

**Chairperson and Committee Members**  
OPERATIONS & FINANCE COMMITTEE

21 FEBRUARY 2019

Meeting Status: **Public**

Purpose of Report: For Information

## **CONTRACTS UNDER DELEGATED AUTHORITY**

### **PURPOSE OF REPORT**

- 1 This report provides an update on any contracts over \$250,000 accepted under delegated authority for the period 1 October to 31 December 2018.

### Delegation

- 2 The Operations and Finance Committee has delegated authority to consider this report under the following delegation in the Governance Structure, Section B.2.  
*This Committee will deal with monitoring and decision-making on all broader financial management matters, including approval of contracts and contract variations outside the Chief Executive's delegations.*

## **CONSIDERATIONS**

### Issues

#### Contract 2018/C198 – Chipsealing 2018-21

- 3 One tender was received with a contract value of \$3,537,000.
- 4 Type of Contract – measure and value and weighted attributes method in accordance with NZTA procurement Manual.
- 5 The Contract was awarded to Higgins Contractors Limited.
- 6 Higgins Contractors Limited is a local company.

#### Contract 2018/C200 – Ngaio Road Shared Path

- 7 Four tenders were received and ranged between \$354,000 to \$533,000.
- 8 Type of Contract – Measure and value method in accordance with NZTA competitive pricing procedures.
- 9 The Contract was awarded to Downer NZ Limited for the sum of \$354,000.
- 10 Materials will be supplied locally and Downer NZ Limited has a depot in Paraparaumu and Porirua.

#### Contract 2019/C241 – Architectural Design Services for Mahara Gallery

- 11 Three tenders were received and ranged between \$235,000 to \$420,000.
- 12 Type of Contract – NZIA Agreement for Architectural Services.

- 13 The Contract was awarded to Athfield Architects Limited for the sum of \$252,000 plus disbursements.
- 14 All local content will be sourced from Wellington.

### Considerations

- 15 There are no legal, consultation and publicity considerations arising from this report.

### **SIGNIFICANCE OF DECISION**

- 16 The Council's significance policy is not triggered.

### **RECOMMENDATIONS**

- 17 That the Operations and Finance Committee notes there were three contracts accepted under delegated authority over \$250,000 for the period 1 October to 31 December 2018.

**Report prepared by:**

**Approved for Submission by:**

**Jacinta Straker**  
**Chief Financial Officer**

**Mark de Haast**  
**Group Manager Corporate Services**

**Approved for Submission by:**

**Sean Mallon**  
**Group Manager Infrastructure Services**

Appendix 1 Contracts over \$250,000 approved under delegated authority for 2017/18 year.

<b>Operations &amp; Finance Committee meeting</b>	<b>Contract</b>
15 November 2018 (covering the period 1 July to 31 September 2018)	Contract 2018/C188 – Engagement of consultant for building control services. The Contract was awarded to National Processing Limited. Technical staff \$140 per hour (excluding GST) plus administration.
	Contract 2018/C201 – Engagement of consultant for building control services. The Contract was awarded to National Processing Ltd. Technical staff \$140 per hour (excluding GST) plus administration
	Contract 2018/C178 – Road Maintenance 2018 – 2021. The Contract was awarded to Higgins Contractors Limited for the sum of \$13,827.480