

Chairperson and Committee Members
OPERATIONS & FINANCE COMMITTEE

23 FEBRUARY 2017

Meeting Status: **Public**

Purpose of Report: For Information

CONTRACTS UNDER DELEGATED AUTHORITY

PURPOSE OF REPORT

- 1 This report provides an update on any contracts over \$250,000 accepted under delegated authority for the period 1 October to 31 December 2016.

Delegation

- 2 The Operations and Finance Committee has delegated authority to consider this report under the following delegation in the Governance Structure, Section B.2.

This Committee will deal with monitoring and decision-making on all broader financial management matters, including approval of contracts and contract variations outside the Chief Executive's delegations.

CONSIDERATIONS

Issues

Contract 2015/C042 – Dissolved Air Floatation Upgrade – Package Plant Contract

- 3 Five tenders were received, ranging from \$392,000 - \$1,200,000.
- 4 The NZS 3916 – Design and Install contract was awarded to Jonassen Industrial Projects Limited for the sum of \$397,450.
- 5 There were no local tenders received as the required specialist suppliers are not present in the District.
- 6 It was estimated that 3-5% of services will be sourced from local contractors during installation and commissioning.

Considerations

- 7 There are no financial, legal, consultation and publicity considerations.

SIGNIFICANCE OF DECISION

- 8 The Council's significance policy is not triggered.

RECOMMENDATIONS

- 9 That the Operations and Finance Committee notes there was one contract accepted under delegated authority over \$250,000 for the period 1 October to 31 December 2016.

Report prepared by:

Approved for Submission by:

**Mark de Haast
Chief Financial Officer**

**Wayne Maxwell
Group Manager Corporate Services**

Approved for Submission by:

**Sean Mallon
Group Manager Infrastructure Services**

Appendix 1 Contracts over \$250,000 approved under delegated authority for 2015/16 year previously reported to the Corporate Business Committee.

CBC meeting	Contract
<p>11 August 2016 (covering the period 1 April to 30 June 2016)</p>	<p>Contract 2015:C090 – Relocation of Sand Filters – Paekākāriki Water Treatment Plant. The Contract was awarded to Filtec Limited for the sum of \$275,678.</p>
	<p>Contract 1975B – Kapiti Road Upgrade Stage 2. The Contract was awarded to Electra Limited for the sum of \$445,000.</p>
	<p>External Services Contract for the Kapiti Youth Development Centre between Kapiti Coast District Council and Zeal Education Trust. The Contract was awarded to Zeal Education Trust; Three year term with two three years' rights of renewal, \$735,696 for first three years with a one-off capital contribution of \$250,000 (conditional).</p>
<p>1 December 2016 (covering the period 1 July to 31 September 2016)</p>	<p>Contract 2016/C124 – Paraparaumu and Waikanae Town Centre Project – Kapiti Road Shared Path – Underground Power. The Contract was awarded to Electra Limited for the sum of \$615,495.</p>
	<p>Contract 2015/C074 – Professional Services for Paekākāriki Seawall. The Contract was awarded to Tonkin and Taylor Limited for the sum of \$391,474.</p>
	<p>Contract 2015/C033 – Waikakariki Stream Upgrades. The Contract was awarded to Fletcher Construction Company Limited trading as Brian Perry civil for the sum of \$366,657.</p>