

Minutes of the CWB Advisory Group Meeting

Wednesday 15 May 2024 at 5.00pm

Council Chambers,
Iver Trask Place, Paraparaumu

Present: Bruce Henderson (Chair)	Recreational Open Space Representative (Deputy)
Cr Rob Kofoed	
Joanne Dacombe	Accessibility
Adrian McKenzie	On Road Cycling Representative
John Taylor ³⁴	On Road Cycling Representative (Deputy)
Steve Lewis	Off Road Cycling
Jan Nisbet	Recreational Open Space Repres*-entative
Ruth Halliday	Equestrian Representative
Jenny Glen	Older Persons' Council
Max Lutz	Environmental Care Groups

Kapiti Coast District Council officers:

Brendan Owens	Group Manager Customer and Community
Mark Martin	Team Leader Roding Asset Management
Fraser Miller	Transport Lead, Walking and Cycling
Cat Wylde	Advisor Recreational Tracks and Trails

Also in attendance

Janice Hill

1. Welcome / Apologies

The Chair welcomed everyone present and declared the meeting open.

MOVED (Jan Nisbet / Adrian McKenzie)

That apologies be accepted from Asher Wilson-Goldman, Allison Basire, Ra Higgott, Kirsten Slade, Cr Warwick, Fraser Miller (for a late arrival), Gareth Eloff and Hara Adams.

CARRIED

A special welcome to Brendan and Cat, who are new to these meetings, and acknowledgement of Janice who has worked with the group previously. Group members introduced themselves and their roles.

2. Briefing from Janice Hill on her trails work with Greater Wellington Regional Council

Janice spoke about her current contracting role with GWRC, where she is working on an alternative to the Gas Line Ridge, which sits between the Paekākāriki Hill Road and Transmission Gulley. As part of the Transmission Gulley project, one of the consent conditions was for a recreation trail to connect the three regional parks, being Belmont Park, Battle Hill and Queen Elizabeth Park.

Janice spoke about where the trail could be located, noting that the current design has no amenities and lies entirely within the roading corridor. She explained work done to date, what submitters have asked for and what opportunities exist. This is a chance to create a destination quality trail that will exist in perpetuity. She then displayed a map showing the preferred trail location with the various desired amenities in place (the map is included with these minutes as an appendix).

The group discussed the proposal and provided feedback to Janice.

It was noted that there were four Councils plus DOC involved in the proposal as landowners; the creation of a Trails Trust would provide the opportunity to apply for grants from funding agencies.

With regard to a Trails Trust in our area, Bruce said he was in the process of working through details with Council staff and advised that he had presented on this as part of the LTP submission. Cr Koh has said she is happy to help with getting the Trust up and running.

3. Minutes of the Previous Meeting

MOVED (Ruth Halliday / Jan Nisbet)

That the minutes of the Cycleways Walkways Bridleways Advisory Group dated 26 March 2024 be approved as a true and accurate record.

CARRIED

4. Review of Action Items

- *Look at the gradient of the approach to the new bridge at Weka Park*

Mark advised the work was complete, with the gradient is sitting at around 8%.

- *Waikanae Bridge clip-on*

The work is complete and most users seem happy with it.

- *Draft letter to Waka Kotahi requesting an audience with the safety auditors re M2PP*

Bruce has been advised by Waka Kotahi that the results of the safety audit would be available by the end of the month.

- *Blue Bluffs*

Cr Kofoed advised that at last week's Council meeting they agreed to clear the slip and also to carry out due diligence on an alternative in case the slip fails.

- *Follow up re public toilets at Clifden Cottage and report back*

Shelly was not at the meeting so no update was provided.

Fraser joined the meeting 5.48pm

- *Circulate the document Gareth presented to the Council re the Trails Trust, and the response received.*

Gareth was not at the meeting so no update was provided.

- *Maclean Street car park*

Fraser advised that the parking area around Maclean Park was temporarily fenced off while works were being done on the Skate Park. Once those works were completed the footpath would be reinstated, and accessible parking would also be installed.

- *Circulate an updated chart outlining who is responsible for what within Council (in regards to CWB activities)*

Gareth was not at the meeting so no update was provided, however the updated chart has not yet been circulated.

- *Find out who at Council is managing the updated trails brochure*

Cat advised this sits with her and Bronte from the Economic Development team.

Max left the meeting at 5.54pm

- *Group representatives to send Bruce their reasoning for why the Blue Bluffs Road should stay open*
- *Collate information received and submit to Council re keeping the Blue Bluffs Road open*
- *Advise Bruce when there may be a Council meeting or briefing re the Blue Bluffs Road, which he could attend*

Bruce confirmed feedback had been received and the consensus was that users wanted to see the road remain open. This was included in the Group's LTP submission as an important priority. Bruce attended a meeting on the topic in Ōtaki and reinforced the Group's support for the project.

Bruce noted an interesting article had been published today about a bridge across the Maunganui gorge on the Stratford side of Mt Taranaki. This is a similar bridge to what we've been talking about for the Ōtaki Gorge, and the article is worth a look.

Rob advised that the work on the Blue Bluffs road would be progressed as quickly as possible over the summer, and that while work was under way the road would not be open to the public.

- *Re-send to Jenny and Bruce the email re the request for a pedestrian crossing outside Seven Oaks on Kāpiti Road*

Done, and a note on that as a specific priority was included in the Group's LTP submission.

Fraser advised that he and Ron Minnema (Transport Safety Lead) had recently attended an Older Persons' Council meeting and spoke to this point with the group. A follow-up memo will be sent to the OPC, and Bruce requested he be sent a copy.

- *Forward details of unhelpful bus driver/bus journey to Bruce, and raise the issue with GWRC*

Jenny has done this; she received a response from GW Cr Gaylor thanking her for her email (but nothing else). Bruce to follow up with one of his contacts at GWRC.

- *Provide Jenny with GWRC contact details (for her to follow up re the free bus to Chrystalls Bend)*

Jenny hasn't heard from Shelly – Bruce will follow up.

The next few items on the Matters Under Action register had been done and could be removed. It was noted that a number of submissions had been made to the LTP from Advisory Group members.

Bruce then raised a new action item:

- *Arawhata to Iver Trask Place link* – this matter was raised at the last CWB meeting. Bruce had received a copy of the resource consent issued and was working through it; there seemed to be no easy solution for the safety of users going up and down the Wharemauku track. Fraser noted that there would be a dedicated cycle lane as well as a shared path for other users.

Group members expressed their displeasure at having a vehicular crossing on the Wharemauku track. They would prefer to see a bridge or something similar so the track would not be affected by the new road, however this was not currently being considered (due to the cost). Fraser noted that it was intended that this area would become part of the wider CBD area, so the entire area was potentially going to change in the future.

The opportunity for consultation depends on whether the consent will be publicly notified. Bruce advised the Advisory Group was very keen to provide input/feedback if there was the opportunity to do so.

→ **New action item – Fraser to find out from Veejay how this group can interact with fast track applications**

5. Interest Group Updates

Walking

No-one was present to provide an update

On-road cycling

Adrian referred to the proposal to increase the speed limit on the Expressway to 110kph between Poplar Avenue and Ōtaki. The cycling club has submitted that increasing the speed limit will dissuade cyclists from using the road and they were asking what concessions might be available. They acknowledge that the rise in speed is inevitable but they support not increasing the speed south of Poplar Avenue as this is a very busy commuting route.

The submission also asks

- that the shared path be sealed all the way north, as it currently stops at Peka Peka
- that the speed limit on the old SH1 between Waikanae and Ōtaki remains at 80kph (or be lowered)
- that the shoulders on old SH1 between Te Horo and Marycrest be widened, sealed and maintained

Bruce noted that an increased speed limit on the Expressway will lead to road riders wanting to use pathways and other shared tracks. For that reason he felt the Advisory Group should support the above submission and group members were in agreement with this.

MOVED (Jan Nisbet / John Taylor)

That Bruce Henderson write a submission on behalf of the CWB Advisory Group regarding speed limits on the Expressways, with provisos including sealing the shared path, the speed limit on the old State Highway 1, and track/verge maintenance on the shoulders between Marycrest and Te Horo.

CARRIED

John also advised that the cycling school bus in Raumati was very successful and they were looking for more volunteers to support it.

Equestrian

- Ruth had attended and spoken to the Equestrian submission to the LTP
- Equestrians met with GWRC recently; grazing availability remains an issue and Ruth continues her discussions with GW staff
- GW have developed a very nice sign about who gives way to whom on a track; Ruth thought this signage was very good and wondered if KCDC could do the same
- Following the establishment of the Kāpiti Equestrian Advocacy Group this led to other advocacy groups being set up around the country; the NZ Equestrian Advocacy Network has now become an Incorporated Society with charitable status, which is very pleasing
- At Raumati Bridge, a developer who is going to do some work in the area is interested in moving the access from the track which goes onto Fincham Road; Ruth has been discussing this with KCDC officers who were going to approach NZTA to discuss an alternative option, and they are waiting to hear the result of that conversation. It may be that equestrians will be able to cross Raumati Road without having to go all the way to Hillcrest. This currently sits with KCDC, NZTA and the developer

Offroad cycling

- Steve has spent a lot of time working with Janice, including work on maps etc
- Whareroa Farm has been going through plan renewal agreements, which includes a proposal to extend the mountainbike area

Open spaces

- There is a new horse and walking track at Whareroa
- On the western hills there are old farm tracks which could provide a new walking and riding loop; there are many more overgrown tracks on the farm which could be cleared
- Jan asked if the CWB Advisory Group's Terms of Reference should be amended so that there is a Trails Trust representative on the CWB. Bruce advised this would be done at the beginning of the new triennium

Accessibility

- Joanne advised there has been a huge number of funding cuts which have impacted their community considerably
 - They did an LTP submission around beach access, which included that there is no safe way to navigate the carpark at the Waterfront Bar and Restaurant
 - They have made a submission to the Social Sustainability Subcommittee, firstly requesting a map (or a list) identifying the location/description of disability carparks across the district (as is done by other Councils); and secondly recommending that people who have a disability pass should be able to use normal car parks and for extended periods of time, when disability parks are not available
 - Later in the meeting Joanne mentioned that recently a blind woman's guide dog had been attacked and she was unable to identify the dog or the dog owner; also in some cases after a guide dog is attacked they are no longer able to work due to fear of being attacked again. Joanne wondered if Council could run an education campaign around guide dogs being attacked?
- **New action item – Fraser to discuss the issue of uncontrolled dogs with the Animal Control officers**
- **New action – Ruth will follow up on earlier correspondence she had initiated with Council staff regarding uncontrolled dogs, which to date had not been responded to**

Environmental Care

Bruce raised a couple of items on Max's behalf, as Max had had to leave the meeting earlier:

- Recently a woman fell over on Elizabeth Street Waikanae on a rough piece of footpath and broke both her wrists – Bruce has asked Max for further information and would submit a Service Request once he knew more about what happened
- Regarding the new reservoir in Ōtaki, there are a number of areas where tracks and trails could be put through linking through to Rahui Road etc

Older Persons Council

- Jenny mentioned that there is no crossing near the new development at the Ōtaki Racecourse; she had discussed this with Waka Kotahi who advised that people needed to cross where the roundabout is, but is a very difficult crossing point to negotiate. Fraser noted that he had talked to planners re the development at Racecourse Road, and ascertained there is potential for a shared path to go in and connect with the existing footpath on Rahui Road
- There had been further discussion at the last OP Council meeting re the crossing point at Seven Oaks; as noted earlier in the meeting Fraser advised he would be drafting a memo to clarify the outcome of the meeting that he and Ron Minnema had attended
- The OP Chairman is also very keen to see if they can get free swimming for older people at Council aquatic facilities

6. Updates from Council Officers

Fraser (Transport)

- The publicity campaign "Have Your Say" has gone live, seeking thoughts/feedback from the public on where improvements are needed around the Council's transport network. Invitations have also gone out for two workshops on the Walking and Cycling Network Plan – so far about 40 people have signed up. Fraser is very keen for people from this

Advisory Group to attend. Waka Kotahi, Kāpiti Cycling Action and other agencies will also be in attendance

- As part of the Maclean Park Skate Park upgrade, there will be footpath renewal work done on the reserve side where the RSA memorial is – the pavers will be removed and replaced with asphalt, plus some of the trees will be removed
- Footpath renewal work on Rimu Road opposite Coastlands is all done
- At Paraparaumu College, there has been upgrade work done on the shared path between Mazengarb and The Drive
- On the Wharemauku shared path the last piece of work to be done is to adjust the sump top at Tui Road

Mark

- The Transport Hub at Paraparaumu is opening up, the work is almost complete
- The old State Highway 1 between Peka Peka and Mackays has been formally handed over to Council

Cat

- Bruce asked about the Matahuka walkway, Cat confirmed she had visited the site and has a plan
- She has been in the role for five weeks and has spent a lot of time out looking at the trails
- She is particularly interested in the issue of accessibility and gates – she will be attending a workshop and discussing with GWRC and would keep the group updated; there is a lot of investigative work being done on this topic by Recreation Aotearoa and others

7. Other business

Bruce spoke to the topic of squeeze gates. One had been installed at the south side of the Ōtaki River, but it had been installed too high, meaning e-Bike riders couldn't get their handlebars over the top. Bruce contacted Graeme Winterburn (GWRC) who agreed to have it sorted.

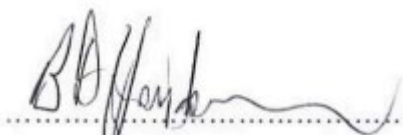
However at the same time it was pointed out that access points on both sides of the river have squeeze gates that people can walk around, but there is no access for people on wheelchairs, Omeos etc. Bruce took this to Jamie McDuff who advised this is what GWRC wanted installed. Bruce went back to Graeme Winterburn to discuss, and is waiting to hear back from him.

John noted that on the south side of the Waikanae river near the new clip-on, where there had previously been access for wheelchairs etc there is now a gate. Group members noted this issue needs a long term solution i.e. keeping motorbikes out and allowing other users in.

Ruth requested that at the next meeting we discuss speed limit on tracks.

The meeting closed at 7.05pm.

25 June 2024



Chairperson

Date

Action items register:

Item	Date raised	Assigned to	Progress @ 15/05/24
Draft letter to Waka Kotahi requesting an audience with the safety auditors re M2PP	23/05/23	Bruce	The results of the safety audit will be available by the end of the month.
Blue Bluffs	23/05/23	Cr Kofoed	At its meeting in May 2024 KCDC agreed to clear the slip and also to carry out due diligence on an alternative.
Follow up re public toilets at Clifden Cottage and report back	14/11/23	Shelly	Shelly was not at the meeting to provide an update.
Circulate the document Gareth presented to the Council re the Trails Trust, and the response received	13/02/24	Gareth	Gareth was not at the meeting to provide an update
Maclea Street car park	26/03/24	Fraser	The car parking area is temporarily closed off while works are being done on the Skate Park.
Circulate an updated chart outlining who is responsible for what within Council (in regards to CWB activities)	14/11/23	Gareth	To do
Invite representative from ED team to attend next CWB meeting	26/03/24	Gareth	To do
New action items:			
New action item – Fraser to send a memo to the OPC re the crossing point on Kāpiti Road, and send a copy of that memo to Bruce	15/05/24	Fraser	
Raise with GWRC the issue of unhelpful bus drivers/difficult equipment (following the lacklustre response to Jenny from Cr Penny Gaylor)	15/05/24	Bruce	

Provide Jenny with GWRC contact details (for her to follow up re the free bus to Chrystalls Bend)	26/03/24	Bruce to follow up with Shelly	
Arawhata to Iver Trask Place Link	15/05/24	Fraser	Find out whether the CWBAG can interact with fast track applications
Speed limits on the Expressway	15/05/24	Bruce	Write a submission on behalf of the CWBAG noting the points made during discussion at the CWB meeting on 15/05/24
Uncontrolled dogs and in particular what to do when guide dogs are attacked	15/05/24	Fraser	Discuss with Animal Management Team
Follow up on correspondence to Council regarding uncontrolled dogs	15/05/24	Ruth	Previous correspondence from Ruth had been unanswered
Rough piece of footpath on Elizabeth Street, Waikanae	15/05/24	Bruce	Find out more from Max about the incident where a woman fell and broke her wrists, and submit a Service Request accordingly

Paekakariki to Pauatahanui Connection



Legend	
	Existing track
	Existing road
	Existing trails
	Main trunk rd
	New trail to b