

MINUTES	MEETING HELD ON	TIME
GRANTS ALLOCATION COMMITTEE	30 AUGUST 2018	10.00AM

Minutes of a Meeting of the Grants Allocation Committee (Community Grants) on Thursday 30 August 2018 commencing at 10.00 am in the Council Chambers, 175 Rimu Road, Paraparaumu.

PRESENT:	Cr	M	Benton	(Chair)
	Cr	J	Holborow	
	Cr	A	Buswell	
	Cr	J	Elliott	
	Mr	J	Hayes	
IN ATTENDANCE:	Cr	J	Howson	
	Ms	A	McLaughlin	(Democracy Services Advisor)
	Ms	T	Parata	(Programme Design and Delivery Manager)
APOLOGIES	Mayor	K	Gurunathan	
	Cr	M	Scott	
	Ms	C	Reihana	
	Ms	J	Murray	

The Chair welcomed Elected Members, Community Representatives, the Iwi Representative and Council officers to the Grants Allocation Committee (Community Grants) meeting.

GAC 18/08/006 APOLOGIES

MOVED (ELLIOTT/HOLBOROW)

That an apology be accepted from Mayor K Gurunathan, Cr M Scott, Ms C Reihana and Ms J Murray.

CARRIED

GAC 18/08/007 PUBLIC SPEAKING

1. **Application 2** – Sally Chapman on behalf of Adult Literacy Aotearoa (Kapiti) spoke to their application. They are seeking funding to assist with ongoing development for their tutors and volunteers and to also help with promotion of the services.
2. **Application 4** – Sandra Daly on behalf of the Citizens Advice Bureau Kapiti spoke to their application. They are seeking funding to assist with administration costs, rent, IT, stationery and meeting costs.
3. **Application 22** – a representative on behalf of Little Sprouts Charitable Trust (Kapiti Branch) spoke to their application. They are seeking funding to assist with the costs of purchasing health and safety items for packs which go to Kapiti families who are in need.

MINUTES	MEETING HELD ON	TIME
GRANTS ALLOCATION COMMITTEE	30 AUGUST 2018	10.00AM

4. **Application 42** – a representative on behalf of Victim Support spoke to their application. They are seeking funding to assist with the costs of the volunteer programme in the Kapiti area.
5. **Application 6** – Annie Cunningham on behalf of Heartkids Wellington spoke to their application. They are seeking funding to assist with the costs of car packs, petrol and food vouchers.
6. **Application 30** – Michelle Baker on behalf of the Otaki Women’s Health group spoke to their application. They are seeking funding to assist with the administration, education and printing costs and advertising.
7. **Application 18** – Stuart Miller on behalf of Kidz Need Dadz spoke to their application. They are seeking funding to assist with the costs of community activities, Dadzcare meetings and Kidzcare and Social worker.
8. **Application 36** – Trevor Daniell on behalf of the Raumati South Residents Assn spoke to their application. They are seeking funding to assist with the costs of the Argentine Ant Baiting programme in Raumati South.
9. **Application 7** - Emma Bentley on behalf of Kapi-Mana Multiples spoke to their application. They are seeking funding to support families who have multiple children particularly assistance for funding for household hampers and merino clothing.
10. **Application 13** – Sue Harris on behalf of the Kapiti Summer School Charitable Trust spoke to their application. They are seeking funding to assist with the costs of marketing the summer school.
11. **Application 14** – Toni Midwinter on behalf of the Kapiti Toy Library spoke to their application. They are seeking funding to assist with the costs of purchasing new toy resources.
12. **Application 21** – Alexandra Saunders on behalf of the Little LEGO Library spoke to their application. They are seeking funding to assist with the costs of development of an occupational therapist programme to assist children with special needs.
13. **Application 31** – Sue Truman on behalf of the Parent to Parent Wellington spoke to their application. They are seeking funding to assist with the costs of parents and carers of children with special needs attend a Champion your Needs two-day course.
14. **Application 9** – Coco Lu on behalf of the Kapiti Coast Chinese Community Trust spoke to their application. They are seeking funding to assist with the costs of establishing a Kapiti based dance team to perform contemporary Chinese dance styles.
15. **Application 40** – Sarah Sundgren on behalf of the Kapiti AED Trust spoke to their application. They are seeking funding to assist with the administration costs and training costs.

The meeting adjourned at 11.32 am and reconvened at 11.38 am.

MINUTES	MEETING HELD ON	TIME
GRANTS ALLOCATION COMMITTEE	30 AUGUST 2018	10.00AM

16. **Application 1** – Christine Lenk on behalf of Actively Coping with Cancer spoke to their application. They are seeking funding to assist with the costs of providing an introductory six week programme and monthly classes.

