

Waste Collector's Licence Application Form

Application to Kāpiti Coast District Council to undertake waste collection activities within the Kāpiti Coast District.

Enquiries: Ph (04 296 4700)

Details of the Applicant

Company Name: _____

Trading Name and Associated 'Brands': _____

Phone: _____ Mob: _____

Email: _____ Fax: _____

Postal Address: _____

Application Made By (Name): _____
FIRST NAME SURNAME

Daytime Telephone Number: _____

If different, contact details of key contact person during the term of the licence: _____

Application Period

1 July 20__ to _____ (maximum licence period 5 years)

Details of Licensed Activities

(tick all that apply)

1. Type of material collected under the licence

- | | |
|--|--|
| <input type="checkbox"/> Residual waste and kerbside recyclables | <input type="checkbox"/> Organic waste |
| <input type="checkbox"/> Recyclable waste | <input type="checkbox"/> Hazardous waste |
| <input type="checkbox"/> Commercial waste | <input type="checkbox"/> Inorganic waste |

2. Facilities to which material will be transported

Name, Addresses and Type of Facility/Facilities: _____

(Please identify facilities as – Resource Recovery Facility (RFF), Transfer Station, Landfill, Cleanfill, Compost Site, Recycling or Other)

continued overleaf

Details of Licensed Activities (cont.)

3. Waste Management Plan

Describe how your operation is contributing to the objectives of Council's Waste Management Plan (waste minimisation: reduce, reuse, recycle, recover, treatment and disposal in that order). *Attach a paragraph.*

4. Methodology details

Provide methodology details, e.g. frequency, location (areas) to be collected from, means of removal, transportation and disposal. *Attach a paragraph.*

5. Training & Contingency

Indicate levels of training provided for collection staff. *Attach a paragraph.*

6. Vehicle specifications and receptacle details:

Attach details indicating number of vehicles, their registration numbers and types of vehicles, types of receptacles. *Attach a paragraph.*

7. Experience

Provide details of applicant's experience, reputation and track record in the waste industry. *Attach a paragraph.*

8. Past operational issues

Provide details of past operational issues affecting performance. *Attach as appropriate.*

9. Certification

Provide copy of certificates of public liability and vehicle insurances. *A certificate from a broker is sufficient.*

Declaration

I/we agree to be bound by and fulfil all terms and conditions of the licence, including (without limitation) meeting all information and reporting requirements.

I/we declare that all information provided in this application and its (numbered) attachments and any information subsequently provided under the terms and conditions of the licence are correct and accurate.

Signature of applicant: _____ Date: _____

Title of applicant: _____

The person completing this application must be authorised, in writing, to act as a signatory on behalf of the applicant.

Note: *All company specific information received will be treated as confidential and subject to Local Government Official Information and Meetings Act 1987 (LGOIMA) requirements.*

Licence fee payment enclosed: \$_____ (including GST p.a.) for one (1) year

FOR OFFICIAL USE ONLY

Receipt number: _____ Amount: _____

Date: _____ Name Officer: _____

Licence number: _____

Return completed form to: waste@kcdc.govt.nz or Kāpiti Coast District Council, PO Box 60601, Paraparaumu 5254