

MINUTES	MEETING HELD ON	TIME
TE WHAKAMINENGA O KĀPITI	RATU 12 POUTU-TE-RANGI 2019	10.00 AM

<b>MEMBERS</b>	Mr	R	Waaka	Ngā Hapū o Ōtaki (Chair)
	Mr	C	Gerretzen	Te Ātiawa ki Whakarongotai Charitable Trust
	Cr	J	Cootes	Mema o te Kaunihera
	Mayor	K	Gurunathan	Koromatua
	Ms	N	Repia	Ngāti Toa Rangatira
<b>IN ATTENDANCE</b>				
	Mr	W	Maxwell	Te Tumuaki Rangatira
	Mrs	J	McDougall	Te Kaihautū, ngā Rangapū, Tāngata hoki
	Ms	M	Hakaraia	Kaiwhakahaere Tairangawhenua
	Mr	M	de Haast	
	Ms	B	Griffin	Te Kaitohutohu Kaupapa Matua
	Ms	N	Tutt	Poutoko Ture
	Mr	J	Roberts	Te Kaiarahi Papa Rēhia
	Ms	J	Murray	Democracy Services Coordinator
	Mrs	S	Shaw	Minute-taker
<b>APOLOGIES</b>	Mr	A	Baker	Te Ātiawa ki Whakarongotai Charitable Trust
	Ms	N	Solomon	Ngāti Toa Rangatira
	Ms	K	Hapeta	Ngā Hapū o Ōtaki
	Mr	D	Te Maipi	Kaumātua

The meeting opened with karakia by Chris Gerretzen.

Te Whakaminenga o Kāpiti 19/03/249  
**TUKU AROHA/APOLOGIES**

**MOVED (Cootes/Gurunathan)**

**That apologies are received from Kirsten Hapeta, Naomi Solomon and Andre Baker.**

**CARRIED**

It was noted that Ms Natalia Repia and Carol Reihana would be late and that Koro Don Te Maipi put his apologies in.

Te Whakaminenga o Kāpiti 19/03/250  
**PUBLIC SPEAKING TIME**

There were none.

Te Whakaminenga o Kāpiti 19/03/251  
**ADDITIONAL AGENDA ITEMS**

There were none.

MINUTES	MEETING HELD ON	TIME
TE WHAKAMINENGA O KĀPITI	RATU 12 POUTU-TE-RANGI 2019	10.00 AM

Te Whakaminenga o Kāpiti 19/03/252  
**CONFIRMATION OF MINUTES**

**MOVED (Gerretzen/Cootes)**

**That the minutes of the meeting of Te Whakaminenga o Kāpiti on 29 January 2019 are confirmed as a true and accurate record of that meeting.**

**CARRIED**

**Strategic Work Programme**

Te Whakaminenga o Kāpiti 19/03/253  
**UPDATE: OPEN SPACE STRATEGIES REVIEW**

Jamie Roberts spoke to a presentation and gave an update on the Open Space Strategy review. The review sets out the provision and management of Open Space in the Kāpiti Coast District for the next 20-50 years.

*Natalia Repia arrived at 10.17am.*

The review is being done because the current strategy is seven years old and there have been significant changes over that time. The Council also needs an updated strategy for the next Long Term Plan. Mr Roberts outlined the proposed partnership approach and that he would like to organise an initial workshop on the 22 March 2019. Mr Roberts then outlined the project approach to this review and also outlined the timelines around this.

The Chair spoke about land acquisitions through development and how this would be worked through especially looking at Māori owned land

It was agreed that the Chair, Chris Gerretzen and Natalia Repia would attend a hui at 10am on 22 March 2019 at Kāpiti Coast District Council. Mr Roberts would send out information prior to the meeting and also include a list of parks and open spaces in the Kapiti region.

Te Whakaminenga o Kāpiti 19/03/254  
**UPDATE: CLASS 4 GAMBLING POLICY 2018 AND TAB BOARD VENUE POLICY**

Brandy Griffin and Nicola Tutt spoke to a presentation and gave an update on the Class 4 Gambling Policy 2018 and TAB Board Venue Policy. They provided background information and information on previous policy reviews. They also gave an update on the current operating policies and explained how Local Government is obligated to complete these reviews.

*Mayor Gurunathan left the meeting at 10.36am and rejoined at 10.45am.*

Dr Griffin outlined the timeframes around this review and also current numbers of venues and machines in the District. Council staff received 58 submissions and 12 people spoke at the hearings. Dr Griffin reviewed the contents of the submissions received.

MINUTES	MEETING HELD ON	TIME
TE WHAKAMINENGA O KĀPITI	RATU 12 POUTU-TE-RANGI 2019	10.00 AM

Officers were working through the different options in regards to the numbers of machines and venues, having discussions with DIA about possible relocation options and looking at solutions for the Policy to be adopted by the Council.

Questions were asked about DIA's role versus the Council's role in adoption and implementation of these policies.

The Mayor and Cr Cootes provided an update that they had met with representatives from New Zealand Community Trust and were working with them to understand how gambling proceeds are granted back in to the community.

Submitters had raised concerns about the number of gaming machines in Ōtaki and Cr Cootes spoke about the limited options the Council could take to influence that. It was also noted that gambling harm can occur anywhere and it is important that our policies work to reduce gambling harm.

It was agreed that a Te Whakaminenga O Kāpiti representative would be invited to any future meetings with the Mayor and funding agencies.

Te Whakaminenga o Kāpiti 19/03/255

**UPDATE: IWI RELATIONSHIPS MANAGER**

Ms Mahinarangi Hakaraia provided an update to the Committee on the resignation of Maia Whiterod and also that Ms Hakaraia had put in her resignation.

Mrs McDougall provided an update to the Committee on the recruitment process for the two roles in Iwi Relationships team. She will be reviewing the job description and will be in contact with the Iwi regarding this. Mrs McDougall extended her thanks to Ms Hakaraia for her work in the Iwi Relationships Manager role and the contribution that she has made to Council.

Members of Te Whakaminenga O Kāpiti extended their thanks to Ms Hakaraia for the work she has done in the Iwi Relationships Manager role and wished her well for the future.

Te Whakaminenga o Kāpiti 19/03/256

**DISCUSSION: FEEDBACK ON 2019 WAITANGI DAY COMMEMORATION**

Ms Hakaraia invited feedback from members regarding the Waitangi Day event in February this year.

*The Chief Executive left the meeting at 11.19am.*

It was suggested that this could be done through Survey Monkey and a link could be emailed out to members and also be forwarded on to other interested parties. It was agreed that members would complete this survey by 5 April so it gives Council Officers time to compile and prepare a report for the next meeting.

The main points of the discussion were:

- Are there any additional questions that need to be included in the Waitangi Day survey?
- the cold weather played a big part in low numbers for this year's event;



MINUTES	MEETING HELD ON	TIME
TE WHAKAMINENGA O KĀPITI	RATU 12 POUTU-TE-RANGI 2019	10.00 AM

- the bus tour was popular;
- looking at a venue for 2020;
- there are costs and challenges with moving the event to different sites each year, having it at a central place annually would make it easier to run;
- health and safety impacts that need to be considered with moving this event around and the option of keeping it in the same place every year.

The Chair provided an update that the Wananga will be hosting the 2019 Exhibition in May and it will be a great opportunity for people to see the exhibition that didn't get to the Waitangi Day event.

### Updates / Other Matters

Te Whakaminenga o Kāpiti 19/03/257

#### **MATTERS UNDER ACTION**

Waste Task Force: Ms Hapeta and Ms Repia had both confirmed they would like to be part of this advisory group. The Mayor would discuss the terms of reference with both representatives. Mr Gerretzen would ask Ms Mahina-a-rangi Baker (or other representative) if she could also participate. It was agreed that Council staff would email the terms of reference for this group to Te Whakaminenga O Kāpiti members. Adrian Mitchell, Solid Waste Services Manager will be coordinating this group.

Papakainga Housing Toolkit: Ms Hakaraia would prepare a briefing note on this and get Ms Hapeta to review. Then it will be handed over to the new staff member when they start.

There was discussion around the toolkit and at what stage the policy needed to be looked at.

*The Chief Executive returned at 11.47am.*

Health Advocacy Group: this group is based in Kāpiti. Ms Tania Parata would send information and terms of reference to Te Ātiawa representative to formalise at next meeting.

Te Whakaminenga o Kāpiti 19/03/258

#### **IWI UPDATES**

##### Ngāti Toa Rangatira

Ms Repia updated that they now have Naomi Solomon on board as the Resource and Communications Manager.

##### Te Ātiawa ki Whakarongotai Charitable Trust

Mr Gerretzen provided the following update:

- that the role of the Iwi Relationships Manager is being reviewed;
- the Kapiti Gateway proposal has not been discussed with Te Ātiawa ki Whakarongotai and they are awaiting to hear from John Barrett;
- Week three of the Waitangi Tribunal hearings went well;
- Te Ātiawa ki Whakarongotai have nearly completed their review of the formal partnership with Kapiti Coast District Council.

MINUTES	MEETING HELD ON	TIME
TE WHAKAMINENGA O KĀPITI	RATU 12 POUTU-TE-RANGI 2019	10.00 AM

Ngā Hapū o Ōtaki

Reported back on the success of Te Matatini. There would be a debrief for the hosting Committee sometime this week.

Te Whakaminenga o Kāpiti 19/03/259

**TREATY SETTLEMENTS – OVERVIEW FROM EACH IWI**

Ngāti Toa Rangatira

There were no updates.

Te Ātiawa ki Whakarongotai Charitable Trust

There were no updates.

Ngā Hapū o Ōtaki

Waitangi Tribunal hearings are due to take place towards the end of this year for Ngāti Raukawa Marae.

Te Whakaminenga o Kāpiti 19/02/260

**COUNCIL UPDATE**

The Mayor provided an update on a presentation that was at the last Audit and Risk Committee meeting from Paul Beverly regarding obligations for the Council arising from the Treaty of Waitangi.

The Chief Executive provided an update that he attended a hui with Sean Mallon about the Waikanae Rising Main. The Council would look to find a solution to this that everyone is happy with.

There was discussion around the Provincial Growth Fund and around the electrification to Ōtaki.

Te Whakaminenga o Kāpiti 19/03/261

**CORRESPONDENCE**

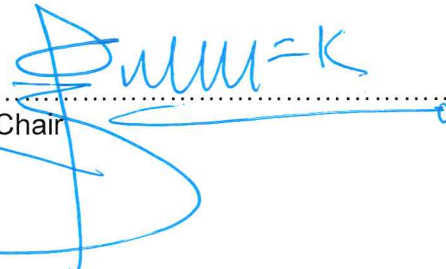
There was no correspondence.

Te Whakaminenga o Kāpiti 19/03/262

**FUTURE AGENDA REQUESTS**

There were none.

*The meeting closed at 12.16pm after a Karakia by Mahinarangi Hakaraia.*

Adj Chair 

30/4/19  
Date