

MINUTES	MEETING HELD ON	TIME
GRANTS ALLOCATION SUBCOMMITTEE	25 SEPTEMBER 2014	10.00AM

Minutes of a Meeting of the **Grants Allocation Subcommittee (Creative Communities NZ)** on Thursday 25 September 2014 commencing at 10.00am in the Council Chambers, 175 Rimu Road, Paraparaumu.

PRESENT:

Cr	J	Holborow	(Chair)
Cr	T	Lloyd	(Deputy Chair)
Cr	M	Bell	
Ms	C	Reihana	(Iwi Representative)
Ms	M	Hakaraia	(Iwi Representative)
Ms	A	Bukholt	(Iwi Representative)
Ms	K	Scotcher	(Kāpiti Coast Youth Council Representative)
Ms	P	Winskill	(Community Representative)
Ms	L	Aitken	(Community Representative)

IN ATTENDANCE:

Ms	C	Scollay	(Arts & Museums Development Officer)
Mrs	T	Ferry	(Group Secretary, Community Services)

The Chair welcomed Subcommittee members, public and staff to the Grants Allocation Subcommittee. Ms Hakaraia led a karakia.

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#### **APOLOGIES**

There were no apologies.

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#### **PUBLIC SPEAKING TIME**

1. **Jill Duncan** spoke on behalf of the Kapiti Music Centre Trust grant application for assistance with the project "Kapiti Music Centre End-of-Year Concert".
2. **Pembroke Chambers** spoke on behalf of the Kapiti Primary School Board of Trustees grant application for assistance with the project "Takiri O Te Ata Kapa Haka Festival 2014".

In response to questions, Mr Chambers advised:

- Regarding the various Kapa Haka activities, this was a festival whereas the other application was a regional competition. He confirmed they were different events targeting different groups of people
- Hosting of the event rotates through the schools, the budget is large but the koha offered to the hosting school doesn't cover it

3. **Deborah Burton** spoke on behalf of her grant application for assistance with the project "Daniel's Domsday Dreams and other Stories". She said if granted less than the

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amount applied for there were ways she could work around it, although she felt the quality of the final product would be reduced.

In response to questions, Ms Burton advised:

- The musicians playing on the recording were donating their time, so no budget was needed
- Rehearsals would be much easier if there was a recorded soundtrack to use
- A number of musicians had indicated interest
- When distributing the CDs she would ask for a koha but would give them away free of charge if necessary
- She had no concerns regarding the copyright of the music
- Regarding the question of financial risk, Ms Burton said reimbursement of the person doing the recording was paramount; the initial cost of the CDs was not large and the cost was then based on how many were made i.e. she could make them in batches as funds permitted.

4. **Janet Bayly** spoke on behalf of the Mahara Gallery Trust grant application for assistance with the project “Wai Ora ki Tonga, Water Life – Book of Children’s Work”. She said any amount granted would be useful as there were areas of budgetary discretion, but the book would go ahead regardless.

In response to questions, Ms Bayly advised:

- Regarding a published book in the digital age, the gallery considered an object such as a book which can be held is more valuable (for a number of reasons) than a digital image
- The gallery does not ask for financial support from schools as they have difficulty delivering an arts curriculum and welcome initiatives such as this
- Schools in the Ōtaki district were covered last year
- Inclusion of te reo was also done last year, with students from Te Kura Kaupapa Te Maori O Te Rito and Te Kura a iwi o Whakatapuranga Rua Mano contributing poems in te reo
- The printer they use is one they have a relationship with that they wish to continue to support; they provide an excellent level of service and the gallery would not wish to go elsewhere

5. **Holly Evans** spoke on behalf of her grant application for assistance with the project “The Great Songwriting Slumber Party”. She said if granted less than the full amount there were contingencies in her budget and she could also have more people attending the camp (to generate more fees from income) although this was not ideal.

In response to questions, Ms Evans advised:

- She clarified the budget figures regarding tuition fees

6. **Gordon Dickson** spoke on behalf of the Kapiti Chamber Choir Incorporated grant application for assistance with the project “Performance of Mass in B Minor by J S Bach”.

