

MINUTES	MEETING	TIME
KĀPITI COAST DISTRICT COUNCIL	THURSDAY 9 AUGUST 2018	10.03 AM

Minutes of the meeting of the Kāpiti Coast District Council on Thursday 9 August 2018, commencing at 10.03 am in Council Chambers, Ground Floor, Kāpiti Coast District Council, 175 Rimu Road, Paraparaumu.

PRESENT	Cr	J	Holborow	Chair
	Cr	M	Benton	
	Cr	A	Buswell	
	Cr	M	Cardiff	
	Cr	J	Cootes	
	Cr	J	Elliott	
	Cr	F	Vining	
ATTENDING	Mrs	J	Prvanov	Chair, Waikanae Community Board
	Mr	J	Best	Chair, Paraparaumu-Raumati Community Board
	Ms	C	Papps	Chair, Ōtaki Community Board
	Mr	P	Edwards	Chair, Paekākāriki Community Board
	Mr	W	Maxwell	Chief Executive
	Ms	N	Tod	Group Manager, Regulatory Services
	Mr	S	Mallon	Group Manager, Infrastructure Services
	Mr	K	Black	Acting Group Manager, Strategy and Planning
	Mrs	J	McDougall	Acting Group Manager, Corporate Services
	Ms	N	Holden	Corporate Property Manager
	Ms	A	Law	Parks and Recreation Manager
	Ms	L	Belcher	Manager, Democracy Services
LEAVE OF ABSENCE	Cr	D	Scott	
APOLOGIES	Mayor	K	Gurunathan	
	Cr	M	Scott	
	Cr	J	Howson	

The Deputy Mayor welcomed everyone to the meeting and read the Council blessing.

KCDC 18/08/292

(a) APOLOGIES

MOVED (Vining/Elliott)

That apologies are accepted from Mayor K Gurunathan, Cr M Scott and Cr Howson.

CARRIED

(b) DECLARATIONS OF INTEREST

There were none.

MINUTES	MEETING	TIME
KĀPITI COAST DISTRICT COUNCIL	THURSDAY 9 AUGUST 2018	10.03 AM

KCDC 18/08/293

PUBLIC SPEAKING TIME (for items relating to the agenda)

Chris Glover spoke regarding Weggery Drive, Waikanae Beach revocation of reserve status and reclassification, item 8 on the Agenda.

KCDC 18/08/294

MEMBERS' BUSINESS

- (a) Public Speaking Time Responses: Staff confirmed that there is no bridge or notional connection as part of the District Plan or as part of any budgeted works. All statutory obligations have been covered in terms of public consultation around this process.

Council received a petition from Mr Glover.

- (b) Leave of Absence:

MOVED (Benton/Cootes)

That leave of absence is granted to Cr Cardiff from 10 September to 5 October 2018 and to Cr Vining from 3 to 9 October 2018.

CARRIED

- (c) Matters of an Urgent Nature:
There were no matters of an urgent nature.

KCDC 18/08/295

MAYOR'S REPORT

Council noted the Mayor's Report with the following amendments:

Mayor K Gurunathan attended and spoke at the opening of the Karunai Trust Exhibition at the Mahara Gallery. He did not attend the Paekakariki Community Board meeting.

Cr Elliott left the chamber at 10.11am and returned at 10.13am.

PRESENTATION: RESIDENT'S OPINION SURVEY

Kevin Black introduced Rachel Harris, from *Research First*, who carried out the Resident's Opinion Survey on behalf of Council. Ms Harris and Mr Black spoke to a presentation on the results of the survey for the last financial year and answered members' questions.

It was confirmed that on an 806 responder sample, the margin of error is approximately plus or minus 3.5 percent.

The survey does not differentiate between responses from rate payers and from non-rate payers.

There was discussion that, although there had been an increased use of social media, newspapers continued to be the dominant source of information for residents. While newspapers were not the main way Council uses to provide information, it was the main place

MINUTES	MEETING	TIME
KĀPITI COAST DISTRICT COUNCIL	THURSDAY 9 AUGUST 2018	10.03 AM

that survey respondents found the information. Council provides a lot of the same information via a number of different media. At the same time members observed that there are a number of houses across the district that do not receive local newspapers.

Clarification was provided that where the survey refers to dissatisfaction with cycle lanes it is referring to the green marked out on road cycle lanes.

It was confirmed that KPIs in the current Long Term Plan are largely unchanged from the previous Long Term Plan.

Staff confirmed that the full Residents Survey Report would be provided to Elected Members.

Cr Cardiff left the chamber at 10.42am and returned at 10.44am.

KCDC 18/08/296

WEGGERY DRIVE, WAIKANAĒ BEACH, REVOCATION OF RESERVE STATUS AND RECLASSIFICATION (CS-18-537)

Natasha Tod and Nicky Holden introduced the report, which was taken as read, and answered members' questions. Ms Tod explained that matters raised by Mr Chris Glover in Public Speaking Time were consistent with issues he had also put forward in his submission and which had been considered by staff in coming to the recommendations contained in the paper before Council.

Staff estimated that the cost of the revocation process outlined in the report would be a maximum of approximately \$5,000.00. It was confirmed that there is no opportunity through the Reserves Act to take this decision through the Environment Court. It was confirmed that under the most recent Quotable Value valuation the land would have been valued as a reserve.

A statutory process was followed which does not require consultation be undertaken with iwi partners. However staff decided several months ago that this step should be inserted in future and, as a result, Te Atiawa ki Whakarongotai were approached later than would be intended in future similar instances. A summary of the response from Te Atiawa ki Whakarongotai was included in paragraph 29 of the report.

MOVED (Cardiff/Benton)

Agrees to not uphold the objections received for the proposed Reserve Revocation and Reclassification over land between 146 and 148 Weggery Drive, Waikanae, defined as Lot 104 on Deposited Plan 313912 in Computer Freehold Register 83560 as outlined in report CS-18-537 and held as Local Purpose Reserve (Road) ("the subject land") pursuant to the Reserves Act 1977

Authorises the Chief Executive to seek the consent of the Minister of Conservation to revoke and reclassify the reserve status of Lot 104 on Deposited Plan 313912 as outlined in report CS-18-537

Subject to the reserve reclassification being successful, and pursuant to the Reserves Act 1977 agree to reclassify the reserve status of the area coloured blue on the plan attached in appendix one of report CS-18-537, Lot 104 on Deposited Plan 313912 in Computer Freehold Register 83560 pursuant to section 24 of the Reserves Act 1977 from Local Purpose Reserve (Road) to Local Purpose Reserve (Esplanade) and delegate to the Chief Executive to conclude the reclassification.

MINUTES	MEETING	TIME
KĀPITI COAST DISTRICT COUNCIL	THURSDAY 9 AUGUST 2018	10.03 AM

Subject to the reserve revocation being successful, and pursuant to Section 40 of the Public Works Act 1981:

Declares the area coloured red on the plan attached in appendix one of report CS-18-537, Lot 104 on Deposited Plan 313912 in Computer Freehold Register 83560 as no longer required for a public work purpose and is surplus to Council's requirements

Authorises the Chief Executive to commission a section 40 Public Works Act 1981 report from a suitably qualified consultant to identify whether this property must be offered back to a former owner or their successor in title, or whether an exemption from offer back applies.

Delegates to the Chief Executive the power to take all necessary steps required to enable the disposal (either by offer back or on open market) of area coloured red on the plan attached in appendix one of report CS-18-537, Lot 104 on Deposited Plan 313912 in Computer Freehold Register 83560 including to negotiate and complete the terms of sale.

CARRIED

Division: Deputy Mayor Holborow, Crs Buswell, Benton, Cootes, Vining and Cardiff

Against: Cr Elliott

KCDC 18/08/297

APPOINTMENT OF DISTRICT LICENSING COMMITTEE LIST MEMBERS (Corp-18-557)

Leyanne Belcher introduced the report which was taken as read.

Staff confirmed that there is no formal requirement for a performance appraisal process for the members of the District Licensing Committee but it was appropriate to consider at the time of reappointment if they were adequately performing their roles. There was discussion that the Sale and Supply of Alcohol Act 2012 sets out specific legislative criteria to be met when appointing committee members. The primary consideration is that people need to have experience of alcohol related matters in order to be appointed.

Cr Vining advised that the view of the District Licensing Committee Advisory Group is that List Members should only be councillors where they actually meet the other criteria in the legislation. Council could, in the future, agree to review the number of List Members.

MOVED (Benton/Vining)

That the Council approves the following persons as members of the District Licensing Committee list for a period of five years from 18 December 2018:

- Trevor Knowles
- Michael Dodson
- Philip Parkinson

That the Council agrees a recruitment campaign is undertaken to source and additional two local committee members for the District Licensing Committee list.

That a selection panel comprising the Chair of the District Licensing Committee, Deputy Chair of the District Licensing Committee and the District Licensing Committee Advisor be delegated the authority to manage the appointment of the two additional members for Council approval.

MINUTES	MEETING	TIME
KĀPITI COAST DISTRICT COUNCIL	THURSDAY 9 AUGUST 2018	10.03 AM

CARRIED

MOVED (Vining/Benton)

That Council thanks the members, both current and past, for their service to the Committee over the past five years.

CARRIED

KCDC 18/08/298

COUNCIL FORWARD AGENDA PROGRAMME (Corp-18-528)

Ms Belcher spoke to the report.

MOVED (Cootes/Buswell)

That Council receives this report Corp-18-528 and notes the attached Council Committee forward agenda programme.

CARRIED

KCDC 18/08/299

REPORTS AND RECOMMENDATIONS FROM STANDING COMMITTEES AND COMMUNITY BOARDS (Corp-18-547)

MOVED (Cardiff/Elliott)

That Council receives Report Corp-18-547 (Reports and Recommendations from Standing Committees and Community Boards).

CARRIED

MOVED (Elliott/Buswell)

That Council notes:

That the Waikanae Community Board asks Council to urgently take up Waikanae's parking issue again with the Chair of the Greater Wellington Regional Council and our Regional Councillor, on the basis that Waikanae is being congested by commuter parking and is desperate for the railhead to move north to Ōtaki.

That the Waikanae Community Board endorses the Reikorangi Community Vision & Action Plan 2018 and acknowledges the extensive community engagement, and thanked the many volunteers for their work. That the Waikanae Community Board recommends to Council this document is noted.

CARRIED

KCDC 18/08/300

CONFIRMATION OF MINUTES

MINUTES	MEETING	TIME
KĀPITI COAST DISTRICT COUNCIL	THURSDAY 9 AUGUST 2018	10.03 AM

MOVED (Benton/Vining)

That the amended minutes of the Council meeting on 14-16 May 2018 be accepted as a true and accurate record of that meeting.

That the minutes of the Council meeting on 14 June 2018 be accepted as a true and accurate record of that meeting.

That the minutes of the Council meeting on 28 June 2018 be accepted as a true and accurate record of that meeting.

CARRIED

A resolution to go into public excluded was moved by Cr Vining, seconded by Cr Benton and carried before it was ascertained that Mr Glover wished also to speak in Public Speaking Time for items not related to the agenda. Consequently a resolution to come out of public excluded was moved by Cr Vining, seconded by Cr Benton and carried. Following Public Speaking Time the resolution to go into public excluded was moved again as indicated below.

KCDC 18/08/301

PUBLIC SPEAKING TIME (for items not related to the agenda)

Chris Glover spoke about a number of road issues including the concept of 'user pays'.

The Deputy Chair responded to Mr Glover acknowledging the concerns he had raised and also, as the issues raised were the purview of the New Zealand Transport Agency (NZTA), encouraged Mr Glover to write to NZTA.

KCDC 18/08/302

RESOLUTION TO GO INTO PUBLIC EXCLUDED

MOVED (Vining/Benton)

PUBLIC EXCLUDED RESOLUTION

That, pursuant to Section 48 of the Local Government Official Information and Meetings Act 1987, the public now be excluded from the meeting (with the exception of Community Board representatives) for the reasons given below, while the following matters are considered:

- **Appointment of Independent Member to the Audit and Risk Committee (Corp-18-554)**
- **Confirmation of Public Excluded Minutes – 14 June 2018**

The general subject of each matter to be considered, while the public are excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987, for the passing of this resolution are as follows:

MINUTES	MEETING	TIME
KĀPITI COAST DISTRICT COUNCIL	THURSDAY 9 AUGUST 2018	10.03 AM

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Grounds under Section 48(1) for the passing of this resolution
Appointment of Independent Member to the Audit and Risk Committee (Corp-18-554)	Section 7(2)(a) – to protect the privacy of natural persons.	Section 48(1)(a): That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist.
Confirmation of Public Excluded Minutes 14 June 2018	Section 7(2)(a) – to protect the privacy of natural persons. Section 7(2)(f)(i) – to maintain the effective conduct of public affairs through the free and frank expression of opinions by or between or to members or officers or employees of any local authority in the course of their duty.	Section 48(1)(a): That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist.

The Council meeting went into public excluded session at 11.27am.

The Council came out of public excluded session at 11.40am.

The Council meeting closed at 11.40am.

Signed / / 2018
Mayor K Gurunathan