

MINUTES	MEETING HELD ON	TIME
WAIKANAĒ COMMUNITY BOARD	TUESDAY 9 SEPTEMBER 2014	7.32PM

MINUTES of a six-weekly meeting of the Waikanae Community Board held at the **Waikanae Community Centre**, Utauta Street, Waikanae on **Tuesday 9 September 2014**, commencing at **7.30pm**.

PRESENT:

Mr	M	Scott	Chair
Mr	E	Gregory	Deputy Chair
Mrs	J	Prvanov	
Mr	J	Westbury	
Cr	T	Lloyd	

IN ATTENDANCE:

Mr	W	Maxwell	Group Manager Corporate Services
Mrs	J	Nock	Executive Secretary, Corporate Services
Snr Sgt	A	Dixon	Kapiti Police
Mr	S	Dray	WREMO
Ms	A	Carter	GWRC's Environmental Planner
Mr	K	Nauta	GWRC's Project Engineer Flood Protection
Mr	B	Cherry	School Travel Planner
Mr	N	Mourie	Leisure and Open Space Planner

The Chair welcomed everyone present and declared the meeting open.

### **WCB 14/09/063**

#### **(a) Apologies**

The Board noted an apology from Mayor Church.

#### **(b) Declarations of Interest Relating to Items on the Agenda**

Two Members declared a possible conflict of interest:

- Mr Westbury as his wife was supporting the Labour Day Market; and
- Cr Lloyd as a distant family member was applying for a discretionary grant.

The Chair thanked Mr Westbury and Cr Lloyd for raising their issues and advised that, as per Standing Orders 3.14.10 their interest 'was in common with the public', so there was no conflict of interest and both could participate in the meeting.

### **WCB 14/09/064**

#### **PUBLIC SPEAKING TIME – Grant Applications**

##### Kapiti Branch of NZ Camellia Society

Ritchie Webster, on behalf of the Camellia Society, spoke to their application asking for assistance with the Waikanae Memorial Hall hire costs to hold their 2014 Camellia Show.

##### Kapiti Primary School

Deputy Principal Pembroke Chambers, on behalf of The Takiri O Te Ata Kapa Haka Festival 2014 Organising Group of Kapiti Primary School, spoke to their application and the help they needed for costs to hire a scissor lift in preparation of their Festival to be held at El Rancho.

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#### Waikanae Plunket Playgroup

Rebecca Morley, on behalf of the Waikanae Plunket Playgroup asked for help with equipment, rent and power. The Group had missed their quarterly funding from Ministry of Health but would apply again in the next quarter.

#### Waikanae Local Business Group

Gordon Cameron, on behalf of the Waikanae Local Business Group, spoke to their application and the assistance they needed with marketing costs for their Labour Weekend Market Day.

#### Peyton Morete

Kylie gave her daughter's apologies for her absence and explained Peyton's successful songwriting and asked for assistance for Peyton to attend The Great Songwriting Slumber Party.

#### Janek Figur-Ambler

Mr Figur-Ambler spoke on behalf of Janek and the help he needed to attend the Ricki Herbert Football Academy's Tour of Victoria, Australia in November 2014.

### **WCB 14/09/065**

#### **PUBLIC SPEAKING TIME – other issues**

#### MenzShed Kapiti

Peter Blackler announced that MenzShed Kapiti had entered the Annual Wellington Airport Regional Community Award and had won the 2014 Kapiti Coast District Winner in the Health & Wellbeing category. MenzShed would now go up against five Wellington Districts in November to determine the Supreme Winner for the Kapiti Coast District.

Mr Blackley gave thanks to local businesses who had donated materials and provided discounts and Kāpiti Coast District Council (KCDC) on providing them with a shed. MenzShed looked forward to continuing their relationship with KCDC and the Waikanae Community Board.

#### Kapanui School

Angela O'Meara and Des Hedley, on behalf of Kapanui School spoke about their School winning a Wellington Region competition called Tournament of Minds. The competition was around logic and problem solving and 84 schools took part. By qualifying they had secured a place in the Australasian Final in Melbourne on 18 October and asked the Board for help with travel costs.

The Chair advised that it was unusual for the Board to consider any grants that were not included in the Agenda but understood the urgency of the request and Members would consider later in the meeting.

#### Greater Wellington Regional Council

Greater Wellington Regional Councillor Nigel Wilson advised he had toured around the Kāpiti region, particularly Waikanae, along with Paul Swain, Public Transport Portfolio Leader and had met with Winara Retirement Village. The Village had asked for the reinstatement of a bus service on the eastern side of Waikanae. As there had been a bus service before and with an increase in population it was felt there was a strong enough case for a bus service to be reinstated.

Cr Wilson advised that for this to be implemented they would need community data and asked the Waikanae Community Board for help in collecting this information by way of a survey of potential users or through KCDC.

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The Chair advised that following a meeting with KCDC's Roding staff a report would be brought to the 2 December Waikanae Community Board meeting that would cover a number of parking and roading issues and what Te Moana Road would look like in their traffic modelling for the Expressway. The Chair would recommend that this matter be added to the report.

Cr Wilson also commented:

- the importance of an emergency access route over the Elizabeth Street railway line.
- Connelly Court car park had numerous pot holes and needed maintenance.
- the side wall of the Waikanae Fish Shop was covered in graffiti and the Waikanae Beautification Group had recommended to him that a local Mural Club would be happy to cover it.

Board Members commented that some buses were not big enough to have wheel chair access and Cr Wilson advised that a letter should be sent to Mana Coaches, who the GWRC contracted out to, to recommend a shuttle service.

The Chair thanked Cr Wilson for his attendance.

#### **WCB 14/09/066**

#### **CONSIDERATION OF APPLICATIONS FOR FUNDING (Copr-14-1308)**

Board Members discussed the Kapanui School request for funding and agreed that subject to the trip taking place and an application form being completed they would support their event.

#### **MOVED (Scott/Gregory)**

**That the Waikanae Community Board grants Kapanui School a grant of \$2,500 plus GST from the Discretionary Fund to send seven children to Melbourne to take part in the 'Tournament of Minds' on 18 October 2014.**

#### **CARRIED**

#### **MOVED (Lloyd/Westbury)**

**That the Waikanae Community Board grants the Kapiti Branch of NZ Camellia Society Incorporated a grant of \$583.90 from the Promotion Fund to help with Waikanae Memorial Hall hire costs to hold their 2014 Camellia Show.**

#### **CARRIED**

#### **MOVED (Westbury/Gregory)**

**That the Waikanae Community Board grants the Kapiti Primary School a grant of \$310 plus GST from the Promotion Fund to assist with costs of hiring a scissor lift for their Kapa Haka Festival to be held at El Rancho, Waikanae.**

#### **CARRIED**

#### **MOVED (Prvanov/Scott)**

**That the Waikanae Community Board grants the Waikanae Plunket Playgroup a grant of \$400 from the Promotion Fund to assist with equipment, rent and power.**

#### **CARRIED**

Although Board Members supported the motion they were concerned with the shortfall and felt there was a lack of support from the parent body.

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**MOVED (Gregory/Prvanov)**

**That the Waikanae Community Board grants the Waikanae Local Business Group a grant of \$1,500 from the Promotion Fund to assist with marketing costs for their Labour Weekend Market Day on 25 October.**

**CARRIED**

**MOVED (Lloyd/Prvanov)**

**That the Waikanae Community Board grants Peyton Morete a discretionary grant of \$100 to assist with costs to attend The Great Songwriting Slumber Party in September/October 2014.**

**CARRIED**

**MOVED (Gregory/Lloyd)**

**That the Waikanae Community Board grants Janek Figur-Ambler a discretionary grant of \$200 to assist with costs to attend the Ricki Herbert Football Academy's Tour of Victoria, Australia (20-26 November 2014).**

**CARRIED**

**WCB 14/09/067**

**UPDATE: WAIKANAĒ EMERGENCY RAIL ACCESS**

Scott Dray and Senior Sergeant Anita Dixon on behalf of the Kapiti Emergency Services Coordinating Committee (KESCC), spoke about their plans to an alternative emergency access route into Waikanae for emergency services in the event the rail crossing into Elizabeth Street became blocked.

Mr Dray advised that together with Council representatives, they had met with Kiwirail who had agreed to work with them and also offered help with funding.

Some of the issues with the alternative access were:

- the overhanging electricity cables and the cost to move them;
- not to be too close to the crossing as it could also be blocked; and
- overall cost.

It was commented that if a train was stopped, without there being an emergency i.e. driver error, then the emergency services could move the train.

The next step was to approach landowners for a fairly direct route onto Huia Street by crossing the rail at Hadfield Road on the understanding that it would only be used in emergency situations.

Cr Wilson requested that GWRC be kept informed as they may be able to help with funding.

The Chair thanked Senior Sergeant Dixon and Mr Dray for their attendance and updates and commented he would appreciate an invite to their next meeting.

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**WCB 14/09/069**  
**UPDATE: SCHOOL TRAVEL PLANS**

Brent Cherry, Council's School Travel Planner gave an update on travel plans with Waikanae and Kapanui Schools.

Waikanae School:

- 58% students were driven to school;
- The new phasing along Elizabeth Street had been successful;
- Cycle courses had taken place and more to be arranged; and
- Received feedback from a group of ten students on the proposed design of the Waikanae Town Centre and liaisons would continue.

Kapanui School:

- 52% students were driven to school;
- 12% of students cycle to school;
- Go-by-Bike Day competition and 142 students took part;
- Students were committed to active travel;
- Upgraded 60 bicycles with bike lights and reflective gear;
- School zone sign had been upgraded and all the patrol arms and discs renewed; and
- Negotiations taking place to arrange Grade 1 and 2 Cycle Skills Programmes.

With regard to the Ngarara Road pedestrian crossing and vehicle calming, as part of the School Walking Plans, Mr Cherry advised that he had not received any negative feedback and it had certainly slowed traffic.

A Member commented that a number of children were not using the designated crossing and large vehicles were noisy. Mr Cherry advised he would observe the area.

The Chair advised that these issues would be included in the report at the December meeting.

**WCB 14/09/068**  
**UPDATE: JIM COOKE PARK STOPBANK**

Anna Carter and Kees Nauta from Greater Wellington Regional Council gave a presentation on the Stopbank Reconstruction that covered:

- Background;
- Problems with the existing stopbank;
- Flood Map showing vulnerable areas;
- Proposed Stopbanks;
- Issues:
  - tree removal along stopbank footprint and buffers - The Chair commented on the removal of trees and it was advised that landowners and the Friends of the Waikanae River had been approached and informed of the plans. There had been a general acceptance from most landowners to remove the trees as they recognised the need for a stop bank to protect the properties. Cr Wilson added that the Friends of the Waikanae River had adopted this plan and noted that some trees could be uplifted successfully.
  - Ecological Assessment: Conclusions and Recommendations – compensatory plantings would be undertaken for the areas of vegetation which were lost.
  - Encroachments by adjoining landowners.
  - Standard stopbank effects on JCP sports field.
  - Land ownership at west end (Equestrian Centre) – negotiations continuing with landowners.

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- Stopbank and Floodwall options – As a result of the study GWRC had received no support to a floodwall;
- Progress to date including surveys, discussions, presentation and newsletters – feedback was continuing;
- Feedback received to date:
  - 16 written submission – 14 support the standard stopbank 0 support for a floodwall and 2 felt a stopbank was unnecessary.
  - after a site visit with the Friends of the Waikanae River they advised they wished to start removing young trees at the east end of the proposed stopbank.
- Next steps include:
  - ongoing meetings with stakeholders;
  - negotiations with landowners;
  - report back to Council on consultation outcomes and recommendations for a preferred option;
  - lodge resource consent;
  - complete design and land negotiations by Sept 2015; and
  - complete construction by June 2017.

The Chair thanked Ms Carter and Mr Nauta for their attendance and their detailed presentation.

It was also reiterated that gravel extraction remained on the agenda and discussions would continue.

#### **WCB 14/09/070**

#### **WCB MEMBERS' BUSINESS**

##### **(a) Public Speaking Time Oral Submissions – Responses**

Responses were given during public speaking.

##### **(b) Leave of Absence**

There was no leave of absence.

##### **(c) Matters of an Urgent Nature**

###### Pharazyn Reserve

An update was requested on the Review of the Management Plan

###### The Bird Hide

Resource Consent had been granted and an update would be given at the next meeting

##### **(d) Chairperson's Business**

###### **MOVED (Scott/Gregory)**

**The Chairperson's calendar covering the period 24 July to 9 September 2014 was noted.**

###### **CARRIED**

##### **(e) Community Board Members' Activities**

*Jocelyn Prvanov:* Advised that the construction of the Bird Hide at the Pharazyn Reserve was going to be more expensive than originally planned and the excess funds had been carried over into this financial year leaving less money available for planting.

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*James Westbury* – Contributed to a Destination Waikanae meeting to discuss how they would establish themselves and the work they could undertake. They may become an Incorporated Society and would be putting forward a request to KCDC in a formal response to the consultation with regard to the Waikanae Town Centre.

The Chair commented that he welcomed anyone putting in submissions to the Waikanae Town Centre.

*Eric Gregory:*

- continued to attend the local Community Liaison Group (CLG) meetings for the Mackays to Peka Peka Alliance and also the headquarters of the Alliance for CLG Districtwide. Progress had been good with both Waikanae bridge piling and an access road that had been creating problems. New gas pipelines had been put through and there had been a slight change in northern design/building programme. Attendees of the CLG meetings had been reminded they were there to represent community groups and not to voice their individual or personal issues. Overall complaints were minimal and the consultation and information they were releasing was detailed.
- Spoke with Nigel Hopkins of Beach FM regarding Kapiti Vaulting Club and their debut at the World Equestrian Games in France.

*Cr Lloyd:*

- Briefings
- Council meetings
- Met with Murray Bridges regarding extending some of the parking around the Pehi Kupa area and discussions were ongoing.

#### **WCB 14/09/071**

#### **DRAFT DISTRICT POLICY FOR TREES ON COUNCIL ADMINISTERED LAND (CS-14-1300)**

Nathan Mourie, Leisure and Open Space Planner spoke to the report and Board Members discussed their concerns around native trees.

**MOVED (Westbury/Gregory)**

**That the Waikanae Community Board confirms it does not wish to make a submission on the Draft District Policy for Trees on Council Administered Land.**

**CARRIED**

#### **WCB 14/09/072**

#### **CONFIRMATION OF MINUTES: 29 JULY 2014**

**MOVED (Lloyd/Gregory)**

**That the minutes of the Waikanae Community Board meeting held on 29 July 2014 be approved and adopted as a true and correct record of that meeting.**

**CARRIED**

#### Matters Arising

#### Waikanae Memorial Hall

The Chair advised that a report would be on the Agenda at the 2 December meeting detailing the current maintenance plan over the next five years and signalling areas where work was needed i.e. bowing windows sills and disabled toilet.

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Submission on the Billboard on Elizabeth Street

No information had been received and the Chair would follow up.

Waikanae Town Clock

The Chair would follow up.

Waikanae's Rail Bridge

Kiwirail had painted the bridge to remove the graffiti but left the abutments and piles. Mr Maxwell would follow up and report back to the Board.

**MATTERS UNDER ACTION**

Wayne Maxwell detailed the matters under action.

Board Members requested that the 'Beautification of Waikanae - Planting' be added to short term Matters Under Action.

The Chair advised that Board Members would be invited to an offline briefing to discuss establishing a Trust with regard to the Capital Improvement Fund.

**WCB 14/09/073**

**GENERAL BUSINESS**

Strategic Plan

Board Members noted the Year One Update included in the Agenda.

The Chair thanked everyone for their attendance and declared the meeting closed at 10.28pm.

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Chairperson

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Date