

OIR: 2223/444

3 February 2023

[REDACTED]

[REDACTED]

Request for Information under the Local Government and Official Information and Meetings Act 1987 (the Act) (the LGOIMA)

Thank you for your email of 10 January 2023 requesting the following information regarding Elevate Otaki. Your questions are answered below.

1. *Minutes of any meeting, where the formation of this group was discussed and approved.*

The formation of this group progressed in 2017 following the initial consultation of the Peka Peka to Ōtaki Expressway (PP2O) project. It responded to the Ōtaki community request for funding from Waka Kotahi NZ Transport Agency to help minimise impacts and maximise opportunities in Ōtaki from the construction of PP2O.

In June 2017, Council and the Ōtaki Community Board sent out a request for expressions of interest (EOI) for individuals interested in being independent committee members for the Ōtaki Economic Development Group (EDG). A panel then considered applicants and appointed the first members.

- Attachment 1: EOI request - EDG

During their meeting on 19th October 2017, members of the EDG agreed the Group should be renamed Elevate Ōtaki (EO).

2. *Any document that reveals their purpose or mandate.*

The final Terms of Reference for Elevate Ōtaki were approved during the Elevate Ōtaki meeting held on 22 February 2018.

- Attachment 2: FINAL Elevate Ōtaki Terms of Reference 2017-18
- Attachment 3: Minutes Elevate Ōtaki – 22 Feb 2018

3. A list of all persons that have been appointed to this group from its inception.

A full list of all Elevate Ōtaki Committee members since inception is outlined in the table below:

Name	Appointed	Cessation	Term to date
Ian Carson	Aug-17	Jul-20	2yrs 11mths
Josh Housiaux	Aug-17	May-19	1yr 9mths
Mark Rudings	Aug-17	Current (on break)	
Sam Pritchard	Aug-17	Current	
Hanna Wagner-Nicholls	Aug-17	Current	
Adrian Gregory	Dec-20	Current	
Angela Buswell*	Aug-17	Current	
James Cootes*	Aug-17	Current	
Christine Papps*	Aug-17	Current	
Libby Hakaraia*	Aug-17	Feb-21	3yrs 6mths
Pip Payne	Dec-20	Current	
Caroline-Charlotte Myers	Dec-20	Current	

* Council representatives to the Group. Council representation on the Group is under review, following the recent Local Government elections.

4. Details confirming whether this group of people are being remunerated for their services.

The Terms of Reference for Elevate Ōtaki do not refer to any remuneration for services for committee members. Additionally, the Elevate Ōtaki financial overview confirms that no remuneration has been paid to committee members.

5. A document, showing the amount of money that they were granted by both the NZTA and KCDC or any other party.

Elevate Otaki	\$
NZTA grant 2013	\$ 150,000.00
KCDC grant 2013	\$ 150,000.00
KCDC correction for inflation	\$ 12,587.00
NZTA grant 2021	\$ 30,000.00
KCDC grant 2022	\$ 30,000.00
Total grant received	\$ 372,587.00

In 2013 NZTA and KCDC agreed to contribute \$150,000 each for the Peka Peka to Ōtaki project to assist with mitigating the effects of the project during construction.

- Attachment 4 - 2013 NZTA & KCDC agreement Elevate Ōtaki

In addition to the original grant, both Waka Kotahi and KCDC agreed to fund another \$30,000 each in August 2021 and Feb 2022 respectively.

In 2017 both NZTA and KCDC were in the position to progress with this work and Council established the EDG. The grant was first reported on in the KCDC Annual report 2018/19 page 81.

- Attachment 5: KCDC Annual Report 2018-19 pages 78 – 82

6. A copy of any annual general meeting minutes or special meeting minutes that this group has held as well as a copy of the annual financial returns.

Elevate Ōtaki is not an independent legal entity and therefore does not complete annual financial returns. There are therefore no annual general meeting minutes or special meeting minutes.

As such, your request for annual and special minutes is refused under the following section of the LGOIMA:

- 17(g) – the information requested is not held by the local authority and the person dealing with the request has no grounds for believing that the information is either –
 - (i) held by another local authority or a department or Minister of the Crown or organisation; or
 - (ii) connected more closely with the functions of another local authority, or a department or Minister of the Crown or organisation

7. I am particularly interested in any financial document that shows how every last cent of the Grant has so far been spent and the balance that remains to be spent. To this end if I'm entitled to it, I would like to see a copy of their bank statements from the date of this group's inception through to the most recent one.

Elevate Ōtaki is not an independent legal entity and with Council holding the grant funding for Elevate Ōtaki, therefore there are no bank statements available - Council pays invoices for work on the Committee's behalf. On that basis I must decline this part of your request for bank statements as the documents alleged to contain the information requested do not exist, despite reasonable efforts to locate them, they cannot be found, section 17(e) of the LGOIMA refers.

To enhance transparency, we have provided an overview of all financial transactions related to the grant funding to date.

- Attachment 6: Financial Transactions

The table below summarises the activities on which the grant money has been spent to date:

Sum of Value	2018-19	2019-20	2020-21	2021-22	2022-23	Grand Total
Administration/Coordination support	\$0	\$697	\$0	\$0	\$8,742	\$9,439
Advertising/Marketing	\$385	\$0	\$867	\$2,700	\$810	\$4,762
Contribution to mural art		\$3,000				\$3,000
Event			\$1,375	\$43	\$30	\$1,449
Expressway Marketing NZTA Contribution*					(\$16,500)	(\$16,500)
Ōtaki Brochure	\$2,220	\$1,989	\$84			\$4,293
Ōtaki Connector			\$29,138	\$9,225		\$38,362
Ōtaki Identity Project	\$18,773	\$33,057	\$17,663	\$1,664		\$71,157
Ōtaki Preparedness Survey		\$15,153				\$15,153
Ōtaki Retail Strategy					\$37,750	\$37,750
Promotional Materials			\$4,544	\$954	\$650	\$6,149
Social Media Campaign		\$26,914	\$1,843	\$2,525	\$13,400	\$44,682
www.elevateotaki.nz			\$43		\$340	\$383
Grand Total	\$21,378	\$80,810	\$55,556	\$17,112	\$45,222	\$220,079

* Expressway Marketing NZTA Contribution, a reimbursement of cost rather than Grant.

Of note:

- The *Expressway Marketing Contribution* from NZTA of \$16,500 reimburses the cost related to the 'Social Media Campaign' (separate item on the second to last line item of the table) that Elevate Ōtaki is running following the opening of the Expressway.
- Administration and coordination support was funded, by Council, for the 5-year terms originally set for the project.

If you have any queries regarding the above information, please contact Darryn Grant via the following email address: Darryn.Grant@kapiticoast.govt.nz.

You have the right to request the Ombudsman to review this decision. Complaints can be sent by email to info@ombudsman.parliament.nz, by fax to (04) 471 2254, or by post to The Ombudsman, PO Box 10152, Wellington 6143.

Ngā mihi



Kris Pervan

Group Manager Strategy and Growth

Te Kaiwhakahaere Roopu Rautaki, Te Tipuna me te Whakaoranga

Ōtaki Economic Development Group

Kāpiti Coast District Council and the Ōtaki Community Board are seeking independent committee members to form a Reference Group for Ōtaki and Te Horo focussed on economic aspirations for the area.

The purpose of the group will be to identify and communicate to Kāpiti Coast District Council and other stakeholders including the New Zealand Transport Agency (NZTA) the potential benefits the expressway can bring to Ōtaki and Te Horo, and work with the stakeholders to realise that potential for local businesses and the community.

The primary objective is to encourage and support economic development initiatives that create jobs and encourages inward investment, and maximise infrastructure expenditure for the benefit of the Ōtaki retail area, township and business park.

The group will be involved in activities such as:

- Engaging with stakeholders and the community to identify, assess and advocate for economic development opportunities in Ōtaki and Te Horo
- Developing an economic development strategy for Ōtaki with a performance measurement framework
- Developing a marketing plan for Ōtaki

There will be up to 7 core members including the chair, annually appointed by the council. Members should have a business or community interest in Ōtaki and/or Te Horo. The group will report to the council and community board an activities, progress and recommendations.

The position would involve a voluntary commitment of time to attend monthly meetings.

If you think you've got what it takes to help the Ōtaki reach its full economic potential, please register your interest by sending your CV and a covering letter to Samara Shaw, Executive Secretary to Group Manager Strategy and Planning by Friday 30 June. Tel: 04 296 4892, email: samara.shaw@kapiticoast.govt.nz

FINAL Elevate Ōtaki Terms of Reference 2017-2018

1. Purpose

The purpose of the group is to identify and communicate to Kāpiti Coast District Council (council) and other stakeholders including the New Zealand Transport Agency (NZTA) the opportunities to invest in, to assist Ōtaki and Te Horo, and work with the stakeholders to realise that potential for local businesses and the community.

2. Primary Objectives

- To work with stakeholders, including Council and NZTA to maximise infrastructure expenditure for the benefit of the Ōtaki retail area, township and business park
- To encourage and support economic development initiatives that creates jobs and encourages inward investment
- To identify, facilitate and oversee the planning and implementation of economic development initiatives
- To identify and support community initiatives that enables sustainable employment in Ōtaki and Kāpiti

3. Specific Functions

- Engage with stakeholders and the community to identify, assess and advocate for economic development opportunities in Ōtaki and Te Horo
- Explore Marketing Opportunities for Ōtaki
- Represent Ōtaki's interests in regional or district-wide economic development planning, projects and policy

4. Membership

- Up to 7 core members including the chair, annually appointed by the council. Members should have a business or community interest in Ōtaki and/or Te Horo
- The group will be chaired by a council representative
- From time to time specialist advisors may be invited to join the group for specified periods of time (maximum 2)

5. Meetings

- Meetings shall be held monthly
- The Quorum shall be 4
- Sub groups can be formed for specific projects

6. Reporting and accountability

- Quarterly reporting to council and community board on activities, progress and recommendations
- The group can, in consultation with council, issue press releases etc. on its activities and views

7. **Stakeholder Support**

- Council – Administrative support for the group
- Others?

8. **Finance**

- The total sum of \$300,000 has been made available for projects related to the Ōtaki expressway for financial years 2017/18 and 2018/19 by council and NZTA. The group may make recommendations as to the best use of this money.
- The group are tasked with sourcing additional finance for projects beyond the scope of the expressway construction 2017-20202019.

Signed _____ (chair)

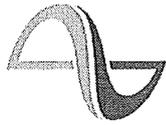
Date _____

Minutes Elevate Ōtaki

22 February 2018 5pm

Ōtaki Surf Lifesaving Club, Marine Parade, Ōtaki Beach

1. Welcome and apologies. *Chris Papps.* [REDACTED]
Present: James, Ian, Hanna, Sam, Josh, Mark, Ange, Heather.
2. Minutes and actions from the last meeting (16 November) *Approved.*
3. Discussion of the planning meeting (held 22 November) and SWOT analysis
Heather to email group about vision etc. Group to come prepared at the next meeting. DONE
4. Terms of Reference
Terms of Reference were discussed, amended at the meeting and agreed upon. James to circulate prior to next EO meeting. DONE moved by Sam, 2nd by Ange
5. Timelines, fund allocation 2-5 years
James to confirm the timelines and fund allocations. Eg: Yr1 \$80k Yr2 \$80k etc etc.
6. Any other Business
 - a. Cycle map *To be circulated at the EO meeting on the 15th March.*
 - b. Business attraction and data *Cheryl to discuss at the EO meeting on the 15th March.*
 - c. General discussion
Discussed concerns from SH1 Market.
Communication Strategy? – learn from KEDLG experience.
 - *How will people know what we are doing?*
 - *Publish updates in the Otaki Mail I checked and we can.**Discussion around marketing approaches, channels etc.*
Update on the Northern and Southern Gateway and the Shared Pathway.
How do people contact the group/group members? Elevate Otaki email?
Chamber and KCDC Comms can assist in circulating EO comms.
Can Sarah brief the group on the KCDC Tourism Website?
Airport open day – information about Otaki at the open day. DONE
7. Dates of meetings 2018
 - 15 March – Supper Room
 - 19 April - Supper Room
 - 17 May - TBA
 - 21 June – TBA *Pritchard Meeting Room*
 - 19 July - Supper Room
 - 16 August - Supper Room *Ana Carum? James to check TBC*
 - 20 September - ~~Supper Room~~ *Otaki Maori Racing Club (racecourse) James to check TBC*
 - 18 October - Supper Room
 - 15 November - Supper Room



NZ TRANSPORT AGENCY
WAKA KOTAHI

Level 9, PSIS House
20 Ballance Street
PO Box 5084
Lambton Quay
Wellington 6145
New Zealand
T 64 4 894 5200
F 64 4 894 3305
www.nzta.govt.nz

9 September 2013

Pat Dougherty
Chief Executive
Kapiti Coast District Council
Private Bag 60 601
PARAPARAUMU 5254

Dear Pat

Peka Peka to Otaki - Construction Mitigation - Community Liaison Person

Following our discussion on 5th June I wanted to confirm our agreed approach on these issues.

As discussed, the NZTA will be appointing a Community Liaison person for the Peka Peka to Otaki (PP2O) project to assist with mitigating the effects of the project during construction (costs covered by NZTA). From our discussion we agreed that the role will include marketing Otaki businesses to mitigate construction effects, and that we will work with KCDC to extend the scope of this role to cover a period after construction, and KCDC will cover the costs of this portion of the work.

We discussed that there maybe an opportunity for the Community Liaison person to be contracted to both the NZTA, and KCDC and Otaki Community Board to deliver the whole package of work in one contract, and we can work through this with you and the Community Board as we scope up the role.

We agreed that this was an opportunity to optimise the return that we all can achieve through this role, and that the budget (circa \$300,000) will be split across an approximate 5 year period and shared between the NZTA and KCDC as appropriate.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Rod James', with a large flourish at the end.

Rod James
State Highway Manager - Wellington

Economic development – whakawhanake umanga

Our economic development strategy, aimed at sparking greater growth and prosperity in Kāpiti, has been collaboratively developed by representatives of the business community, iwi and the Council.

Economic development strategy

The 2015-2018 economic development strategy was planned to be refreshed in 2018/19. Although that refresh got underway it was delayed by a number of factors, including high staff turnover and significant vacancies in the economic development team that took time to fill with appropriately experienced people.

Work resumed on the strategy refresh in May 2019 following the appointment of new staff and this work will continue through the first half of 2019/20.

Workshops have been undertaken with a variety of stakeholders and these will continue while the strategy continues to be drafted. One of the immediate actions from the workshops was the development of the *Telling the Kāpiti Story* project. Working in collaboration with Wellington Regional Economic Development Agency (now operating as WellingtonNZ), we facilitated workshops to commence this project which is continuing to make good progress and is expected to be finalised early in 2019/20.

A drafting group was established to assist with the drafting of the economic development strategy refresh outcomes, governance and implementation plan – this group includes a member from the Kāpiti Chamber of Commerce, Kāpiti Economic Development Association, the community, a Councillor and Council staff. It is intended that the

draft refreshed strategy will be tested with the business community, key stakeholders and partners over August-September 2019. After that feedback is incorporated it will be circulated for final feedback in late 2019 before being finalised and presented to Council in February 2020.

Our regional relationship

Our relationship with WellingtonNZ continues to strengthen, with a continued focus on a number of key areas including destination marketing and local economic development. This includes the destination website for Kāpiti which is currently being updated, general promotional material, Screen Wellington film permitting and the PopUp Business School and ongoing digital marketing support. Representatives from WellingtonNZ have also been contributing to the refresh of the economic development strategy.

Building a visitor economy

Our visitor attraction plan has guided activity designed to grow domestic and international visitors to Kāpiti. This plan is due for renewal in 2019/20, and we will work closely with the local tourism and hospitality industry to focus delivery on the development of a new destination plan for the district.

This plan will be developed in coordination with WellingtonNZ who will also be developing a destination plan for the Wellington region following the release in May 2019 of the New Zealand-Aotearoa Government Tourism Strategy.



Operating spending

\$2,659,062

\$2,883,134 budget

\$0.97 weekly per resident

Capital spending

\$2,892,479

\$2,552,745 budget

To help support visitor attraction in the district, the Council has undertaken the following actions in the past year:

- Further work was undertaken on our *Destination Kāpiti* website with support from WREDA. This included refining the content and optimising the site so that it lists higher on search websites such as *Google*.
- We hosted a freelance journalist at a number of key Kāpiti destinations, including Kāpiti Island. This resulted in a number of articles, including a

significant story in the Sunday Star Times in August 2018.

- We have also commissioned articles about the Kāpiti Coast for *Go Travel* magazine which are available at selected i-SITEs, travel agents, tourism providers, and airports throughout the country.
- A 'Studying in Kāpiti' tear-away newsletter was created for distribution, in collaboration with WREDA.
- We commissioned an itinerary and tour for a local journalist to create an article titled 'Kāpiti on the menu'. This featured in the April 2019 issue of Air New Zealand's inflight magazine *Kia Ora*.

The Visitor Guide needed a reprint and distribution to local accommodation providers and other tourism operators as they were used faster than expected.

Closure of Kāpiti i-SITE

Despite progress made in 2017/18 on rationalising costs and improving operational efficiency a decision was made in February 2019 to close the remaining i-SITE at Paraparumu.

Close monitoring of service usage data identified that the Kāpiti i-SITE operating model was not financially sustainable. Low volumes of customer visits or usage of the site's services balanced against the operating costs meant the cost of each customer interaction was extremely high. Other i-SITEs of a similar size looked at in the annual audit by Deloitte NZ have shown average in-person, phone and email visitors have also continued to decline.

Visitor information will be available at the district's libraries and service centres, at the Coastlands Aquatic Centre, the Citizen's Advice Bureau, and the Te Newhanga Kāpiti Community Centre. Booking services, as well as general information services, will

now be available at the Coastlands Mall customer service counter.

This closure will save \$147,000 annually and allow budget to be reassigned to both the Major Events Fund and other economic development projects.

Strengthening local business growth

Our focus in local economic development is to strengthen and grow our business economy through support for small business start-up and growth, targeted sector support, assisting the delivery of Māori business growth, and ensuring our youth are well placed to engage in workplace opportunities.

Kāpiti Start-up Weekend

Council supported the Kāpiti Start-up Weekend on 24-26 May 2019 as part of the national 'Tech-Week'. Over 40 participants and 20 mentors were involved. This initiative gave an opportunity for hands-on experience where entrepreneurs and aspiring entrepreneurs could find out if their start-up idea was viable and build new capabilities.

It included a final night pitch session in the Council Chambers in front of over 100 attendees. The winning business is continuing to work on their idea and have already submitted a funding grant application to MBIE and are in the process of applying to the Electra Business Awards.

Kāpiti Pop-Up Business School

Council supported and managed the delivery of the Kāpiti Pop-Up Business School, which started on 24 June 2019 with around 45 participants. The programme delivered a two-week business start-up course with 20 different sessions over the 10 days. The event targeted small businesses, tourism, Māori businesses and youth employment.



Business programmes well attended

45 people
participated in the Pop-Up Business school in June 2019.



Prize-giving ceremony at the Kāpiti PopUp Business School

Work Ready Passport

The Youth Work Ready Passport has been reprinted following the success of the existing booklet. The reprint provided the opportunity to refine and update the information, including the acknowledgement of new sponsors of the programme.

Major events in Kāpiti

Major events are a significant part of promoting a vibrant and thriving economy and district. In 2018/19, the events fund of \$160,000 was used to support five major events.

For four of these events it was the third year of a three-year funding commitment to enable them to get well established. These were the Māoriland Film Festival, the Ōtaki Kite Festival, the Coastella Music Festival and the Kāpiti Food Fair.

The Council also decided to fund a feasibility assessment of FFFLAIR, an international horticultural festival expected to debut in Kāpiti from 26 February to 1 March 2020.

A review of the major events fund was undertaken in the second half of 2018/19. This resulted in a set of new criteria for multi-year funding, reporting guidelines and event management. The Council approved an increase in the fund by \$40,000 to \$200,000 so that larger events could be funded and to allow \$25,000 to be set aside for event feasibility studies.

Business retention and attraction

Air service support

The Council worked strongly in the first half of 2018 to attract a new airline to provide flights from Kāpiti to Auckland, following the cancellation by Air New Zealand. That work paid off with Air Chathams commencing services to Auckland in August 2018.

We have committed to supporting the service over its first three years using funding from the Council's existing economic development budget. These funds will be used to promote the service and help it get established.

Ultra-fast broadband for Ōtaki

The Council's bid for ultra-fast broadband (UFB) to be installed early in Ōtaki was successful. Ōtaki is one of 151 towns around the country that have been given early access to UFB. The Ōtaki installation was completed in the first half of 2018/19.

Provincial Growth Fund

The Government's Provincial Growth Fund (PGF) was launched in February 2018 and, following an initial period of uncertainty as to whether Kāpiti qualified, the Council gained acceptance of Kāpiti as a development district eligible to apply to the PGF in September 2018.

With the PGF open to a wide range of entities, we worked with the Provincial Development Unit officials for Kāpiti to organise a public meeting in Paraparaumu and two public workshops (in Paraparaumu and Ōtaki) in late 2018 so that those officials could explain the Fund's criteria and processes to potential PGF applicants from the community. Since those meetings we have continued to strengthen our relationship with the Provincial Development Unit and have been providing ongoing support and advice to organisations and groups in Kāpiti interested in applying to the PGF.

We have also been looking at potential opportunities for Council-led applications, which meet both the PGF's strategic objectives as well as the Council's long term vision and outcomes. We have identified a short-list of priority projects and are working with partners and key stakeholders to develop those concepts before any applications are considered.

The Kāpiti community is also providing support to the PGF process through the Regional Advisory Group, chaired by George Hickton and the District Leaders Group, chaired by the Rt Hon Jim Bolger. These two groups have been established to ensure that Kāpiti



Five major events supported

The events fund of

\$160,000

supported five major events:

- Māoriland Film Festival
- Ōtaki Kite Festival
- Coastella Music Festival
- The Kāpiti Food Fair
- FFFLAIR (feasibility funding)

can provide advice to the PGF about what projects are important to Kāpiti.

The value of the supporting role being played by Council has been recognised by the PDU, with the Council receiving \$140,000 over the next two years from the PGF, to help fund a Provincial Growth Fund Programme Manager in Kāpiti. This role will significantly strengthen the Council's ability to support future PGF applications from Kāpiti, as well as supporting PGF-funded projects.

Progress on development of town centres

We want our town centres to be vibrant, diverse and thriving – places where people want to spend time and where they can access the services they need safely. The town centres project is using the opportunities created by the M2PP expressway to

transform and improve the Paraparaumu and Waikanae town centres.

In 2018/19 several town centre projects were progressed or completed. These are:

- The Waikanae cultural thread project aimed at integrating the Whakarongotai Marae into the Waikanae town centre was fully completed;
- The remaining minor works on the Coastlands and Civic Precinct connection project were completed;
- The design of the Paraparaumu transport hub connector project was advanced; and
- The upgrade of Mahara Place got underway in May 2019 and is due to be completed in August 2019.



Works underway to upgrade Mahara Place

Nearing completion of the Mahara Place upgrade

Mitigating expressway impacts on Ōtaki

Elevate Ōtaki, was formed in late 2017 to focus on minimising any potential negative impacts on business and the community, and maximising any opportunities, from the Peka Peka to Ōtaki Expressway. Projects and programmes will be implemented over five years and co-funded by NZTA and the Council.

Activities to date have included work to strengthen the Ōtaki content on the Destination Kāpiti website, development of the Ōtaki identity and a promotional brochure, and meetings with Ōtaki organisations, businesses and developers to discuss their future plans for Ōtaki.



Strategic land purchases

This year two small parcels of land have been purchased for roading and wastewater purposes:

- one small parcel of land (300m²) was acquired on Poplar Avenue (across from the intersection with Leinster Avenue) in October 2018, for future road widening purposes;
- we acquired approximately 60m² of land on Rata Road, Raumati, for wastewater purposes with a sale price of \$2,500; and
- the Council has acquired a small parcel of land in Kapiti Road (a strip on the southern side of Kapiti Road between Arawhata Road and Brett Ambler Way) to enable the completion of the shared path and provide for future road widening.

Performance measures

Contribution to outcomes	Performance measures	Target	Result	Comment
We deliver the 2015 economic development strategy (implementation plan) and we involve partners and the business community at appropriate points in the decision-making process	The economic development strategy implementation plan deliverables are achieved	Achieve	Not fully achieved	The economic development strategy deliverables cover a wide range of actions from work to build visitor attraction, promote the district, subsidise major events, strengthen local business growth and retain existing businesses. Good progress was made in all these areas over the past year but not all that had been intended was achieved, largely due to high staff turnover and significant vacancies in the economic development team this year. Good progress has been made since new staff were brought on board in May 2019. (2017/18 result was 'Partially achieved')
	Representatives of the business leadership forum that are satisfied that the 2015 economic development strategy implementation plan deliverables are being achieved	85%	Not on target	The business leadership forum was dissolved earlier this calendar year. Work on the governance structure for the new strategy is being undertaken alongside the drafting of the refreshed strategy. We currently have no leadership group to survey although based on anecdotal feedback business leaders are not currently satisfied. (2017/18 result was 'Not achieved')
Māori economic development priorities will be articulated in a strategy for the Council and iwi to implement	The Māori Economic Development Strategy implementation plan deliverables are achieved	Achieve	Achieved	Te Whakaminenga o Kāpiti (TWOk) reallocated the strategy funding to a grant fund for Māori businesses. Applications were received with funding allocated in June 2019. The ED team presented on the EDS refresh and the Kāpiti Destination Story to TWOk in late June. TWOk have requested a workshop on these pieces of work which will occur in July 2019. (New measure, no prior result)

Update Month	Category	Value	Fin yR	Detail
201808	Ōtaki Brochure	\$ 950.00	2018-19	AP ID MEDIA LTD 319066/01 Investment Brochure Content
201812	Ōtaki Brochure	\$ 940.00	2018-19	323237Elevate Otaki Brochure design
201901	Ōtaki Brochure	\$ (940.00)	2018-19	323237Elevate Otaki Brochure design REV.JNL
201901	Ōtaki Brochure	\$ 940.00	2018-19	AP JILL CREIGHTON 323237/01 Elevate Otaki Brochure design
201903	Ōtaki Brochure	\$ 250.00	2018-19	AP SIMON NEALE 324851/01 Elevate Otaki Promotions - Photographs of Ota
201906	Administration/Coordination support	\$ 475.00	2018-19	AP Maria Henry t/a 327104/01 Consultant - project coordinator for Elevate
201906	Administration/Coordination support	\$ 1,140.00	2018-19	AP PLAT4M 327107/01 Consultant - Project manager - Elevate Otaki
201906	Ōtaki Brochure	\$ 80.00	2018-19	AP JILL CREIGHTON 323237/02 Elevate Otaki Brochure design
201906	Administration/Coordination support	\$ (475.00)	2018-19	AP Maria Henry t/a 327104/01 Consultant - project
201906	Administration/Coordination support	\$ (1,140.00)	2018-19	AP PLAT4M 327107/01 Consultant - Project manager -
201906	Administration/Coordination support	\$ 700.00	2018-19	EPO Accrual 327104 Maria Henry t/a Graft
201906	Administration/Coordination support	\$ 1,330.00	2018-19	EPO Accrual 327107 Plat4M
201906	Administration/Coordination support	\$ (700.00)	2018-19	Corr GL EPO Accrual 327104 Maria Henry t/a Graft
201906	Administration/Coordination support	\$ (1,330.00)	2018-19	Corr GL EPO Accrual 327107 Plat4M
201907	Administration/Coordination support	\$ 700.00	2019-20	Corr GL EPO Accrual 327104 Maria Henry t/a Gr REV.JNL
201907	Administration/Coordination support	\$ 1,330.00	2019-20	Corr GL EPO Accrual 327107 Plat4M REV.JNL
201907	Administration/Coordination support	\$ 1,330.00	2019-20	AP PLAT4M 327107/02 Consultant - Project manager - Elevate Otaki
201907	Administration/Coordination support	\$ 700.00	2019-20	AP Maria Henry t/a 327104/02 Consultant - project coordinator for Elevate
201907	Administration/Coordination support	\$ 650.00	2019-20	AP Maria Henry t/a 327104/03 Consultant - project coordinator for Elevate
201907	Administration/Coordination support	\$ 650.00	2019-20	EPO Accrual 327104 Maria Henry t/a Graft
201907	Administration/Coordination support	\$ (1,330.00)	2019-20	AP PLAT4M 327107/02 Consultant - Project manager -
201907	Administration/Coordination support	\$ (700.00)	2019-20	EPO Accrual 327104 Maria Henry t/a Graft REV.JNL
201907	Administration/Coordination support	\$ (1,330.00)	2019-20	EPO Accrual 327107 Plat4M REV.JNL
201908	Administration/Coordination support	\$ (650.00)	2019-20	EPO Accrual 327104 Maria Henry t/a Graft REV.JNL
201908	Administration/Coordination support	\$ 1,000.00	2019-20	AP Maria Henry t/a 327104/05 Consultant - project coordinator for Elevate
201908	Administration/Coordination support	\$ 650.00	2019-20	EPO Accrual 327104-4 Maria Henry t/a Graft
201909	Administration/Coordination support	\$ (650.00)	2019-20	EPO Accrual 327104-4 Maria Henry t/a Graft REV.JNL
201909	Administration/Coordination support	\$ 650.00	2019-20	EPO Accrual 327104 - 4 Maria Henry t/a Graft
201909	Administration/Coordination support	\$ 25.00	2019-20	EPO Accrual 327104 - 6 Maria Henry t/a Graft
201910	Administration/Coordination support	\$ (650.00)	2019-20	EPO Accrual 327104 - 4 Maria Henry t/a Graft REV.JNL
201910	Administration/Coordination support	\$ (25.00)	2019-20	EPO Accrual 327104 - 6 Maria Henry t/a Graft REV.JNL
201910	Administration/Coordination support	\$ 650.00	2019-20	EPO Accrual 327104 - 4 Maria Henry t/a Graft
201911	Administration/Coordination support	\$ (650.00)	2019-20	EPO Accrual 327104 - 4 Maria Henry t/a Graft REV.JNL
201911	Administration/Coordination support	\$ 825.00	2019-20	EPO 327104 Graft (Maria Henry)
201912	Administration/Coordination support	\$ (825.00)	2019-20	EPO 327104 Graft (Maria Henry) REV.JNL
201912	Administration/Coordination support	\$ 1,000.00	2019-20	EPO 327104 Graft (Maria Henry)
201912	Administration/Coordination support	\$ (700.00)	2019-20	Corr GL EPO Accrual 327104 Maria Henry t/a Gr REV.
201912	Administration/Coordination support	\$ (1,330.00)	2019-20	Corr GL EPO Accrual 327107 Plat4M REV.JNL
202001	Administration/Coordination support	\$ (1,000.00)	2019-20	EPO 327104 Graft (Maria Henry) REV.JNL
202003	Administration/Coordination support	\$ (320.00)	2019-20	Maria Graft costs to correct account
202004	Administration/Coordination support	\$ 850.00	2019-20	EPO 327104 Graft (Maria Henry)
202005	Administration/Coordination support	\$ (850.00)	2019-20	EPO 327104 Graft (Maria Henry) REV.JNL
202005	Administration/Coordination support	\$ 750.00	2019-20	EPO Accrual 338105 - 1 Maria Henry t/a Graft
202006	Administration/Coordination support	\$ (750.00)	2019-20	EPO Accrual 338105 - 1 Maria Henry t/a Graft REV.JNL
202006	Administration/Coordination support	\$ 750.00	2019-20	AP Maria Henry t/a 338105/01 Consultant - Project Coordinator for Elevate
202006	Administration/Coordination support	\$ 675.00	2019-20	AP PLAT4M 327107/14 Consultant for Elevate Otaki
202006	Administration/Coordination support	\$ 1,330.00	2019-20	AP PLAT4M 327107/15 Consultant for Elevate Otaki

Update Month	Category	Value	Fin yR	Detail
202006	Administration/Coordination support	\$ 675.00	2019-20	EPO Accrual 338105 - 2 Maria Henry t/a Graft
202007	Administration/Coordination support	\$ (675.00)	2020-21	EPO Accrual 338105 - 2 Maria Henry t/a Graft REV.JNL
202007	Administration/Coordination support	\$ 675.00	2020-21	AP Maria Henry t/a 338105/02 Consultant - Project Coordinator for Elevate
201904	Otaki Identity Project	\$ 4,000.00	2018-19	EPO 327062 Flightdec April accrual
201905	Otaki Identity Project	\$ (4,000.00)	2018-19	EPO 327062 Flightdec April accrual REV.JNL
201905	Otaki Identity Project	\$ 4,000.00	2018-19	AP Flightdec Limit 327062/01 Otaki Identify Project - Elevate Otaki
201905	Otaki Identity Project	\$ 6,000.00	2018-19	EPO 327062 Flightdec May accrual inv 3215
201906	Otaki Identity Project	\$ (6,000.00)	2018-19	EPO 327062 Flightdec May accrual inv 3215 REV.JNL
201906	Otaki Identity Project	\$ 327.60	2018-19	AP OTAKI MAIL 328283/01 Half Page, Identity Work
201906	Otaki Identity Project	\$ 8,445.19	2018-19	EPO Accrual 327062 Flightdec Limited
201906	Advertising/Marketing	\$ 385.00	2018-19	EPO Accrual 328284 ID Media Ltd
201906	Otaki Identity Project	\$ 6,000.00	2018-19	AP Flightdec Limit 327062/02 Otaki Identify Projec
201907	Otaki Identity Project	\$ 6,000.00	2019-20	AP Flightdec Limit 327062/02 Otaki Identify Project - Elevate Otaki
201907	Otaki Identity Project	\$ (6,000.00)	2019-20	AP Flightdec Limit 327062/02 Otaki Identify P REV.JNL
201907	Otaki Identity Project	\$ 8,445.19	2019-20	AP Flightdec Limit 327062/03 Otaki Identify Project - Elevate Otaki
201907	Advertising/Marketing	\$ 385.00	2019-20	EPO Accrual 328284 ID Media Ltd
201907	Otaki Identity Project	\$ 5,000.00	2019-20	EPO 327062 Flightdec July accrual
201907	Otaki Identity Project	\$ (8,445.19)	2019-20	EPO Accrual 327062 Flightdec Limited REV.JNL
201907	Advertising/Marketing	\$ (385.00)	2019-20	EPO Accrual 328284 ID Media Ltd REV.JNL
201908	Advertising/Marketing	\$ (385.00)	2019-20	EPO Accrual 328284 ID Media Ltd REV.JNL
201908	Otaki Identity Project	\$ (5,000.00)	2019-20	EPO 327062 Flightdec July accrual REV.JNL
201908	Advertising/Marketing	\$ 385.00	2019-20	AP ID MEDIA LTD 328284/01 Elevate otaki, identity Work
201908	Otaki Identity Project	\$ 5,000.00	2019-20	EPO Accrual 327062-4 Flightdec Limited
201908	Otaki Identity Project	\$ 5,000.00	2019-20	EPO Accrual 327062-5 Flightdec Limited
201909	Otaki Identity Project	\$ (5,000.00)	2019-20	EPO Accrual 327062-4 Flightdec Limited REV.JNL
201909	Otaki Identity Project	\$ (5,000.00)	2019-20	EPO Accrual 327062-5 Flightdec Limited REV.JNL
201909	Otaki Identity Project	\$ 5,000.00	2019-20	AP Flightdec Limit 327062/04 Otaki Identify Project - Elevate Otaki
201909	Otaki Identity Project	\$ 5,000.00	2019-20	AP Flightdec Limit 327062/05 Otaki Identify Project - Elevate Otaki
201909	Ōtaki Preparedness Survey	\$ 5,000.00	2019-20	AP KAPITI BUSINESS 331476/02 elevate Otaki Preparedness survey
201909	Ōtaki Brochure	\$ 260.00	2019-20	AP JILL CREIGHTON 323237/04 Elevate Otaki Brochure
201909	Otaki Identity Project	\$ 5,000.00	2019-20	EPO Accrual 327062 - 7 Flightdec Limited
201909	Ōtaki Preparedness Survey	\$ 6,602.40	2019-20	EPO Accrual 331476 - 3 Kapiti Business Projects
201910	Otaki Identity Project	\$ (5,000.00)	2019-20	EPO Accrual 327062 - 7 Flightdec Limited REV.JNL
201910	Ōtaki Preparedness Survey	\$ (6,602.40)	2019-20	EPO Accrual 331476 - 3 Kapiti Business Projec REV.JNL
201910	Ōtaki Brochure	\$ 1,729.00	2019-20	AP WEB2PRINTDOWNUN 328961/01 Printing of elevate Otaki Brochure
201910	Otaki Identity Project	\$ 5,000.00	2019-20	AP Flightdec Limit 327062/07 Otaki Identify Project - Elevate Otaki
201910	Ōtaki Preparedness Survey	\$ 6,602.40	2019-20	AP KAPITI BUSINESS 331476/03 elevate Otaki Preparedness survey
201910	Administration/Coordination support	\$ 800.00	2019-20	AP Maria Henry t/a 327104/09 Consultation - Elevate Otaki
201910	Administration/Coordination support	\$ 21.74	2019-20	AP PLAT4M 332941/01 Invoice for Elevate otaki
201910	Otaki Identity Project	\$ 950.00	2019-20	AP Talk Creative 333118/01 Elevate Otaki, Brand Identity roll out strate
201910	Administration/Coordination support	\$ 375.00	2019-20	EPO 327104 Graft (Maria Henry) oct inv 1072
201911	Administration/Coordination support	\$ (375.00)	2019-20	EPO 327104 Graft (Maria Henry) oct inv 1072 REV.JNL
201911	Ōtaki Preparedness Survey	\$ 2,900.60	2019-20	AP KAPITI BUSINESS 331476/04 elevate Otaki Preparedness survey
201911	Administration/Coordination support	\$ 375.00	2019-20	AP Maria Henry t/a 327104/10 Consultation - Elevate Otaki
201912	Administration/Coordination support	\$ 825.00	2019-20	AP Maria Henry t/a 327104/11 Consultation - Elevate Otaki
201912	Social Media Campaign	\$ 4,750.00	2019-20	Talk Creative invoice accrual EPO 333118 December
202001	Social Media Campaign	\$ (4,750.00)	2019-20	Talk Creative invoice accrual EPO 333118 Dece REV.JNL

