

Chairperson and Community Board Members
WAIKANAЕ COMMUNITY BOARD

15 SEPTEMBER 2015

Meeting Status: **Public**

Purpose of Report: For Decision

CONSIDERATION OF APPLICATIONS FOR FUNDING

PURPOSE OF REPORT

- 1 Ten applications for funding have been received:
 - Christine Lenk (Updated)
 - Kapiti Branch of NZ Camellia Society (Inc)
 - Lions Club of Waikanae (Inc)
 - Kapiti Kids Motivation Trust
 - Oakley Fearon
 - Waikanae Community Information Centre
 - Wellington Free Ambulance
 - Waikanae Market Group
 - Cheyenne Brown - Kapiti College Kapa Haka Trip
 - Waikanae Music Society (Inc)

Delegation

- 2 The Waikanae Community Board has the delegated authority as at section D.10.13 of the Governance Structure:

Authority to consider and approve the allocation of community-based grant funds as deemed appropriate under agreed criteria of both existing schemes and any granting schemes that may be approved through the Annual Plan process or the LTP process.

BACKGROUND

- 3 This is the second Waikanae Community Board meeting of the 2015/16 financial year.
- 4 As at 1 July 2015, the budget allocations for the 2015/16 financial year for the Waikanae Promotion Fund, Discretionary Grants Fund and Waikanae Capital Improvement Grant are as follows:

Fund	2015/16 Budget Allocation	Total Allocated to Date	Total Unallocated to Date
Discretionary Grants Fund	\$6,169	\$1,000	\$5,169
Waikanae Promotion Fund	\$34,545	\$2,500*	\$32,045

Fund	2015/16 Budget Allocation	Total Allocated to Date	Total Unallocated to Date
Waikanae Capital Improvement Grant	\$34,545	0	\$34,545

(\$1,000 grant refund from Keep Waikanae Beautiful, mural*)

- 5 An amount of approximately \$1.238 million is held in the Waikanae Capital Improvement Fund. The following table shows how that fund has been allocated:

Amount	Purpose of Grant
\$893,000	Held in reserve
\$250,000	Pledged to the Mahara Gallery Trust
\$35,000 (approx)	Allocated to the 2015/16 Waikanae Capital Improvement Grant
\$60,000 (approx)	Increase in fund from previous year
TOTAL	\$1,238,000

CONSIDERATIONS

Issues

- 6 Grants are allocated in accordance with the specified criteria (attached).
- 7 All applicants have been advised of the criteria and meeting date by phone or email.

Christine Lenk

- 8 Ms Lenk has applied for a discretionary grant of \$210 to cover hall hire costs to hold exercise/stress management classes for cancer patients in the Kāpiti area. The details in the application have been updated following Board Members' requests at the last meeting.

The application above can be considered under the criteria 'the remission of hall rental for "worthy causes" in line with Council policy that all remissions of hall rentals be accounted for by being funded from approved grants budgets'.

Kapiti Branch of NZ Camellia Society (Inc)

- 9 Ritchie Webster, on behalf of Kapiti Branch of NZ Camellia Society has applied for a grant of \$597.80 from the promotion fund to cover the cost of hall hire for their 2015 Camellia Show that was held from 21-22 August 2015.

The applications above can be considered under the criteria 'promotions within the Waikanae Ward' and "Events based" activities.

Lions Club of Waikanae (Inc)

- 10 Kevin Woodley, on behalf of the Lions Club of Waikanae has applied for a grant of \$3,500 from the promotion fund to help with costs associated with holding their 2016 Super Garden Trail on 30/31 January 2016.

The application above can be considered under the criteria 'promotions within the Waikanae Ward' and "Events based" activities.

Kapiti Kids Motivation Trust

- 11 Roger Booth, on behalf of the Kapiti Kids Motivation Trust has applied for a discretionary grant of \$500 to help with costs to run their programme of visits by sporting and arts identities into the district to encourage, inspire and motivate Kapiti Coast children and to give them new experiences.

The application above can be considered under the criteria "Community, cultural or sports purposes."

Oakley Fearon

- 12 Chris and Kerry Fearon on behalf Oakley Fearon has applied for a discretionary grant of \$500.00 to assist with costs associated with Oakley's participation in the Wellington Inter-Regional Cross Country team. This includes costs of transport and uniform.

The application above can be considered under the criteria "Community, cultural or sports purposes."

Waikanae Community Information Centre

- 13 Wendy Bennett, on behalf of Waikanae Community Information Centre has applied for a grant of \$1,000 from the Promotion Fund to cover the updating of a brochure promoting Waikanae.

The application above can be considered under the criteria attracting visitors to the area and promoting Waikanae as a visitor destination.

Wellington Free Ambulance

- 14 Roy Opie on behalf of Wellington Free Ambulance has applied for a discretionary grant of \$500.00 to assist with cost of a sign to show the amount that has been raised towards an upgrade to an existing building. This will include signage, the cost of material and a resource consent.

The application above can be considered under the criteria to partially or fully offset the cost of any Council permit, licence or resource consent fees for a non-profit making group.

