

OIR: 2324/756

23 January 2024

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Tēnā koe ██████,

Request for Information under the Local Government Official Information and Meetings Act 1987 (the Act) (the LGOIMA)

Thank you for your email of 7 December 2023 requesting the following information:

1. End of year Bonuses

a. Total amount paid in end-of-year bonuses to the CEO this Christmas

The Council does not pay the CEO a bonus.

b. Total amount paid in bonuses to staff employed by your organisation this Christmas

The Council does not pay bonuses to staff.

c. Total amount paid in end-of-year bonuses to the CEO Christmas 2022

The Council does not pay the CEO a bonus.

d. Total amount paid in bonuses to staff employed by your organisation Christmas 2022

The Council does not pay bonuses to staff.

2. Presents for Staff

a. Total expenditure on presents for staff including, but not limited to 'secret santa' etc this Christmas

The Council does not provide presents to all staff at Christmas. At our annual all staff meeting on 24 November 2023, staff who attended were gifted a

Please note that any information provided in response to your request may be published on the Council website, with your personal details removed.

Nikau Plant to the value of \$8.50 each. A total of \$2,975.00 (excluding GST) was spent.

b. *Total expenditure on presents for staff including, but not limited to 'secret santa' etc Christmas 2022*

The Council does not provide presents to all staff at Christmas. At our annual all staff meeting on 25 November 2022, staff were gifted a reusable water bottle to the value of \$6.91 each. A total of \$3,349.50 (excluding GST) was spent. Additional water bottles were purchased for those who could not attend.

3. *Christmas Parade*

a. *Total expenditure breakdown on any Christmas parade hosted or funded by the Council this year. This should also include road closure impact assessments where possible.*

Parade costs including staff, traffic management and fencing, waste management, entertainment, generators, toilets, first aid, marketing/promotion, decorations, buses, volunteer costs, walkie talkies, and venue was \$25,151. We received \$6,100 in sponsorship towards this cost.

Total expenditure breakdown on any Christmas parade hosted or funded by the Council in 2022. This should also include road closure impact assessments where possible.

There was no Christmas parade in 2022.

4. *Christmas Trees and Lights*

a. *Number of Christmas trees purchased and erected, and the cost of these purchases for this year.*

None within our Parks and Playgrounds

b. *Please also include the cost for any Christmas lights for tree and any lights for buildings for this year.*

The lights that were donated by Motor Neuron Disease some 10 years ago have been replaced with new permanent lights on the Norfolk pine tree at the bottom of Maclean Street and some in-ground lights. These lights have an estimated 20-year life and will negate future annual costs associated with putting them up and taking them down plus the need to implement associated traffic management during set up and takedown. The new lights cost \$47,000 plus a one-off install cost of \$6,000.

- c. *Number of Christmas trees purchased and erected, and the cost of these purchases for 2022.***

None within our Parks and Playgrounds

- d. *Please also include the cost for any Christmas lights for tree and any lights for buildings for 2022.***

In 2022 we installed lights on the lamp posts along Marine Gardens at Raumati village and Paraparaumu beach along Maclean Park. 8 sets for each area. \$32,000 plus install of \$6,000. These again stay up permanently and are turned on 1st December each year again saving on installation and removal each year.

- e. *Please highlight if the council had any left over from last year (2022).***

None.

5. *Hiring Santa*

- a. *Breakdown of costs associated with hiring a Santa, if applicable this year.***

There were no costs associated with hiring a Santa, as this role was filled by a volunteer.

- b. *Breakdown of costs associated with hiring a Santa in 2022.***

There were no costs associated with hiring a Santa, as this role was filled by a volunteer.

6. *Christmas Market*

- a. *Breakdown of costs associated with running/hosting/sponsoring a Christmas market this year, if applicable***

The Council has no involvement with any Christmas market, other than issuing permission for a temporary event when appropriate.

- b. *Breakdown of costs associated with running/hosting/sponsoring a Christmas market in 2022***

The Council has no involvement with any Christmas market, other than issuing permission for a temporary event when appropriate.

7. Christmas Party Supplies

Breakdown the amounts spend on the following for the years 2022 and 2023: Wrapping Paper, Santa Hats, Alcohol for parties, Party Hats, Christmas Crackers, Christmas cards, Christmas decorations

The Council does not pay for Christmas decorations and alcohol for parties.

8. Christmas Parties

a. Total Expenditure breakdown on Council Christmas Parties for this year, please also include in the breakdown any travel arrangement costs

All staff Christmas parties are self-funded by attendees. The Council organises an all-staff breakfast meeting in November which is a reflection of the year and a look ahead to what we need to be thinking about for the following year. At this breakfast meeting staff are recognised and collegial awards given for outstanding performance.

b. Total Expenditure breakdown on Council Christmas Parties for 2022, please also include in the breakdown any travel arrangement costs

All staff Christmas parties are self-funded by attendees. The Council organises an all staff breakfast meeting in November which is a reflection of the year where staff are recognised and collegial awards given for outstanding performance.

In 2022 a Christmas breakfast for the Regulatory team was held. The total cost was \$1,722.60.

9. Office Closure

a. Duration of office closure during the Christmas period for the Council generally

The Council closes its corporate offices on the three days between Christmas and New Year.

b. Please specify how many managers and senior executive staff are taking more hours/days out of the office than is blanket across the council for the Christmas period

With the exception of the 3 days between Christmas and New Year, all Council staff are required to take annual leave if they are not working over the festive season.

- c. ***Does the Christmas office closure also affect contractors paid of the Council? If not, how much are they being paid over the Christmas break in an hourly rate?***

Contractors are not required to work over the Christmas break.

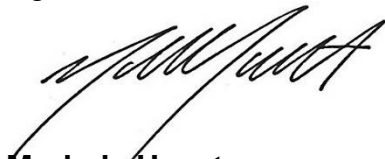
We sought to clarify this question with you via email on 21 December 2023 and again on 15 January 2023 but have not received a reply. Therefore, this question has been answered to the best of our abilities.

10. Fines

- a. ***Does the Council have any plans to increase fines for Parking offences or any other offences during the Christmas period? If so, which fines are increasing, why and what revenue is expected to be raised?***

No

Ngā mihi,



Mark de Haast
Group Manager Corporate Services
Te Kaihautū Ratonga Tōpū