

MINUTES	MEETING HELD ON	TIME
ŌTAKI COMMUNITY BOARD	TUESDAY, 23 JULY 2019	7.00 PM

MINUTES of a six-weekly meeting of the **Ōtaki Community Board** held in the Gertrude Atmore Supper Room, Memorial Hall, Main Street, Ōtaki on **Tuesday, 23 July 2019** commencing at **7.00 pm**.

PRESENT:	Ms	C	Papps	Chair
	Ms	M	Stevens	Deputy Chair
	Ms	S	Warwick	
	Cr	J	Cootes	
	Mr	K	Bevan	
IN ATTENDANCE	Mrs	J	McDougall	Group Manager People and Partnerships
	Mrs	S	Shaw	Executive Secretary

The Chair welcomed everyone to the meeting, including the media.

OCB 19/07/196

APOLOGIES

An apology from the Mayor was noted.

OCB 19/07/197

PRESENTATION: PEKA PEKA TO OTAKI EXPRESSWAY - FLETCHERS

Helen Pickering and Steve Finlay from Fletchers provided an update on construction of the Peka Peka to Ōtaki Expressway.

The updated covered:

- Koiwi discovery – there was a total of fifteen remains discovered in the sand hills between bridges one and two, they have been reburied on adjacent lands;
- Railway shift – railway lines were relocated;
- Rahui Bridge – progress is continuing;
- Environmental –over six and half thousand native fish have been relocated since the start of this project.

There were queries from the public on:

- traffic flow at Te Manuao Road and what can be done to assist with this and also looking at the possibility of putting no parking lines in;
- the relocation of native fish and if schools could be involved in this.

Mr Finlay will go back to his team and see what could be done to assist with the traffic flows.

OCB 19/07/198

PRESENTATION: LOCALITY PLAN - MID CENTRAL DISTRICT HEALTH BOARD

Angela Rainham, Locality Manager at Mid Central District Health Board provided an update on implementation of the Otaki Health and Wellbeing Plan.

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Ms Rainham provided background on how the Health and Wellbeing Plan was developed and the process that they went through of agreeing the plan including looking its priorities of access to healthcare, mental health and addiction, better communication and connection and health living.

In May 2019 there was a public forum in Otaki and the community was asked what the key current issues/challenges were. Key theme were:

- access to housing;
- transport;
- boundary issues and want for access to Wellington services;
- limited services within the community.

Ms Rainham provided an overview of the above themes and outlined actions that had been completed, started and are yet to start. Some of the highlights were:

- Otaki Medical Centre implementing new systems such as GP telephone triaging, online repeat prescription requests and a nurse practitioner;
- Work being done to reduce the impact of boundary issues;
- A suicide prevention local response team has been established;
- A Health and Wellbeing group has been formed and is working well;
- In-home strength and balance classes have begun and are going well.

Mid Central District Health Board are currently updating their website; they are looking at having a section on the website for locality information.

Cr Cootes asked if the actions from the plan could be put up on the locality area on the website and also if it could show if complete or not and timeframes around the actions.

Ms Rainham would update the Board when the information on the actions and timeframes would be put up on the website.

CB 19/07/199

PUBLIC SPEAKING TIME

1. Te Atawhai Kumar, on behalf of Taki Toi spoke to their grant application.
2. Carol Ward, on behalf of the Otaki Community Expo spoke to their grant application.
3. Stuart Miller, on behalf of Kidz Need Dadz Wellington spoke to their grant application.
4. Helana Winiata-Enoka on behalf of her daughter Kiri Winiata-Enoka spoke to her grant application.
5. Maia Whiterod on behalf of her son Tahu Potiki Tirikatene spoke to his grant application.
6. Lorraine McLeavey, on behalf of Golden Coast Senior Golf Club spoke to their grant application.
7. Jess Torley on behalf of Parekawa Finlay spoke to her grant application.

OCB 19/07/200

MEMBERS' BUSINESS

(a) Public Speaking Time Oral Submissions – Responses

There were none

(b) Leave of Absence

There was no leave of absence.

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- (c) **Matters of an Urgent Nature**
There were none.

- (d) **Declarations of Interest**

Ms Papps declared a conflict in regards to the Golden Coast Senior Golf grant application as she is a member of the Golf Club and indicated she would not participate in the voting and discussion.

OCB 19/07/201

CONSIDERATION OF APPLICATIONS FOR FUNDING (PP-19-849)

It was noted that this was the first meeting for the 2019/2020 financial year.

MOVED (Stevens/Warwick)

That the Ōtaki Community Board approves a Community Grant of \$500.00 to Parekawa Finlay to help with the costs of attending the National Shakespeare Drama Workshop.

That the Ōtaki Community Board approves a Community Grant of \$500.00 to Taki Toi to help with the costs of running their afterschool programme.

That the Ōtaki Community Board approves a Community Grant of \$300.00 and a Building & Resource Consent Grant of \$158.00 to the Otaki Community Expo to help with the costs of running the Otaki Community Expo in September.

That the Ōtaki Community Board approves a Community Grant of \$500.00 to Kidz need Dadz Wellington to help with the costs of running the 2019 Father's Day event.

That the Ōtaki Community Board approves a Sporting Activity Grant of \$500.00 to Kiri Winiata-Enoka to help with the costs of attending tournaments in America with the Capital Diamond Sports Academy.

That the Ōtaki Community Board approves a Sporting Activity Grant of \$500.00 to Tahu Potiki Tirikatene to help with the costs of attending the Waka Ama Trans-Tasman Championships in Australia.