Update Month	Category	Value	Fin yR	Detail
202001	Administration/Coordination support	\$ 1,000.00	2019-20	AP Maria Henry t/a 327104/12 Consultation - Elevate Otaki
202001	Otaki Identity Project	\$ 750.00	2019-20	AP Talk Creative 335317/03 Otaki Identity Rollout Programme - To create
202001	Otaki Identity Project	\$ 1,200.00	2019-20	AP Talk Creative 335317/02 Otaki Identity Rollout Programme - To create
202001	Otaki Identity Project	\$ 1,350.00	2019-20	AP Talk Creative 335317/01 Otaki Identity Rollout Programme - To create
202001	Social Media Campaign	\$ 1,450.00	2019-20	AP Talk Creative 335321/01 Otaki Social Media Campaign - To create and m
202001	Social Media Campaign	\$ 3,300.00	2019-20	Talk Creative invoice accrual EPO 333118 January 2
202002	Social Media Campaign	\$ (3,300.00)	2019-20	Talk Creative invoice accrual EPO 333118 Janu REV.JNL
202002	Ōtaki Preparedness Survey	\$ 650.00	2019-20	AP KAPITI BUSINESS 335059/01 Prepare & present findings of the Elevate Ota
202002	Social Media Campaign	\$ 1,598.40	2019-20	AP Talk Creative 335321/02 Otaki Social Media Campaign - To create and m
202002	Otaki Identity Project	\$ 4,173.29	2019-20	AP Talk Creative 335317/04 Otaki Identity Rollout Programme - To create
202002	Administration/Coordination support	\$ 543.48	2019-20	AP Maria Henry t/a 327104/13 Consultation - Elevate Otaki
202002	Administration/Coordination support	\$ 81.52	2019-20	AP Maria Henry t/a 327104/14 Consultation - Elevate Otaki
202002	Administration/Coordination support	\$ 478.26	2019-20	EPO Accrual 327104 - 15 Maria Henry t/a Graft
202003	Administration/Coordination support	\$ (478.26)	2019-20	EPO Accrual 327104 - 15 Maria Henry t/a Graft REV.JNL
202003	Administration/Coordination support	\$ 320.00	2019-20	Maria Graft costs to correct account
202003	Administration/Coordination support	\$ (800.00)	2019-20	AP Maria Henry t/a 327104/09 Consultation - Elevat
202003	Administration/Coordination support	\$ (375.00)	2019-20	AP Maria Henry t/a 327104/10 Consultation - Elevat
202003	Administration/Coordination support	\$ (825.00)	2019-20	AP Maria Henry t/a 327104/11 Consultation - Elevat
202003	Administration/Coordination support	\$ (1,000.00)	2019-20	AP Maria Henry t/a 327104/12 Consultation - Elevat
202003	Administration/Coordination support	\$ (543.48)	2019-20	AP Maria Henry t/a 327104/13 Consultation - Elevat
202003	Administration/Coordination support	\$ (81.52)	2019-20	AP Maria Henry t/a 327104/14 Consultation - Elevat
202003	Administration/Coordination support	\$ (320.00)	2019-20	Maria Graft costs to correct account
202003	Otaki Identity Project	\$ 4,429.00	2019-20	AP Talk Creative 335317/05 Otaki Identity Rollout Programme - To create
202003	Social Media Campaign	\$ 1,818.00	2019-20	AP Talk Creative 335321/03 Otaki Social Media Campaign - To create and m
202003	Administration/Coordination support	\$ 478.26	2019-20	EPO Accrual 327104-15 Maria Henry t/a Graft
202003	Administration/Coordination support	\$ 71.74	2019-20	EPO Accrual 327104-16 Maria Henry t/a Graft
202003	Social Media Campaign	\$ 2,537.00	2019-20	Talk Creative invoice accrual EPO 335178 March 202
202003	Social Media Campaign	\$ 2,166.60	2019-20	Talk Creative invoice accrual EPO 335321 March 202
202004	Administration/Coordination support	\$ (478.26)	2019-20	EPO Accrual 327104-15 Maria Henry t/a Graft REV.JNL
202004	Administration/Coordination support	\$ (71.74)	2019-20	EPO Accrual 327104-16 Maria Henry t/a Graft REV.JNL
202004	Social Media Campaign	\$ (2,537.00)	2019-20	Talk Creative invoice accrual EPO 335178 Marc REV.JNL
202004	Social Media Campaign	\$ (2,166.60)	2019-20	Talk Creative invoice accrual EPO 335321 Marc REV.JNL
202004	Administration/Coordination support	\$ 478.26	2019-20	AP Maria Henry t/a 327104/15 Consultation - Elevate Otaki
202004	Administration/Coordination support	\$ 71.74	2019-20	AP Maria Henry t/a 327104/16 Consultation - Elevate Otaki
202004	Social Media Campaign	\$ 2,166.60	2019-20	AP Talk Creative 335321/04 Otaki Social Media Campaign - To create and m
202004	Otaki Identity Project	\$ 2,537.00	2019-20	AP Talk Creative 335317/06 Otaki Identity Rollout Programme - To create
202004	Social Media Campaign	\$ 2,700.00	2019-20	Talk Creative invoice accrual EPO 333118 April 202
202005	Social Media Campaign	\$ (2,700.00)	2019-20	Talk Creative invoice accrual EPO 333118 Apri REV.JNL
202005	Administration/Coordination support	\$ 850.00	2019-20	AP Maria Henry t/a 327104/17 Consultation - Elevate Otaki
202005	Social Media Campaign	\$ 987.00	2019-20	AP Talk Creative 335321/05 Otaki Social Media Campaign - To create and m
202005	Social Media Campaign	\$ 483.00	2019-20	AP Talk Creative 335321/07 Otaki Social Media Campaign - To create and m
202005	Social Media Campaign	\$ 3,481.34	2019-20	AP Talk Creative 335321/08 Otaki Social Media Campaign - To create and m
202005	Social Media Campaign	\$ 2,537.00	2019-20	EPO Accrual 335317 - 7 Talk Creative
202005	Social Media Campaign	\$ 1,200.00	2019-20	EPO Accrual 335321 - 9 Talk Creative
202005	Social Media Campaign	\$ 220.00	2019-20	Talk Creative invoice accrual EPO 335321 May 2020
202005	Social Media Campaign	\$ 734.00	2019-20	Talk Creative invoice accrual EPO 335317 May 2020
202006	Social Media Campaign	\$ (2,537.00)	2019-20	EPO Accrual 335317 - 7 Talk Creative REV.JNL

