

MINUTES	MEETING	TIME
STRATEGY AND POLICY COMMITTEE	THURSDAY, 2 FEBRUARY 2017	10.00AM

Minutes of a meeting of the **Strategy and Policy Committee**, held in the Council Chambers, Ground Floor, 175 Rimu Road, Paraparaumu on **Thursday, 2 February 2017**, commencing at 10am.

PRESENT	Cr	J	Cootes	Chair
	Cr	J	Howson	Deputy Chair
	Cr	A	Buswell	
	Cr	M	Cardiff	
	Cr	J	Elliott	
	Mayor	K	Gurunathan	
	Cr	J	Holborow	Deputy Mayor
	Cr	M	Scott	<i>(from 10.17am)</i>
	Cr	D	Scott	
	Cr	F	Vining	
ATTENDING	Mr	P	Dougherty	Chief Executive
	Ms	S	Stevenson	Group Manager Strategy & Planning
	Mr	K	Currie	Group Manager Regulatory Services
	Mr	S	Mallon	Group Manager Infrastructure Services
	Mr	M	Pedersen	Group Manager Community Services
	Ms	J	McDougall	Communications and Customer Services Manager
	Mrs	S	Shaw	Executive Secretary, Strategy & Planning
	Ms	E	Haxton	Programme Advisor – Social
	Ms	A	Braddock	Youth Council Programme Support
	Mr	G	O'Connor	Solid Waste Manager
	Ms	P	Richardson	(Project Manager)
	Ms	M	Stevens	Ōtaki Community Board
	Mr	P	Hughes	Paekākāriki Community Board
	Ms	K	Spiers	Paraparaumu/Raumati Community Board
	Mr	J	Seamark	Waikanae Community Board
	LEAVE OF ABSENCE	Cr	M	Benton

SPC 17/02/009

**WELCOME**

The Chair welcomed everyone to the meeting, read the Council blessing and declared the meeting open.

SPC 17/02/010

(a) **Apologies**

**MOVED (D Scott/Elliott)**

**That an apology from Cr M Scott for lateness is accepted.**

**CARRIED**

It was noted that Cr Benton was on leave of absence.

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(b) **Declarations of Interest Relating to agenda items.**

The Chair declared a perceived interest in agenda Item 8: Review of the 2010 Public Places Bylaw and the 2010 Trading in Public Places Bylaw as he has a retail store in Mahara Place, Waikanae.

SPC 17/02/011

**PUBLIC SPEAKING TIME (for items relating to the agenda)**

Jill Stansfield

Ms Stansfield spoke in regards to Item 8: Review of the 2010 Public Places Bylaw and the 2010 Trading in Public Places Bylaw report. Ms Stansfield attended the Maclean Park Experience event in January and congratulated the Council on the event. She commented about the possibility of having a designated area for disability parking at future events, the number of parks available, and the risk of cyclists being able to use the pathway by Maclean Park while the event was running.

SPC 17/02/012

**MEMBERS' BUSINESS**

(a) Public Speaking Time Responses.

Cr Elliott requested it be noted that when Council complete their governance statement that we state we are committed to Age Friendly Cities. Council staff to raise it with the Mayor and Chair.

(b) Leave of Absence

**MOVED (Gurunathan/D Scott)**

**That the Strategy & Policy Committee grant a leave of absence to Cr Cardiff from 4 to 11 March 2017.**

**CARRIED**

(c) Matters of an Urgent Nature.

There were no matters of an urgent nature.

SPC 17/02/013

**PRESENTATION: NIKAU FOUNDATION**

*Cr M Scott joined the meeting at 10.17am.*

Sarah Stevenson introduced Adrienne Bushell, Development Manager from the Nikau Foundation. Ms Stevenson provided a summary to the Committee on what the Nikau Foundation does and how they operate.

Ms Bushell provided some examples of grants made to Kapiti groups which include Youth Quest, Kapiti Impact Trust, Adult Literacy Aotearoa, Ngā Manu Nature Reserve and Kāpiti Women's Centre.

Ms Bushell explained that other Councils in the region have a liaison person for the Nikau Foundation, and that this could happen at Kāpiti Coast District Council.

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SPC 17/02/014

**YOUTH ACTION PLAN 2016-2018 (SP-17-101)**

Emma Haxton (Programme Advisor – Social) spoke to this report.

The Youth Action Plan outlines the joint commitments the Council and the Youth Council propose to make to young people in the district aged 12-24 years of age until 2018.

The Chair extended his thanks for the Youth Council and Council staff for the breakfast session this morning and he invited Amy Braddock, Youth Council Programme Support to speak to the Committee about her role with the Youth Council.

**MOVED (Elliott/Holborow)**

**That the Committee endorses the Youth Action Plan 2016-2018 attached as Appendix 1 to Report SP-17-101.**

**CARRIED**

SPC 17/02/014

**REVIEW OF THE 2010 PUBLIC PLACES BYLAW AND THE 2010 TRADING IN PUBLIC PLACES POLICY (CS-16-080)**

Max Pedersen (Group Manager, Community Services) and Philippa Richardson (Project Manager) spoke to this report explaining it was a requirement under the Local Government Act 2002 to regularly review all bylaws.

The intent of the Public Places Bylaw was explained, clarifying that it applied only to land owned by the Council and used by the public. The purpose of the Policy was to support the bylaw, focusing on trading in public places

The Chief Executive clarified that the title of the report should read ‘the 2010 Trading in Public Places Policy not bylaw’.

There was discussion around whether Freedom Camping should be incorporated into the Public Places Bylaw or whether it should be a stand-alone bylaw.

**MOVED (M Scott/Elliott)**

**That the Strategy and Policy Committee determines that a bylaw is the most appropriate way to address the need for managing the safety and nuisance issues that can occur on public places.**

**CARRIED**

**MOVED (M Scott/D Scott)**

**That the Strategy and Policy Committee determines, subject to consultation, that the Draft Kapiti Coast District Council 2017 Public Places Bylaw (Appendix 5 to report CS-16-080) is the most appropriate form of bylaw and that there is no inconsistency with the New Zealand Bill of Rights Act 1990;**

**CARRIED**



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**MOVED (M Scott/Elliott)**

**That the Strategy and Policy Committee adopts for consultation the Draft 2017 Trading in Public Places Policy (Appendix 6 to report CS-16-080)**

**CARRIED**

An additional motion was proposed

MOVED (M Scott/Holborow)

That the Strategy and Policy Committee amend the Draft Public Places Bylaw for consultation by inserting the relevant clauses of the Freedom Camping Policy.

LOST

*Cr Elliott left the meeting at 11.40am and returned at 11.41am.*

**MOVED (M Scott/Elliott)**

**That the Strategy and Policy Committee adopts for consultation the Statement of Proposal to adopt the Kapiti Coast District Council 2017 Public Places Bylaw and the Draft 2017 Trading in Public Places Policy (Appendix 7 to report CS-16-080); and**

**CARRIED**

**MOVED (M Scott/Elliott)**

**That the Strategy and Policy Committee agrees that the Statement of Proposal to adopt the Kapiti Coast District Council 2017 Public Places Bylaw and the Draft 2017 Trading in Public Places Policy (Appendix 7 to report CS-16-080) is made publicly available as part of a special consultative procedure under sections 83 and 86 of the Local Government Act 2002.**

**CARRIED**

*The meeting adjourned at 11.45am and reconvened 11.56am. The Mayor did not return to the meeting but tabled his apologies.*

SPC 17/02/015

**REGIONAL WASTE MANAGEMENT AND MINIMISATION PLAN – LOCAL ACTIONS (IS-16-077)**

Glen O'Connor (Solid Waste Manager) spoke to this report.

**MOVED (Elliott/Vining)**

**That Council approves for public consultation Kāpiti's local actions included within the Draft 2017-23 Regional Waste Management and Minimisation Plan.**

**CARRIED**

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SPC 17/02/016

**CONFIRMATION OF MINUTES: 24 November 2016**

**MOVED (M Scott/Howson)**

**That the minutes of the Strategy & Policy Committee meeting held on 24 November 2016 be adopted as a true and correct record of that meeting.**

**CARRIED**

SPC 17/02/017

**PUBLIC SPEAKING TIME (covering other items if required)**

There were no public speakers for this session.

*The Strategy and Policy Committee meeting closed at 12.01pm.*

  
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Chairperson

*9 March 2017*  
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Date