Association Inc has applied for a Capital Improvement Fund grant of \$5,000 for a playground at Reikorangi Reserve.

Reikorangi Residents Association Inc

- 15 Reikorangi Residents Association Inc has applied for a Capital Improvement Fund grant of between \$1,695 for a wheelchair access folding ramp or \$3,977.85 for a more permanent structure.

Reikorangi Residents Association Inc

- 16 Reikorangi Residents Association Inc has applied for a Capital Improvement Fund grant of \$5,000 for the construction of a public toilet at the Mangaone South carpark end.

Waikanae Volunteer Fire Brigade

- 17 Waikanae Volunteer Fire Brigade has applied for a Capital Improvement Fund grant of \$3,985 to purchase a marquee for the protection of its personnel.

Promotion Fund GrantWaikanae Support Hub

- 18 Waikanae Support Hub has applied for a Promotion Fund grant of \$850 to advertise and promote the location and range of services provided by the Waikanae Support Hub.

Michael Peryer

- 19 Michael Peryer has applied for a Promotion Fund grant of \$20,000 for a sculpture of Waikanae's famous 'love birds'.

Discretionary GrantsKapiti Summer School Charitable Trust

- 20 Kapiti Summer School Charitable Trust has applied for a Discretionary Fund grant of \$500 to complete insurance for its Kapiti Summer School event.

Lions Club of Waikanae

- 21 Lions Club of Waikanae has applied for a Discretionary Fund grant of \$500 to contribute to the cost of installing an AED defibrillator unit in the Waikanae Community Hall.

Mokana Eruini

- 22 Mokana Eruini has applied for a Discretionary Fund grant of \$500 to assist with training and travel costs of attending the National Under 15's basketball tournament in Auckland.
- 23 Grants equating to \$62,197.85 have been presented for the Board's consideration and approval.

Fund	Total Unallocated to Date	Total Grants Requested
Discretionary Grants Fund	-\$490	\$1,500.00
Waikanae Promotion Fund	\$3,281.42	\$20,850.00
Waikanae Capital Improvement Fund	\$25,098.00	\$39,847.85

Historical Grants

- 24 **Attached** to this report, as appendices, are tables showing all grants made in the 2017/2018 and 2016/2017 financial years.
- 25 Two 3-yearly grants were made last year and fall due in June 2018:
- i. Waikanae Lions Club (Promotion) for \$3,500 to help with the annual printing/advertising costs for its Waikanae Lions Garden Trail event.
 - ii. Kapiti Ballet Society (Discretionary) for \$500 for its annual dance competition.

SIGNIFICANCE OF ENGAGEMENT

- 26 This matter has a low level of significance under the Council Policy.

RECOMMENDATIONS

- 27 The Waikanae Community Board grants the Kapiti Summer School Charitable Trust a Capital Improvement Fund grant of \$..... to assist with building a website.
- 28 The Waikanae Community Board grants the Waikanae Support Hub a Capital Improvement Fund grant of \$..... to purchase and install a heat pump.
- 29 The Waikanae Community Board grants the Lions Club of Waikanae a Capital Improvement Fund grant of \$..... to purchase an AED defibrillator.
- 30 The Waikanae Community Board grants the Waikanae Playcentre a Capital Improvement Fund grant of \$..... for re-roofing costs of the playcentre building.
- 31 The Waikanae Community Board grants the Kapiti Coast Museum Incorporated a Capital Improvement Fund grant of \$..... for the purchase/installation of a replacement heat pump.

- 32 The Waikanae Community Board grants Telecom Forensics – Subpico CAT a Capital Improvement Fund grant of \$..... for the capital purchase and deployment of Cyber Security CAT Units.
- 33 The Waikanae Community Board grants the Reikorangi Residents Association Inc a Capital Improvement Fund grant of \$..... for a playground at the Reikorangi Reserve.
- 34 The Waikanae Community Board grants the Reikorangi Residents Association Inc a Capital Improvement Fund grant of \$..... for a wheelchair access ramp at the community hall.
- 35 The Waikanae Community Board grants the Reikorangi Residents Association Inc a Capital Improvement Fund grant of \$..... for the construction of a public toilet at the Mangaone South carpark end.
- 36 The Waikanae Community Board grants the Waikanae Volunteer Fire Brigade a Capital Improvement Fund grant of \$..... to purchase a marquee for the protection of its personnel.
- 37 The Waikanae Community Board grants the Waikanae Support Hub a Promotion Fund grant of \$..... to advertise and promote the location and range of services provided by the Waikanae Support Hub.
- 38 The Waikanae Community Board grants Michael Peryer a Promotion Fund grant of \$..... for a sculpture of Waikanae’s famous ‘love birds’.
- 39 The Waikanae Community Board grants the Kapiti Summer School Charitable Trust a Discretionary Fund grant of \$..... to complete insurance for its Kapiti Summer School event.
- 40 The Waikanae Community Board grants the Lions Club of Waikanae a Discretionary Fund grant of \$..... for the cost of installing an AED defibrillator unit in the Waikanae Community Hall.
- 41 The Waikanae Community Board grants Mokana Eruini a Discretionary Fund grant of \$..... to assist with training and travel costs of attending the National Under 15’s basketball tournament in Auckland.

Report prepared by:

**Approved for submission
by:**

**Approved for submission
by:**

Marguerita Harris
Executive Secretary
Infrastructure Services

Max Pedersen
Group Manager
Community Services

Sean Mallon
Group Manager
Infrastructure Services

ATTACHMENTS:

Criteria

- Capital Improvement Grant
- Promotion Grants Fund
- Discretionary Grants Fund

Grants

- List of grants made in the 2017/18 year
- List of grants made in the 2016/17 year
- 3-yearly list of grants 2017-2019 years

APPLICATIONS

Capital Improvement Fund

- Kapiti Summer School Charitable Trust
- Waikanae Support Hub
- Lions Club of Waikanae
- Waikanae Playcentre
- Kapiti Coast Museum Inc
- Telecom Forensics – Subpico CAT
- Reikorangi Residents Assn (x 3)
- Waikanae Volunteer Fire Brigade

Promotion Fund

- Waikanae Support Hub
- Michael Peryer

Discretionary Fund

- Kapiti Summer School Charitable Trust
- Lions Club of Waikanae
- Mokana Eruini

Accountability Report Backs

- Lucette Griggs
- Amelia Fitton
- Waikanae Community Patrol
- Menzshed Kapiti Inc (x 3)
- Coast Access Radio Trust
- Waikanae Boating Club
- Waikanae Music Society
- Waikanae Lions
- Kapiti Ballet Society
- Kapiti Youth Support (KYS)
- Waikanae Estuary Care Group Inc