

**Chairperson and Community Board Members**  
WAIKANAЕ COMMUNITY BOARD

1 NOVEMBER 2011

Meeting Status: **Public**

Purpose of Report: For Decision

**CONSIDERATION OF APPLICATIONS FOR FUNDING**

**PURPOSE OF REPORT**

1 Nine applications for funding have been received:

**Capital Improvement Fund**

- Kapiti Plunket Playgroup
- Kapiti Women's Health Centre Collective Inc.
- Waikanae Volunteer Fire Brigade
- Menzshed Kapiti Inc.

**Discretionary Grants Fund**

- Sands Kapiti
- Ngati Haumia / Ngati Toarangatira

**Waikanae Promotion Fund**

- Coast Access Radio
- Kapanui Primary School
- Kapiti Coast Youth Council

2 In addition, further information has been provided by a previous applicant, in order that their application for funding can be reconsidered:

**Waikanae Promotion Fund**

- Waikanae Pony Club

**SIGNIFICANCE OF DECISION**

3 The Council's significance policy is not triggered by this report.

**BACKGROUND**

4 An amount of \$5,705 was provided in the 2011/12 budget for the Discretionary Grants Fund.

5 An amount of \$31,954 was provided in the 2011/12 budget for the Waikanae Promotion Fund.

- 6 An amount of \$31,954 was provided in the 2011/12 budget for the Waikanae Capital Improvement Grant.
- 7 An amount of approximately \$1.1 million is held in the Waikanae Capital Improvement Fund.

## **CONSIDERATIONS**

### Issues

- 8 Grants are allocated in accordance with the established criteria (attached).
- 9 All applicants have been advised of the criteria and meeting date by letter, phone or email.

### **Applications to the Capital Improvement Grant**

- 10 The following applications all meet the stated criteria for the Capital Improvement Grant.

#### Kapiti Plunket Playgroup

- 11 Funding of \$4,815.56 is sought to assist with the costs of having a desk built outside the plunket rooms, to create an outdoor play area.

#### Kapiti Women's Health Centre Collective Inc.

- 12 Funding of \$10,000 is sought to assist with the costs of extending and reconfiguring the Kapiti Women's Centre.

#### Waikanae Volunteer Fire Brigade

- 13 Funding of \$28,750 is sought to assist with the costs of purchasing a Fire Police van.

#### Menzshed Kapiti Inc.

- 14 Funding of approximately \$950 is sought to assist with the cost of purchasing a dust extractor and attachments for their shed facility.

### **Applications to the Discretionary Grants Fund**

#### Sands Kapiti

- 15 Funding of \$442.35 is sought to assist with the costs for two people to attend the Sands National Conference in Wanganui, in November 2011.

- 16 This application can be considered under the following Eligibility Criteria:

*Community, cultural or sports purposes, including travel both within New Zealand and overseas.*

#### Ngati Haumia / Ngati Toarangatira

- 17 Funding of \$500.00 is sought to assist with the costs of the 2012 Kapiti Coast Waitangi Day celebrations.

- 18 This application can be considered under the following Eligibility Criteria:

*Community, cultural or sports purposes, including travel both within New Zealand and overseas.*

### **Applications to the Waikanae Promotion Fund**

#### Coast Access Radio

- 19 Funding of \$7,163 is sought to assist with the costs associated with the purchase and installation of a generator and ancillary equipment. This equipment is required so that Coast Access Radio can meet new Civil Defence legislative requirements.
- 20 This application can be considered under the following Eligibility Criteria:
  - *Applications will be considered under exceptional circumstances.*

#### Kapanui Primary School

- 21 Funding of \$1,700 is sought to assist with the costs associated with the “Christmas @ Nga Manu” concert.
- 22 This application can be considered under the following Eligibility Criteria:
  - *Promotions within the Waikanae ward*
  - *“Events based” activities*

#### Kapiti Coast Youth Council

- 23 Funding of \$6,000 is sought to assist with the costs of running the “Youth2U Live” programme of events over the summer of 2011/12.
- 24 This application can be considered under the following Eligibility Criteria:
  - *Promotions within the Waikanae ward*
  - *“Events based” activities*

#### Waikanae Pony Club

- 25 Funding of \$1,894 is sought to assist with the costs of providing road calming measures at Pony Club events.
- 26 It should be noted that this application was originally considered at the Waikanae Community Board meeting of 13 September 2011. At that meeting Board members had questions of a financial nature, but there was no-one from the Pony Club in attendance at the meeting.
- 27 The Pony Club were subsequently contacted and invited to supply further financial information, which they have done, and to attend the meeting of 1 November 2011 in order for their application to be re-considered.
- 28 This application can be considered under the following Eligibility Criteria:
  - *Promotions within the Waikanae ward*
  - *“Events based” activities*

## Financial Considerations

### Waikanae Capital Improvement Fund

29 An amount of approximately \$1.1 million is held in the Waikanae Capital Improvement Fund. The following table shows how that fund has been allocated:

Amount	Purpose of Grant
\$250,000	Pledged to the Mahara Gallery Trust
\$10,000	Allocated for funding CCTV cameras in Waikanae
\$32,000 (approx)	Allocated to the 2011/12 Waikanae Capital Improvement Grant
\$800,000	Held in reserve
<b>TOTAL</b>	<b>\$1,092,000</b>

### Waikanae Capital Improvement Grant

30 This is the first time that applications to the Waikanae Capital Improvement Grant have been considered during the 2011/12 financial year.

