

Memorandum of Understanding Kapiti Disability Reference Group (KDRG) & Kapiti Coast District Council (the Council)

1. Background

The Council values its longstanding relationship with the Kāpiti Disability Reference Group (KDRG). The group provides Council with an informed medium for engagement with people with disabilities in Kāpiti District. This Memorandum of Understanding replaces the Terms of Reference that were agreed with the Council when KDRG was formed in 2001.

2. Purpose

The purpose of this memorandum of understanding (MOU) is to set out the roles and expectations of the partners.

3. Role of KDRG

The KDRG will provide advice to the Council about planning, funding, managing and delivering services with regard to issues of access, equity and inclusion for people with disabilities in the Kāpiti Coast District. The group will also work to ensure optimum processes for the Council to consult people with disabilities.

4. Expectations of KDRG

- 4.1. KDRG will be cognisant of relevant NZ Standards and the New Zealand Disability Strategy
- 4.2. KDRG will work towards the support of good quality living and mobility in the Kapiti community for people with disabilities; including support for their enjoyment of recreational and cultural opportunities in the Kāpiti district;
- 4.3. KDRG will provide informed, experience-based advice to the Council on disability issues.

5. Expectations of the Council

- 5.1. The Council will embed disability responsiveness into all Council policies, strategies and processes.
- 5.2. The Council will ensure KDRG is involved early in the planning and design of Council projects.
- 5.3. The Council will provide the necessary support for the functioning of the KDRG, including attendance fees, meeting place costs, operational expenses and deaf translation services. The Council may also consider

additional support for specific KDRG projects through the Annual Plan process that advance Council's policies for community wellbeing.

6. Process:

KDRG holds bi-monthly meetings. In attendance are a representative of the Council and the Kāpiti Disability Information and Equipment Centre (DIEC). As well as scheduled meetings, various members of the group liaise with appropriate Council officers as and when required to advise on disability aspects of Council planning and projects.

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Chair, Kāpiti Disability Reference Group

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Mayor, Kāpiti Coast District

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Chief Executive, Kāpiti Coast District Council