Update Month	Category	Value	Fin yR	Detail
202006	Social Media Campaign	\$ (1,200.00)	2019-20	EPO Accrual 335321 - 9 Talk Creative REV.JNL
202006	Social Media Campaign	\$ (220.00)	2019-20	Talk Creative invoice accrual EPO 335321 May REV.JNL
202006	Social Media Campaign	\$ (734.00)	2019-20	Talk Creative invoice accrual EPO 335317 May REV.JNL
202006	Social Media Campaign	\$ 1,200.00	2019-20	AP Talk Creative 335321/09 Otaki Social Media Campaign - To create and m
202006	Social Media Campaign	\$ 220.00	2019-20	AP Talk Creative 335321/10 Otaki Social Media Campaign - To create and m
202006	Otaki Identity Project	\$ 2,211.00	2019-20	AP Talk Creative 335317/07 Otaki Identity Rollout Programme - To create
202006	Otaki Identity Project	\$ 1,060.00	2019-20	AP Talk Creative 335317/08 Otaki Identity Rollout Programme - To create
202006	Contribution to mural art	\$ 3,000.00	2019-20	AP T STECHMAN 338860/01 Elevate Otaki - contribution to mural art Ota
202006	Social Media Campaign	\$ 12,036.00	2019-20	EPO Accrual 335317 - 9 Talk Creative
202006	Social Media Campaign	\$ 1,474.00	2019-20	EPO Accrual 335321 - 11 Talk Creative
202006	Administration/Coordination support	\$ (478.26)	2019-20	AP Maria Henry t/a 327104/15 Consultation - Elevat
202006	Administration/Coordination support	\$ (71.74)	2019-20	AP Maria Henry t/a 327104/16 Consultation - Elevat
202006	Administration/Coordination support	\$ (850.00)	2019-20	AP Maria Henry t/a 327104/17 Consultation - Elevat
202007	Otaki Identity Project	\$ (12,036.00)	2020-21	EPO Accrual 335317 - 9 Talk Creative REV.JNL
202007	Social Media Campaign	\$ (1,474.00)	2020-21	EPO Accrual 335321 - 11 Talk Creative REV.JNL
202007	Social Media Campaign	\$ 1,474.00	2020-21	AP Talk Creative 335321/11 Social Media Management, Reporting, Project M
202007	Otaki Identity Project	\$ 12,036.00	2020-21	AP Talk Creative 335317/09 Otaki Identity Rollout Programme - To create
202008	Otaki Identity Project	\$ 5,362.91	2020-21	AP Talk Creative INV-0220 335317/10 Otaki Identity Rollout Programme - To create
202008	Social Media Campaign	\$ 1,020.00	2020-21	AP Talk Creative 335321/12 Social Media Management, Reporting, Project M
202008	Advertising/Marketing	\$ 165.00	2020-21	AP ID MEDIA LTD 341546/01 Elevate Otaki - Ad August ed â€“ Committee Va
202008	Promotional Materials	\$ 3,894.32	2020-21	AP Talk Creative 341208/01 Elevate Otaki - ID promo items eg tote & key
202008	Otaki Identity Project	\$ 4,432.85	2020-21	AP Talk Creative 335317/11 Otaki Identity Rollout Programme - To create
202009	Otaki Identity Project	\$ 6,726.43	2020-21	AP Talk Creative 335317/12 Otaki Identity Rollout Programme - To create
202010	Otaki Identity Project	\$ 307.39	2020-21	AP Talk Creative 335317/13 Otaki Identity Rollout Programme - To create
202010	Otaki Identity Project	\$ 803.00	2020-21	AP Talk Creative 335317/14 Otaki Identity Rollout Programme - To create
202011	Event	\$ 148.70	2020-21	AP PLAT4M 341552/01 Elevate Otaki - Catering for launch 7 Aug
202011	Event	\$ 217.39	2020-21	AP PLAT4M 342299/01 Elevate Otaki - launch catering 7 Aug Riverst
202012	Advertising/Marketing	\$ 260.00	2020-21	AP NZME - RADIO NE 343513/01 Otaki Connector Situations Vacant Ad (Kapiti
202012	Social Media Campaign	\$ 822.50	2020-21	AP Talk Creative 344536/01 Social media support: STBH & EO plan & implem
202012	Event	\$ 260.87	2020-21	AP PLAT4M 341929/01 Elevate Otaki - Catering for ID launch Gorge
202012	Advertising/Marketing	\$ 195.65	2020-21	AP PLAT4M 344544/01 EO - Reimburse TradeMe fees for Connector job
202101	Advertising/Marketing	\$ 246.40	2020-21	AP STUFF LTD 343512/01 Otaki Connector Sit Vacant ad (Kapiti Observe
202101	Otaki Connector	\$ 2,925.00	2020-21	EPO Accrual 345431 - 1 Heart of Kapiti Ltd
202102	Otaki Connector	\$ (2,925.00)	2020-21	EPO Accrual 345431 - 1 Heart of Kapiti Ltd REV.JNL
202102	Otaki Connector	\$ 2,925.00	2020-21	AP HEART KAPITI 345431/01 Otaki Connector, 17 December through to March
202102	Otaki Connector	\$ 4,425.00	2020-21	AP HEART KAPITI 345431/02 Otaki Connector, 17 December through to March
202103	Otaki Connector	\$ 5,400.00	2020-21	AP HEART KAPITI 345431/03 Otaki Connector, 17 December through to March
202103	Event	\$ 155.00	2020-21	AP KAPITI SIGNS 347188/01 1 x corflute selfie frame
202103	Promotional Materials	\$ 650.00	2020-21	AP WEB2PRINTDOWNUN 347187/01 1000 STBH bumper stickers
202104	Otaki Connector	\$ 6,600.00	2020-21	AP HEART KAPITI 345431/04 Otaki Connector, 17 December through to March
202105	Otaki Connector	\$ 3,862.50	2020-21	AP HEART KAPITI 348560/01 Otaki Connector ! Extension ! April to Jun 20
202105	Event	\$ 593.38	2020-21	AP Wham Bam Events 349055/01 BA5 Hosting - catering
202106	Otaki Connector	\$ 2,587.50	2020-21	AP HEART KAPITI 348560/02 Otaki Connector ! Extension ! April to Jun 20
202106	www.elevateotaki.nz	\$ 42.98	2020-21	AP Talk Creative 349902/01 Web hosting costs
202106	Ōtaki Brochure	\$ 84.19	2020-21	AP WEB2PRINTDOWNUN 348520/01 Elevate Otaki ! Miscellaneous printing
202106	Otaki Connector	\$ 3,337.50	2020-21	AP HEART KAPITI 348560/03 Otaki Connector ! Extension ! April to Jun 20
202107	Otaki Connector	\$ 3,000.00	2021-22	348560-4 Heart of Kapiti Ltd Otaki Connector ! Extension ! April to Jun 2021

