

**MINUTES OF KAPITI COAST DISTRICT COUNCIL
GRANTS ALLOCATION COMMITTEE (COMMUNITY GRANTS) MEETING
HELD AT THE COUNCIL CHAMBER, GROUND FLOOR, 175 RIMU ROAD, PARAPARAUMU
ON TUESDAY, 29 APRIL 2025 AT 9:33 AM**

PRESENT: Cr Nigel Wilson, Cr Glen Cooper, Cr Rob Kofoed, Cr Shelly Warwick

IN ATTENDANCE: Ms Anna Smith, Mr Evan Dubisky, Ms Maria Cameron, Ms Morag Taimalietane, Ms Evalina Brunoro-Beilman, Ms Monique Engelen

WHAKAPĀHA | APOLOGIES: Mayor Janet Holborow, Mr John Hayes

LEAVE OF ABSENCE: Nil

1 NAU MAI | WELCOME

The Chair, Nigel Wilson, welcomed everyone to the meeting.

2 KARAKIA A TE KAUNIHERA | COUNCIL BLESSING

At the Chair's request, Cr Shelly Warwick opened the meeting with karakia.

3 WHAKAPĀHA | APOLOGIES

APOLOGY

COMMITTEE RESOLUTION GACG2025/1

Moved: Cr Shelly Warwick

Seconder: Cr Rob Kofoed

That the apologies received from Mayor Janet Holborow and Mr John Hayes be accepted.

CARRIED

**4 TE TAUĀKĪ O TE WHAITAKE KI NGĀ MEA O TE RĀRANGI TAKE |
DECLARATIONS OF INTEREST RELATING TO ITEMS ON THE AGENDA**

Cr Rob Kofoed declared an interest in the application from Kapiti Coast Trails Trust.

Cr Shelly Warwick declared an interest in the application from Kapiti Coast Trails Trust.

**5 HE WĀ KŌRERO KI TE MAREA MŌ NGĀ MEA E HĀNGAI ANA KI TE
RĀRANGI TAKE | PUBLIC SPEAKING TIME FOR ITEMS RELATING TO THE
AGENDA**

Mr Geoff Scrase Mr Don Brash of TreeSpace Kapiti spoke to their grant application and answered questions from elected members.

Ms Louise Waterworth of Kapiti Women's Centre spoke to their grant application and answered questions from elected members.

Ms Claire Turner and Ms Gabrielle Ralph of Nourish Trust spoke via Zoom to their grant application and answered questions from elected members.

Ms Diane Erikson of Good Bitches Baking spoke to their grant application and answered questions from elected members.

The meeting adjourned at 10:09am and resumed at 10:28am.

Ms Janice Hill and Mr Bruce Henderson of Kapiti Coast Trails Trust spoke to their grant application and answered questions from elected members.

Ms Catherine Scullin of Coast Access Radio spoke to their grant application and answered questions from elected members.

Ms Janet Dean of Soroptimists International Kapiti Coast spoke to their grant application and answered questions from elected members. She tabled documents to support their application.

Ms Keltie Wesling of Kaibosh spoke to their grant application and answered questions from elected members.

Ms Natalia Karacaoglu of The Nest Collective spoke via Zoom to their grant application and answered questions from elected members.

Mr Joshua Jobson-Beasley and Mr Shane Hastie of Te Awhi Rito spoke to their grant application and answered questions from elected members. They tabled a document to support their application.

Mr Chris Knol of Home4All spoke to their grant application and answered questions from elected members.

Ms Amanda Cottrell of Girl Guiding NZ spoke to their grant application and answered questions from elected members.

Mr Sam Buchanan of Paekākāriki Housing Trust spoke to their grant application and answered questions from elected members.

Ms Shelley Elliot of Hōhepa Wellington spoke to their grant application and answered questions from elected members.

Mr Chris Joseph of Volunteer Kāpiti spoke to their grant application and answered questions from elected members.

Mr Peter Ryan of Our Lady of Kapiti, Society of St Vincent de Paul spoke to their grant application and answered questions from elected members.

Mr Alejandro Correa of Kidz Need Dadz spoke to their grant application and answered questions from elected members.

Ms Barb Nixon Mackay of Energise Otaki spoke to their grant application and answered questions from elected members.

The meeting adjourned at 12:10pm and resumed at 12:46pm.

