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**LICENSEE NOTIFICATION**

**Extended trading hours for the Rugby World Cup 2023**

**Note:** This is a template form for your use, but not a legally prescribed or binding document.

**Eligible premises details\***

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| **Details of premises to be open during extended hours:** | |
| **Date of notification:** |  |
| **Name of licence holder:** |  |
| **Phone number:** |  |
| **Type of licence:** |  |
| **Expiry date of licence:** |  |
| **Name of premises:** |  |
| **Address of premises:** |  |
| **Type of premises:** |  |
| **Capacity of premises:** |  |

\* to check eligibility, please refer to *‘Who can extend their hours’* section on the **factsheet** for licensees [Click here](https://www.kapiticoast.govt.nz/media/owrnp2il/factsheet-for-licensees.docx).

**Notified game/games**

Please state below the game or games you intend to televise, and your approximate opening/closing times.

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| **Date** | **Game** | **Opening and Closing times** |
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**Noise management**

Please outline your noise management plan, including how you will comply with the three noise management conditions below.

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| **Compulsory noise management conditions during the extended hours** | **Please describe how you will comply with each condition** |
| Open areas cannot be used even for smoking |  |
| Audio equipment such as loudspeakers, amplifiers or audio relay equipment cannot be used in an open area |  |
| Bottles, or other rubbish, cannot be disposed of or left for collection in an open area |  |

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| **Please describe other measures you will take to manage noise levels during the extended hours in a way that is appropriate to your location** |
|  |

**Reminder - Cancellation of notifications**

This year, licensees are also required to notify the relevant territorial authority and the nearest Police station again if they change their minds about extending their trading hours for a game they have already notified for – and as soon as practicable. This requirement aims to give Police better information about who is open and when, so that frontline staff can be deployed effectively. [Click Link for information](https://www.kapiticoast.govt.nz/media/ujbjvyu5/guidance-for-licensees-notification-cancellation-of-notification-display-notice.docx)

**Please email to** [**licence.application@kapiticoast.govt.nz**](mailto:licence.application@kapiticoast.govt.nz)