

MINUTES	MEETING HELD ON	TIME
WAIKANAĒ COMMUNITY BOARD	TUESDAY, 3 MAY 2016	7.30PM

MINUTES of a six-weekly meeting of the Waikanae Community Board held at the **Waikanae Community Centre**, Utauta Street, Waikanae on **Tuesday, 3 May 2016**, commencing at **7.30pm**.

PRESENT: Mrs J Prvanov Deputy Chair
Ms J Lloyd
Mr J Westbury
Cr M Scott

IN ATTENDANCE: Mr W Maxwell Group Manager Corporate Services
Ms T Ferry Executive Secretary Community Services
Mr P Stroud Infrastructure Programme Delivery Manager
Cr N Wilson Greater Wellington Regional Council

APOLOGIES: Mr E Gregory Chair

The Chair welcomed everyone including Cr D Scott, Cr Elliott and Greater Wellington Regional Cr Wilson, and declared the meeting open.

WCB 16/05/173

(a) Apologies

MOVED (M Scott/Lloyd)

That an apology be accepted from Mr Eric Gregory.

CARRIED

(b) Declarations of Interest Relating to Items on the Agenda

Mr Westbury declared an interest in the grant applications from the Waikanae Kindergarten and the Waikanae Scout Group.

Mrs Prvanov declared an interest in the grant application from the Waikanae Scout Group.

Wayne Maxwell, Group Manager Corporate Services, thanked Board Members for raising their concerns and advised that as per Standing Orders 3.14.10 their interest 'was in common with the public' so there was no conflict of interest and they could participate in the discussion.

WCB 16/05/174

PUBLIC SPEAKING TIME (grants)

Waikanae Bowling Club

David Butcher, on behalf of the Waikanae Bowling Club, spoke to their application for funding to assist with the sealing of their Club's car park. There were a number of other groups who had an informal arrangement to use the clubrooms e.g. cards, darts, twilight bowls in the summer. He said on any Saturday the car park was always full.

Waikanae Community Patrol

Paul Jones, on behalf of the Waikanae Community Patrol, spoke to their application for funding to assist with purchasing a high quality digital video camera and a safety beacon. It was advised the camera they wish to obtain could be used at night and he expected other patrols would follow their lead.

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Waikanae Kindergarten

Pettina Meads, on behalf of the Waikanae Kindergarten, detailed their need for help with costs to replace and extend their deck area.

Waikanae Playcentre

Anna Carter, on behalf of the Waikanae Playcentre, explained the need for help towards the cost of supplying playground certified Softfall bark as part of their Playground upgrade. The Playground Association had contributed \$20,000 to the project and parents were also contributing their labour e.g. removing the existing bark, planting and fencing.

Waikanae Pony Club Incorporated

Adam Lawrence and Lynne Chapman, on behalf of the Waikanae Pony Club, explained the need for help with costs to upgrade the surface of their sand arena.

Waikanae Scout Group

Garth Deck, on behalf of the Waikanae Scout Group, spoke to their application explaining the need to purchase two four-berth tents, four three-berth tents and four Gazebo sides as part of updating essential capital equipment.

Kapiti Chorale Incorporated

Dawn Brook, on behalf of the Kapiti Chorale, spoke to their application for funding to help with rehearsal venue rental. The Group were seeking funds from all four community boards.

Kapiti Coast Derby Collective

Paula Caton, on behalf of the Kapiti Coast Derby Collective, spoke to their application for funding to help with hall hire costs for the Waikanae Memorial Hall to enable them to practise for their Roller Derby. There were currently 24 members of the club and numbers were growing all the time. \$5 attendance fee was to cover running costs including maintenance of equipment.

Parkinsonism Society Kapiti/Horowhenua Inc.

Vanessa Shaw, on behalf of the Parkinsonism Society explained their need for help towards rental costs of their office space in Waikanae.

Harriet Charters

Harriet Charters spoke to her application for funding and the help needed to join other delegates around the country on a Study Tour of Australia and Samoa with United Nations Youth. Ms Charters had been selected to attend the study tour after submitting an essay and participating in an interview process.

ICONZ Waikanae

Don Macfarlane explained that ICONZ Waikanae was organised by the Waikanae Baptist Church and the request for help was to cover subscriptions and costs associated with holding weekly after school adventure based programmes for boys ages 7-14.

Waikanae Gymnastic Club Inc.

Pippa Hinton, on behalf of the Gymnastics Club, spoke to their application for funding asking for help towards costs for six junior coaches to attend the two remaining XTND training course modules in 2016.

Mahara Gallery

Janet Bayly, on behalf of the Mahara Gallery, explained about their funding application and the help they needed with costs towards their Art Night on 2 June 2016.

