

Chairperson and Committee Members
ŌTAKI COMMUNITY BOARD

8 MAY 2012

Meeting Status: **Public**

Purpose of Report: For Decision

SUBMISSION TO COUNCIL: DRAFT 2012-32 LONG TERM PLAN

PURPOSE OF REPORT

- 1 The purpose of this report is to enable the Otaki Community Board to consider the process around meeting its statutory obligation to make a submission on the Draft 2012-32 Long Term Plan. The document was released for public consultation on 16 April and the deadline for receipt of submissions is 5pm, 17 May 2012.

SIGNIFICANCE OF DECISION

- 2 The Council's significance policy is not triggered.

BACKGROUND

- 3 Elected Members have reviewed and discussed the content of the provisional draft of the Long Term Plan through a series of briefings and workshops held between September 2011 and March 2012. The workshops were open to the public and attended by officials from Kapiti Coast Grey Power and the Kapiti Coast Older Persons' Council.
- 4 On 5 April 2012 Council adopted the Draft Statement of Proposal (being the Draft 2012-32 Long Term Plan) for consultation between 16 April and 17 May 2012.
- 5 The Community Board must now meet its statutory obligation to make a formal submission on the Draft Long Term Plan. The submission can cover, where relevant, any matter currently included in the draft document, or on any matter that they would wish to see incorporated, this can include the proposed water meter charges.

CONSIDERATIONS

Timing of making a Submission on the Draft 2012-32 Long Term Plan

- 6 There are two options on how to progress the submission available to the Board for consideration.

- 6.1 Option One is that the Board resolves to:
- approve the development of a draft submission for circulation and comment by Board members, and final sign-off by the Board no later than 17 May 2012; and
 - at the next scheduled Board meeting record in the minutes the making of the submission;
- 6.2 Option Two is that the Board resolves to approve the development of a draft submission for circulation and comment by Board members, and hold another meeting during the consultation period to consider and resolve the submission to be made no later than 17 May 2012.

Financial Considerations

- 7 There may be financial implications associated with any matter that the Board submits on. The level of impact would be dependent on whether it is rated at the ward or district level. The Board needs to consider these implications which will be worked through in any final deliberations by the Council.

Legal Considerations

- 8 The Board has a legal mandate to prepare a submission under Section 52 of the Local Government Act 2002. The Board's role is defined as to represent and act as an advocate for the interests of its community (s.52 (a)) and to prepare an annual submission to the territorial authority for expenditure within the community (s.52 (d)).

Delegation

- 9 In addition to the legislative authority noted above, the Community Board has delegated authority to consider this matter. Reference Part D of the Governance Structure which reads:

“Each of the Community Boards is delegated the following functions, duties and powers....7.18 to review and approve any Community Board submission on issues within its area.”

Consultation

- 10 In accordance with the Local Government Act 2002 the Council has circulated a Summary of the Draft Long Term Plan with the 18 April 2012 edition of the Kapiti News. An insert was also published in the 26 April 2012 edition of the Otaki Mail.
- 11 Copies of the relevant documents and the submission forms are available from the Council Customer Services Centre at Kapiti Lights Complex, Paraparaumu and from the Paraparaumu Library, the Waikanae and Ōtaki Service Centres/Libraries. The documents are also on the Council website.

Policy Implications

- 12 The Draft Plan demonstrates the balance of projects and priorities determined by the Council during a series of briefings and workshops held between September 2011 and March 2012.

Tāngata Whenua Considerations

- 13 Implicit in the delivery of the proposed 2012-32 work programme is the need to work with all three Iwi. Te Whakaminenga o Kāpiti contributed their thoughts (both in Maori and English) on the general future of the Kāpiti Coast for the Draft Long Term Plan.

Publicity Considerations

- 14 A Summary Document and a Kāpiti Update have been published and local radio has been used to highlight where copies of the summary and full report can be read or obtained. In addition, a discussion forum has been organised for 4pm-6pm before the start of this Board meeting.

RECOMMENDATIONS

- 15 That the Ōtaki Community Board notes that it has a legal mandate to make a submission on the Draft 2012-32 Long Term Plan and prepares a submission under Section 52 of the Local Government Act 2002 by 17 May 2012.
- 16 That the Ōtaki Community Board in relation to the Draft 2012-32 Long Term Plan resolves to:
- 16.1 approve the development of a draft submission for circulation and comment by Board members, and final sign-off by the Chair and Deputy Chair of the Board by 17 May 2012 and at the next scheduled Board meeting record in the minutes the making of the submission;
- OR
- 16.2 approve the development of a draft submission for circulation and comment by Board members, and hold another meeting within the consultation period to consider and resolve the submission to be made by 17 May 2012.

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