### Discretionary Grants Fund

31 The following table shows all grants made from the Discretionary Grants Fund during the 2011/12 financial year:

Date	Recipient	Amount	Purpose of Grant	Report Back
26/07/11	The Daniel Company	\$464	To assist with the costs of producing the "Daniel's Doomsday Dreams" musical show in October 2010 by waiving the quoted price for hall hire of the Waikanae Memorial Hall.	Due January 2012
13/09/11	Parkinsonism Society Kapiti/Horowhenua	\$500	To assist with the costs associated with providing a care service to members of the Society.	Due March 2012
13/09/11	Kapiti branch of the NZ Camellia Society	\$290	To assist with the costs of hiring the Waikanae Memorial Hall on 9 & 10 September 2011.	Due March 2012
	<b>TOTAL</b>	<b>\$1,254</b>		

### Waikanae Promotion Fund

32 The following table shows all grants made from the Waikanae Promotion Fund during the 2011/12 financial year:

Date	Recipient	Amount	Purpose of Grant	Report Back
26/07/11	Menzshed Kapiti Inc.	\$950	To assist with operating costs for the 2010/11 financial year.	Due January 2012

Date	Recipient	Amount	Purpose of Grant	Report Back
13/09/11	Lions Club of Waikanae (Inc)	\$3,500	To assist with printing costs for the January 2012 Super Garden Trail	Due March 2012
13/09/11	Nga Manu Trust	\$600	To assist with the costs of erecting a sign at Pekapeka Beach, commemorating the visit of "Happy Feet" the Emperor Penguin.	Due March 2012
	<b>TOTAL</b>	<b>\$1,550</b>		

- 33 Attached to this report as appendices are tables showing all grants made in the 2010/11 and 2009/10 financial years.

### Delegation

- 34 The Waikanae Community Board has the delegated authority as at section D.7.6 of the Governance Structure approved by Council on 21 April 2011:

*Authority to consider and approve the allocation of community-based grant funds as deemed appropriate under agreed criteria of both existing schemes and any granting schemes that may be approved through the Annual Plan process or the Long Term Council Community (LTCCP) process.*

- 35 Also section D.7.7 of the Governance Structure approved by Council on 21 April 2011, which is specific to the Waikanae Community Board:

*Authority to consider and make recommendations to Council on the proposed use of the Waikanae Capital Improvement Fund for the purpose of funding capital projects within the Waikanae Community Board boundary. This is for expenditure over and above the approved annual grant allocations from this fund.*

### RECOMMENDATIONS

- 36 That the Waikanae Community Board grants the Kapiti Plunket Playgroup a Waikanae Capital Improvement Grant of \$..... to assist with the costs of having a deck built outside the plunket rooms, to create an outdoor play area.
- 37 That the Waikanae Community Board grants the Kapiti Women's Health Centre Collective Inc. a Waikanae Capital Improvement Grant of \$..... to assist with the costs of extending and reconfiguring the Kapiti Women's Centre.
- 38 That the Waikanae Community Board grants the Waikanae Volunteer Fire Brigade a Waikanae Capital Improvement Grant of \$..... to assist with the costs of purchasing a Fire Police van.
- 39 That the Waikanae Community Board grants Menzshed Kapiti Inc. a Waikanae Capital Improvement Grant of \$..... to assist with the costs of purchasing a Dust Extractor.
- 40 That the Waikanae Community Board grants Sands Kapiti a Discretionary Funds Grant of \$..... to assist with the costs for two people to attend the Sands National Conference in Wanganui, in November 2011.

- 41 That the Waikanae Community Board grants Ngati Haumia / Ngati Toarangatira a Discretionary Gunds Grant of \$..... to assist with the costs of the 2012 Kapiti Coast Waitangi Day celebrations.
- 42 That the Waikanae Community Board grants Coast Access Radio a Waikanae Promotion Fund Grant of \$..... to assist with costs associated with the purchase and installation of a generator and ancillary equipment, which is required so that Coast Access Radio can meet Civil Defence requirements.
- 43 That the Waikanae Community Board grants Kapanui Primary School a Waikanae Promotion Fund Grant of \$..... to assist with some of the costs associated with the “Christmas @ Nga Manu” concert.
- 44 That the Waikanae Community Board grants the Kapiti Coast Youth Council a Waikanae Promotion Fund Grant of \$..... to assist with costs of running the “Youth2U Live” programme of events over the summer of 2011/12.
- 45 That the Waikanae Community Board grants the Waikanae Pony Club a Waikanae Promotion Fund Grant of \$..... to assist with the cost of raod calming measures at Pony Club events.

**Report prepared by:**

**Approved for submission by:**

**Tracey Ferry  
Executive Secretary  
Corporate Services**

**Bernie Goedhart  
Group Manager  
Corporate Services**

**ATTACHMENTS:**

**Criteria**

- Waikanae Capital Improvement Fund p8
- Discretionary Grants Fund p9
- Waikanae Promotion Fund p10

**Applications**

- Kapiti Plunket Playgroup p11
- Kapiti Women’s Health Centre Collective Inc. p25
- Waikanae Volunteer Fire Brigade p83
- Menzshed Kapiti Inc. p93
- Sands Kapiti p99

- Ngati Haumia / Ngati Toarangatira p106
- Coast Access Radio p109
- Kapanui Primary School p118
- Kapiti Coast Youth Council p137
- Waikanae Pony Club p148

**Accountability Reports**

- Waikanae Bowling Club Inc. p167
- Waikanae Community Patrol p171
- Waikanae Beach Bowling Club p183
- Kapiti Diversional Therapy Support Group p205

**Historical Grants**

- List of grants made in the 2010/11 Year p207
- List of grants made in the 2009/10 Year p210