

MINUTES	MEETING	TIME
CORPORATE BUSINESS COMMITTEE	THURSDAY, 11 AUGUST 2016	10AM

Minutes of a meeting of the **Corporate Business Committee**, held in the Council Chambers, Ground Floor, 175 Rimu Road, Paraparaumu on **Thursday, 11 August 2016**, commencing at 10am.

PRESENT:	Cr	G	Welsh	Chair
	Cr	M	Bell	Deputy Chair
	Mayor	R	Church	
	Cr	J	Elliott	
	Cr	K	Gurunathan	
	Cr	J	Holborow	
	Cr	D	Scott	
	Cr	M	Scott	
ATTENDING	Mr	P	Edwards	Chair Paekākāriki Community Board
	Ms	C	Papps	Member Ōtaki Community Board
	Ms	J	Lloyd	Member Waikanae Community Board
	Mr	W	Maxwell	Acting Chief Executive
	Mr	K	Currie	Group Manager Regulatory Services
	Mr	M	de Haast	Acting Group Manager Corporate Services
	Mr	V	Fallon	Acting Group Manager Strategy & Planning
	Mr	S	Mallon	Group Manager Infrastructure Services
	Mr	C	Mylne	Acting Group Manager Community Services
	Mr	K	Black	Manager, Corporate Planning & Reporting
	Mr	T	Creighton	Monitoring Officer
	Ms	T	Parata	Manager, Programme Design & Delivery
	Ms	J	McDougall	Communications Manager
	Mr	T	Power	Senior Legal Counsel
	Mrs	J	Nock	Executive Secretary, Corporate Services
APOLOGIES:	Cr	D	Ammundsen	
	Cr	M	Cardiff	Deputy Mayor
	Cr	P	Gaylor	
	Mr	R	Spratt	Māori Representative

CBC 16/08/143

### **WELCOME**

The Chair welcomed everyone to the meeting, declared the meeting open and read the Council Blessing.

CBC 16/08/144

### (a) **Apologies**

#### **MOVED (Chair/Holborow)**

**That apologies be accepted from Cr Ammundsen, Cr Cardiff, Cr Gaylor and Russell Spratt, Māori Representative.**

#### **CARRIED**

An apology from Fiona Vining was noted.

### (b) **Declarations of Interest Relating to agenda items.**

There were no declarations of interest relating to agenda items.

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CBC 16/08/145

**PUBLIC SPEAKING TIME**

There were no public speakers.

CBC 16/08/146

**MEMBERS' BUSINESS**

(a) Public Speaking Time Responses.

None required.

(b) Leave of Absence

**MOVED (Mayor/Bell)**

**That leave of absence be accepted from Cr M Scott during the period 22 – 27 September 2016.**

**CARRIED**

(c) Matters of an Urgent Nature.

There were no matters of an urgent nature.

CBC 16/05/147

**ACTIVITY REPORT: 1 APRIL TO 30 JUNE 2016 (SP-16-1956)**

Terry Creighton, Monitoring Officer and Mark de Haast, Acting Group Manager Corporate Services gave a presentation showing a summary of the Council's activities.

Group Managers spoke to their activities and key results and responded to Members' questions.

There was a discussion on the percentage of infrastructure projects not on target at year end and compared with previous years. It was agreed that comparison information would be collated and presented at a subsequent meeting.

Attendance at the Coastlands Aquatic Centre was outlined and further categorisation of reduced attendance was requested to be included in subsequent reports (if applicable).

Members were concerned they had not received a Briefing on progress of the Proposed District Plan and it was advised that a Briefing was planned for 22 September. Members requested this be brought forward if possible.

*Cr Bell left at 11.02am and returned at 11.09am*

The chair, on behalf of the Committee, thanked everyone involved in this detailed report.

**MOVED (M Scott/Mayor)**

**That the Corporate Business Committee notes the status of the projects in the Summary List of Projects (Appendix A) and the performance results for the fourth quarter of 2015/16 contained in the Activity Reports attached as Appendix B to this Report SP-16-1956.**

**CARRIED**

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*The meeting adjourned at 11.09am and was reconvened at 11.18am.*

CBC 16/05/148

**FINANCIAL REPORT TO 30 JUNE 2016 (Corp-16-1951)**

Mr de Haast gave a presentation showing a brief summary of the report and responded to questions.

The Chair and Mayor congratulated everyone involved for their detailed report.

**MOVED (M Scott/Elliott)**

**That the Corporate Business Committee notes the actual financial performance and position for the year ended 30 June 2016 as contained in this report (Corp-16-1951).**

**That the Corporate Business Committee recommends to Council all of the changes to the 2016/17 carry-over budgets as detailed in Table 6 as contained in this report (Corp-16-1951).**

**CARRIED**

CBC 16/05/149

**CONTRACTS UNDER DELEGATED AUTHORITY (Corp-16-1952)**

The report was taken as read.

**MOVED (Welsh/Holborow)**

**That the Corporate Business Committee notes that there were three contracts accepted under delegated authority over \$250,000 for the period 1 April to 30 June 2016.**

**CARRIED**

CBC 16/05/150

**CONFIRMATION OF MINUTES: 30 June 2016**

**MOVED (Bell/M Scott)**

**That the minutes of the Corporate Business Committee meeting held on 30 June 2016 be adopted as a true and correct record.**

**CARRIED**

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**MOVED (M Scott/Mayor)**

**That the Corporate Business Committee move into a Public Excluded meeting:**

**PUBLIC EXCLUDED RESOLUTION**

**That, pursuant to Section 48 of the Local Government Official Information and Meetings Act 1987, the public (with the exception of Community Board delegates) now be excluded from the meeting for the reasons given below, while the following matters are considered:**

**Aged Debt Write Offs (Corp-16-1932)**

**The general subject of each matter to be considered, while the public are excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987, for the passing of this resolution are as follows:**

<b>General subject of each matter to be considered</b>	<b>Reason for passing this resolution in relation to each matter</b>	<b>Grounds under Section 48(1) for the passing of this resolution</b>
<b>Aged Debt Write Offs (Corp-16-1932)</b>	Section 7(2)(a) – to protect the privacy of natural persons.  Section 7(2)(b)(ii) – would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.	48(1)(a): That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist.

**CARRIED**

The Corporate Business Committee moved into a public excluded session at 11.41am.

*The Corporate Business Committee came out of a public excluded session at 11.45am.*

The Corporate Business Committee meeting closed at 11.45am.

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Chairperson

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Date