

**Chairperson and Community Board Members**  
WAIKANAE COMMUNITY BOARD

15 MAY 2012

Meeting Status: **Public**

Purpose of Report: For Decision

**CONSIDERATION OF APPLICATIONS FOR FUNDING**

**PURPOSE OF REPORT**

- 1 To consider how to manage the applications for funding from Kyata Brown and Zoram Brown.
- 2 To consider, if necessary, how to manage any funds remaining in the Discretionary Grants Fund and Waikanae Promotion Funds, for the balance of the financial year. This will depend on the outcome of the Brown funding applications consideration (as above).
- 3 No new applications for funding have been received.

**SIGNIFICANCE OF DECISION**

- 4 The Council's significance policy is not triggered by this report.

**BACKGROUND**

- 5 The applications for funding from Kyata Brown and Zoram Brown were considered at the Waikanae Community Board meeting of 3 April 2012. At that meeting the Board resolved:

**MOVED (PRVANOV/SCOTT)**

**That the Waikanae Community Board grants Kyata Brown and Zoram Brown the amount of \$200 each, to be used specifically for costs associated with attending the New Zealand Age Group Championships in Dunedin in April 2012. These grants are to be funded from a combination of the Discretionary Grants Fund and the Waikanae Promotion Fund, as funds in the Discretionary Grants Fund are insufficient to cover both applications.**

**CARRIED**

- 6 Both applicants were advised of the grant decision in writing on 10 April 2012.
- 7 On 12 April 2012 the mother of the two applicants contacted the secretary of the Waikanae Community Board and advised that they would no longer be participating in the swimming competition, as other requests for funding they had also been relying on had been turned down.

## CONSIDERATIONS

### Issues

- 8 The criteria for Discretionary Grants provides a list of four types of application that can be considered, and further states that the Waikanae Community Board has the right if justification can be proven, to make a grant outside the criteria.
- 9 The Waikanae Community Board is required to decide:
  - (a) Whether they wish to amend the original resolution so the money granted is not tagged to the children's attendance at the swimming championships, but rather is provided to assist with general costs associated with participation in the swimming club activities; or
  - (b) Whether the funding will be withdrawn, given that the children are not attending the swimming championships.
- 10 On the basis of the decision from the previous meeting that funds would be granted to the Brown children, applications for funding from the Discretionary Grants Fund and the Waikanae Promotion Fund are no longer being accepted for the current financial year, as all funds have been allocated.
- 11 Should the funding to the Brown children be withdrawn, the Waikanae Community Board is then required to decide whether to re-open funding applications for the remainder of this financial year, for the \$400 that will be unallocated.

### Financial Considerations

- 12 The budget allocations and amounts granted in the 2011/12 financial year for the Discretionary Grants Fund, the Waikanae Promotion Fund and the Waikanae Capital Improvement Grant are as follows.
- 13 This excludes the grants to the Brown children, which total \$400 – should those funds be granted, the “Total Unallocated to Date” amounts for both the Discretionary Grants Fund and the Waikanae Promotion Fund will be zero.
- 14 Should the funds not be granted, there will be \$400 unallocated (\$378.65 from the Discretionary Grants Fund and \$21.35 from the Waikanae Promotion Fund) in this financial year.

Fund	2011/12 Budget Allocation	Total Allocated to Date	Total Unallocated to Date
Discretionary Grants Fund	\$5,705	\$5,326.35	\$378.65
Waikanae Promotion Fund	\$31,954	\$31,932.65	\$21.35
Waikanae Capital Improvement Grant	\$31,954	\$31,376.96	\$577.04

**Discretionary Grants Fund**

15 The following table shows all grants made from the Discretionary Grants Fund during the 2011/12 financial year excluding the grants to the Brown children:

Date	Recipient	Amount	Purpose of Grant	Report Back
26/07/11	The Daniel Company	\$464	To assist with the costs of producing the "Daniel's Doomsday Dreams" musical show in October 2010 by waiving the quoted price for hall hire of the Waikanae Memorial Hall.	Received 02.12.11
16/08/11	REFUND from Waikanae Cricket Club	– \$100	The costs of the project funded were less than anticipated, so the unspent funds have been returned	N/a
13/09/11	Parkinsonism Society Kapiti/Horowhenua	\$500	To assist with the costs associated with providing a care service to members of the Society.	Received 14.02.12 & 14.03.12
13/09/11	Kapiti branch of the NZ Camellia Society	\$290	To assist with the costs of hiring the Waikanae Memorial Hall on 9 & 10 September 2011.	Received 17.11.11
01/11/11	Kapiti Women's Health Centre Collective Inc.	\$500	To assist with the costs of extending and reconfiguring the Kapiti Women's Health Centre.	Received 07.02.12
01/11/11	Sands Kapiti	\$372.35	To assist with the costs of two people attending the National Conference in Whanganui, in November 2011.	Received 25.11.11
01/11/11	Ngati Haumia/Ngati Toarangatira	\$500	To assist with the costs of the 2012 Kapiti Coast Waitangi Day celebrations	Received 27.03.12
06/12/11	Waikanae Volunteer Fire Brigade (c/o Shane Read)	\$500	To assist with travel expenses to attend the 2012 NZ National Road Rescue Competition in Queenstown in February 2012	Due June 2012
06/12/11	Waikanae Volunteer Fire Brigade (c/o John Backler)	\$500	To assist with travel expenses to attend the 2012 NZ National Road Rescue Competition in Queenstown in February 2012	Due June 2012
06/12/11	Maxwell Ross	\$500	To assist with the costs of attending the Ricki Herbert Football Academy in Sydney, in January 2012	Due June 2012
06/12/11	Xavier Green	\$500	To assist with the costs of attending the Ricki Herbert Football Academy in Sydney, in January 2012	Received 08.02.12
21/02/12	Alana Thorne	\$500	To assist with the costs of attending training at the Academy of Physical Education in Ollerup, Denmark, in August 2012.	Received 27.04.12

Date	Recipient	Amount	Purpose of Grant	Report Back
21/02/12	Hollie Dunce	\$300	To assist with the costs of attending the Nationals Swimming Competition in Dunedin in April 2012.	Due August 2012
	<b>TOTAL</b>	<b>\$5,326.35</b>		

### Waikanae Promotion Fund

16 The following table shows all grants made from the Waikanae Promotion Fund during the 2011/12 financial year:

Date	Recipient	Amount	Purpose of Grant	Report Back
26/07/11	Menzshed Kapiti Inc.	\$950	To assist with operating costs for the 2010/11 financial year.	Thanks given at Board meeting of 01.11.11
01/09/11	REFUND from Waikanae Volunteer Night Patrol	– \$286.97	The costs of the travel funded were less than anticipated, so the unspent funds have been returned	N/a
13/09/11	Lions Club of Waikanae (Inc)	\$3,500	To assist with printing costs for the January 2012 Super Garden Trail	Received 20.03.12
13/09/11	Nga Manu Trust	\$446.92	To assist with the costs of erecting a sign at Pekapeka Beach, commemorating the visit of “Happy Feet” the Emperor Penguin.	N/a (sign being erected by Council)
01/11/11	Coast Access Radio	\$6,228.70	To assist with costs associated with the purchase and installation of a generator and ancillary equipment, which is required so that CAR can meet Civil Defence requirements.	Received 12.03.12
01/11/11	Kapanui Primary School	\$1,700	To assist with the costs associated with the “Christmas @ Nga Manu” concert.	Received 09.01.12  Certificate of Appreciation received 12.03.12
01/11/11	Kapiti Coast Youth Council	\$6,000	To assist with the costs of running the “Youth2U Live” programme of events over the summer of 2011/12.	Due May 2012
01/11/11	Waikanae Pony Club	\$1,894	To assist with the cost of Road Calming measures at Pony Club events.	Due May 2012
06/12/11	Waikanae District Sports Club	\$10,000	To assist with the costs of the 2012 Waikanae Show & Sports Day	Due June 2012

Date	Recipient	Amount	Purpose of Grant	Report Back
06/12/11	Kapiti Health Science Academy	\$500	To assist with the costs of setting up the Kapiti Health Science Academy.	Received 27.03.12
03/04/12	Liam Perry	\$500	To assist with costs associated with travelling to the BMX World Championships in Birmingham, UK, in May 2012.	Due October 2012
03/04/12	Waikanae Community Patrol	\$500	To assist with costs associated with sending patrol members to the Community Patrols of NZ National Training Seminar in June 2012.	Due October 2012
<b>TOTAL</b>		<b>\$31,932.65</b>		

### Waikanae Capital Improvement Grant

17 The following table shows all grants made from the Waikanae Capital Improvement Grant during the 2011/12 financial year:

Date	Recipient	Amount	Purpose of Grant	Report Back
Sept2011	ADVERTISING COSTS	\$689.92		
01/11/11	Kapiti Plunket Playgroup	\$4,187.44	To assist with the costs of having a deck built outside the plunket rooms, to create an outdoor space.	Received 23.03.12
01/11/11	Waikanae Volunteer Fire Brigade	\$25,000	To assist with the cost of purchasing a Fire Police van.	
05/11/11	REFUND from Rotary Club of Waikanae	– \$5,000	The project for which this money was granted did not go ahead, so the money has been refunded.	N/a
21/02/12	Menzshed Kapiti Inc.	\$950	To assist with the cost of purchasing a Dust Extractor for the Menzshed Kapiti's shed facility.	Due May 2012
21/02/12	Waikanae Swimming Club	\$1,085	For the purchase of one swim lane rope at the Waikanae Swimming Pool	Due May 2012
03/04/12	Waikanae Rugby Football Club	\$4,464.60	To pay for a metal cover for the Club's scoreboard.	Due October 2012
<b>TOTAL</b>		<b>\$31,376.96</b>		

### Waikanae Capital Improvement Fund

18 An amount of approximately \$1.1 million is held in the Waikanae Capital Improvement Fund. The following table shows how that fund has been allocated:

Amount	Purpose of Grant
\$800,000	Held in reserve
\$250,000	Pledged to the Mahara Gallery Trust
\$10,000	Allocated for funding CCTV cameras in Waikanae
\$32,000 (approx)	Allocated to the 2011/12 Waikanae Capital Improvement Grant
<b>TOTAL</b>	<b>\$1,092,000</b>

- 19 Attached to this report as appendices are tables showing all grants made in the 2010/11 and 2009/10 financial years.

### Delegation

- 20 The Waikanae Community Board has the delegated authority as at section D.10.13 of the Governance Structure approved by Council on 5 April 2012:

*Authority to consider and approve the allocation of community-based grant funds as deemed appropriate under agreed criteria of both existing schemes and any granting schemes that may be approved through the Annual Plan process or the LTCCP process.*

- 21 Also section D.10.14 of the Governance Structure approved by Council on 5 April 2012, which is specific to the Waikanae Community Board:

*Authority to consider and make recommendations to Council on the proposed use of the Waikanae Capital Improvement Fund for the purpose of funding capital projects within the Waikanae Community Board boundary. This is for expenditure over and above the approved annual grant allocations from this fund.*

### RECOMMENDATIONS

- 22 That the Waikanae Community Board amends the resolution previously approved at their meeting of 3 April 2012 as follows:

That the Waikanae Community Board grants Kyata Brown and Zoram Brown the amount of \$200 each, to assist with costs associated with participating in swimming club activities. These grants are to be funded from a combination of the Discretionary Grants Fund and the Waikanae Promotion Fund, as funds in the Discretionary Grants Fund are insufficient to cover both applications.

**Report prepared by:**

**Approved for submission by:**

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