In response to questions, Mr Dickson advised:

- He had applied for grants from other organisations but not from any of the Community Boards. He would follow up this suggestion

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- The orchestra cost is for paying all the orchestra players, including the professionals being brought in
- There are other sources of funding available and there are some funds available for drawing down
- The venue has been confirmed as Paraparaumu College, the cost (to be confirmed) is likely to be approximately \$600

7. **Florence McNeil** spoke on behalf of her grant application for assistance with the project "Local Table Photographic Exhibition". She said funding of a lesser amount would probably mean the project could not go ahead.

In response to questions, Ms McNeil advised:

- The photographs would be of food and also of people participating e.g. fishing or learning a skill
- Photographers were donating their time, there would be a number of people taking photographs and she would select the best of these for the exhibition

8. **Florence McNeil** spoke on behalf of her grant application for assistance with the project "Paekakariki Expressed – the Resilience Edition". Funding of a lesser amount would mean the project would progress more slowly.

In response to questions, Ms McNeil advised:

- Her approach to this project is not as a writer, but as a person interested in rallying the wider community. For this reason she is not part of the creative group that exists in the area
- She had been speaking with the Paekakariki Informed Community group, and had their support for this project. She would also approach the Rail and Heritage Museum, as suggested
- She would apply for funding to the Community Board if the project got to the printing stage

9. **Doris Zuur** spoke on behalf of the Kapiti Waldorf Trust grant application for assistance with the project "Clock Weaving Workshop as part of Te Ra Festival of Friends". She said the event is definitely going ahead and if the grant made were less than the amount applied for it would simply affect what they would be able to provide.

In response to questions, Ms Zuur advised:

- The size of the finished product was undecided
- It could be an ongoing project e.g. spend the four days of the workshop preparing, with the weaving happening later
- 700 invitations have been sent to past teachers and pupils of the school

10. **Sharlene Moati-Davis** spoke on behalf of her grant application for assistance with the project "Te Pū, Te Whē". She said if the grant were less than that applied for, she would ask the committee to consider basic needs that must be met, such as transport and kai.

11. **Barbara Franks** spoke on behalf of the Otaki Village Promotions Group grant application for assistance with the project "2015 Otaki Kite Festival". She said the group would be grateful for a grant of any amount, and if it were less than that applied for they would need to reconfigure what they are able to do.

12. **Libby Hakaraia** spoke on behalf of the Kakano Films Ltd (trading as Maoriland Film Festival) grant application for assistance with the project "Maoriland Film Festival 2015".

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13. **Joan O’Dea** spoke on behalf of the L’Arche Kapiti grant application for assistance with the project “Creative Hands”. She said the group would be grateful for a grant of any amount.
14. **Moko Morris** spoke on behalf of the Whakatapuranga Rua Mano Charitable Trust grant application for assistance with the project “Ngā Kaiwhakaihu”. He said a grant of a lesser amount would mean they would need to review the scale of the project. However there were certain time constraints as they wished to complete the carvings before the kaumatua die.

In response to questions, Mr Morris advised:

- The wood used is provided by the carvers, who don’t reveal their source
- He confirmed the carvings would not be images of the kaumatua; rather, they were working with their whanau and the carvings would comprise symbols of their inspiration

The meeting adjourned at 11.35 am for morning tea and reconvened at 11.40 am.

15. **Rebecca Bond** spoke on behalf of her grant application for assistance with the project “Disabled Art Group”. She said if a lesser amount was granted she would work around it, as this was just the start of the project.

In response to questions, Ms Bond advised:

- She acknowledged there were other groups in the community doing similar work, however the clients she had did not meet the criteria for the other groups
- She had enough clients to make the project viable

16. **Ciere Hopley** spoke on behalf of the Printi Limited grant application for assistance with the project “Promotional Video for “The Seen” local arts publication”. If a lesser amount were granted, she would look at reducing costs where she could, but the project would still go ahead.

