

Chairperson and Subcommittee Members
GRANT ALLOCATION SUB-COMMITTEE

14 OCTOBER 2014

Meeting Status: **Public**

Purpose of Report: For Decision

**APPLICATION FOR FACILITY HIRE REMISSION - COMBINED
LIONS CLUB OF KAPITI**

PURPOSE OF REPORT

- 1 This report presents an application from the Combined Lions Club of Kapiti Charitable Projects Incorporated ("Lions Club") for remission of the cost of hiring the Waikanae Memorial Hall and PA system for the Annual Lions Book Fair to be held on 18 and 19 October 2014.

SIGNIFICANCE OF DECISION

- 2 This report does not trigger the Council's significance policy.

BACKGROUND

- 3 The Council has \$2,830 budgeted for Districtwide Facility Remissions under the grants budget. This budget is targeted at facility users whose event is benefiting the District as a whole rather than an individual community. The current criteria process for the operation of this grant fund was approved by Council on 21 August 2008 and is attached as Appendix 1.
- 4 The Combined Lions Club of Kapiti Charitable Projects Incorporated has applied for remission of hall hire for the Waikanae Memorial Hall and PA system for the 18 and 19 October 2014 for the Annual Lions Book Fair. The letter of application is attached as Appendix 2.

CONSIDERATIONS

- 5 The Lions Club has applied for hall hire remission each year for the use of the Waikanae Memorial Hall for their Annual Lions Book Fair. As proceeds from the Annual Lions Book Fair have benefited the Districtwide Community since 1998 by distributing net proceeds to worthwhile recipients, it is appropriate that their application is considered for the Districtwide Hall Hire Remission Fund.
- 6 The current hire of the hall and PA system is around \$972.00.

Criteria

- 7 The maximum grant under the current policy is \$1,000. Generally hall hire grants are covered by each of the Community Board grants as the halls are mainly being hired by local community organisations for local purposes. However, when halls are being used by community organisations for a Districtwide purpose then grant applications from the Community Boards are referred to the Grants Allocation Subcommittee for consideration under the Districtwide Hall Remission grant.

- 8 These applications comply with the criteria for Districtwide Hall Remission Grants being “a worthy cause”.

Financial Considerations

- 9 An amount of \$2,830 is provided in the 2014/15 budget for the Districtwide Hall Remission grant.
- 10 Funds for the 2014/15 year have been allocated as follows:

Date	Organisation	Amount of Grant
June 2014	Kapiti Brass Band	\$704
July 2014	NZ Special Olympics	\$800
Total granted to date		\$1,504

- 11 There is currently \$1,326 in the Districtwide Facilities Remissions 2014/15 budget.
- 12 There will be \$354 remaining in the Districtwide Facilities Remissions budget if this application is approved in full.

Legal Considerations

- 13 There are no legal considerations relating to this report.

Delegation

- 14 The Grants Allocation Subcommittee has delegated authority to consider this report. Reference Section C.7.4 of the Governance Structure which reads:

Districtwide Hall Hire Remission

7.3 This programme is to assist hall users whose event is benefiting the District as a whole rather than an individual community.

Consultation

- 15 There are no consultation issues.

Policy Implications

- 16 There are no policy implication issues in relation to this grant.

Publicity Considerations

17 There are no publicity issues in relation to this grant.

Financial Considerations

18 Under the Local Government Amendment Act 2012 the local authority must “demonstrate prudent management of its revenues, expenses, assets, liabilities, investments, or general financial dealings.”

19 Is there sufficient funding for what is proposed? Detail with reference to the Long Term Plan/Annual Plan and lay out any costings by financial year. If additional funding is required where is it being sourced.

RECOMMENDATIONS

2 That the Grants Allocation Subcommittee grant \$972.00 to the Combined Lions Clubs Book Fair Committee from the Districtwide Facilities Remissions grants budget to cover the hire of the Waikanae Memorial Hall and PA system for the Annual Lions Book Fair on 18 and 19 October 2014.

Report prepared by:

Approved for submission by:

Tracey Ferry

Executive Secretary Community Services

Tamsin Evans

Group Manager Community Services

ATTACHMENTS

Appendix 1 Current Criteria and Process for the Districtwide Hall Hire Remissions Fund
Appendix 2 Grant Application letter from Combined Lions Clubs of Kapiti Charitable Projects Incorporated