

**Chairperson and Community Board Members**  
 WAIKANAЕ COMMUNITY BOARD

9 SEPTEMBER 2014

Meeting Status: **Public**

Purpose of Report: For Decision

## **CONSIDERATION OF APPLICATIONS FOR FUNDING**

### **PURPOSE OF REPORT**

1 Six applications for funding have been received:

#### **Waikanae Promotion Fund**

- Kapiti Branch of NZ Camellia Society
- Kapiti Primary School
- Waikanae Plunket Playgroup
- Waikanae Local Business Group

#### **Discretionary Grant Fund**

- Peyton Morete
- Janek Figur-Ambler

### **SIGNIFICANCE OF DECISION**

2 The Council's significance policy is not triggered by this report.

### **BACKGROUND**

3 This is the second Waikanae Community Board meeting of the 2014/15 financial year.

4 As at 1 July 2014, the budget allocations for the 2014/15 financial year for the Waikanae Promotion Fund, Discretionary Grants Fund and Waikanae Capital Improvement Grant are as follows:

<b>Fund</b>	<b>2014/15 Budget Allocation</b>	<b>Total Allocated to Date</b>	<b>Total Unallocated to Date</b>
Discretionary Grants Fund	\$6,424	\$743.30	\$5,680.70
Waikanae Promotion Fund	\$34,545	\$16,000	\$18,545
Waikanae Capital Improvement Grant	\$34,545	\$0	\$34,545

- 5 An amount of approximately \$1.216 million is held in the Waikanae Capital Improvement Fund. The following table shows how that fund has been allocated:

Amount	Purpose of Grant
\$872,000	Held in reserve
\$250,000	Pledged to the Mahara Gallery Trust
\$34,000 (approx)	Allocated to the 2014/15 Waikanae Capital Improvement Grant
\$60,000 (approx)	Increase in fund from previous year
<b>TOTAL</b>	<b>\$1,216,000</b>

## CONSIDERATIONS

### Issues

- 6 Grants are allocated in accordance with the specified criteria (attached).
- 7 All applicants have been advised of the criteria and meeting date by phone or email.

#### *Applications to the Waikanae Promotion Fund*

##### Kapiti Branch of NZ Camellia Society

- 8 Ritchie James Webster on behalf of the Kapiti Branch of NZ Camellia Society has applied for a grant of \$583.90 from the Promotion Fund to help with Waikanae Memorial Hall hire costs to hold their 2014 Camellia Show.
- 9 This application can be considered under the following criteria:
- “Events based” activities.

##### Kapiti Primary School

- 10 The Takiri O Te Ata Kapa Haka Festival 2014 Organising Group, on behalf of Kapiti Primary School has applied for a grant of \$310 from the Promotion Fund to cover half the cost of hiring a scissor lift (the Paraparaumu/Raumati Community Board has covered the other half). The scissor lift will be used to assist in safely setting up the event that will be held at the El Rancho Event Centre in Waikanae.
- 11 This application can be considered under the following criteria:
- Promotions within the Waikanae Ward; and
  - “Events based” activities.

##### Waikanae Plunket Playgroup

- 12 Rebecca Morley on behalf of the Waikanae Plunket Playgroup has applied for a grant of \$800 from the Promotion Fund to assist with equipment, rent and power.
- 13 This application can be considered under the following criteria:
- Promotions within the Waikanae Ward; and
  - Exceptional Circumstances.

Waikanae Local Business Group

- 14 Gordon Cameron, on behalf of the Waikanae Local Business Group has applied for a grant of \$1,500 from the Promotion Fund to assist with marketing costs for their Labour Weekend Market Day on 25 October.
- 15 This application can be considered under the following criteria:
- Promotions within the Waikanae Ward; and
  - “Events based” activities.

*Applications to the Discretionary Grants Fund. The following applications can be considered under the criteria: ‘community, cultural or sports purposes’.*

Peyton Morete

- 16 Peyton Morete has applied for a grant of \$150 to assist with costs to attend The Great Songwriting Slumber Party in September/October 2014.

Janek Figur-Ambler

- 17 Janek Figur-Ambler has applied for a grant of \$500 to assist with costs to attend the Ricki Herbert Football Academy’s Tour of Victoria, Australia (20-26 November 2014).

## Financial Considerations

- 18 Should all grants for consideration in this report be approved in the budgets (maximum \$500 with discretionary grants) for the remainder of the 2014/15 financial year will be as follows:

<b>Fund</b>	<b>2014/15 Budget Allocation</b>	<b>Total Allocated to Date</b>	<b>Total Unallocated to Date</b>
Discretionary Grants Fund	\$6,424	\$650	\$5,030.70
Waikanae Promotion Fund	\$34,545	\$3,193.90	\$15,351.10
Waikanae Capital Improvement Grant	\$34,545	\$0	\$34,545

*Historical Grants*

- 19 Attached to this report as appendices are tables showing all grants made in the 2014/15, 2013/14 and 2012/13 financial years.

## Delegation

- 20 The Waikanae Community Board has the delegated authority as at section D.10.13 of the Governance Structure:
- Authority to consider and approve the allocation of community-based grant funds as deemed appropriate under agreed criteria of both existing schemes and any granting schemes that may be approved through the Annual Plan process or the LTP process.*

## RECOMMENDATIONS

- 21 That the Waikanae Community Board grants the Kapiti Branch of NZ Camellia Society Inc a grant of \$..... from the Promotion Fund to help with Waikanae Memorial Hall hire costs to hold their 2014 Camellia Show.
- 22 That the Waikanae Community Board grants the Kapiti Primary School a grant of \$..... from the Promotion Fund to assist with costs of hiring a scissor lift for their Kapa Haka Festival to be held at El Rancho, Waikanae.
- 23 That the Waikanae Community Board grants the Waikanae Plunket Playgroup a grant of \$..... from the Promotion Fund to assist with equipment, rent and power.
- 24 That the Waikanae Community Board grants the Waikanae Local Business Group a grant of \$..... from the Promotion Fund to assist with marketing costs for their Labour Weekend Market Day on 25 October.
- 25 That the Waikanae Community Board grants Peyton Morete a discretionary grant of \$..... to assist with costs to attend The Great Songwriting Slumber Party in September/October 2014.
- 26 That the Waikanae Community Board grants Janek Figur-Ambler a discretionary grant of \$..... to assist with costs to attend the Ricki Herbert Football Academy's Tour of Victoria, Australia (20-26 November 2014).

**Report prepared by:**

**Approved for submission by:**

**Jayne Nock**  
**Executive Secretary Corporate Services**

**Wayne Maxwell**  
**Group Manager Corporate Services**

## ATTACHMENTS:

### Criteria

- Waikanae Promotion Fund
- Discretionary Grants Fund

### Applications

- Kapiti Branch of NZ Camellia Society
- Kapiti Primary School
- Waikanae Plunket Playgroup
- Waikanae Local Business Group
- Peyton Morete
- Janek Figur-Ambler

### Accountability Report Back

- Kapiti Concert Orchestra
- Kapiti Science Fair Committee (Kapiti Kids Motivation Trust)
- Maude Heath
- Waikanae Community Patrol
- Waikanae Local Business Group
- Waikanae Performing Arts Society

**Historical Grants**

- List of grants made in the 2014/15 year
- List of grants made in the 2013/14 year
- List of grants made in the 2012/13 year