

Kāpiti Airport Noise Community Liaison Group Meeting on 30 March 2023

1. **Present:** Jonny Best, Simon Lockie, Laura Willoughby, Peter Merwood, James Jefferson, Joseph Sule, Jack Rikihana, Alistair (Airport Reporting Officer)

James Jefferson standing in as Interim Chair for this meeting – agreed by Group.
Meeting started at 9.10am.

Opening karakia - led by Jack Rikihana.

2. **Apologies:** Don Day, David Blair, Amanda Cottrell
3. **Minutes:** Minutes of meeting held 27 September 2022 - Adopted.
4. **Update on new Chairperson:** Council has organised an advertisement for a new independent Chair for the Group. Two applications have been received. The Airport Manager and Council's Regulatory Services Group Manager have met and have reached agreement on the preferred candidate.

Action: Laura will prepare a report to Council recommending the appointment of the Chair within the next 2 months.

5. **Roles and responsibilities:** Council requested that the Airport website pages about the Community Liaison Group be updated and a suggestion that the Airport Manager's Noise Report is posted on the website.

Action: Simon will undertake to update website content (with the assistance of Amanda Cottrell, if required). Simon will develop a report format that will be suitable for inclusion on the Kāpiti Airport website.

The Group also discussed the need to revisit the Noise Management Plan for the airport and Terms of Reference for the Group.

It was agreed that the scope of any review of the Noise Management Plan should be discussed and agreed with the new Chair at the earliest opportunity.

The Terms of Reference for the Group were identified as needing to be updated to reflect new membership structure, including adding in the new Paraparaumu Community Board representative.

Action: Laura will circulate a revised Terms of Reference to the Group for their consideration by mid-April. At a minimum, the revised terms of reference should reflect the new Community Board structure and add the Airport Reporting Officer to the Group membership.

Action: The report to Council (Action under agenda item 4 above) shall include a revised terms of reference for the Group. This will reflect the new Community Board structure and add the 'Airport Reporting Officer' as a member of the Group.

6. **Airport Manager's Report:** The overall number of complaints is comparable to report at the last meeting.
- Complaints are mostly daytime events.
 - Given the number of movements, type of activity and location of the aerodrome, the overall number of complaints is already very low.
 - There are no complaints relating to scheduled air services with most complaints relating to multiple aircraft flying over a period – i.e.: Circuit traffic relating to Aero Club. The Aero Club advised that they are noise conscious and all complaints are discussed at the Instructor's meeting.
 - Most complaints are regarding "normal" flying activities outside Kāpiti Coast Airport's control and outside the measurable parameters of the Noise Management Plan.
 - One curfew breach was an agricultural aircraft that departed minutes before the morning curfew of 07:00. It was reported it to CAA (as it breaches their terms) and followed up with the operator who was apologetic and had not understood the curfew.

Airport noise monitoring is due to be undertaken, however it is acknowledged that the noise levels are currently low due to a reduction in the number of aircraft movements. The intention is for Airport Manager to still undertake noise monitoring, but cost is a factor.

The Group discussed the desire to revisit the Noise Management Plan again, in particular the requirements around the noise monitoring and acceptable level of complaints. It was agreed that the issues will be raised with the new Chair, once appointed.

The Aero Club advised that night flying is expected to increase after daylight savings is implemented. The Group recommended that a press release/social media release is prepared and released to the community from the Aero Club/Airport to advise of this expected increase in traffic and to remind people of the curfew hours.

The Airport Manager advised that he has communicated to Massey University directly about the level and type of activity of their students who use the airport in groups. Any noise complaints received that relate to Massey University students are now forwarded to the University to respond to.

7. **Interim Chair's Report:** Nil

8. **Airport Update:** Nil

9. **Correspondence:** Jonny Best has responded to Charlie Dickson (on the Group's behalf) regarding the matters considered at the last meeting.

10. **General Business:**

- The Group discussed around pest management methods to control Canada Geese in and around the airport, and the potential noise impact associated with the various methods. Council will share any insights they have on control methods.

11. **Next meeting:** It is proposed to formally meet within next 6 months – will aim for Sept/Oct 2023.

The Group noted that an additional informal meeting with the new Chair should be arranged as soon as their appointment is confirmed.

Closing karakia - led by Jack Rikihana.

Meeting closed at 11.10 am.