

MINUTES	MEETING HELD ON	TIME
GRANTS ALLOCATION COMMITTEE	29 OCTOBER 2015	10.04AM

Minutes of a Meeting of the Grants Allocation Committee (Community Grants) on Thursday 29 October 2015 - commencing at 10.04am in the Council Chambers, 175 Rimu Road, Paraparaumu.

PRESENT: Cr J Holborow (Chair)
 Cr M Bell
 Cr M Scott
 Cr P Gaylor
 Ms K Paget
 Ms C Reihana
 Ms J Newport

IN ATTENDANCE: Mrs S Shaw (Executive Secretary, Strategy & Planning)
 Ms T Parata (Programme Design and Delivery Manager)
 Mrs C Rewi (Programme Advisor – Social)

The Chair welcomed Elected Members, Community Representatives, the Iwi Representative and Council officers to the Grants Allocation Committee (Community Grants) meeting.

GAC 15/10/05

APOLOGIES

There were no apologies.

GAC 15/10/06

PUBLIC SPEAKING

1. Sally Chapman on behalf of Adult Literacy Aotearoa spoke to their application. They are seeking funding to purchase brochures to heighten the awareness of the organisation and also to purchase a sign for outside their building.
2. David Forsythe on behalf of the Combined Lions Club of Kāpiti spoke to their application. They are seeking funding to help cover the costs of printing biodegradable plastic bags to assist in the collection of food items for the Kāpiti and Ōtaki Foodbanks.
3. Jess Anderson on behalf of Foster Hope Charitable Trust spoke to their application. They are seeking funding to help provide backpacks of essential items to children entering the foster care system in the Wellington Region.
4. Heide Alexander on behalf of Hohepa Homes Trust spoke to their application. They are seeking funding towards the costs of plans and sundry garden tools to assist in setting up a community garden in Otaihanga.
5. Shireen Maindonald on behalf of Arthritis New Zealand spoke to their application. They are seeking funding to assist towards the cost of advertising their services in the local newspapers.
6. Guy Burns on behalf of the Kapiti Chess Club spoke to their application. They are seeking funding to buy a laptop computer to enable the club to analyse and record progress for future training and coaching of children and youth in Kāpiti.

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7. Roger Pitchforth on behalf of the Kapiti Coast Workers Educational Assn. Inc spoke to their application. They are seeking funding for ongoing administration costs for their office space.
8. Helen Cook on behalf of Kapiti Community Patrol spoke to their application. They are seeking funding to continue the service they provide to the Community. They have 21 active members.
9. Lawrence Kirby on behalf of Kapiti Impact Trust spoke to their application. They are seeking funding to contribute towards establishing a Christians against poverty Debt Centre in Kāpiti.
10. Jessica Zame and Annie Cunningham on behalf of the Kapi-Mana Multiple Birth Club spoke to their application. They are seeking funding to purchase two breast pumps that can be hired out and also to purchase promotional flags to identify the club at events.

The meeting adjourned at 10.59am and reconvened at 11.16am.

11. Jen Ollie spoke on behalf of the Kapiti Pony Club spoke to their application. They are seeking funding to go towards the cost of obtaining a fire report in preparation for a resource consent to build a barn at QE11 Park.
12. Cree Hatfield on behalf of MOA Community Orchard spoke to their application. They are seeking funding for ongoing maintenance.
13. Olive Mihailof on behalf of the Pop In group spoke to their application. They are seeking funding to cover the rental costs at the Community Centre.
14. Ian McMillan and Errol Maffey on behalf of the Ōtaki Community Patrol spoke to their application. They are seeking funding to help purchase and install a light bar and reading lamp on the Ōtaki Community Patrol vehicle.

Cr Gaylor left the meeting at 11.32am and rejoined at 11.34am.