Update Month	Category	Value	Fin yR	Detail
202107	Administration/Coordination support	\$ 1,000.00	2021-22	352491-1 Maria Henry t/a Graft Elevate Otaki Admin Support
202107	Consulting Service	\$ 1,900.00	2021-22	352492-1 Plat4M ED Liaison to Elevate Otaki FY 21/22
202108	Otaki Connector	\$ (3,000.00)	2021-22	348560-4 Heart of Kapiti Ltd Otaki Connector REV.JNL
202108	Administration/Coordination support	\$ (1,000.00)	2021-22	352491-1 Maria Henry t/a Graft Elevate Otaki REV.JNL
202108	Consulting Service	\$ (1,900.00)	2021-22	352492-1 Plat4M ED Liaison to Elevate Otaki F REV.JNL
202108	Otaki Connector	\$ 2,850.00	2021-22	AP HEART KAPITI 348560/04 Otaki Connector ! Extension ! April to Jun 20
202109	Otaki Connector	\$ 3,300.00	2021-22	AP HEART KAPITI 348560/06 Otaki Connector ! Extension ! April to Jun 20
202110	Otaki Connector	\$ 2,624.87	2021-22	AP HEART KAPITI 348560/07 Otaki Connector ! Extension ! April to Jun 20
202111	Otaki Identity Project	\$ 1,664.25	2021-22	AP Flightdec Limit 355226/01 Elevate Otaki
202111	Advertising/Marketing	\$ 2,200.00	2021-22	AP OneSource Ltd 355042/01 print, supply and delivery of 29 flags
	Administration/Coordination support	\$ (2,755.00)	2019-20	Manual adjustment - spend that had been journalled to the incorrect GL (to EO instead of the contractor GL)
	Otaki Identity Project	\$ (603.00)	2019-20	Manual adjustment - spend that had been journalled to the incorrect GL (to EO instead of the contractor GL)
	Otaki Identity Project	\$ 30.00	2020-21	Manual adjustment - spend that had been journalled to the incorrect GL (to EO instead of the contractor GL)
202111	Promotional Materials	\$ 650.00	2021-22	AP WEB2PRINTDOWNUN 355180/01 Elevate Otaki
202111	Otaki Connector	\$ 450.00	2021-22	348560-5 Heart of Kapiti Ltd Otaki Connector ! Extension ! April to Jun 2021
202112	Otaki Connector	-\$ 450.00	2021-22	348560-5 Heart of Kapiti Ltd Otaki Connector REV.JNL
202112	Otaki Connector	\$ 450.00	2021-22	AP HEART KAPITI 348560/05 Otaki Connector ! Extension ! April to Jun 20
202201	Social Media Campaign	\$ 650.00	2021-22	AP Simple (NZ) Lim 356671/01 Social media content posting - 6 months
202203	Social Media Campaign	\$ 375.00	2021-22	AP Simple (NZ) Lim 356671/02 Social media content posting - 6 months
202203	Event	\$ 43.45	2021-22	AP WEB2PRINTDOWNUN 358552/01 Elevate Otaki
202204	Social Media Campaign	\$ 375.00	2021-22	AP Simple (NZ) Lim 356671/03 Social media content posting - 6 months
202204	Promotional Materials	\$ 304.35	2021-22	AP PLAT4M 357485/01 STBH bumper sticker voucher
202205	Social Media Campaign	\$ 375.00	2021-22	AP Simple (NZ) Lim 356671/04 Social media content posting - 6 months
202205	Advertising/Marketing	\$ 500.00	2021-22	AP EMPSON PUBLISHI 360027/01 Advertising in Regional News 26th April 2022
202206	Social Media Campaign	\$ 375.00	2021-22	AP Simple (NZ) Lim 356671/05 Social media content posting - 6 months
202206	Social Media Campaign	\$ 375.00	2021-22	356671 Simple (NZ) Limited Social media content posting - 6 months
202206	Social Media Campaign	-\$ 375.00	2021-22	356671 Simple (NZ) Limited Social media content posting - 6 months + STBH FaceBook & Instagram
202206	Social Media Campaign	-\$ 375.00	2021-22	356671 Simple (NZ) Limited Social media content posting - 6 months + STBH FaceBook & Instagram
202207	Social Media Campaign	\$ 375.00	2022-23	AP Simple (NZ) Lim 356671/07 Social media content posting - 6 months
202207	Social Media Campaign	-\$ 375.00	2022-23	356671 Simple (NZ) Limited Social media conte REV.JNL
202207	Social Media Campaign	-\$ 375.00	2022-23	356671 Simple (NZ) Limited Social media conte REV.JNL
202207	Social Media Campaign	\$ 375.00	2022-23	356671 Simple (NZ) Limited Social media conte REV.JNL
202208	Administration/Coordination support	\$ 1,975.00	2022-23	AP PLAT4M 349865/02 Elevate Otaki Economic Development Support
202208	Administration/Coordination support	\$ 2,000.00	2022-23	AP PLAT4M 349865/01 Elevate Otaki Economic Development Support
202208	Administration/Coordination support	\$ 570.00	2022-23	AP Maria Henry t/a 353294/01 Elevate ĀĀetaki Administrative Support
202209	Administration/Coordination support	\$ 630.00	2022-23	AP Maria Henry t/a 353294/02 Elevate ĀĀetaki Administrative Support
202209	Event	\$ 30.43	2022-23	AP PLAT4M 363818/01 Community Expo stall fee
202209	Social Media Campaign	\$ 1,662.50	2022-23	AP Simple (NZ) Lim 363370/03 Elevate Otaki Digital marketing activities (S
202209	Social Media Campaign	\$ 675.00	2022-23	AP Simple (NZ) Lim 363370/02 Elevate Otaki Digital marketing activities (S
202210	Administration/Coordination support	\$ 480.00	2022-23	AP Maria Henry t/a 353294/03 Elevate ĀĀetaki Administrative Support
202210	Social Media Campaign	\$ 2,550.00	2022-23	AP Simple (NZ) Lim 363370/04 Elevate Otaki Digital marketing activities (S
202210	Administration/Coordination support	\$ 352.00	2022-23	AP PLAT4M 365371/01 Elevate Otaki
202211	Administration/Coordination support	\$ 540.00	2022-23	AP Maria Henry t/a 353294/04 Elevate ĀĀetaki Administrative Support
202211	Social Media Campaign	\$ 2,450.00	2022-23	AP Simple (NZ) Lim 363370/05 Elevate Otaki Digital marketing activities (S
202211	Ōtaki Retail Strategy	\$ 36,250.00	2022-23	AP First Retail Gr 363672/01 Elevate Otaki - Otaki Retail Strategy Develop
202211	Ōtaki Retail Strategy	\$ 1,500.00	2022-23	AP PLAT4M 349865/03 Elevate Otaki Economic Development Support
202212	Social Media Campaign	\$ 2,450.00	2022-23	AP Simple (NZ) Lim 363370/06 Elevate Otaki Digital marketing activities (S

Update Month	Category	Value	Fin yR	Detail
202212	Administration/Coordination support	\$ 450.00	2022-23	AP Maria Henry t/a 353294/05 Elevate Ōtāki Administrative Support
202212	Administration/Coordination support	\$ 625.00	2022-23	AP PLAT4M 349865/04 Elevate Otaki Economic Development Support
202212	www.elevateotaki.nz	\$ 189.84	2022-23	AP PLAT4M 367309/01 Elevate Otaki: Reimbursement for the purchase
202212	Advertising/Marketing	\$ 810.00	2022-23	AP ID MEDIA LTD 367244/01 Elevate Otaki, Half page advert in November
202212	Administration/Coordination support	\$ 420.00	2022-23	AP Maria Henry t/a 353294/06 Elevate Ōtāki Administrative Support
202301	Social Media Campaign	\$ 3,612.50	2022-23	AP Simple (NZ) Lim 363370/07 Elevate Otaki Digital marketing activities (S
202301	Promotional Materials	\$ 650.00	2022-23	AP WEB2PRINTDOWNUN 364304/01 Elevate Otaki
202301	Expressway Marketing NZTA Contribution	-\$ 16,500.00	2022-23	Elevate Ōtāki - Expressway Opening marketing campaign contribution NZTA
202301	www.elevateotaki.nz	\$ 150.00	2022-23	AP Flightdec Limit 367641/01 2022 elevateotaki.nz URL registration
202301	Administration/Coordination support	\$ 700.00	2022-23	AP PLAT4M 349865/05 Elevate Otaki Economic Development Support
		<u>\$ 220,078.81</u>		