

MINUTES	MEETING	TIME
CORPORATE BUSINESS COMMITTEE	THURSDAY, 30 JUNE 2016	10AM

Minutes of a meeting of the **Corporate Business Committee**, held in the Council Chambers, Ground Floor, 175 Rimu Road, Paraparaumu on **Thursday, 30 June 2016**, commencing at 10am.

PRESENT:	Cr	G	Welsh	Chair
	Cr	D	Ammundsen	
	Cr	M	Bell	Deputy Chair
	Cr	M	Cardiff	Deputy Mayor
	Mayor	R	Church	
	Cr	J	Elliott	
	Cr	P	Gaylor	
	Cr	K	Gurunathan	
	Cr	J	Holborow	
	Cr	D	Scott	
	Cr	M	Scott	
	Mr	R	Spratt	Māori Representative
ATTENDING	Mr	P	Edwards	Chair Paekākāriki Community Board
	Ms	C	Papps	Member Ōtaki Community Board
	Mr	P	Dougherty	Chief Executive
	Mr	K	Currie	Group Manager Regulatory Services
	Mr	S	McArthur	Group Manager Strategy & Planning
	Mr	S	Mallon	Group Manager Infrastructure Services
	Mr	W	Maxwell	Group Manager Corporate Services
	Ms	J	McDougall	Communications Manager
	Mrs	J	Nock	Executive Secretary, Corporate Services
APOLOGIES:	Ms	J	Lloyd	Member Waikanae Community Board

CBC 16/06/135

### **WELCOME**

The Chair welcomed everyone to the meeting, declared the meeting open and read the Council Blessing.

CBC 16/06/136

### (a) **Apologies**

An apology from Jill Lloyd, Member of the Waikanae Community Board was noted.

### (b) **Declarations of Interest Relating to agenda items.**

There were no declarations of interest relating to agenda items.

CBC 16/06/137

### **PUBLIC SPEAKING TIME**

#### Salima Padamsey

Ms Padamsey spoke about the Ombudsman's ruling in relation to the code of conduct complaint she made in November 2014.

Members advised they had not received the paperwork from the Ombudsman.

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Nina Marriott

Ms Marriott spoke around the food at the Pool being unsuitable for children and felt it was inappropriate for a Council-run sports facility to offer unhealthy food and drink to children.

Dale Evans

Mr Evans tabled a paper regarding:

- the maintenance of the totem poles (Pou) at the entrance of the Council building;
- beach erosion at the southern end of Marine Parade; and
- Council blessing.

It was confirmed that the condition of the Pou would be looked into and Mr Evans' questions around beach erosion were already being responded to as part of an official information request.

CBC 16/06/138

**MEMBERS' BUSINESS**

(a) Public Speaking Time Responses.

It was confirmed that Ms Padamsey's complaint and Ombudsman's decision would be emailed out to Members.

A Member questioned the \$5,000 budget allocated each year for the maintenance of the Pou and the details would be looked into.

A thank you was given to the Chair for allowing public speakers to speak at the start of the meeting, particularly when their concerns were not on the Agenda.

(b) Leave of Absence

There was no leave of absence requested.

(c) Matters of an Urgent Nature.

There were no matters of an urgent nature.

CBC 16/06/139

**RESIDENT OPINION SURVEY 2016 – OVERVIEW (SP-16-1930)**

Kevin Black, Manager, Corporate Planning and Reporting and Terry Creighton, Corporate Monitoring Officer spoke to the report and gave a presentation showing a summary of the Survey.

Staff responded to Members' questions.

*Cr Elliott left the meeting at 11.10am and returned at 11.11am*

Thanks were given to staff for including Paekākāriki in the survey.

**MOVED (Holborow/Elliott)**

**That the Corporate Business Committee notes the results of the Resident Opinion Survey provided in Appendix 2 of this Report SP-16-1930, which includes a breakdown of results at both the district and community board level.**

**CARRIED**

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*Cr Bell left the meeting at 11.15am and returned at 11.17am.*

It was agreed that this was a very comprehensive survey and Members requested that in future the survey include a summary of the impact on the achievements of year end KPIs for the year in question.

It was clarified that the survey did feed into the Annual Plan and more particularly the Long Term Plan and Activity Management Plan. Activity Managers note the results of the survey and bring forward certain initiatives to address areas that needed improvement. In terms of performance this would come through in the Annual Report.

It was commented that Members were in favour of a survey taking place over a twelve month period as it would give a better overview and be far more representative of the service the Council provides.

Members were very pleased with the results of the survey and gave their congratulations to staff.

*Adjourned at 11.25am and reconvened at 11.36am.*

CBC 16/06/140

**AUDIT AND RISK SUBCOMMITTEE: HEALTH AND SAFETY QUARTERLY REPORT  
– for information only**

Members requested that going forward they receive a quarterly presentation giving them more opportunity for discussion on health and safety issues to ensure they meet their obligations.

It was clarified that there would be changes made in the way health and safety was reported but due to the legislative changes there was a need to give staff time to take on board the changes in the requirements and Members' request was noted.

It was advised that flu vaccinations had always been offered to staff and in future would be offered to Elected Members.

CBC 16/06/141

**AUDIT AND RISK SUBCOMMITTEE MINUTES: 5 May 2016 – for information only**

The minutes were noted.

CBC 16/06/142

**CONFIRMATION OF MINUTES: 12 May 2016**

**MOVED (Gurunathan/Mayor)**

**That the minutes of the Corporate Business Committee meeting held on 12 May 2016 be adopted as a true and correct record.**

**CARRIED**

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With regard to Brexit in the UK, it was requested that if a report was received from the Local Government Funding Agency, regarding how it was affecting their borrowings overseas, Members receive a copy for their information.

*The Corporate Business Committee meeting closed at 11.54am.*

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Chairperson

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Date