15. Kae Allen on behalf of the Te Newhanga Kāpiti Community Centre spoke to their application. They are seeking funding to run a Community International Festival in the early part of 2016.
16. John Roger on behalf of the Paraparaumu Beach Sea Scout Group spoke to their application. They are seeking funding to send two Venturer youth members with one adult leader to the National Scout Venture in January 2016.
17. Rae Lutman on behalf of the Kapiti Women's Centre spoke to their application. They are seeking funding for the annual centre worker volunteer training. This training programme ensures the trainees have the skills and confidence to provide services to the women who contact the centre.
18. Rod Foster on behalf of the Waikanae Family History Group spoke to their application. They are seeking funding for membership to FamNet, research material and meeting room hireage.
19. Denis Wood on behalf of The Shed Project Kapiti spoke to their application. They are seeking funding for signage to improve accessibility for participants and increasing the public profile and installation of a safety shut-off system in the machine workshop.
20. Terry Poko on behalf of Youth Quest Trust spoke to their application. They are seeking funding to deliver a six week programme four times a year for at risk youth.
21. Dermot Wheelan on behalf of Age Concern Kapiti Coast Inc spoke to their application. They are seeking funding to provide a monthly, quarterly newsletter/magazine to members, visitors, clients and other networks.

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22. Claire Rewi (Programme Advisor –Social) read a written statement on behalf of Cobwebs Community Trust Ōtaki spoke to their application. They are seeking funding for firewood for the elderly and young families and also administration costs.
23. Natalie Alabaster on behalf of The Parenting Place spoke to their application. They are seeking funding towards the delivery of nineteen Attitude youth development and wellbeing presentations to Colleges and some Primary Schools in the district.
24. Mr Summerton on behalf of the Kapiti Aeromodellers Club spoke to their application. They are seeking funding to expand pilot training facilities, flight simulator, radio control equipment and aircraft and ancillary equipment.
25. Claire Rewi (Programme Advisor –Social) read a written statement on behalf of Multiple Sclerosis Wellington. They are seeking funding for costs associated with running a monthly support meeting and transport costs by field workers to visit clients on the Kāpiti Coast.

The meeting adjourned at 12.24 and reconvened at 1.06pm.

It was noted that Cr Michael Scott was in a meeting and would return once that was finished.

26. Ellen Gee on behalf of the Kapiti Toy Library Inc spoke to their application. They are seeking funding as they have had a number of families join who have special needs children and would like to purchase toys that reflect the different way these children play.
27. Lisa Davies on behalf of the 49 Squadron Air Training Corps (District of Kāpiti) spoke to their application. They are seeking funding for basic first aid training for up to twelve Air Training corps cadets in 2015/2016.

Cr M Scott rejoined the meeting at 1.14pm.

28. Sian Lean on behalf of the Goldsbrough-Gabriel-Nugget Community group spoke to their application. They are seeking funding to purchase a BBQ, trestle table, whiteboard and catering supplies.
29. Anna Butterfield on behalf of Grow Kapiti spoke to their application. They are seeking funding to extend their services to community groups involved in any plant related activity.
30. Rod Winskill on behalf of Kapiti Foodbank Inc spoke to their application. They are seeking funding to assist with administration costs.
31. Claire Rewi (Programme Advisor –Social) read a written statement on behalf of Parent to Parent spoke to their application. They are seeking funding for support for a Regional coordinator and administrator to attend training and education courses and conferences throughout the year.
32. Vanessa Shaw on behalf of Parkinson Kapiti/Horowhenua spoke to their application. They are seeking funding towards the costs of production and distribution of the bi-monthly newsletter.
33. Lisa Archibald on behalf of Te Ara Korowai spoke to their application. They are seeking funding to provide a targeted creativity workshop for the 12-25 age group.
34. Philip Edwards on behalf of the Raumati South Bowling Club spoke to their application. They are seeking funding for events to make the social club more affordable for all.

Cr Bell left the meeting at 1.40pm and rejoined at 1.44pm.

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35. Karen Ferry on behalf of Victim Support spoke to their application. They are seeking funding for ongoing training of volunteers, volunteer and staff expenses and general administration costs.
36. Richard Stent on behalf of Waikanae Boating Club spoke to their application. They are seeking funding for an ongoing programme to provide opportunity for up to twenty under privileged youth from 10-13 years to experience a day's fishing out in boards around Kāpiti Island.
37. Claire Rewi (Programme Advisor –Social) read a written statement on behalf of Steam Incorporated. They are seeking funding for key volunteer members in safety control positions to carry out first aid training.
38. Claire Rewi (Programme Advisor –Social) read a written statement on behalf of Autism New Zealand to their application. They are seeking funding to help support families to attend one of the national training programmes called Way to Pay.

