

MINUTES	MEETING	TIME
<b>KĀPITI COAST DISTRICT COUNCIL</b>	<b>THURSDAY 23 MARCH 2017</b>	<b>10.02 AM</b>

Minutes of the additional meeting of the Kapiti Coast District Council on Thursday 23 March 2017, commencing at 10.02 am in Council Chambers, Ground Floor, Kapiti Coast District Council, 175 Rimu Road, Paraparaumu.

PRESENT	Mayor	K	Gurunathan	(Chair)
	Cr	J	Holborow	
	Cr	A	Buswell	
	Cr	M	Cardiff	
	Cr	J	Cootes	
	Cr	J	Elliott	
	Cr	J	Howson	
	Cr	D	Scott	
	Cr	M	Scott	
ATTENDING	Cr	P	Gaylor	(Greater Wellington Regional Council)
	Mr	P	Edwards	(Chair, Paekākāriki Community Board)
	Mrs	J	Prvanov	(Chair, Waikanae Community Board)
	Ms	C	Papps	(Chair, Ōtaki Community Board)
	Mr	B	Randall	(Member, Paraparaumu-Raumati Community Board)
	Mr	P	Dougherty	(Chief Executive)
	Mr	M	Pedersen	(Group Manager, Community Services)
	Mr	W	Maxwell	(Group Manager, Corporate Services)
	Ms	S	Stevenson	(Group Manager, Strategy and Policy)
	Mr	S	Mallon	(Group Manager, Infrastructure Services)
	Ms	K	Black	(Manager, Corporate Planning & Reporting)
	Mr	D	Andrew	(Manager, Organisational Development)
	Ms	A	Law	(Manager, Parks and Recreation)
	Ms	D	Munster	(Transport Engineer)
	Ms	L	Belcher	(Democracy Services Manager)
APOLOGIES	Cr	M	Benton	
	Mr	J	Best	(Chair, Paraparaumu-Raumati Community Board)
	Ms	M	Hakaraia	(Delegate from Te Whakaminenga o Kāpiti)
LEAVE OF ABSENCE	Cr	F	Vining	

The Mayor welcomed everyone to the meeting.

KCDC 17/03/072

**(a) APOLOGIES**

**MOVED (M Scott/D Scott)**

That apologies are received from Cr Mark Benton, Jonny Best, Chair of the Paraparaumu-Raumati Community Board and Mahinarangi Hakaraia, Delegate from Te Whakaminenga o Kāpiti and apologies are received from Ms J Prvanov for lateness.

**CARRIED**

It was noted that Cr Vining was on leave of absence.

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**(b) DECLARATIONS OF INTEREST**

There were no declarations of interest.

KCDC 17/03/073

**PUBLIC SPEAKING TIME (for items relating to the agenda)**

- 1) Lynn Sleath spoke about Speed Setting, item 10 on the Agenda. Mr Sleath spoke to support the recommendations but raised concerns about the 100 kmph speed limit on much of Valley Road. He suggested that people on Valley Rd would like lower speed limit. Council was asked to consider a limit of 80 kmph.
- 2) Paul Dunmore of Coastal Ratepayers United (CRU). Spoke about submissions made by CRU on the consultation draft of the Regional Hazards Management Strategy with a focus on the level involvement of Community Groups and especially of property owners.
- 3) Jill Stansfield of the Kapiti Coast Older Persons Council asked Council to develop an Age Friendly Strategy Document in line with the proposals put forward by the World Health Organization's Age Friendly Communities Project ready for adoption in 2018, as well as an accessible Action Plan.

KCDC 17/03/074

**UPDATE: CR PENNY GAYLOR, GREATER WELLINGTON REGIONAL COUNCIL**

Cr Gaylor provided the meeting with an update on the following issues:

- GWRC meeting would take place in two weeks' time at KCDC.
- The Capital Connection Meeting with colleagues from other Councils.
- The Environment Committee.
- Changes for rural land users responsibilities in ensuring that we had clean water.
- Expectations of the Leadership role of Regional Council in terms of the Natural Hazards Strategy.
- GWRC and Horizons trial of the Levin to Kapiti bus service.
- Queen Elizabeth Park around natural hazards and potential gorse spraying.
- Meeting with iwi representatives to discuss an issue around Ōtaki Flood banks.
- Waikanae Car Park was on schedule.
- A review of the Strategic Management Document for Queen Elizabeth Park later this year.
- Gravel removal and resident management of sections of the Mangaone stream.

The Mayor spoke about wanting a robust relationship with GWRC so that the public could be clear about where responsibilities lie.

KCDC 17/03/075

**MEMBERS' BUSINESS**

**(a) Public Speaking Time Responses**

Lynn Sleath:

- The district wide review of speed limits has not started yet. The first part of that process would be to engage with community boards and look at areas they would like Council to reduce or manage speeds in a better way.

Paul Dunmore:

- In terms of concerns around community engagement it was a non- statutory document, the intention was that it is further developed through individual TA processes at which point community would be involved.

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- The MFE Coastal Hazards Climate Change Guidance was being reviewed and was to be released in April. That guidance does address the issue of risk evaluation and community conversations about acceptable levels of risk.

Jill Stansfield:

- The Mayor provided assurance Ms Stansfield's input would be welcomed into the long Term Plan discussion.

(b) Leave of Absence

**MOVED (M Scott/D Scott)**

**That leave of absence be granted to the Mayor for 24-28 March 2017.**

**CARRIED**

(c) Matters of an Urgent Nature – there were none.

KCDC 17/03/076

**2017-18 ANNUAL PLAN AND CONSULTATION DOCUMENT (SP-17-147)**

Kevin Black spoke to the document. Councillors had been given the opportunity to provide feedback which had been incorporated into the consultation document. A 5.9% rates increase was being proposed which was above the average rates increase set in the Financial Strategy currently in the Long Term Plan.

Additional amendments to the consultation document were tabled which was agreed would be incorporated into the final document.

**MOVED (M Scott/Howson)**

**That Council:**

- **Agree that the proposed average rates increase for 2017/18 is 5.9%**
- **Agree to exceed the rates increase limit of 5.5%, as set out in the financial strategy for the Future Kāpiti 2015-35 Long Term Plan**
- **Agree to the proposed changes to year three of the Long Term Plan, which make up the 5.9% increase, as detailed in Appendix One, noting that they will form the basis for consulting with the community**
- **Note that consultation on the 2017/18 Annual Plan will take place from the 31 March to 1 May 2017**
- **Adopt the proposed changes to both the Development Contribution policy and the fees and charges schedule**
- **Adopt the contents of the draft 2017/18 Annual Plan contained in Appendices 1-13.**

**CARRIED**

Against the motion: Cr D Scott

Sean Mallon spoke to the draft Waste Management and Minimisation Plan.

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**MOVED (Elliot/Cootes)**

**That Council adopts the draft Waste Management and Minimisation Plan, including the Statement of Proposal and Wellington Region Waste Assessment 2016 contained in Appendix 14 of Report SP-17-147.**

**CARRIED**

**MOVED (M Scott/ Elliott)**

**That Council adopts the draft consultation document, as amended, contained in Appendix 15 of report number SP-17-147.**

**That Council delegate to the Mayor, Chair of the Operations and Finance Committee and Chief Executive the authority to approve minor editorial changes to the material contained in Appendices 1-15 attached to report number SP-17-147 prior to publication.**

**CARRIED**

*The meeting was adjourned at 11.26 am and reconvened at 11.40 am.  
Cr Elliott returned to the meeting at 11.43 am.*

KCDC 17/03/077

**DRAFT COMMUNITY FACILITIES STRATEGY APPROVAL FOR CONSULTATION (CS-17-132)**

Mr Max Pedersen introduced Richard Lindsay from Visitor Solutions Ltd NZ and Alison Law spoke to the report.

There was discussion about a possible amendment to include a reference to an Age Friendly Policy. As the policy had not yet been adopted it was agreed that it would not be appropriate to refer to it in the strategy document. The Community Facilities Strategy would be a living document and so an Age Friendly Policy could be included in future.

An amendment was tabled which proposed the rewording of the paragraph on page 631 of Elected Members Papers relating to the Te Ātiawa Park. This was agreed to be incorporated into the final document.

**MOVED (Holborow/Elliott)**

**That Council approves the draft Community Facilities Strategy and Consultation Document as amended (Appendices 1 and 2 of Report CS-17-132) for community consultation.**

**CARRIED**

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KCDC 17/03/078

**CYCLEWAY, WALKWAY AND BRIDLEWAY ADVISORY GROUP – TERMS OF REFERENCE REVIEW (CS-17-146)**

Max Pedersen introduced Jamie Roberts, Parks and Recreation Planner.

A question was asked that in future Council consider nominating a Community Board Member as one of the two elected member representatives.

**MOVED (M Scott/Buswell)**

**That the Kapiti Coast District Council adopts the Cycleway Walkway Bridleway Advisory Group Terms of Reference, 2016-2019 as attached in Appendix One to this report (CS-17-146).**

**CARRIED**

KCDC 17/03/079

**SPEED LIMITS REVIEW (IS-17-127)**

Diana Munster spoke to the report.

**MOVED (Holborow/Buswell)**

**That Council makes the following speed limit changes in Council's Speed Limit Register, effective from 12 April 2017:**

- **Emerald Glen Road (full length): amend the 100 km/h speed limit to 60 km/h.**
- **Waterfall Road: (full length): amend the 100 km/h speed limit to 60 km/h.**
- **Poplar Avenue (Raumati South): amend the 80 km/h speed limit to 50 km/h, making the full length of Poplar Avenue 50 km/h.**
- **Otaihanga Road (Ratanui Road to State Highway 1): amend the 80 km/h speed limit to 60 km/h.**
- **Ratanui Road (Otaihanga Road to 615m north east Mazengarb Road): amend the 80km/h speed limit to 60 km/h and extend the 50 km/h speed limit 20m to 635m north east of Mazengarb Road.**
- **Ngā Manu Reserve Road (full length): set a 60 km/h speed limit.**
- **Maurice Smith Way, Waikanae (full length): set a 60 km/h speed limit.**
- **Te Kowhai Link Road, Peka Peka (full length): set an 80 km/h speed limit.**
- **Hadfield Link Road, Peka Peka (full length): set an 80 km/h speed limit.**

**CARRIED**

*The meeting was adjourned at 12.28pm and reconvened at 12.33pm.*

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KCDC 17/03/080

**WELLINGTON REGION NATURAL HAZARDS MANAGEMENT STRATEGY (SP-17-114)**

Sherilyn Hinton introduced Dr Ian Dawe from GWRC.

Dr Dawe spoke to a PowerPoint presentation.

- The strategy was intended to form a framework for collaboration and partnership.
- It was envisaged that a lot of the costs would be met by existing operational budgets.
- A steering group would be required with broad representation and with the ability to pull on advice and inputs from other groups.
- There was discussion about GWRC taking a coordination role.
- There was also discussion around Coastal Hazards being top of priority list.

**MOVED (Elliot/ Cardiff)**

**That Council:**

- **Receives the Wellington Region Natural Hazards Management Strategy Covering Report by Dr Iain Dawe (Appendix 2 of Report SP-17-114);**
- **Notes that the implementation of the Strategy will require ongoing support from all participating councils; and**
- **Endorses the attached version of the Wellington Region Natural Hazards Management Strategy subject to the concerns outlined in this Report being addressed (Appendix 1 of Report SP-17-114).**

**CARRIED**

KCDC 17/03/081

**APPOINTMENT TO KAPITI DIGITAL LEADERSHIP FORUM (Corp-17-154)**

**MOVED (Cootes/Holborow)**

**That Council approves the appointment of Cr Angela Buswell to the Kapiti Digital Leadership Forum (DLF) for the remainder of the 2016-2019 Triennium.**

**CARRIED**

KCDC 17/03/082

**COUNCILLOR TRIENNIAL TRAINING AND DEVELOPMENT PROGRAMME 2016-2019 TRIENNIUM (Corp-17-126)**

Leyanne Belcher spoke to the report.

**MOVED (M Scott/ Holborow)**

**That Council agrees that panel-accredited Crs Vining and Elliott should be accredited as Panel Chairs.**

**CARRIED**

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**MOVED (Howson/M Scott)**

**That Council adopts the proposed training framework as at Appendix 3 of report Corp-17-126, with any amendments, for the remainder of the 2016-2019 Triennium.**

**CARRIED**

**MOVED (Cootes/M Scott)**

**That Council approves the attendance at the 2017 Local Government NZ Conference of the Mayor, Cr D Scott, Cr Buswell and Cr Elliott and that as a general rule each Councillor will attend the Conference only once during the 2016-2019 Triennium.**

**CARRIED**

KCDC 17/03/083

**CONFIRMATION OF MINUTES – 15 DECEMBER 2016 – RE-SUBMITTED  
23 FEBRUARY 2017**

**MOVED (Elliot/Howson)**

**That the re-submitted minutes of the Council meeting on 15 December 2016 be accepted as a true and accurate record of that meeting.**

**CARRIED**

**MOVED (Howson/Elliot)**

**That the Minutes of the Council meeting on 23 February 2017 be accepted as a true and accurate record of that meeting.**

**CARRIED**

*The meeting was closed at 1.14 pm.*

*Signed .....* / ..... / 2017

Mayor K Gurunathan, Mayor