In response to questions, Ms Hopley advised:

- Although the newsletter was already reaching a wide audience, a promotional video would mean it would reach a much larger audience

17. **Frances Tull** spoke on behalf of the Kapiti Concert Orchestra grant application for assistance with the project “10<sup>th</sup> Anniversary Music Spectacular”. She said if a lesser amount were granted, it was hoped the costs would be covered by ticket sales. In addition there are some funds available to cover unexpected costs.

In response to questions, Ms Tull advised:

- There was no quote for the cost of the venue; rather, the person who manages it gives a rough idea of the cost and bills afterwards. To date the final bill has tended to be very close to what has been quoted
- They approached the Waikanae Music Society re using their piano, but were advised it is not lent out
- She provided clarification of some of the budget figures, advising that some costs were deliberately over-projected
- They are not participating in the event being held by the Kapiti Chamber Choir

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18. **Roger Booth** spoke on behalf of the Kapiti Kids Motivation Trust grant application for assistance with the project “Kapiti Kids Motivation Trust School Arts Project”. He said any grant amount would be useful, as they keep making grant applications until they get the amount needed to go ahead.
19. **Hemaima Carkeek Wiremu** spoke to her grant application for assistance with the project “Special Time Art Project”. She confirmed a grant of any amount would be useful.
20. **Stefan Wolfe** spoke on behalf of the Paekakariki Informed Community Incorporated grant application for assistance with the project “2015 Spring/Summer Broadcast Series for Paekakariki 88.2 FM”. He said he thought a lesser grant would be useful, as they are constantly fundraising and welcome any contributions received.

In response to questions, Mr Wolfe advised:

- He said a “massive amount” of people in Paekakariki have been involved with the radio station
  - They are planning on doing a survey to establish the size of the audience, but anecdotal evidence suggests it is in the region of some hundreds. They recently relocated their transmitter and broadcasts are now reaching Raumati
  - They have a small number of sponsors who make a modest contribution
  - Although they can now reach Raumati, they are part of the Paekakariki Informed Community and their charter is for Paekakariki only
21. **Te Ara Herewini Smiler** spoke on behalf of the Pathway Entertainment grant application for assistance with the project “Just Roll – Grant Art”.
22. **Te Ara Herewini Smiler** spoke on behalf of the Pathway Entertainment grant application for assistance with the project “Just Roll – Music Workshops and Performance”.

In response to questions, Ms Smiler advised:

- A grant of any amount would be welcomed
  - She has approached a number of local businesses for support and will also be approaching the Youth Council re their involvement and possible assistance
  - She confirmed she had the paperwork (today) to support the figures in the budget provided; they are also considering asking participating youth to apply for Youth 2 U dollars for their materials
23. **Deborah Pope and Tom Beecham** spoke on behalf of the Kapiti Circus grant application for assistance with the project “Falling”. They confirmed a grant of any amount would be useful as they were trying to subsidise the cost for participants.

In response to questions, Ms Pope advised:

- The project at Wellington High School was funded by Wellington City Council’s Creative Communities Fund

The meeting adjourned at 12.40 pm for lunch and reconvened at 1.05 pm.

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**MEMBERS' BUSINESS**

**(a) Public Speaking Time Responses**

Responses to public speakers are incorporated above.

**(b) Leave of Absence**

**MOVED (Bukholt/Hakaraia)**

**That the Grants Allocation Subcommittee grants Cr Janet Holborow leave of absence from 1 – 9 October 2014 (inclusive).**

**CARRIED**

**(c) Matters of an Urgent Nature (advice to be provided to the Chair prior to commencement of the meeting)**

There were no matters of an urgent nature.

**(d) Declarations of Interest Relating to Items on the Agenda**

Declarations of Interest were received from Subcommittee Members regarding the following applications:

*Ms Hakaraia* declared an interest in the funding applications from Kakano Films, Whakatapuranga Rua Mano Charitable Trust and Amiria Stirling.

*Ms Reihana* declared an interest in the funding application from Paekakariki Station Precinct Trust.

*Cr Holborow* declared an interest in the funding application from Mahara Gallery.

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**CONFIRMATION OF MINUTES**

The minutes of the meeting dated 3 April 2014 were reviewed.

**MOVED (Bell/Chair)**

**That the minutes of the Grants Allocation Subcommittee (Creative Communities New Zealand) meeting dated 3 April 2014 be approved and adopted as a true and correct record.**

**CARRIED**

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**UPDATE: SCHEME ADMINISTRATOR**

Ms Scollay gave a verbal update. Key points included:

- Creative New Zealand have increased their funding of Kāpiti by \$4,480. The funding continues to rise as the population base in the District rises. However, the Council's

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contribution has subsequently dropped compared with what was provided in the last triennium, even though the population in the District is rising.

- Cr Lloyd (seconded by the Chair) moved that the Grants Allocation Subcommittee should recommend that Council retains the current funding level of \$10,000 to this Subcommittee. Cr Bell suggested the amount of the contribution be determined by a ratio. Cr Lloyd and the Chair agreed to this suggestion and the motion was amended.

**MOVED (Lloyd/Chair)**

**That the Grants Allocation Subcommittee recommend that Council applies the original funding ratio of Council contribution to Creative New Zealand contribution under the Creative Community scheme.**

**CARRIED**

Ms Scollay continued her update:

- Creative New Zealand are publishing new guides and forms which will be arriving soon. They have a new advisor to provide support to the scheme and answer any questions
- She is considering holding a workshop in Kapiti to provide advice on how to write funding applications; if this goes ahead it will be held before the next funding round
- Some members of the Subcommittee who attended a meeting earlier this year discussed setting a local priority for funding under this scheme. One idea, consistent with the Council's Strategy for Supporting the Arts, was to encourage arts projects that assist in making the arts visible as a key part of the Kāpiti Coast identity
- The Subcommittee agreed another meeting should be held to discuss this further, and also the new materials from Creative New Zealand, when all members can attend. To be arranged.

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**CREATIVE COMMUNITIES GRANTS SCHEME: CONSIDERATION OF APPLICATIONS FOR FUNDING (CS-14-1310)**

**MOVED (Lloyd/Bell)**

1. **That the Grants Allocation Subcommittee grants Holly Jane Ewans \$1,500 from the Creative Communities Scheme to assist with the project "The Great Songwriting Slumber Party".**
2. **That the Grants Allocation Subcommittee grants The Academy of Dramatic Arts \$930 from the Creative Communities Scheme to assist with the project "Costume Designer for Children's Play".**
3. **That the Grants Allocation Subcommittee declines the grant application from The Academy of Dramatic Arts to assist with the project "Children's Puppet Show".**
4. **That the Grants Allocation Subcommittee grants Kapiti Chamber Choir Inc \$500 from the Creative Communities Scheme to assist with the project "Performance of Mass in B Minor by J S Bach".**

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5. That the Grants Allocation Subcommittee grants Kakano Films (trading as Maoriland Film Festival) \$3,400 from the Creative Communities Scheme to assist with the project “Maoriland Film Festival 2015”.

*Ms Hakaraia had declared an interest in the funding application from Kakano Films and refrained from discussion and voting.*

6. That the Grants Allocation Subcommittee grants Otaki Pottery Club \$780 from the Creative Communities Scheme to assist with the project “Clay Workshops for Young People”.
7. That the Grants Allocation Subcommittee declines the grant application from Otaki Pottery Club to assist with the project “Clay in Schools Project”.
8. That the Grants Allocation Subcommittee grants Otaki Village Promotions Group \$750 from the Creative Communities Scheme to assist with the project “2015 Otaki Kite Festival”.
9. That the Grants Allocation Subcommittee grants Mahara Gallery Trust \$1,000 from the Creative Communities Scheme to assist with the project “Wai Ora ki Tonga, Water Life – Book of Children’s work”.

*Cr Holborow had declared an interest in the funding application from Mahara Gallery and refrained from discussion and voting.*

10. That the Grants Allocation Subcommittee grants Paekakariki Station Precinct Trust \$2,450.37 from the Creative Communities Scheme to assist with the project “Paekakariki Arts Walk”.