Ms Tash King and children T and I of Kōtuku Flower Farm spoke to their grant application and answered questions from elected members.

Ms Christine Lenk, Ms Shelagh Livingstone, and Ms Jan Goodall of Actively Coping with Cancer spoke to their grant application and answered questions from elected members.

Mr Stuart Mccann of Te Aukaha (Ngatiawa Retreat Trust) spoke via Zoom to their grant application and answered questions from elected members.

Ms Ingrid Shepherd of L'Arche Kapiti spoke to their grant application and answered questions from elected members.

Mr Marc Dewes and Ms Tania Ali (with assistance from a NZ Sign Language interpreter via Zoom) spoke to the grant application for FERNZ and answered questions from elected members. They tabled documents to support their application.

Ms Anna McKenzie Hawea of Ngā Manu spoke to their grant application and answered questions from elected members.

Ms Elizabeth Bennett of People First New Zealand Inc. spoke to their grant application and answered questions from elected members.

TABLED DOCUMENTS

Appendices

- 1 Soroptimists International Kapiti Coast Pamphlet
- 2 Te Awhi Rito Handout
- 3 Volunteer Kapiti Handout
- 4 FERNZ Letter and Handout

6 NGĀ TAKE A NGĀ MEMA | MEMBERS' BUSINESS

- (a) No leaves of absence were requested at this meeting.
- (b) No matters of an urgent nature were raised at this meeting

7 PŪRONGO | REPORTS

MOTION TO MOVE INTO PUBLIC EXCLUDED

At 1:51pm the Grants Allocation Committee moved into Public Excluded meeting.

COMMITTEE RESOLUTION GACG2025/2

Moved: Cr Shelly Warwick

Seconder: Cr Glen Cooper

That, pursuant to Section 48 of the Local Government Official Information and Meetings Act 1987, the public now be excluded from the meeting for the reasons given below, while the following matters are considered.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
7.1 – Community Grants 2025 Summary Report	Section 7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons	Section 48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

CARRIED

MOVE OUT OF PUBLIC EXCLUDED BUSINESS

At 3:11pm the meeting moved out of Public Excluded business

COMMITTEE RESOLUTION GACG2025/3

Moved: Cr Rob Kofoed

Seconder: Cr Shelly Warwick

That the meeting moves out of public excluded business.

CARRIED

7.1 COMMUNITY GRANTS 2025 SUMMARY REPORT

Ms Evalina Brunoro-Beilman, Projects Officer, Connected Communities, introduced the report.

COMMITTEE RESOLUTION GACG2025/4

Moved: Cr Shelly Warwick

Seconder: Cr Rob Kofoed

A. That the Grants Allocation Committee grants \$1166.29 to **Paekākāriki Housing Trust** towards wages for two part-time employees.

E. That the Grants Allocation Committee grants \$1000.00 to **Nourish Trust** to purchase food for their Christmas Hampers.

F. That the Grants Allocation Committee grants \$1000.00 to **Foundation of Equity and Research New Zealand** to contribute to the costs of New Zealand Sign Language Interpreters.

G. That the Grants Allocation Committee grants \$2000.00 to **Te Awhi Rito** to contribute to running costs for their free afterschool programmes.

H. That the Grants Allocation Committee grants \$1500.00 to **Hōhepa Wellington** to purchase materials for five raised garden beds.

I. That the Grants Allocation Committee grants \$1000.00 to **Kōtuku Flower Farm C/O Paraparaumu School** for gardening and display materials.

K. That the Grants Allocation Committee grants \$1000.00 to **Home4All** to purchase a new oven.

M. That the Grants Allocation Committee grants \$2000.00 to **People First New Zealand Inc** for administration costs and materials for their monthly meetings and courses.

N. That the Grants Allocation Committee grants \$1000.00 to **Kidz Need Dadz Charitable Trust NZ** to contribute to costs associated with the development of their upcoming book.

O. That the Grants Allocation Committee grants \$1000.00 to **Our Lady of Kapiti St Vincent de Paul Society** to purchase a new fridge/freezer.

P. That the Grants Allocation Committee grants \$500.00 to **Te Aukaha (Ngatiawa Retreat Trust)** to assist with administration costs for running two kura reo classes.

R. That the Grants Allocation Committee grants \$1585.71 to **KapiMana Multiples** towards materials and administration costs.

T. That the Grants Allocation Committee grants \$1500.00 to **Girl Guides Association New Zealand Inc** to assist with purchasing camping equipment.

U. That the Grants Allocation Committee grants \$2000.00 to **Kapiti Community Foodbank** to purchase essential food items.

V. That the Grants Allocation Committee grants \$2000.00 to **Kapiti Women's Health Collective Inc** to assist with administration and tutor costs.

W. That the Grants Allocation Committee grants \$2000.00 to **The Nest Collective NZ Charitable Trust** to assist with purchasing baby essentials.

Y. That the Grants Allocation Committee grants \$2000.00 to **Kapiti Coast Workers Educational Association Incorporated** to assist with administration costs.

Z. That the Grants Allocation Committee grants \$1000.00 to **TreeSpace Kāpiti** to contribute to material costs for the Tiny Forest project.

AA. That the Grants Allocation Committee grants \$2000.00 to **Soroptimists International Kapiti**

Coast to contribute to development costs for their recipe cards.

CC. That the Grants Allocation Committee grants \$1000.00 to **Ngā Manu Trust** to purchase new t-shirts for volunteers.

DD. That the Grants Allocation Committee grants \$1800.00 to **Good Bitches Trust** towards their Baking it Better Kapiti Chapter programme costs.

EE. That the Grants Allocation Committee grants \$1500.00 to **Volunteer Kapiti** to contribute administration costs for their Celebrating Volunteer Contributions in Kāpiti project.

FF. That the Grants Allocation Committee grants \$2000.00 to **Coast Access Radio Trust** to purchase new equipment for their Youth Training Programme.

GG. That the Grants Allocation Committee grants \$2000.00 to **Kaibosh** to contribute to equipment and wages costs for scaling up their big batch cooking classes.

HH. That the Grants Allocation Committee grants \$1948.00 to **L'Arche Kāpiti Incorporated** to purchase soil for their garden beds, as well as durable outdoor seating.

II. That the Grants Allocation Committee grants \$500.00 to **Actively Coping with Cancer** towards facilitation and hall hire costs.

D. That the Grants Allocation Committee declines to fund **Energise Ōtaki Charitable Trust** to go towards curtains and Warmer Homes kits.

S. That the Grants Allocation Committee declines to fund **Age Concern Kapiti Coast Incorporated** to contribute to newsletter and magazine production costs.

Q. That the Grants Allocation Committee declines to fund **The Wellington Multiple Sclerosis Society** to contribute to administration costs of the Kapiti Community Advisor.

X. That the Grants Allocation Committee declines to fund **The Widowed, Separated & Divorced Support Group Incorporated** to contribute to advertising and publication costs.

BB. That the Grants Allocation Committee declines to fund **Kapiti Dog Training Club** to contribute to the cost of traffic access consent fees.

C. That the Grants Allocation Committee declines to fund **Paekākāriki Station Precinct Trust** to produce a book of historical photographs of Paekākāriki as their application did not meet the criteria.

B. That the Grants Allocation Committee declines to fund **Kāpiti Vaulting Club** towards new horse shoes and associated costs as their application did not meet the criteria.

J. That the Grants Allocation Committee declines to fund **Kapiti Concert Orchestra** for associated costs for their upcoming concert as their application did not meet the criteria.

CARRIED

COMMITTEE RESOLUTION GACG2025/5

Moved: Cr Glen Cooper

Seconder: Cr Nigel Wilson

L. That the Grants Allocation Committee grants \$2000.00 to **Kapiti Coast Trails Trust** to go towards the costs of building a new website.

CARRIED

Crs Kofoed and Warwick did not participate in the discussion and voting on these items due to previously declared interests.

8 TE WHAKAŪ I NGĀ ĀMIKI | CONFIRMATION OF MINUTES

8.1 CONFIRMATION OF MINUTES

COMMITTEE RESOLUTION GACG2025/6

Moved: Cr Rob Kofoed

Seconder: Cr Shelly Warwick

That the minutes of the Grants Allocation Committee Heritage Fund meeting of 4 February 2025 be accepted as a true and correct record.

CARRIED

9 KARAKIA WHAKAMUTUNGA | CLOSING KARAKIA

Cr Shelly Warwick closed the meeting with karakia.

**The Te Komiti Tuku Tahua Pūtea | Grants Allocation Committee (Community Grants)
meeting closed at 3:20pm.**

.....
HEAMANA | CHAIRPERSON