

MINUTES	MEETING	TIME
CORPORATE BUSINESS COMMITTEE	THURSDAY, 20 FEBRUARY 2014	9.00AM

Minutes of a meeting of the **Corporate Business Committee**, held in the Council Chambers, Ground Floor, 175 Rimu Road, Paraparaumu on **Thursday, 20 February 2014**, commencing at 9.00am.

PRESENT:	Cr	G	Welsh	Chair
	Cr	D	Ammundsen	
	Cr	M	Bell	Deputy Chair ( <i>arrived at 9.03am</i> )
	Cr	M	Cardiff	Deputy Mayor
	Cr	J	Elliott	
	Cr	P	Gaylor	( <i>arrived 9.03am</i> )
	Cr	K	Gurunathan	
	Cr	J	Holborow	
	Cr	D	Scott	
	Mr	R	Spratt	Māori Representative ( <i>arrived at 9.03am</i> )
ATTENDING:	Mr	P	Dougherty	Chief Executive
	Ms	T	Evans	Group Manager Community Services
	Mr	S	Mallon	Group Manager Infrastructure Services
	Mr	W	Maxwell	Group Manager Corporate Services
	Mr	S	McArthur	Group Manager Strategy & Partnerships
	Ms	C	McAloon-Balfour	Manager, Corporate Planning & Reporting
	Ms	P	Richardson	Strategic Projects Manager
	Ms	C	Edmondson	Social Wellbeing Manager
	Mr	T	Power	Senior Legal Counsel
	Ms	A	Kenna	Media Relations Manager
	Ms	F	Vining	Chair, Paraparaumu/Raumati Community Board
	Ms	C	Papps	Member, Ōtaki Community Board
	Mr	E	Gregory	Member, Waikanae Community Board
	Ms	A	McLaughlin	Democratic Services Advisor
	Mrs	J	Nock	Executive Secretary, Corporate Services

CBC 14/02/010

### **WELCOME**

The Chair welcomed everyone, declared the meeting open and read the Council Blessing.

CBC 14/02/011

### **APOLOGIES**

**MOVED (Welsh/Ammundsen)**

**That apologies be accepted from the Mayor and Cr Lloyd.**

**CARRIED**

CBC 14/02/012

### **30 MINUTES PUBLIC SPEAKING TIME**

#### Dale Evans

Mr Evans asked questions around Coastlands Aquatic Centre, debt, Council liabilities and upgrade of Manly Street water pipes (paper was tabled).

MINUTES	MEETING	TIME
CORPORATE BUSINESS COMMITTEE	THURSDAY, 20 FEBRUARY 2014	9.00AM

CBC 14/02/013

**CONFIRMATION OF MINUTES: 21 November 2013**

**MOVED (Ammundsen/Holborow)**

**That the minutes of the Corporate Business Committee meeting held on 21 November 2013 be adopted as a true and correct record.**

**CARRIED**

CBC 14/02/015

**MEMBERS' BUSINESS**

- (a) Public Speaking Time Responses.  
The Chair advised that Mr Evans' questions would be answered through the Official Information Act process.
- (b) Leave of Absence.

**MOVED (Ammundsen/Gaylor)**

**That leave of absence be accepted from Cr Tony Lloyd for the period 20 February to 6 March 2014.**

**CARRIED**

- (c) Matters of an Urgent Nature.  
There were no matters of an urgent nature.  
  
A debate ensued regarding the issue of a pending court case regarding the unauthorised cutting down of New Zealand native trees.  
  
*Meeting was adjourned at 9.15am reconvened at 9.25am.*
- (d) Declarations of Interest Relating to Items on the Agenda.  
There were no Declarations of Interest Relating to Items on the Agenda.

CBC 14/02/016

**SECOND HYDROSLIDE AT COASTLANDS AQUATIC CENTRE (CS-14-1123)**

Tamsin Evans, Group Manager Community Services spoke to the report which recommended the deferral of the second hydroslide at the Coastlands Aquatic Centre.

It was agreed it was appropriate to discuss future timing of the project with the Paraparaumu/Raumati Community Board in the first instance and the community would be consulted during the Long Term Plan process.

MINUTES	MEETING	TIME
CORPORATE BUSINESS COMMITTEE	THURSDAY, 20 FEBRUARY 2014	9.00AM

**MOVED (Cardiff/Ammundsen)**

**That the Committee approves that the procurement process for the second hydroslide at the Coastlands Aquatic Centre is discontinued.**

**That the Committee approves that the budget for a second hydroslide be considered for addition to the Long Term Plan for 2016 – 2017, noting the timing may be altered during development of the Long Term Plan.**

**CARRIED**

Members requested a press release to explain the decision.

*Cr Elliott left the meeting 9.39am and returned at 9.41am*

CBC 14/02/017

**ACTIVITY REPORTS: 1 JULY 2013 – 31 DECEMBER 2013 (SP-14-1112)**

Wayne Maxwell, Group Manager Corporate Services spoke to the report.

Members discussed the individual activities and staff responded to their questions. Some issues needed further investigation and would be followed up after the meeting.

Some Members requested an extraordinary meeting to discuss the Ōtaki tree felling case as per Standing Orders:

*2.14.1 Extraordinary meetings may be called*

*“If a resolution or requisition specifies the time and place at which the meeting is to be held and the general nature of the business to be brought before the meeting, a meeting may be called by –*

*(a) a resolution of the local authority; or*

*(b) a requisition in writing delivered to the chief executive and signed by –*

*(i) the mayor or chairperson; or*

*(ii) not less than one-third of the total membership of the local authority (including vacancies).”*

Mr Spratt, Māori representative, updated Members on the steady progress being made on the training initiative that related to the roads of national significance and potential employment activities for youth, including businesses scoping some ideas to enable engagement and possible activity around the training mechanisms.

Mr Spratt advised that there was a document available around ‘Māori in the Taranaki Region: An Economic Profile’ by BERL that covered where Māori business currently sat in the region; its value, assets, size and importance and this document would be emailed to Elected Members for their information.

Members were updated on the Clean Tech project and advised that initiatives were being put together to put the project back on track and broaden its scope for further opportunities. Members would be kept up to date on progress.

Cr Elliott requested assistance from Council staff in putting together applications to forward to NZTA for improved signage showing Kapiti Island as a feature.

*Cr Elliott left the meeting at 10.41am returned 10.42pm.*

MINUTES	MEETING	TIME
CORPORATE BUSINESS COMMITTEE	THURSDAY, 20 FEBRUARY 2014	9.00AM

*The meeting was adjourned at 10.45am and reconvened at 10.57am*

*Cr Scott joined the meeting at 10.58am*

*Cr Gurunathan left the meeting at 10.58am returned 11.01am*

Due to the Group Manager Corporate Services leaving the meeting early, the Chair advised that the Activity Report would be put on hold to enable discussions to take place on the Finance reports.

CBC 14/02/018

### **FINANCIAL REPORTS TO 31 DECEMBER 2013 (CORP-14-1084)**

Wayne Maxwell, Group Manager Corporate Services explained that the report covered the first six months of the 2013/14 financial year.

Members requested a briefing on the details around budgets and salaries on swimming pools.

*Eric Gregory left the meeting at 11.36am*

#### **MOVED (Ammundsen/Holborow)**

**That the Corporate Business Committee notes the six monthly financial results contained in this report Corp-14-1084.**

**That the Corporate Business Committee notes that due to the seasonal nature of some of Council's operating expenditure and revenue, the Council's operating surplus for the first six months, ended 31 December 2013, was \$6.432 million. Even though operating revenue is below the annualised budget levels, the operating expenditure is even lower than the annualised budget levels for the same period resulting in an operating surplus.**

**That the Corporate Business Committee notes that the net capital expenditure for the six months amounted to \$8.432 million compared to the capital expenditure forecast for the year of \$29.905 million which represents 28.2% of the capital expenditure forecast for the 2013/14 year.**

**That the Corporate Business Committee notes the other key financial performance indicators including the performance against key Treasury Management Limits.**

**CARRIED**

MINUTES	MEETING	TIME
CORPORATE BUSINESS COMMITTEE	THURSDAY, 20 FEBRUARY 2014	9.00AM

CBC 14/02/019

**INVESTMENT AND BORROWING REPORT TO 31 DECEMBER 2013  
(CORP-14-1085)**

Pat Dougherty, Chief Executive spoke to the report.

**MOVED (Bell/Gaylor)**

**That the Corporate Business Committee notes that the General, Separate and Special Fund Investments as at 31 December 2013 were \$8,699,448 (\$7,385,831 as at 30 September 2013).**

**That the Corporate Business Committee notes:**

- **Gross Public Debt as at 31 December 2013 was \$135,077,123 (130,150,110 as at 30 September 2013); and**
- **Net Public Debt after allowing for the accumulation of annual loan repayment provisions of \$7,686,164 was \$127,390,959 (\$124,381,604 as at 30 September 2013).**

**That the Corporate Business Committee notes the effective average interest rate of the Council's Public Debt, after taking into account the interest rate swaps and margins as at 31 December 2013, was 5.62% (5.62% as at 30 September 2013).**

**CARRIED**

CBC 14/02/020

**CONTRACTS UNDER DELEGATED AUTHORITY (CORP-14-1086)**

**MOVED (Gaylor/Bell)**

**That the Corporate Business Committee notes that five contracts over \$250,000 was approved under delegated authority for the period 1 November to 31 January 2014.**

**CARRIED**

Members returned to the Activity Report to discuss the remaining activities.

**MOVED (Ammundsen/Gaylor)**

**That the Corporate Business Committee notes the performance results for the second quarter (1 October to 31 December 2013) contained in the Activity Reports attached as Appendix B to this Report SP-14-1112.**

**CARRIED**

*Cr Elliott left the meeting 11.20am returned 11.22am.*

The meeting closed at 12.25pm

.....  
Chairperson

.....  
Date