That the Ōtaki Community Board approves a Sporting Activity Grant of \$500.00 to Golden Coast Senior Golf - Otaki to help with the costs of running their annual Golf Tournament in August.

CARRIED

It was noted that Ms Papps had a conflict of interest in the Golden Coast Senior Golf Club application and did not participate in discussion or voting.

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COMMUNITY BOARD MEMBERS' ACTIVITIES

Chris Papps had circulated a copy of her activities by email and provided an update that she

- attended and spoke at the Otaki Scholar welcome;
- attended the Civic Awards and was pleased to see that three groups from Otaki received top awards, The Otaki Promotions Group, Maoriland Charitable Trust for the Maoriland Tech Creative Hub and the Otaki Skill Sharing Group which won the supreme award;
- attended the RSA 100-year celebration and was invited to lay a wreath.

Cr Cootes had circulated a copy of his activities and provided an update:

- on a meeting with Council staff and residents from 'Rangiuru by the Sea' regarding concerns around the beach access in front of their properties, damage to the dunes, speed at which vehicles drive down the road and the damage done by storm surges. The group also asked what had happened to their previously tabled document 'Rangiuru by the Sea'? They would like the Boards support on this document and Cr Cootes committed to sharing this document with the Board.

The Board queried the process for forming a position around this document. Mrs McDougall confirmed that staff would provide feedback to the board on this point.

- Cr Cootes provided an update to the Board around the Independent review of Kapiti Coast District Council and responded to member's questions.
- attended the Food for Thought Forum which was held by Transition Towns.

Cr Cootes provided a brief update around Elevate Otaki.

Shelly Warwick had circulated a copy of her activities and provided an update on that she attended the funding forum that the Connected Communities Team at Council on that day. She also followed up with staff around if the RSA carpark plans had been approved and also around the parking restrictions around the Otaki Library.

Council staff updated that the RSA carpark plans had been signed off and that a report on the parking restrictions would come to the next Community Board meeting.

Marilyn Stevens provided an update that she:

- attended Otaki Scholar welcome;
- attended the Elevate Otaki meeting;
- attended the Otaki Health and Wellbeing meeting;
- attended the funding forum workshop.

Kerry Bevan provided an update that he had been attending the Museum Trust meetings and that the Museum have an exhibition on the RSA which is really interesting.

OCB 19/07/203

CONFIRMATION OF MINUTES – 11 JUNE 2019

MOVED (Cootes/Papps)

That the minutes of the 11 June 2019 meeting of the Ōtaki Community Board be confirmed as a true and accurate record.

CARRIED

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MATTERS UNDER ACTION

Tasman Road

The Tasman Road footpath upgrade would commence in June and continue into next financial year. The improved crossing at Robert Mckeen Street would be undertaken as part of next financial years minor safety works, and would be completed in conjunction with the Tasman Road shared path works.

Ms Warwick raised that when entering Tasman Road from the beach end that there were no signs indicating a speed hump, Council staff were looking into this. The area beside the speed hump was still being used a thoroughfare which was tearing up the area, Council staff are aware of this.

Tennis Courts

The courts resurfacing would be complete by the third week of July and would then be open to the public. Discussion are continuing regarding the signing of the MOU but this would not hold up the courts being available to the public.

Ōtaki Railway Station

There had been differing quotes from suppliers for the same work, the tender scope had now been narrowed to more clearly define the required scope of work and LINZ had gone out again for new quotes.

Winstones Lake easement

GWRC still had not received the PP20 report by Opus on investigations around long-term access to the area, primarily connecting the Expressway and Te Roto Road. When this becomes available we expect that the Community Board would be consulted on the report. Discussions are still to be held with the various parties involved around land ownership, construction, maintenance and ongoing management.

Free Wifi on the Main Street, Ōtaki

Council staff were working with the contractor and the roading team to find a suitable location for a pole to be installed that would allow the wifi equipment and cctv cameras to be relocated from the clock tower.

Cr Cootes noted that staff have been really helpful around this issue and kept him well informed.

Parking around Otaki Library including the carpark

A report will be presented to the Board at the 3 September meeting. Any comments, feedback, and suggestions from the board regarding the library parking should be forwarded to the Traffic Engineer well in advance of the meeting so that they would be considered in the report's recommendations.

Otaki Civic Theatre

Roof repairs at approximately \$9k were undertaken in July last year as a consequence of roof leaks. There had been no recent reports of any leaks provided to the Property team. The building has a seismic rating of 36% NBS. Following a Strategy and Policy meeting in July last year it was agreed that the Theatre would be prioritised for renewal. It is intended that the Theatre will be included in the first round of detailed building surveys scheduled for later this year to give us a better understanding of the overall condition of the building.

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Council Flats in Otaki

Our approach is to be refurbishing Council flats as they become vacant. A broader programme of maintenance and renewals would be developed once conditioning surveys had been completed. A procurement process for this work was underway.

The Board had a discussion around the Haruatai Park area and that it would be good to update the signage to reflect the area and promote all the great attractions that are available there.

Ms McDougall provided an update to the Board in regards to questions raised at a previous meeting around when and why a decision was made to stop using the Otaki Community Board set priorities for reserve fund spending in the district. Mrs McDougall noted that the practice was not supported by a policy or delegation and stopped several years ago. Council staff would be looking into what delegation or options there are for Community Boards to set direction ahead of the new triennium.

Cr Cootes was awaiting an answer regarding the money that was 'ringfenced' as per the original commitment for the Te Horo Tennis Court funding and where this has got to. It was agreed that this would be put on matters under action.

The Ōtaki Community Board meeting closed at 9.03pm.

B. Papps

 Chairperson

03/09/19

 Date