*Ms Reihana had declared an interest in the funding application from Paekakariki Station Precinct Trust and refrained from discussion and voting.*

11. That the Grants Allocation Subcommittee declines the grant application from Deborah Jane Burton to assist with the project “Daniel’s Doomsday Dreams and other Stories”.
12. That the Grants Allocation Subcommittee grants Kapiti Concert Orchestra \$1,000 from the Creative Communities Scheme to assist with the project “10th Anniversary Music Spectacular”.
13. That the Grants Allocation Subcommittee declines the grant application from L’Arche Kapiti to assist with the project “Creative Hands”.
14. That the Grants Allocation Subcommittee grants New Zealand Comedy Trust \$2,000 from the Creative Communities Scheme to assist with the project “Class Comedians 2015 Programme”.
15. That the Grants Allocation Subcommittee grants Kapiti Primary School Board of Trustees \$1,484.50 from the Creative Communities Scheme to assist with the project “Takiri O Te Ata Kapa Haka Festival 2014”.

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16. That the Grants Allocation Subcommittee grants Kapiti Kids Motivation Trust \$1,739.13 from the Creative Communities Scheme to assist with the project “Kapiti Kids Motivation Trust School Arts Project“.
17. That the Grants Allocation Subcommittee grants Kapiti Music Centre Trust \$800 from the Creative Communities Scheme to assist with the project “Kapiti Music Centre End-of-Year Concert“.
18. That the Grants Allocation Subcommittee declines the grant application from Amalia Calder to assist with the project “Dan & Dani“.
19. That the Grants Allocation Subcommittee declines the grant application from Kapiti Circus to assist with the project “Falling “.
20. That the Grants Allocation Subcommittee grants Sharlene Maoate-Davis \$1,600 from the Creative Communities Scheme to assist with the project “Te Pū, Te Whē“.
21. That the Grants Allocation Subcommittee declines the grant application from Jasmine Speight to assist with the project “Kapiti Youth Summer Shakespeare Project“.
22. That the Grants Allocation Subcommittee declines the grant application from Kapiti Waldorf Trust to assist with the project “Cloak Weaving Workshop as part of Te Ra Festival of Friends“.
23. That the Grants Allocation Subcommittee declines the grant application from Florence McNeill to assist with the project “Local table Photographic Exhibition“.
24. That the Grants Allocation Subcommittee declines the grant application from Florence McNeill to assist with the project “Paekakariki Expressed – The Resilience Edition“.
25. That the Grants Allocation Subcommittee grants Paekakariki Informed Community Incorporated \$500 from the Creative Communities Scheme to assist with the project “2015 Spring / Summer Broadcast Series for Paekakariki 88.2 FM”.
26. That the Grants Allocation Subcommittee declines the grant application from Rebecca Bond to assist with the project “Disabled Art Group“.
27. That the Grants Allocation Subcommittee declines the grant application from Te Ara Herewini Smiler (Pathway Entertainment) to assist with the project “Just Roll – Graph Art“.
28. That the Grants Allocation Subcommittee declines the grant application from Te Ara Herewini Smiler (Pathway Entertainment) to assist with the project “Just Roll – Music Workshops and Performance“.
29. That the Grants Allocation Subcommittee declines the grant application from Hemaima Carkeek Wiremu to assist with the project “Special Time Art Project“.

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- 30. That the Grants Allocation Subcommittee declines the grant application from Whakatapuranga Rua Mano Charitable Trust to assist with the project “Ngā Kaiwhakaihu”.**

*Ms Hakaraia had declared an interest in the funding application from Whakatapuranga Rua Mano Charitable Trust and refrained from discussion and voting.*

- 31. That the Grants Allocation Subcommittee grants Amiria Stirling \$1,950 from the Creative Communities Scheme to assist with the project “Regional KapaHaka Competition – Wellington Region”.**

*Ms Hakaraia had declared an interest in the funding application from Amiria Stirling and refrained from discussion and voting.*

- 32. That the Grants Allocation Subcommittee declines the grant application from Otaki College, Student Arts Council to assist with the project “Otaki College School Flag”.**

- 33. That the Grants Allocation Subcommittee declines the grant application from Printi Limited (Ceire Hopley) to assist with the project “Promotional Video for “The Seen” local arts publication”.**

**CARRIED**

The meeting closed at 3.07 pm.

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Chair:

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Date: