

MINUTES	MEETING	TIME
KĀPITI COAST DISTRICT COUNCIL	THURSDAY 25 JANUARY 2018	10.02 AM

Minutes of the meeting of the Kāpiti Coast District Council on Thursday 25 January 2018, commencing at 10.02 am in Council Chambers, Ground Floor, Kāpiti Coast District Council, 175 Rimu Road, Paraparaumu.

PRESENT	Mayor	K	Gurunathan	Chair
	Cr	M	Benton	
	Cr	A	Buswell	
	Cr	M	Cardiff	
	Cr	J	Cootes	
	Cr	J	Holborow	
	Cr	J	Howson	
	Cr	D	Scott	
	Cr	M	Scott	
	Cr	F	Vining	
ATTENDING	Mr	W	Maxwell	Chief Executive
	Mr	P	Edwards	Chair, Paekākāriki Community Board
	Mr	J	Best	Chair, Paraparaumu-Raumati Community Board
	Ms	C	Papps	Chair, Ōtaki Community Board
	Mr	S	Mallon	Group Manager, Infrastructure Services
	Ms	N	Tod	Group Manager, Regulatory Services
	Mr	M	Pedersen	Group Manager, Community Services
	Ms	N	Williams	Acting Group Manager, Strategy and Planning
	Ms	J	McDougall	Communications and Engagement Manager
	Ms	S	Simpson	Principal Policy Planner
	Ms	K	Wheeler	Building Team Manager
	Mr	M	Hammond	Parks Officer, Community Services
	Ms	M	Rydon	Senior Resource Consents Planner
	Mr	R	Cross	Programme Manager Biodiversity
	Mr	T	Power	Senior Legal Counsel
	Ms	N	Tutt	Legal Counsel
	Ms	L	Belcher	Manager, Democracy Services
APOLOGY	Cr	J	Elliott	
	Ms	J	Prvanov	Chair, Waikanae Community Board

The Mayor welcomed everyone to the meeting and gave the Council blessing.

KCDC 18/01/204

**(a) APOLOGIES**

**MOVED (M Scott/Gurunathan)**

**That apologies are received from Cr Elliott and Jocelyn Prvanov, Chair of the Waikanae Community Board.**

**CARRIED**

**(b) DECLARATIONS OF INTEREST**

Cr Michael Scott declared an interest in agenda item 15 on the agenda; Lease for Matthews Park, Kapiti Rugby League Club. Cr Scott would not be voting and would take no part in the debate.

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KCDC 18/01/205

**PUBLIC SPEAKING TIME (for items relating to the agenda)**

There were no public speakers.

KCDC 18/01/206

**UPDATE : CR PENNY GAYLOR, GREATER WELLINGTON REGIONAL COUNCIL**

It was noted that Councillor Penny Gaylor was unable to attend.

KCDC 18/01/207

**MEMBERS' BUSINESS**

- (a) Public Speaking Time Responses: there were none.
- (b) Leave of Absence

**MOVED (M Scott/Cardiff)**

**That leave of absence be granted to:**

- Cr Michael Scott from 1-11 March 2018 inclusive and 18 May 2018 to 11 June 2018 inclusive
- Cr Janet Holborow from 1 to 28 April 2018 Inclusive
- Cr Mike Cardiff from 4 to 15 March 2018 inclusive
- Cr Mark Benton from 13 February to 14 February 2018 inclusive
- Cr Angela Buswell 20 May to 2 June 2018 inclusive
- Cr Fiona Vining 1 July to 16 July 2018 inclusive.

**CARRIED**

- (c) Matters of an Urgent Nature: there were none.

KCDC 18/01/208

**MAYOR'S REPORT**

The Mayor provided a verbal update on his trip to India which was paid for by the Indian Government.

The Mayor congratulated Mr Maxwell as the new Chief Executive.

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KCDC 18/01/209

**DECLARATION OF PHARAZYN RESERVE TO BE LOCAL PURPOSE RESERVE (CS-18-412)**

Max Pedersen and Rob Cross spoke to the report and answered members' questions. A correction was made to recommendation 26 in the report correcting the report number to CS-18-412.

**MOVED (M Scott/Cardiff)**

**That Council note the views of submitters contained in submissions attached as Appendix 1 of CS-18-412.**

**That Council declare and classify the land parcels in Rutherford Drive, Waikanae, known as Pharazyn Reserve as local purpose reserve as follows:**

- **Lot 4 DP 29919, Pt Lot 3 DP 20118 and Lot 1 DP 20118 local purpose reserve (recreation and wildlife habitat)**
- **Lot 2 DP 85459 local purpose reserve (recreation)**
- **Lot 4 DP 85459 local purpose reserve (foreshore protection)**

**That the Council resolution to declare and classify the land parcels in Rutherford Drive, Waikanae, known as Pharazyn Reserve as local purpose reserve be published in the New Zealand Gazette.**

**CARRIED**

KCDC 18/01/210

**RESOURCE MANAGEMENT ACT 1991 : NEW APPLICATION FEES (RS-18-419)**

Natasha Tod and Marnie Rydon spoke to the report and answered members' questions.

**MOVED (D Scott/Cootes)**

**That Council notes the views of submitters attached as Appendix 1 of RS-18-419 Resource Management Act New Application Fees.**

**That Council agrees to adopt the fees proposed:**

- **Two-hour fixed fee for deemed permitted boundary activities;**
- **Seven-and-a-half-hour deposit for fast-track consent applications with the ability to charge for additional processing time; and**
- **One-hour deposit for marginal or temporary exemptions with the ability to charge for additional processing time.**

**CARRIED**

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KCDC 18/01/211

**OPERATIVE DATE FOR PRIVATE PLAN CHANGE 84 (SP-18-410)**

Nicki Williams and Sherilyn Hinton spoke to the report and answered members' questions

**MOVED (M Scott/Holborow)**

**That Council receives this report SP-18-410 Operative Date for Private Plan Change 84.**

**That Council resolves pursuant to clauses 17 and 20 of Schedule 1 of the Resource Management Act 1991 to set an operative date of 16 February 2018 for Private Plan Change 84 to the Operative Kapiti Coast District Plan 1999 and affix the Common Seal of Council to the plan change as set out in Appendix 1 to this report (SP-18-410).**

**That Council approves that a public notice be included in the Kapiti News on 31 January 2018 announcing that Private Plan Change 84 will become operative on the 16 February 2018.**

**CARRIED**

Cr D Scott and Cr Cardiff abstained.

KCDC 18/01/212

**CONSULTATION ON PRIORITISING HIGH-USE STREETS AND WALKWAYS FOR EARTHQUAKE RISK (RS-18-417)**

Katherine Wheeler spoke to the report and answered members' questions.

**MOVED (Vining/Buswell)**

**That Council note that special consultation to identify high use streets and walkways was undertaken as required by the Building (Earthquake-prone Buildings) Amendment Act 2016 and that no submissions were received.**

**That Council confirm the identification of Elizabeth Street, Waikanae and Te Rauparaha Street, Ōtaki as thoroughfares warranting the prioritisation of the identification and seismic strengthening of unreinforced masonry buildings.**

**CARRIED**

KCDC 18/01/213

**LEASE FOR MAZENGARB RESERVE, PARAPARAUMU CROQUET CLUB (CS-18-418)**

Max Pedersen and Mark Hammond spoke to the report and answered members' questions.

**MOVED (Holborow/Vining)**

**That the Kāpiti Coast District Council authorises the Chief Executive to undertake the required public notification process for the lease proposal as outlined in this report (CS-18-418) for the land at Mazengarb Reserve, Paraparaumu, shown in Appendix 1, to the Paraparaumu Croquet Club.**

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If any submissions or objections are made, these are considered at the Council meeting of 26 April 2018.

If no submissions or objections are received, that the Kāpiti Coast District Council authorises the Chief Executive to enter into a lease for five years commencing 1 April 2018 with the Paraparaumu Croquet Club, for the land at the Mazengarb Reserve shown in Appendix 1 to report CS-18-418 at an annual rental set by the Council in the Long Term Plan or Annual Plan.

That the Kāpiti Coast District Council authorises Council Officers to engage in conversations with the Kapiti Croquet Club regarding future lawn maintenance arrangements.

**CARRIED**

KCDC 18/01/214

**LEASE PARAPARAUMU DOMAIN, AORANGI SPORTS CLUB (CS-18-400)**

Max Pedersen and Mark Hammond spoke to the report.

**MOVED (Cardiff/Buswell)**

That the Kāpiti Coast District Council authorises the Chief Executive to undertake the required public notification process for the lease proposal as outlined in this report (CS-18-400) for the land at Paraparaumu Domain, Paraparaumu, shown in Appendix 1, to the Aorangi Sports Club.

If any submissions or objections are made, these be considered at the Council meeting of 26 April 2018.

If no submissions or objections are received, that the Kāpiti Coast District Council authorises the Chief Executive to enter into a lease for ten years with two further ten year rights of renewal commencing 01 April 2018 with the Aorangi Sports Club, for the land at the Paraparaumu Domain shown in Appendix 1 to report CS-18-400 at an annual rental set by the Council in the Long Term Plan or Annual Plan.

**CARRIED**

KCDC 18/01/215

**LEASE FOR RUSSELL RESERVE, WAIKANAE FREE KINDERGARTEN (CS-18-416)**

Max Pedersen and Mark Hammond spoke to the report and answered members' questions.

**MOVED (Vining/Buswell)**

That the Kāpiti Coast District Council authorises the Chief Executive to enter into a lease for twenty years, commencing 1 April 2018 with Waikanae Free Kindergarten, for the land at Russell Reserve shown in Appendix 1 to report CS-18-416 at an annual rental set by the Council in the Long Term Plan or Annual Plan

**CARRIED**

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KCDC 18/01/216

**LEASE FOR MATTHEWS PARK, KAPITI RUGBY LEAGUE CLUB (CS-18-429)**

*Cr M Scott moved away from the table during the discussion of this item.*

Max Pedersen and Mark Hammond spoke to the report and answered members' questions.

**MOVED (D Scott/Holborow)**

**That the Kāpiti Coast District Council authorises the Chief Executive to undertake the required public notification process for the lease proposal as outlined in this report (CS-18-429) for the land at Matthews Park, Raumati, shown in Appendix 1, to the Kāpiti Rugby League Club.**

**If any submissions or objections are made, these be considered at the Council meeting of 26 April 2018.**

**If no submissions or objections are received, that the Kāpiti Coast District Council authorises the Chief Executive to enter into a lease for one year with two further one year rights of renewal commencing 01 April 2018 with the Kāpiti Rugby League Club, for the land at the Matthews Park shown in Appendix 1 to report CS-18-429 at an annual rental set by the Council in the Long Term Plan or Annual Plan.**

**CARRIED**

KCDC 18/01/217

**CONFIRMATION OF MINUTES : 7 DECEMBER 2017**

**MOVED (Buswell/Vining)**

**That the minutes of the Council meeting on 7 December 2017 be accepted as a true and accurate record of that meeting.**

**CARRIED**

KCDC 18/01/218

**PUBLIC SPEAKING TIME (for items not related to the agenda)**

Philip Edwards spoke regarding Graham Carlson, who is retiring from Council on 26 January 2018, acknowledging the outstanding 27 years' service that Mr Carlson has dedicated to Paekakariki.

*The meeting was adjourned at 10.51am and resumed at 11.04am.*

*Cr Benton returned at 11.08am.*

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KCDC 18/01/219

**RESOLUTION TO GO INTO PUBLIC EXCLUDED**

**MOVED (Gurunathan/M Scott)**

**PUBLIC EXCLUDED RESOLUTION**

That, pursuant to Section 48 of the Local Government Official Information and Meetings Act 1987, the public (with the exception of Community Board representatives) now be excluded from the meeting for the reasons given below, while the following matters are considered:

- Peka Peka to Ōtaki Expressway Property Agreement (CS-18-393)
- Confirmation of Public Excluded Minutes – 7 December 2017

The general subject of each matter to be considered, while the public are excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987, for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Grounds under Section 48(1) for the passing of this resolution
<b>Peka Peka to Ōtaki Expressway Property Agreement (CS-18-393)</b>	Section 7(2)(b)(ii) – to protect information where the making available of the information would be likely unreasonable to prejudice the commercial position of the person who supplied or who is the subject of the information.  Section 7(2)(i) – to enable the local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	Section 48(1)(a): That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist.
<b>Confirmation of Public Excluded Minutes – 7 December 2017</b>	Section 7(2)(a) – to protect the privacy of natural persons.  Section 7(2)(f)(i) – to maintain the effective conduct of public affairs through the free and frank expression of opinions by or between or to members or officers or employees of any local authority ... in the course of their duty.	Section 48(1)(a): That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist.

**CARRIED**

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*The Council meeting went into public excluded session at 11.04am.*

*The Council came out of public excluded session at 11.16am.*

*The Council meeting closed at 11.16am.*

*Signed ..... / ..... / 2018*

Mayor K Gurunathan