

MINUTES	MEETING HELD ON	TIME
<b>WAIKANAĒ COMMUNITY BOARD</b>	<b>TUESDAY, 21 JUNE 2016</b>	<b>7.30PM</b>

MINUTES of a six-weekly meeting of the Waikanae Community Board held at the **Waikanae Community Centre**, Utauta Street, Waikanae on **Tuesday, 21 June 2016**, commencing at **7.30pm**.

PRESENT:           Mr    E    Gregory    Chair  
                       Mrs   J    Prvanov   Deputy Chair  
                       Ms    J    Lloyd  
                       Mr    J    Westbury  
                       Cr    M    Scott

IN ATTENDANCE:  Mr    W    Maxwell    Group Manager Corporate Services  
                       Mrs   J    Nock        Executive Secretary Corporate Services  
                       Mr    A    Campbell   Greater Wellington Regional Council  
                       Ms    R    Hewitt     Greater Wellington Regional Council  
                       Mr    K    Nauta      Project Engineer, Greater Wellington Regional Council  
                       Mr    D    Orchard    Manager, Zeal Kapiti  
                       Mr    N    Trotter     Roading Network Planning Team Leader

The Chair welcomed everyone including Regional Cr Wilson and declared the meeting open.

WCB 16/06/184

**(a) Apologies**

There were no apologies from Board Members.

An apology from the Mayor was noted.

**(b) Declarations of Interest Relating to Items on the Agenda**

James Westbury declared an interest in Report IS-16-1925 on this Agenda.

Wayne Maxwell, Group Manager Corporate Services advised that as per Standing Orders 3.14.10 Mr Westbury's interest 'was in common with the public' so there was no conflict of interest and he could participate in the discussion.

WCB 16/06/185

**PUBLIC SPEAKING TIME (grants)**

Kapiti Ballet Society

Valerie Andrews spoke on behalf of the Kapiti Ballet Society and the help they needed to fund their 30th Annual Dance Competition "Dance Kapiti" 16-19 July 2016.

Jaden Fearon

Mr Fearon spoke about his plan to go to Cordoba in Argentina in September 2017 as a cultural exchange student and the help he needed to cover his trip.

Lions Club of Waikanae (Inc)

Trevor Mason spoke on behalf of the Lions Club of Waikanae and the help they needed to fund their Super Spring Garden Trail 2016.

Zelda Edwards

Ms Edwards spoke about the planned Zumba Party at the Waikanae Memorial Hall and the help needed towards costs to hire a professional technician and sound system.

MINUTES	MEETING HELD ON	TIME
WAIKANAĒ COMMUNITY BOARD	TUESDAY, 21 JUNE 2016	7.30PM

WCB 16/06/186

**PUBLIC SPEAKING TIME (other issues)**

Nigel Hopkins

Mr Hopkins spoke about the removal of funds for upgrading the changing rooms at Waikanae Park from the Annual Plan. He felt the Park was well used and deserved to be upgraded.

Blanche Charles

Ms Charles spoke about her concerns regarding the Elizabeth Street railway line and lack of emergency access.

WCB 16/06/191

**MEMBERS BUSINESS**

**(a) Public Speaking Responses**

Mr Hopkins

The Chair explained that funding was cut to help keep the rates down but he agreed that Waikanae Park did need an upgrade.

Cr M Scott added that the Board had fought hard to receive funds for Waikanae Park and voted against the removal of those funds but unfortunately funds were needed in other areas.

Ms Charles

The Chair explained this was a major concern for the Board and discussions were ongoing with the Mayor and Council Officers around alternative routes.

It was confirmed that an email from the Mayor, giving an update on where things stand at the moment, would be sent to Ms Charles.

WCB 16/06/187

**CONSIDERATION OF APPLICATIONS FOR FUNDING (Corp-16-1914)**

**MOVED (Prvanov/Lloyd)**

**The Waikanae Community Board grants the Kapiti Ballet Society a discretionary grant of \$500 to help fund their 30th Annual Dance Competition "Dance Kapiti 16-19 July 2016.**

**CARRIED**

**MOVED (Scott/Prvanov)**

**The Waikanae Community Board grants Jaden Fearon a discretionary grant of \$200 to help with costs to be a cultural exchange student to Cordoba in Argentina in September 2016.**

**CARRIED**

MINUTES	MEETING HELD ON	TIME
WAIKANAĒ COMMUNITY BOARD	TUESDAY, 21 JUNE 2016	7.30PM

**MOVED (Westbury/M Scott)**

**The Waikanae Community Board grants the Lions Club of Waikanae (Inc) a grant of \$3,500 from the promotion fund to help with costs towards their Super Spring Garden Trail 2016.**

**CARRIED**

The Chair explained that for the 2016/17 financial year the Board was looking into allocating funding to specific groups that apply annually for help and an updated criterion would be forwarded to Board Members for their consideration.

A motion was moved to grant Zelda Edwards \$500 but lapsed for want of a seconder.

**MOVED (M Scott/Lloyd)**

**The Waikanae Community Board grants Zelda Edwards a grant of \$250 from the promotion fund to help with costs to hire a professional technician and sound system for a Zumba Party at the Waikanae Memorial Hall.**

**CARRIED**

**MOVED (M Scott/Lloyd)**

**The Waikanae Community Board transfers \$700 from the Waikanae Promotional Fund to the Discretionary Grants fund to cover the shortfall resulting from this round of grants.**

**CARRIED**

WCB 16/06/188

**PRESENTATION: Bus Routes and Timetable Update – Greater Wellington Regional Council**

Rhona Hewitt and Alex Campbell from Greater Wellington Regional Council gave a presentation on the review of their bus services including bus routes and timetables around Waikanae. Key points included:

- future plans, including low emissions buses and electric fleets;
- service issues around Waikanae;
- bus patronage;
- bus utilisation; and
- recommendations for change.

A Bus Review brochure, including a feedback form, was tabled and feedback from Board Members was encouraged.

The Chair thanked Ms Hewitt and Mr Campbell for their presentation.

Cr Nigel Wilson gave a brief update on the car park (at the corner of Te Moana Road and SH1):

- Archaeological Society's sign off had been completed;
- Hydrologists had checked the drainage system;
- the resource consent was now with Kapiti Coast District Council; and
- scheduled to be completed by November/December 2016

MINUTES	MEETING HELD ON	TIME
<b>WAIKANAE COMMUNITY BOARD</b>	<b>TUESDAY, 21 JUNE 2016</b>	<b>7.30PM</b>

Cr Wilson would liaise with Greater Wellington Regional Council regarding the design of the car park and discuss further with Cr M Scott who would then report back to the Board.

WCB 16/06/189

**PRESENTATION: Jim Cooke Park Stopbank Reconstruction – Greater Wellington Regional Council**

Kees Nauta, Project Engineer at Greater Wellington Regional Council, gave a presentation showing an update to the Jim Cooke Park Stopbank Reconstruction. Key points included:

- channel widening and gravel extraction to provide extra capacity in the river channel;
- flood level affects of new stopbank;
- impacts on surrounding areas; and
- public submissions received between 15 June to 3 July with possible hearings in September. Construction to start around December 2016 to June 2017.

The Chair thanked Mr Nauta for his presentation.

*Ms Lloyd left the meeting at 9.17pm and returned at 9.21pm*

The meeting adjourned at 9.22pm and reconvened at 9.25pm.

WCB 16/06/190

**PRESENTATION: Zeal Education Trust**

David Orchard, Zeal Kapiti Manager, showed a short video where young people explained what Zeal delivered and:

- gave Zeal's impact on the community and the initiatives underway in Kapiti, outlined plans for the Zeal Centre which was scheduled to open in July 2017; and
- provided an update on the Youth Development Initiatives delivered under their contract with Council and Mystery, a member of the 'Volunteer Crew', gave details on how they interacted with the youth in Kapiti to discuss their wants and needs.

The Chair thanked Mr Orchard for his updates and looked forward to the opening of their new premises.

WCB 16/06/191

**MEMBERS BUSINESS** *(continued)*

**(b) Leave of Absence**

There was no leave of absence.

**(c) Matters of an Urgent Nature**

There were no matters of an urgent nature.

MINUTES	MEETING HELD ON	TIME
WAIKANAĒ COMMUNITY BOARD	TUESDAY, 21 JUNE 2016	7.30PM

**(d) Community Board Member Activities**

- Jocelyn Prvanov
- Matariki
  - took part in the annual planting at the Pharazyn Reserve and helped plant 1,800 plants
  - Waikanae Beach Community Outcomes programme:
    - the process had been amazing with a very robust consultation process;
    - the Group had come up with key messages that were going to be presented to the community at their 10 July meeting; and
    - after 10 July, a document would be compiled and the beginning of next year the final document would be presented.

Ms Prvanov commented that this process could be presented at a Community Board's conference to show other boards the good work they were doing in this area.

Acknowledgment was given to Sam Hutcheson and her team for a job well done.

- James Westbury
- Waikanae Beach Community Outcomes programme.
- Jill Lloyd
- had been in discussions with the public regarding the removal of funding to Waikanae Park and commented that although it was a public park it was not accessible to everyone, i.e. pushchairs and wheelchairs
  - Council and CBC meetings
- Cr Michael Scott
- Working on details around the Pharazyn Management Plan
  - Council meetings
- Eric Gregory
- Matariki
  - Council Workshops

*Due to consideration of Council staff, the Chair changed the order of the Agenda.*

WCB 16/06/193

**WAIKANAĒ TOWN CENTRE CAR PARKING (IS-16-1925)**

Neil Trotter, Council's Roading Network Planning Team Leader spoke to the report and Members debated the options.

Board Members clarified that the proposed changes to the car parking, as per Option 2 Appendix 3 must be completed in conjunction with GWRC's completion of the car park, at the corner of Te Moana Road and SH1.

**MOVED (Westbury/Prvanov)**

**That the Waikanae Community Board approves the changes to car parking restrictions in Waikanae Town Centre as set out in paragraphs 23-26 of report IS-16-1925.**

**CARRIED**

MINUTES	MEETING HELD ON	TIME
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A communications strategy would be put in place at the appropriate time.

*The Chair left the meeting at 10.14pm and returned at 10.16pm*

WCB 16/06/192

**STRATEGIC PLAN YEAR THREE UPDATE (Corp-16-1927)**

Eric Gregory, Chair spoke to the report.

**MOVED (Gregory/M Scott)**

**That the Waikanae Community Board approves the updated Strategic Plan 2014-19 as attached in Appendix 1 of Report Corp-16-1927, subject to minor editorial changes.**

**That the Waikanae Community Board agrees to fund the cost of the strategic planning process from the Promotion of Waikanae Fund.**

**That the Waikanae Community Board recommends to Council that they note the updated Strategic Plan.**

**CARRIED**

WCB 16/06/194

**CONFIRMATION OF MINUTES: 3 May 2016**

**MOVED (M Scott/Lloyd)**

**That the minutes of the Waikanae Community Board meeting held on 3 May 2016 be adopted as a true and correct record of that meeting.**

**CARRIED**

**Matters Arising**

There were none.

**Matters Under Action**

Ngāwhakangutu Reserve Management Plan (Tasman Lakes)

Ms Prvanov confirmed there was no Tasman Lakes Reserve Committee (known as Friends of Tasman Lakes) so in the absence of this committee Council Officers had been liaising with the Peka Peka Guardians Society. Consent conditions of the Tasman Lakes subdivision and the plan change 63 processes require that a Development Plan is also prepared, subject to allocation of the necessary funding.

Ms Prvanov also raised the question of where the revenue for grazing stock goes as this could be used to partially offset the cost of preparing the Development Plan.

It was suggested that Board Members needed to draw up a criteria and initiate a process that seeks volunteers for a 'Friends of Tasman Lakes' group. This would be Council-led.

Mr Maxwell confirmed there were no resources to apply to a Development Plan and agreed that if Board Members felt this was to be given a high priority above other requests to Council, then it was agreed that a Friends Group was a good place to start.

MINUTES	MEETING HELD ON	TIME
WAIKANAĒ COMMUNITY BOARD	TUESDAY, 21 JUNE 2016	7.30PM

Mr Maxwell would liaise with Council's Parks and Recreation Manager and report back to Board Members on what was involved in getting a Friends Group together and a realistic timeframe.

**MOVED (M Scott/Prvanov)**

**As per Suspension of Standing Order 3.2 and the Duration of meetings and time limits 3.3.7. Standing Orders were suspended at 10.30pm for 30 minutes to allow the meeting to continue.**

**CARRIED**

Emergency Rail Crossing

Cr M Scott would forward an email he had received from the Mayor, giving an update on the emergency rail crossing access.

Action Register

Board Members agreed to remove the following actions from the register:

- Beautification of Waikanae;
- Welcome to Waikanae signs; and
- APN Signage.

The Waikanae Community Board meeting closed at 10.47pm

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Chairperson

.....  
Date