The Chair suggested that due to the large number of grants, consideration of applications for funding would be brought forward in the agenda. Board members were in agreement.

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WCB 16/05/175

CONSIDERATION OF APPLICATIONS FOR FUNDING (Corp-16-1870)

MOVED (M Scott/Lloyd)

The Waikanae Community Board makes available \$10,000 from the Waikanae Capital Improvement Grant, which had previously been allocated to assist with the cost of planting trees in the new Waikanae Park and Ride facility which is to be built. It was agreed these funds could be made available for funding in the current financial year and funding for the tree planting project could be reallocated in the 2016/17 financial year.

CARRIED

MOVED (M Scott/Lloyd)

The Waikanae Community Board declined the application from the Waikanae Bowling Club for funds from the Capital Improvement Fund to help with costs to seal the Club's car park.

CARRIED

It was noted the Club's financial statements indicated the Club could pay for this work itself and therefore does not meet the grant criteria. Cr M Scott provided a history of funds granted to the Club by the Waikanae Community Board to date.

MOVED (M Scott/Westbury)

The Waikanae Community Board grants Waikanae Community Patrol a grant of \$1,042.75 from the Capital Improvement Fund to purchase a high quality digital video camera and a safety beacon.

CARRIED

MOVED (M Scott/Westbury)

The Waikanae Community Board grants Waikanae Kindergarten a grant of \$5,000 plus GST from the Capital Improvement Fund to help with costs to replace and extend their deck area.

The Board noted the application did not meet the criteria as there had been no other fundraising undertaken, however they were supportive of the project and were willing to make a partial contribution towards the cost.

CARRIED

MOVED (M Scott/Lloyd)

The Waikanae Community Board grants the Waikanae Playcentre a grant of \$4,695.14 from the Capital Improvement Fund to help with costs of supplying playground certified Softfall bark as part of their Playground upgrade.

CARRIED

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MOVED (M Scott/Lloyd)

The Waikanae Community Board grants the Waikanae Pony Club a grant of \$5,000 from the Capital Improvement Fund to help with costs to upgrade the surface of their sand arena.

Cr M Scott provided a history of funding to the Pony Club in the past and noted the Board had historically been very supportive of the Club.

CARRIED

MOVED (M Scott/Lloyd)

The Waikanae Community Board grants the Waikanae Scout Group a grant of \$4,679.50 from the Capital Improvement Fund to purchase two four-berth tents, four three-berth tents and four Gazebo sides as part of updating essential capital equipment.

CARRIED

MOVED (M Scott/Lloyd)

The Waikanae Community Board requests that Council officers meet with representatives of the Waikanae Bowling Club to discuss the project and application.

CARRIED

MOVED (Westbury/Lloyd)

The Waikanae Community Board grants the Mahara Gallery a grant of \$3,878 + GST from the promotion fund to help with costs towards their Art Night on 2 June 2016.

Cr M Scott noted the Waikanae Community Board had been an ongoing supporter of the Mahara Gallery and had set aside funds from the Capital Improvement Fund to support the Gallery.

CARRIED

Cr Scott signalled that at the end of the grants round he would be suggesting sufficient funds be transferred from the Waikanae Promotion Fund to cover any shortfall in the Discretionary Grants Fund.

MOVED (M Scott/Westbury)

The Waikanae Community Board grants Kapiti Chorale Incorporated a discretionary grant of \$479 to help with rehearsal venue rental. The Group are seeking a total of \$1,410 from all four community boards.

It was advised they had received \$1,500 from the Grants Allocation Committee (Creative Communities NZ) to assist with the cost of holding a concert in Paraparaumu, which had been granted.

CARRIED

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MOVED (Westbury)

The Waikanae Community Board grants Kapiti Coast Derby Collective a discretionary grant of \$500 to help with hall hire costs for the Waikanae Memorial Hall.

The motion lapsed for want of a seconder.

MOVED (M Scott/Lloyd)

The Waikanae Community Board grants Kapiti Coast Derby Collective a discretionary grant of \$250 to help with hall hire costs for the Waikanae Memorial Hall.

CARRIED

MOVED (Lloyd/Westbury)

The Waikanae Community Board grants the Parkinsonism Society Kapiti/Horowhenua Inc. a discretionary grant of \$500 + GST towards rental costs of their office space in Waikanae.

Cr Scott noted the Parkinsonism Society provided an essential service to the community and the Board had historically always been very supportive.

CARRIED

MOVED (M Scott/Westbury)

The Waikanae Community Board grants Harriet Charters a discretionary grant of \$500 to help with costs to join other delegates around the country on a Study Tour of Australia and Samoa with United Nations Youth.

CARRIED

MOVED (Westbury/Lloyd)

The Waikanae Community Board grants ICONZ, organised by the Waikanae Baptist Church, a discretionary grant of \$500 to help with subscriptions and costs associated with holding weekly after school adventure based boys' programme for ages 7-14.

CARRIED

MOVED (M Scott/Lloyd)

The Waikanae Community Board grants the Gymnastics Club a discretionary grant of \$480 to help towards costs for six junior coaches to attend the two remaining XTND training course modules in 2016.

CARRIED

MOVED (M Scott/Lloyd)

The Waikanae Community Board transfers \$800 from the Waikanae Promotional Fund to the Discretionary Grants Fund, to cover the shortfall resulting from this round of grants.

CARRIED

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WCB 16/05/176

PUBLIC SPEAKING TIME (other issues)

Ms Iride McCloy spoke in favour of the name “St Vincent Way” proposed for the new road to be constructed within the Bishop Snedden Retirement Village.

Ms Salima Padamsey asked if the Board had disassociated itself from Cr M Scott’s letter to a ratepayer.

Mr Gus Evans spoke of a need for an emergency crossing enabling access to the east side of Waikanae in the event the railway line is blocked; he asked for a rubbish bin to be installed at the Waikanae Memorial Hall and asked that the flower beds outside the Countdown supermarket be replaced with annual plantings.

Mr Paul Turner introduced himself as Chairman of Destination Waikanae. He said the organisation supported the view that the Waikanae Town Centre needed structural change but had been unable to contribute to any concept or design to date. He said the design decision needed to be consultative and asked that Destination Waikanae be involved.

Mr Julian Buchanan reminded the Board that a number of people had spoken at the last Board meeting of problems on Lot 104, Weggery Drive. He advised that since that time the problems had continued unabated and he urged the Board to re-designate the area and stop it being used for antisocial behaviour.

Mr John Swindley also spoke of problems at Lot 104. He said he believed the status of the land had been revoked and it would be good if this information could be passed to the Pathway Advisory Group, as that group had contacts with the vigilante group still operating in the area.

Cr Jackie Elliott stated she had been asked by many members of the public to speak about the Code of Conduct matter involving Cr M Scott. When the Chair clarified the acceptable scope of public speaking topics, Cr Elliott stated she wished all members of the Community Board to treat members of the public with respect.

WCB 16/05/177

MEMBERS BUSINESS

(a) Public Speaking Responses

Ms McCloy – this item was on tonight’s agenda for discussion.

Ms Padamsey – this matter was before the Kāpiti Coast District Council and the Waikanae Community Board had no part to play.

Mr Evans – a service request for a rubbish bin at the Waikanae Memorial Hall would be lodged. Mr Maxwell would follow up with Council officers regarding the flower beds at the Countdown supermarket. Regarding the emergency access across the railway line, Cr M Scott advised the matter remained current but Tranzrail were resisting giving permission for anyone to cross the rail corridor. Discussions were ongoing to see if that view could be ameliorated.

Mr Turner – Cr M Scott advised he had been asked by Council to participate in an advisory group on the Town Centre design matter and he anticipated Destination Waikanae would be invited to participate. The group should be up and running in the next few weeks.

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Mssrs Buchanan/Swindley – Mr Maxwell advised a revocation process had commenced for Lot 104 but had been delayed by a need to check whether it would be impacted by the Provisional District Plan process. He said normally the revocation process could take up to two years; in the meantime he would ask Council officers to see what can be done to mitigate the current problems e.g. liaison with local advisory groups.

Cr Elliott – as previously advised, this matter was before the Council.

WCB 16/05/178

PRESENTATION: Bus Service Review

Greater Wellington Regional Cr Nigel Wilson spoke about the review of the bus service in Waikanae. Key points included:

- this was an ongoing process; at the Board's next meeting of 21 June 2016 Greater Wellington Regional Council (GWRC) would present details such as bus routes and timetables;
- the purpose of the review was to ensure appropriate bus services for the Kāpiti Coast, providing desirable routes, value for money, safety, comfort, reliability etc consultation had been held with the Waikanae Community Board, the Kāpiti Coast District Council, the public, users of the service and bus operators;
- the key recommendation was to split the current route into two:
 - Waikanae Beach direct to the Waikanae rail station; and
 - a local Waikanae town route which would include the eastern side of the rail line and would also go around the retirement villages.
- final recommendations on the Kāpiti services would go to GWRC on 22 September 2016.

The Board thanked Cr Wilson for his presentation and his willingness throughout the process to consider suggestions and amendments; the Board was pleased to have Cr Wilson's continuing support.

The Chair suggested the presentation on the Town Centres Update be moved to later in the evening and Board members agreed.

WCB 16/05/177

MEMBERS BUSINESS (continued)

(b) Leave of Absence

No leaves of absence were requested.

(c) Matters of an Urgent Nature

There were none.

(d) Community Board Member Activities

- | | |
|----------------|---|
| James Westbury | <ul style="list-style-type: none"> • Waikanae Beach Local Outcomes discussion workshops • met with a number of locals particularly in regards to development of the town centre and the gallery |
| Jill Lloyd | <ul style="list-style-type: none"> • participated in ANZAC commemorations • Strategic Planning Day • Corporate Business Committee meeting on 31 March • had several discussions with ratepayers regarding the town centre |

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- Cr Michael Scott
- Usual Council activities
 - Strategic Planning Day
 - would be speaking tomorrow night at a local organisation regarding town centre development options and opportunities
- Jocelyn Prvanov
- Expressway tour
 - Waikanae Beach Local Outcomes discussion workshops
 - would be presenting certificates to children at Waikanae School who had taken part in the Waikanae Entrance Sign competition

WCB 16/05/179

CONSIDERATION OF FUNDING FOR THE WELCOME TO WAIKANAĒ SIGN COMPETITION (Corp-16-1889)

Wayne Maxwell, Group Manager Corporate Services spoke to this report. He confirmed three signs were proposed, one of which would require resource consent. Council officers looked at a number of ways the signs could be funded and had recommended a one-off transfer from the Waikanae Capital Improvement Fund. As well as the signs being capital improvements and therefore aligning with the fund's criteria, this option also minimised the impact on the community of reducing grant funding available.

MOVED (M Scott/Westbury)

That the Waikanae Community Board recommends to Council that it allocates \$42,870 from the Waikanae Capital Improvement Fund to meet the full cost of the 'Welcome to Waikanae' signs.

CARRIED

WCB 16/05/180

ELECTED MEMBER REMUNERATION 2016/17 – ADDITIONAL RESPONSIBILITIES (Corp-16-1854)

Mr Maxwell spoke to this report, explaining that the Remuneration Authority was working through remuneration processes for the next term, for Council and Community Board Members. As part of the process, the Authority was inviting Councils to apply for additional duties payments for community boards. Mr Maxwell advised the other three community boards had already considered the matter and all three agreed that the Council should submit a request on the Board's behalf for a 30% additional payment.

Board Members identified the following matters which they anticipated would lead to increased Board responsibilities:

- Waikanae Town Centre development along with the revocation of State Highway 1;
- work already underway on a review of bus routes;
- the ongoing urban transport issues in terms of the use of the rail head; and
- the Board's leading the community outcomes in terms of the Expressway impact, both around the beach area and the rest of the community.

It was also noted that if the Waikanae ward boundaries were expanded in the next triennium that would inevitably lead to a higher workload for the Community Board.

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MOVED (M Scott/Lloyd)

That the Waikanae Community Board:

- a) notes the proposed remuneration levels for the Board Chair and Members for the period 1 July 2016 to 30 June 2017;
- b) identifies additional responsibilities carried out by the Board over and above those in the Remuneration Authority's base role description for community board members;
- c) recommends that Council in its response to the Remuneration Authority submit a request on the Board's behalf for a 30% additional payment for additional roles/responsibilities as detailed at Appendix 6 of report Corp-16-1853.

CARRIED

WCB 16/05/181

ROAD NAMING – BISHOP SNEDDEN VILLAGE EXTENSION (Corp-16-1835)

Mr Maxwell invited questions from Board Members and there were none. Board Members acknowledged the support for the recommendation in the report from Ms McCloy during public speaking earlier in the evening.

MOVED (M Scott/Lloyd)

That the Waikanae Community Board approves the name “St Vincent Way” for the new road shown in Appendix 1 of Report Corp-16-1835.

CARRIED

The meeting was adjourned at 9.34pm and reconvened at 9.38am.

WCB 16/05/182

PRESENTATION: Town Centres Update

Philip Stroud, Council's Infrastructure Programme Delivery Manager, gave a presentation showing an update on the Waikanae Town Centre development planning. He said public consultation sessions in Waikanae would start in June, initially it was necessary to check the priorities were right and the right concepts had been captured in the design – this would then lead to more detailed design work.

Board Members observed they were looking forward to the development of designs for the Waikanae Town Centre.

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WCB 16/05/183

CONFIRMATION OF MINUTES: 22 March 2016

MOVED (M Scott/Westbury)

That the minutes of the Waikanae Community Board meeting held on 22 March 2016 be adopted as a true and correct record of that meeting.

CARRIED

Matters Arising / Matters Under Action

The above two items were deferred until the next meeting.

The Waikanae Community Board meeting closed at 9.55pm.

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Chairperson

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Date