17. **Application 17** – Bruce Morgan on behalf of the Kapiti Youth Employment Foundation spoke to their application. They are seeking funding to assist with the costs of coordination and delivery of a work-ready event with local colleges.

The Committee then discussed how the funds were to be distributed.

The meeting adjourned at 12.45 pm and reconvened at 12.55 pm.

**GAC 18/08/008
MEMBERS BUSINESS**

a) Public Speaking Time Responses – questions were asked and answered during public speaking time.

b) Leave of Absence:

MOVED (BUSWELL/ELLIOTT)

That leave of absence be granted to Cr Holborow for the following dates:

- 3-5 September 2018
- 19-21 September 2018

CARRIED

c) Matters of an Urgent Nature – there were none.

d) Declarations of Interest to items on the agenda: there were none.

**GAC 18/08/009
COMMUNITY GRANTS SCHEME REPORT (SP-18-582)**

Ms Tania Parata spoke to this report.

MOVED (BENTON/HOLBOROW)

That the Grants Allocation Committee deems the applications identified in TABLE 2 and TABLE 3 as unsuccessful and does not consider them for funding under this Scheme.

No	Organisation/Group	Reason for request
3.	Big Bang Adventure Charitable Trust	To help with the costs of first aid services for the event which will be provided by the Ōtaki Surf Lifesaving Club Amount requested \$1,500
8.	Kāpiti Boomerang Bags	To help with the costs of having a paid coordinator Amount requested \$2,000

MINUTES	MEETING HELD ON	TIME
GRANTS ALLOCATION COMMITTEE	30 AUGUST 2018	10.00AM

9.	Kāpiti Coast Chinese Community Trust	To establish a Kāpiti based dance team from school aged children to young adults to learn and perform contemporary Chinese dance styles. Amount requested \$2,000
11.	Kāpiti Community Connect	To help with the costs of having a snow day which will include actual snow, snow machine and an ice skating rink. Amount requested \$2,000
12.	Kāpiti Districts Aero Club	To help with the costs of running the Kāpiti Aero Club Young Eagles Programme Amount requested \$2,000
16.	Kāpiti Women's Choir	To help with the costs of music purchase, NZ Choral Federation fees and administration costs and also rental for the practices Amount requested \$1,581
17.	Kāpiti Youth Employment Foundation	To assist with the costs associated with coordination and delivery of a work ready event with local colleges. Amount requested \$2,000
19.	Legacy Sisterhood Empowerment	To help with the costs of resources for the programme including journals. Amount requested \$2,000
21.	Little LEGO Library	To assist with the costs of development of an OT programme and resources to support children with special needs. Amount requested \$1,550
24.	Midlands Garden Social Committee, Kāpiti Retirement Trust	To help with the costs of installing a main control system that will simplify the operation of the new TV and sound system and also purchasing new speakers. Amount requested \$1,998
25.	Ōtaki Bowling Club	To help with the costs of buying some new modern bowls, which will be used as the Club Sets that new members can use. Amount requested \$2,000
26.	Ōtaki College Reunion Committee	To help with costs associated with hosting of the 60 th Reunion of Ōtaki College. Amount requested \$2,000
27.	Ōtaki Dance Group	To help with the costs of a new computer that will store the dance music. Amount requested \$800
28.	Ōtaki Indoor Bowling Club	To help with the costs of hiring the hall for the 2019 season. Amount requested \$500
29.	Ōtaki Timebank	To help with the costs of a part-time paid coordinator to help bring some important initiatives to fruition. Amount requested \$2,000
31.	Paekākāriki Station Precinct Trust	To complete the second stage of the mural that is situated along the arts walk. Amount requested \$2,000
34.	Project Litefoot Trust	To help three community sports clubs in Kāpiti by installing energy saving LED's water saving devices and waste minimisation projects. Amount requested \$1,939
35.	Reikorangi Residents Assn	To help with the costs of hall hire and the Spring Fling Community Fair and social occasion to raise funds for a new playground at the reserve. Amount requested unsure

MINUTES	MEETING HELD ON	TIME
GRANTS ALLOCATION COMMITTEE	30 AUGUST 2018	10.00AM

37.	Te Horo Country Market	To help with the costs of purchasing two warning signs with bases/stands and traffic cones to assist with parking at the monthly markets. Amount requested \$602
38.	Te Kōhanga Reo o Raukawa	To help with the costs of the opening of the new purpose built whare on the grounds of Te Pou o Tainui Marae. Amount requested \$900
39.	Te Rito o Te Kura Charitable Trust	To help with costs of delivering a two day workshop to make environmentally sustainable dishcloths and the development and creation of a Māori resource book for this workshop. Amount requested \$2,000
41.	The Shed Project Kāpiti	To help with the costs of producing a CD for the Avalanche band, helping with an art exhibition and purchasing tools for their training programmes. Amount requested \$2,000
43.	Well-Able	To help with the costs of revamping the current Disability Awareness Course for Council staff, as well as developing self-teaching resources that can be provided to different groups within the community. Amount requested \$2,000

CARRIED

MOVED (ELLIOTT/BUSWELL)

That the Grants Allocation Committee approves funding for the following eligible organisations and use their delegated authority to award funding amounts to support requests:

No	Organisation/ Group	Reason for request	Amount requested	Amount awarded
1.	Actively Coping with Cancer	To assist with costs of providing an intro six week programme and monthly classes	\$1,970	\$896
2.	Adult Literacy Aotearoa (Kāpiti) Inc.	To help provide ongoing support for tutors and volunteers, also funding assistance to help promote the services of Adult Learning Support	\$2,000	\$2,000
4.	Citizens Advice Bureau Kāpiti	To help with admin costs, rent, IT, stationery, and meeting costs *Recently received a special grant from KCDC. Consider partial funding	\$2,000	\$2,000
5.	Cross Roads Christian Community Trust	To help with administration costs and petrol costs	\$2,000	\$2,000
6.	Heart Kids Wellington	To help provide care packs and petrol vouchers for the families of children with congenital and acquired heart disease	\$2,000	\$2,000
7.	KapiMana Multiples	To help with the costs of household hampers and merino clothing for families with multiples	\$1,800	\$1,800

MINUTES	MEETING HELD ON	TIME
GRANTS ALLOCATION COMMITTEE	30 AUGUST 2018	10.00AM

10.	Kāpiti Coast Workers Educational Association	To help with the printing costs for the first semester brochures, signage to advertise and a new computer	\$2,000	\$2,000
13.	Kāpiti Summer School Charitable Trust	To help with the costs of marketing the Summer School	\$2,000	\$2,000
14.	Kāpiti Toy Library	To purchase new toy resources	\$1,650	\$1,650
15.	Kāpiti Women's Centre	To help with the costs of the annual centre worker volunteer training programme- Working with Women-communication, confidence and care	\$2,000	\$2,000
18.	Kidz Need Dadz Wellington	To help with community activities, Dadzkare meetings and Kidzkare and Social Worker	\$2,000	\$2,000
20.	Lifeline Foundation Charitable Trust	To assist with support of on-going services of Lifeline services	\$2,000	\$2,000
22.	Little Sprouts Charitable Trust – Kāpiti Branch	To help with health and safety items for packs which go to Kāpiti families who are in need, items include merino sleeping bags, thermometer, smoke alarms and electrical socket covers	\$2,000	\$2,000
23.	Mary Potter Hospice	To help with the costs of the running the community group. This includes lunches and transport for attendees	\$2,000	\$896
30.	Ōtaki Women's Health Group	To help with the administrative costs, advertisement and printing costs	\$1,000	\$1,000
32.	Parenting Place – Attitude Youth Division	To help with the costs of handbooks and presentations to three colleges in Kāpiti in 2019	\$2,000	\$2,000
33.	Parent to Parent Wellington	To help with the costs for parents and full-time caregivers of children with special needs/health impairments to attend a Champion your needs course.	\$2,000	\$2,000
36.	Raumati South Residents Association	To help with the costs of the Argentine Ant Baiting Programme in Raumati South	\$1,000	\$1,000
40.	The Kāpiti AED Trust	To help with administration costs and training costs	\$840	\$840
42.	Victim Support Kāpiti-Mana	To help with costs associated with the Volunteer Programme in the Kāpiti Area	\$2,000	\$2,000
			\$33,578	\$33,578

CARRIED

MOVED (HOLBOROW/BUSWELL)

That the Committee approves an exemption for accountability from the 2016 Community Grants Scheme at the request of Air Training Corp Association of New Zealand Inc. Kāpiti Branch.

CARRIED

MINUTES	MEETING HELD ON	TIME
GRANTS ALLOCATION COMMITTEE	30 AUGUST 2018	10.00AM

MOVED (HOLBOROW/HAYES)

That the Committee approves the request for an extension from Parkinson's New Zealand to use the remaining of their 2017 Community Grant this year.

CARRIED

The meeting closed at 1.00 pm.

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Chair:

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Date: