

MINUTES	MEETING HELD ON	TIME
PAEKĀKĀRIKI COMMUNITY BOARD	TUESDAY 14 FEBRUARY 2017	7.30 PM

Minutes of a Meeting of the Paekākāriki Community Board on Tuesday, 14 February 2017 commencing at 7.34 pm in the St Peter's Village Hall, Paekākāriki

PRESENT: Mr P Edwards
Mr S Eckett
Mr P Hughes
Ms H Ewens
Cr J Holborow

IN ATTENDANCE: Mr S Mallon (Group Manager Infrastructure Services)
Ms M Harris (Executive Secretary Infrastructure Services)
Mr H Meyer (Stormwater & Coastal Engineer)
Mrs V Starbuck-Maffey (Democracy Services Manager)
Mr D Utting (Environmental Consents & Compliance Manager, Transmission Gully)
Ms B Mackenzie-Dodds (Community & Stakeholder Manager, Transmission Gully)

PRESENT: Cr D Scott
Mr B Randall (Paraparaumu/Raumati Community Board member)

The Chair welcomed everyone to the Board meeting and declared the meeting open.

PCB 17/02/016

APOLOGIES

Apologies were noted from Mayor K Gurunathan.

PCB 17/02/017

DECLARATIONS OF INTEREST RELATING TO THE AGENDA ITEMS

Cr Holborow declared an interest in respect of the funding application from Paekākāriki School Parent Teacher Association (PTA).

PCB 17/02/018

PUBLIC SPEAKING TIME

1. Shona Jaunas from Paekākāriki School PTA spoke to the school's Kapa Haka group funding application to assist with tuition costs.

The Board had no questions regarding the funding application.

The order of the Agenda was changed to accommodate several speakers who wished to leave the meeting earlier.

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PCB 17/02/019

MEMBERS BUSINESS

(a) Public Speaking Time Oral Submissions – Responses: there were none.

PCB 17/02/020

CONSIDERATION OF FUNDING APPLICATION (IS-17-083)

The Board considered report IS-17-083 and made the following recommendation:

MOVED (Edwards/Ewens)

That the Paekākāriki Community Board approves of a funding application for \$500.00 from Paekākāriki School PTA to assist with tuition costs for the school's Kapa haka group.

CARRIED

PCB 17/02/021

ADOPTION OF STANDING ORDERS FOR MEETINGS OF THE PAEKĀKĀRIKI COMMUNITY BOARD 2016-2019 (Corp-17-111)

The Board considered report Corp-17-111.

In response to a question by Cr Holborow, Mrs Maffey said the maximum lateness for the start of a meeting was 30 minutes.

Mrs Starbuck-Maffey referred the Board to Appendix 2 Section 21.2-21.4 Options for Speaking and Moving, and said the officer recommendation was for the Board to adopt Option C as the least restrictive but that did not preclude the Board opting to use either Option A or B.

The other issue was the new Standing Orders containing provision for a Community Board member to be present at the meeting *via* audio-link.

The Board made the following recommendation:

MOVED (Edwards/Eckett)

That the Paekākāriki Community Board adopts the Local Government New Zealand Standing Orders as at Appendix 1 of report Corp 16-081, with the additional amendment of Option C and the availability of the audio link.

CARRIED

PCB 17/02/022

PRESENTATION: SEAWALL (Haig Meyer, Stormwater & Coastal Engineer)

Mr Meyer said the purpose of the powerpoint presentation was:

- To seek Board endorsement for Council to proceed with detailed design and consenting for the seawall replacement etc (summarised in the presentation); and

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- To acknowledge the significant support Council had received from the Board and Community Design Group in the development of the seawall replacement solution to date.

The presentation covered the following: Project Background; Preliminary Design Process; Preliminary Design Overview *Aligning with Community Values*; Project Programme Next Steps.

MOVED (Holborow/Hughes)

1. That the Paekākāriki Community Board endorses Council proceeding with detailed design and consenting for the seawall replacement based on the preferred preliminary design option (PVC Sheet Pile) and contingency design option (Geo Bag and Upper Rock Armor) presented to the community on 12 February 2017, and summarised in the presentation.
2. That the Paekākāriki Community Board acknowledges the significant support that the Board has received from the Community Design Group in consultation with Council in the development of the seawall replacement solution to this point.
3. That the Paekākāriki Community Board notes the intention to continue this with Stage 2 and the urban design elements of the project.

CARRIED

PCB 17/02/023

PRESENTATION: TRANSMISSION GULLY (TG) - Darren Utting (Environmental Consents & Compliance Manager); Belinda Mackenzie-Dodds (Community & Stakeholder Manager)

Mr Utting introduced himself and Belinda Mackenzie-Dodds. Belinda had taken over from Lauren McKenzie and his role was involved in environment/consenting and with the community as well. TG were presently working in the valley and progressing well. Night work was occurring high up in the valley. In about a month's time, TG were looking to reduce the speed limit from Paekākāriki northward, and doing gas-main work beside State Highway 1 at night. A cyclepath would be completed and there would be some communications around the work as well as the opening of the cycleway.

The Board asked TG to hold another drop-in session at Market Day on Saturday, 4 March where the community could be updated about the planned works but more specifically about the traffic management

The Board asked about its request to provide fish passage to the upper Wainui Stream ie. 1. what steps had been taken to provide that; and 2. was there anything additional New Zealand Transport Authority (NZTA) could do to progress that request.

In response to the questions, Mr Utting said he was aware that there was a response pending from Greater Wellington Regional Council (GWRC) and from a discussion with the General Manager had gleaned their response on the solution for the fish passage would be available next week.

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From the floor, Mrs Bride Coe asked TG for an update similar to M2PP's media releases and in response, TG said its communications would be stepped up over the next month.

The Board supported Mrs Coe's request to provide regular TG updates and in particular a quarterly newsletter regularly published in the Kāpiti News and/or Kāpiti Observer, as well as the other communication improvements identified by the TG team.

The order of the Agenda resumed.

PCB 17/02/024

MEMBERS BUSINESS

- (b) **Leave of Absence:** there were none.
- (c) **Matters of an Urgent Nature:** there were none.
- (d) **Chairpersons Business:**

The Chair spoke to his Chair's report which was circulated to the Board (*attached*).

(e) Community Board Members Activities:

- Mr Hughes: Tsunami/earthquake meetings – the group was trying to promote the HUB concept. Confusion about the tsunami warnings still existed.
- Mrs Ewens: Paekākāriki Online webpage said the Board would be responsible for the notices section and that would be emergency procedures/protocol, road closures, Council amenities etc. The webpage access would be limited to the Board.
- Cr Holborow said the Board might like to consider the implications of starting a new stream of consultation with the upcoming Community Outcomes Project, given the Board's present workload which included ongoing seawall; State Highway 1 revocation and Emergency Hub consultations. The Board could discuss this matter off-line of how best to manage the process without compromising quality.

PCB 17/02/025

COMMUNITY BOARD TRAINING OPTIONS 2016-17 – Attendance at Community Board's Conference 2017 (Corp-17-109)

The Board considered report Corp-17-109 and made the following recommendations:

MOVED (Holborow/Eckett)

1. That the Paekākāriki Community Board approves the attendance of Philip Edwards and Paul Hughes at the New Zealand Community Board Conference in Methven on 12-13 May 2017.
2. That the Board Chair is authorised to appoint another delegate in the event that the original nominee cannot attend.

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3. That the delegate/s will provide in a timely fashion written reports on their experience for publication in the Elected Members' Bulletin.

CARRIED

PCB 17/02/026

CONFIRMATION OF MINUTES : 22 NOVEMBER 2016

The Board discussed the previous minutes and made the following recommendation:

MOVED (Holborow/Eckett)

That the Paekākāriki Community Board confirmed the previous Board minutes of 22 November 2016.

CARRIED

PCB 17/02/027

MATTERS UNDER ACTION

Matters Under Action					
Item	Date Raised	Target Date	Matter	Responsible Officer	Action/Progress
1.	29/1/2013	October 2017	Coastal protection upgrade	Coastal & Stormwater Asset Manager	The seawall project presentation was given this evening and the matter will remain on the Agenda.
2.	2/6/2015	March 2017	Tilley Road flood protection	Coastal & Stormwater Asset Manager	The stormwater reprioritisation would be presented to Council as a briefing on 8 March 2017. Thereafter an update would be provided about the Tilley Road flood protection work in terms of priority, and then followed by an update from the Property Purchase Committee regarding Council's priorities in terms of land purchase.
3.	14/7/2015	May 2017	Village Parking options	Group Manager Infrastructure Services	<p>P120 signage had been erected at Ames Street, as well as signage giving direction to the railway carpark as well.</p> <p>The Board needed to decide whether it would ratify the P120 (top of Ames Street) and bring a report back to the next meeting.</p> <p>The other issue at Ames Street was an intention to relocate or erect another sign at the end of Ames Street or in combination with a sign in the village to direct people to the State Highway, as well as further parking options at Robertson</p>

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Matters Under Action					
Item	Date Raised	Target Date	Matter	Responsible Officer	Action/Progress
					Road and the railway station dependent on available funding this financial year. This matter would be added to the Matters Under Action report.
4.	5/7/2016	Sept/Oct 2017	Minor traffic improvements	Group Manager Infrastructure Services	The following areas have been included in the works programme and would be undertaken in the next financial year: <ul style="list-style-type: none"> • Robertson Road • Wellington Road • Ocean Road – broken yellow lines • Ames Street - parking
5.	5/7/2016	April 2017	Street-lighting	Group Manager Infrastructure Services	The following streets were identified as requiring improved street lighting and were currently in this year's renewal programme: <ul style="list-style-type: none"> • Betty Perkin's Way - Tilley Road entrance end. Upgraded to LED • Cecil Road - Tilley Road end. Upgraded to LED • Ames Street opposite number 31. Still being assessed. • Tilley Road between Mira Grove and the intersection with Tarawa Street. These have been upgraded to LED, no additional lights are required. • Wellington Road outside bowling club. Already upgraded 3 surrounding lights to LED. • Tarawa Street generally to have been upgraded to LED, 2 to be assessed with the potential to change from photocell lights. • North side of Beach Road between Wellington Road and the Parade. A new light has been installed. A review would be made to check the lighting levels and potential technical improvements for these areas

Questions:

Beach Road Parking: if the Board wished to pursue the median parking option, funding would need to be found from next years budget. The Board preferred Council to issue fliers rather than enforcement notices to those parking for long periods of time in Beach Road. This matter to stay on Matters Under Action.

Tilley Road trees: Council was sending a notification letter to the neighbouring properties regarding tree removal works.

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The meeting closed at 8:57 pm

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Philip Edwards
Paekākāriki Board Chair

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Date

**PAEKĀKĀRIKI COMMUNITY BOARD CHAIR'S REPORT :
TUESDAY 14 FEBRUARY 2017**

Paekākāriki Seawall: 50 attendees at the meeting /leading to recommendation tonight

Issues re maintaining wall until 2019 completion /todays issue

Stage two of wall

Annual Plan: track to start of Trail

Needs to go forward to 3- year Long Term Plan starting in June ie. Tilley Road land, Perkins land, 26 Beach Road wall etc

Rail Crossing: have we any issues?

Vince Fallon: Revocation of State Highway 1

Seats: new in Campbell Park and at Tilley Road

Boards need maintenance on Beach Road

Ames Street Parking seems better, signage still has to be better

Campe Estate funding round will be advertised soon

Grey Power not happy about Kenepuru After Hours

Paul and Philip wish to both attend NZ Community Board Conference in Methven

BECA to enter engineering award re their meeting community needs about Seawall consultation

Philip to attend 1 day conference with other Board Chairs at LGNZ on Sat March 25

WEB page meetings

Tsunami/Earthquake meetings

Renaming of State Highway 1 Paekākāriki to Poplar Avenue

Philip Edwards
PCB Chair