Waikanae Market Group

- 15 Gordon Cameron on behalf of the Waikanae Market Group has applied for a grant of \$800.00 from the Promotion Fund to assist with costs towards promotion of the 2015 Waikanae Labour Weekend Market. Funding will ensure a professional level of event promotion of this regular local event, and give the organisers the confidence to book advertising in local newspapers and radio before the event.

The application above can be considered under the criteria "events based activity" and attracting visitors to the area.

Cheyenne Brown - Kapiti College Kapa Haka Trip

- 16 Cheyenne Brown has applied for a discretionary grant of \$500.00 to attend as a member of the Kapiti College Kapa Haka trip to attend the Choral Festival Kathaumixw 2016 in Canada.

The application above can be considered under the criteria Community, cultural or sports purposes, including travel both within New Zealand and overseas.

Waikanae Music Society (Inc)

- 17 Wendy van Delden on behalf of the Waikanae Music Society (Inc) has applied for a grant of \$1400.00 from the Promotion Fund to assist with costs of printing the Society's 2016 brochure.

The application above can be considered under the criteria promotions within the Waikanae Ward and "events based activity" and attracting visitors to the area.

Financial Considerations

- 18 Total grants of \$9,507.80 have been presented for the Board's consideration and approval. Approval of these grants is within each funds budget for 2015/2016.

Fund	Total Unallocated to Date	Total Grants Requested
Discretionary Grants Fund	\$5,169	\$2,210
Waikanae Promotion Fund	\$32,045	\$7,297.80
Waikanae Capital Improvement Fund	\$34,545	0

Historical Grants

- 19 Attached to this report as appendices are tables showing all grants made in the 2014/15 and 2013/14 financial years.

SIGNIFICANCE OF ENGAGEMENT

- 20 This matter has a low level of significance under the Council Policy.

RECOMMENDATIONS

- 21 The Waikanae Community Board grants Christine Lenk a grant of \$..... from the discretionary fund to cover the cost of hall hire to hold exercise/stress management classes for cancer patients in the Kāpiti area.
- 22 The Waikanae Community Board grants the Kapiti Branch of NZ Camellia Society a grant of \$..... from the promotion fund to cover the cost of hall hire to hold their 2015 Camellia Show from 21-22 August 2015.
- 23 The Waikanae Community Board grants the Lions Club of Waikanae a grant of \$..... from the promotion fund to help with costs associated with holding their 2016 Super Garden Trail on 30/31 January 2016.
- 24 The Waikanae Community Board grants the Kapiti Kids Motivation Trust a discretionary grant of \$..... to help with costs to run their programme of visits by sporting and arts identities into the district to encourage, inspire and motivate Kapiti Coast children and to give them new experiences.

- 25 The Waikanae Community Board grants the Oakley Fearon a discretionary grant of \$..... to help with costs associated with Oakley's participation in the Wellington Inter-Regional Cross Country team. This includes costs of transport and uniform.
- 26 The Waikanae Community Board grants the Waikanae Community Information Centre a grant of \$..... from the promotion fund to help with costs associated with updating a brochure promoting Waikanae.
- 27 The Waikanae Community Board grants the Wellington Free Ambulance a discretionary grant of \$..... to help with costs associated with a sign to show the amount that has been raised towards an upgrade to an existing building. This will include signage, the cost of material and a resource consent.
- 28 The Waikanae Community Board grants the Waikanae Market Group a grant of \$..... from the promotion fund to help with costs associated with promotion of the 2015 Waikanae Labour Weekend Market. Funding will ensure a professional level of event promotion of tis regular local event, and give the organisers the confidence to book advertising in local newspapers and radio before the event.
- 29 The Waikanae Community Board grants the Cheyenne Brown as a member of the Kapiti College Kapa Haka trip a discretionary grant of \$..... to help with costs associated with attending the Choral Festival Kathaumixw 2016 in Canada.
- 30 The Waikanae Community Board grants the Waikanae Music Society (Inc) a grant of \$..... from the promotion fund assist with costs of printing the Society's 2016 brochure.

Report prepared by:

Approved for submission by:

Jayne Nock
Executive Secretary Corporate Services

Wayne Maxwell
Group Manager Corporate Services

ATTACHMENTS:

Criteria

- Discretionary Grants Fund
- Promotion Fund

Applications

- Christine Lenk (Updated)
- Kapiti Branch of NZ Camellia Society (Inc)
- Lions Club of Waikanae (Inc)
- Kapiti Kids Motivation Trust
- Oakley Fearon
- Waikanae Community Information Centre

- Wellington Free Ambulance
- Waikanae Market Group
- Cheyenne Brown - Kapiti College Kapa Haka Trip
- Waikanae Music Society (Inc)

Accountability Report Back

- Calum Woodill
- Parkinson's Kapiti Horowhenua
- Waikanae Community Patrol
- Waikanae Performing Arts Society
- Waikanae Market Group – 2015 Easter Market
- Kapiti Coast Orchestra

Grants

- List of grants made in the 2015/16 year
- List of grants made in the 2014/15 year