The meeting adjourned at 1.57 and reconvened at 2.05pm.

39. Nicola McGregor on behalf of Raumati Beach Kindergarten spoke to their application. They are seeking funding to replace an iPod and speaker system to allow for greater variety and continuation of music and movement for pre-schoolers.
40. Michelle Baker on behalf of the Ōtaki Community Network Forum spoke to their application. They are seeking funding for administration costs.
41. Michelle Baker on behalf of the Ōtaki Women's Health Group spoke to their application. They are seeking funding for administration and advertising costs.
42. Andre Baker on behalf of Birthright Ōtaki Inc spoke to their application, They are seeking funding to develop bi-cultural whanau plans for whanua māori who make up 85% of the volunteer client base.

GAC 15/10/07

MEMBERS BUSINESS

- a) Public Speaking Time Responses – Responses to public speaking are incorporated above.
- b) Leave of Absence – there was none.
- c) Matters of an Urgent Nature – there was none.
- d) Declarations of Interest to items on the agenda.

Cr Bell declared an interest in the application from Te Ara Korowai.

GAC 15/10/08

COMMUNITY GRANTS SCHEME REPORT (SP-15-1737)

Tania Parata (Manager Programme, Design and Delivery) spoke to this report. Ms Parata briefly summarised the report and also updated the Committee that there is a Community Financial Services Review currently being worked on.

Members of the Committee asked if there could be early input into this review as they have experienced the last two grants rounds and could contribute feedback. Also that it would be beneficial for the other Grant Subcommittees to attend and contribute to this.

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MOVED (Bell/M Scott)

That the Grants Allocation Committee along with the other Grant committees which include Community representatives and iwi representatives from these subcommittees are invited to a workshop to discuss outcomes, objectives, processes and criteria that will feed into the Community Financial Support Review.

CARRIED

The Committee discussed and reviewed the applications. The following comments were made:

Autism New Zealand Inc (4)

The Committee agreed to grant \$700 towards families attending the Ways to Play programme.

Goldsborough-Gabriel-Nugget Community Group (9)

The Committee suggested they approach their local Community Board for a grant.

Grow Kapiti (10)

The Committee declined this grant as it is replicating resources that are already available in the Community.

Kapiti Fresh Incorporated (17)

This application was withdrawn prior to the meeting.

Kapiti Community Foodbank (15)

The Committee agreed to grant \$1,000 that will contribute to telephone, power and office expenses which is eligible under the criteria.

Kapiti Impact Trust (18)

The Committee agreed to grant \$500 towards administration costs.

Kapiti Pony Club (20)

The Committee declined their grant but Council would assist them in discussions around going forward.

Ōtaki Community Network Forum (24)

The Committee agreed to fund them \$500 for administration and also to advise them to apply to the Ōtaki Community Board for grant to cover meeting room costs.

Ōtaki Women's Health Group (26)

The Committee agreed to grant them \$1,000 towards administration costs.

Paraparaumu Beach Sea Scout Group (27)

The Committee declined this grant but suggested they approach their local Community Board or look at the Youth2U dollars scheme.

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Pop In (30)

The Committee declined this application and suggested they approach their local Community Board.

Cr Bell left the meeting due to his conflict of interest at 3.14pm.

The Committee discussed the application from Te Ara Korowai. It was noted that it was very similar to the services that Kapiti Youth Support offers. Also there was discussion that it doesn't add extra value to services which are already available in the Community and funded by Council.

MOVED (M Scott/Gaylor)

The Grants Allocation Committee declined the application from Te Ara Korowai for funding of \$956.00.

CARRIED

A division was requested:

For the motion: Cr Gaylor, Cr M. Scott, Cr Holborow, Ms Newport and Ms Paget.

Against the motion: Ms Reihana

Cr Bell rejoined the meeting at 3.19pm.

The Committee continued to discuss the applications:

Te Newhanga Kāpiti Community Centre (35)

The Committee declined this grant as Council already fund a Race Relations Day. It was suggested that both groups could work together to plan an event if that was possible.

Waikanae Boating Club (39)

The Committee approved a grant of \$500 for fuel costs.

Waikanae Family History Group (40)

The Committee declined this grant due to it duplicating other services that are available in Kāpiti.

MOVED (Holborow/Bell)

The Grants Allocation Committee approve a grant of \$1,000.00 to Otaki Birthright Inc.

CARRIED

A division was requested:

For the motion: Cr Holborow, Cr Bell, Ms Newport, Ms Paget and Ms Reihana

Against the motion: Cr Gaylor, Cr M. Scott.

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MOVED (Bell/Paget)

That the Grants Allocation Subcommittee approve a grant of \$1,000.00 to the Hohepa Homes Trust Board.

LOST

MOVED (Holborow/Bell)

That the Grants Allocation Subcommittee approve a grant of \$500.00 to the MOA Community Orchard.

LOST

MOVED (M Scott/Paget)

That the Grants Allocation Committee allocates monies to the remaining eligible applications as outlined in the table below:

Name/Organisation	Amount Granted
Adult Literacy Aoteraroa (Kāpiti) Inc	\$1,000.00
Age concern	\$1,000.00
Arthritis New Zealand	\$500.00
Autism New Zealand Inc	\$700.00
Cobwebs Community Trust - Otaki	\$1,000.00
Combined Lions Clubs of Kāpiti	\$1,000.00
Foster Hope Charitable Trust	\$1,000.00
Goldsborough-Gabriel-Nugget Community Group	Declined
Grow Kapiti	Declined
Kapiti Aeromodeller's Club	Declined

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Kapiti Chess Club	Declined
Kapiti Coast Workers Educational Assn Inc	\$1,000.00
Kapiti Community foodbank	\$1,000.00
Kapiti Community Patrol	\$1,000.00
Kapiti Fresh Incorporated	Withdrawn
Kapiti Impact Trust	\$500.00
Kapi-Mana Multiple Birth Club	\$967.45
Kapiti Pony Club	Declined
Kapiti Toy Library Incorporated	\$1,000.00
Kapiti Womens Centre	\$1,000.00
Ōtaki Community Network Forum	\$500.00
Ōtaki Community Patrol	\$875.00
Ōtaki Womens Health Group	\$1,000.00
Paraparaumu Beach Sea Scout Group	Declined
Parent to parent Wellington	\$1,000.00
Parkinsons Society Kapiti/Horowhenua Incorporated	\$1,000.00
Pop In	Declined
Raumati Beach Kindergarten	Declined
Raumati South Bowling Club	Declined
Steam Incorporated	\$1,000.00

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Te Newhanga Kāpiti Community Centre	Declined
The Parenting Place - Attitude Youth Division	\$1,000.00
The Shed Project Kāpiti	\$1,000.00
Victim Support	\$1,000.00
Waikanae Boating Club	\$500.00
Waikanae Family History Group	Declined
Wellington Multiple Sclerosis Society Inc	\$1,000.00
Youth Quest Trust	\$1,000.00
49 Squadron Air Training Corps (District of Kapiti)	\$1,000.00
	\$25,542.45

MOVED (Cr M Scott/Holborow)

That the Grants Allocation Committee request that the remaining amount of \$6,857.55 be carried over to the 2016/2017 funding round and that there not be an additional round to expend funds at the start of next year.

CARRIED

GAC 15/10/09

CONFIRMATION OF MINUTES

MOVED (Reihana/Cr Bell)

That the minutes of the 21 April 2015 (Creative Communities New Zealand) be confirmed as a true and accurate record.

CARRIED

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MOVED (Gaylor/Reihana)

That the minutes of the 10 September 2015 (Creative Communities New Zealand) be confirmed as a true and accurate record.

CARRIED

The meeting closed at 3.47pm.

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Chair:

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Date: