

Kāpiti Coast District Council Terms and Conditions – Event Waste Resources

1. The Council will loan Bin Hoods (see definition below), Litter Bin Covers (see definition below) and Event Waste Audit / Clean up kits (see definition below) collectively referred to as 'Bookable Event Waste Resources' free of charge, based on acceptance and compliance of the terms and conditions within this loan agreement, and acknowledged by selecting 'yes' in the booking form.
2. The Council will retain ownership of all Bookable Event Waste Resources for the duration of loan. All loaned Bookable Event Waste Resources must be returned to the Council or a replacement fee of \$60 will be charged per Bin Hood / Litter Bin Cover and \$250 for the Event Waste Audit / Clean-up kit.
3. A replacement fee of \$60 per item will be charged for damage incurred to Bin Hoods / Litter Bin Covers. A replacement fee of up to \$250 may be charged for damage incurred to the Event Waste Audit / Clean-up kit.
4. The customer must arrange and pay for the collection and disposal of all waste collected at the event.
5. Bookable Event Waste Resources are to be collected and returned by the persons loaning the bins on the agreed dates, during opening hours. Kapiti Coast District Council is located at 175 Rimu Road, Paraparaumu, and is open Monday to Friday from 8am to 5pm.
6. Bookable Event Waste Resources must be returned in the same condition as they were when they were loaned. This includes being clean, and the removal of any additional signage that has been attached. If they are not cleaned, a fee will be charged to the persons loaning the bin to have them cleaned.
7. The customer is responsible for ensuring that appropriate waste is deposited into the bins as stipulated by the colours and bin descriptions in the image provided.
8. The Bin Hoods must be monitored at all times during the event by a minimum of one person per set of three bins. This person/s must receive some basic education about the recycling system, and what can or can't go into the bins, prior to the event. For help with education our Waste Minimisation Advisor can be contacted on 04 296 4700, or by email at waste@kapiticoast.govt.nz.
9. The area surrounding the bin should be kept clean and tidy and should not breach any Council bylaws relating to hygiene or health and safety.
10. The customer must notify the Council of a cancellation of a booking for an event at least two working days prior to the scheduled collection.
11. The Council may vary the collection loan at any time by sending the customer a written notice of the proposed variations. The customer has 21 days to object, in

writing, to the proposed variations. If no objection is received, the proposed variations will apply. If the persons loaning the the Bookable Event Waste Resources does not accept the proposed variations, the Council can terminate this agreement by giving seven days' notice.

12. The Council shall not be liable to the persons handling or loaning the Bookable Event Waste Resources for any expenses, loss (including consequential), cost, claim or damage (including legal fees of a solicitor) incurred, which arise directly from the negligence, wilful act, omission, failure to use the loaned resources appropriately on any given day, or breach of this arrangement by the Council or its employees, or subcontractors.

Bookable Event Waste Resources

1. Bin Hoods
 - a. 9x red landfill hoods available
 - b. 9x yellow recycling hoods available
 - c. 9x green compost hoods available

2. Litter Bin Covers
 - d. 14x covers available (we have custom carry bags with 2x covers per bag)

3. Event Waste Audit / Clean-up kit
 - e. 1 kit is availble
 - f. Items included in the kit are:
 - i. ~40L wheelie bin to to carry kit items
 - ii. 4x sets of reusable cut proof gloves (2x size S, 2x size M)
 - iii. A pack of disposable gloves
 - iv. A hook scale
 - v. A step scale
 - vi. 4x litter pickers
 - vii. Tarpaulin
 - viii. Hand sanitiser
 - ix. Valcro dots
 - x. Additional 30L audit crates if requested
 - xi. Clipboard with fillable audit template
 - xii. Instructions folder that includes item check list for returning kit and audit instruction guide