

**MINUTES OF THE KĀPITI COAST DISTRICT COUNCIL  
PARAPARAUMU COMMUNITY BOARD MEETING  
HELD IN THE COUNCIL CHAMBER, GROUND FLOOR, 175 RIMU ROAD, PARAPARAUMU  
ON TUESDAY, 25 MARCH 2025 AT 6.31PM**

**PRESENT:** Mr Glen Olsen, Mr Bernie Randall, Mr Karl Webber, Cr Glen Cooper, Cr Kathy Spiers

**IN ATTENDANCE:** Cr Martin Halliday, Mr Mark de Haast, Mr Evan Dubisky, Mr Darryn Grant, Ms Yolanda Morgan, Ms Laura Bertelsen, Mr Gareth Eloff, Ms Kris Pervan

**WHAKAPĀHA | APOLOGIES:** Mr Guy Burns

**LEAVE OF ABSENCE:** Nil

## **1 NAU MAI | WELCOME**

The Chair, Mr Glen Olsen, welcomed everyone to the meeting. Mr Karl Webber opened the meeting with karakia.

## **2 WHAKAPĀHA | APOLOGIES**

### **APOLOGY**

#### **COMMITTEE RESOLUTION PARCB2025/9**

Moved: Mr Bernie Randall

Seconder: Cr Kathy Spiers

That the apology received from Mr Guy Burns be accepted.

**CARRIED**

## **3 TE TAUĀKĪ O TE WHAITAKE KI NGĀ MEA O TE RĀRANGI TAKE | DECLARATIONS OF INTEREST RELATING TO ITEMS ON THE AGENDA**

There were no declarations of interest made at this meeting.

## **4 HE WĀ KŌRERO KI TE MAREA | PUBLIC SPEAKING TIME**

Ms Pip Maclean, on behalf of Foundation for Equity and Research New Zealand (FERNZ), spoke to their grant application and answered questions from elected members.

Cr Glen Cooper joined the meeting at 6:44pm.

Mr John Smith, on behalf of Kapiti Boating Club, spoke to their grant application and answered questions from elected members.

Ms Michelle Scullion provided a verbal accountability report for a discretionary grant received by Melectra Management Ltd for a Travel Sketching Workshop. She tabled documents to support this.

### **TABLED DOCUMENTS**

#### **Appendices**

1 Tabled Photographs from Travel Sketching Workshop

## **5 NGĀ TEPUTEIHANA | DEPUTATIONS**

There were no deputations at this meeting.

**6 NGĀ TAKE A NGĀ MEMA | MEMBERS' BUSINESS**

- (a) No leaves of absence were requested at this meeting.
- (b) The Chair had not been advised of any matters of an urgent nature prior to the commencement of the meeting.
- (c) Community Board Members raised issues to be added and updated to Matters Under Action later in the meeting. Mr Bernie Randall proposed that a plaque honouring Christopher Ruth be installed at a bench near Manly St, and community board members agreed to pursue this following the meeting.

**7 HE KŌRERO HOU | UPDATES****7.1 UPDATE ON THE OMNIBUS RESERVE MANAGEMENT PLAN**

Ms Yolanda Morgan, Team Leader Open Space Planning, and Mr Gareth Eloff, Manager Parks Open Space and Environment, introduced the short report by providing background information and the next steps which includes a report coming to a future Council meeting. They answered questions from elected members.

Mr Bernie Randall left the meeting at 7:27pm.

**COMMITTEE RESOLUTION PARCB2025/10**

Moved: Mr Glen Olsen  
Seconder: Mr Karl Webber

That the Paraparaumu Community Board note the update, in particular the timeframe for the commencement of public engagement and feedback, beginning in May 2025.

**CARRIED**

Mr Bernie Randall returned to the meeting at 7:29pm.

Cr Kathy Spiers left the meeting at 7:29pm and returned at 7:34pm.

**7.2 PARAPARAUMU TOWN CENTRE PLANNING**

Ms Laura Bertelsen, Senior Advisor Strategic Projects, Mr Darryn Grant, Strategic Development Director, and Ms Kris Pervan, Group Manager Strategy & Growth, discussed the presentation attached to the report and answered questions from elected members.

**COMMITTEE RESOLUTION PARCB2025/11**

Moved: Mr Glen Olsen  
Seconder: Mr Karl Webber

That the Paraparaumu Community Board:

- A. Note the overview of the Town Centre Project

**CARRIED**

**COMMITTEE RESOLUTION PARCB2025/12**

Moved: Mr Glen Olsen  
Seconder: Mr Karl Webber

- B. Endorse the proposed next steps to support the development of Town Centre Principles and Plans.

**CARRIED**

Mr Bernie Randall abstained from voting on this item.

## 8 PŪRONGO | REPORTS

### 8.1 CHAIRPERSON'S REPORT

Chair Glen Olsen introduced the report by highlighting discussions he has had with members of the public about the site on the corner of Amohia St and Kapiti Rd. He answered questions from elected members and discussed an approach to ensure the concerns addressed in his motion are followed up with.

#### COMMITTEE RESOLUTION PARCB2025/13

Moved: Mr Glen Olsen

Seconder: Mr Bernie Randall

That the Paraparaumu Community Board request:

- A. Staff report back to the Community Board on any known plans for the site.
- B. Staff report back to the Community Board on converting the land to a general reserve under the Reserves Act 1977.
- C. Staff, following the standard process, report back to the Community Board with a shortlist of names for the site, with **Brazier Corner/Park** being investigated as one option.
- D. Staff report back to the Community Board on setting the site aside as a location for telling the history of early settlement in Paraparaumu, noting that storytelling at Maclean Park is focused on other themes and is not proposed to include this history. The Community Board is not requesting any funds to be allocated for this purpose at this time.
- E. Staff report back to the Community Board on recommendations A to D at the next Paraparaumu Community Board meeting, and no later than the meeting following that.
- F. That the wishes of the Paraparaumu Community Board be presented to Council and/or the most appropriate committee, seeking support from elected members on these recommendations.

**CARRIED**

Chair Glen Olsen advised of the background of this motion in relation to the deputation from Kapiti Health Advisory Group at the 11 February 2025 meeting.

#### COMMITTEE RESOLUTION PARCB2025/14

Moved: Mr Bernie Randall

Seconder: Cr Kathy Spiers

That the Paraparaumu Community Board support the Kapiti Health Advisory Group's 'Compelling Case' for expanding services at Health New Zealand's Kapiti Health Centre.

**CARRIED**

### 8.2 CONSIDERATIONS OF APPLICATIONS FOR FUNDING

#### COMMITTEE RESOLUTION PARCB2025/15

Moved: Mr Bernie Randall

Seconder: Mr Glen Olsen

- A. That the Paraparaumu Community Board approves a Discretionary grant of \$660 to the Foundation for Equity and Research New Zealand (FERNZ) to cover venue hire and transportation costs for the FERNZ Kāpiti disability-focused Community Action Group (CAG) from March to December 2025.

**CARRIED****COMMITTEE RESOLUTION PARCB2025/16**

Moved: Mr Bernie Randall

Seconder: Mr Glen Olsen

- C. That the Paraparaumu Community Board approves a Discretionary grant of \$750 to Kapiti Men's and Mixed Netball Association to cover a portion of hall hire expenses.

**CARRIED****COMMITTEE RESOLUTION PARCB2025/17**

Moved: Cr Glen Cooper

Seconder: Mr Karl Webber

- B. That the Paraparaumu Community Board approves a Discretionary grant of \$1790 to Kapiti Boating Club to cover the fee for a building consent application relating to major upcoming work.

**CARRIED****8.3 NOTICE OF MOTION - BERNIE RANDALL**

Mr Bernie Randall introduced this motion with an amendment from the motion in agenda and discussed the process of bringing the motion to the community board.

**COMMITTEE RESOLUTION PARCB2025/18**

Moved: Mr Bernie Randall

Seconder: Mr Glen Olsen

That the Paraparaumu Community Board urge the Council in their deliberations on the annual plan:

- A. to follow the 6% to 7% rate increase as stated in the Long-term Plan document, and;  
B. not to increase Council borrowings to cover any shortfall and to show evidence of reducing their net debt as outlined in the Long-term Plan.



Mr Bernie Randall

**CARRIED**

Cr Kathy Spiers abstained from voting on this matter.

**9 TE WHAKAŪ I NGĀ ĀMIKI | CONFIRMATION OF MINUTES****9.1 CONFIRMATION OF MINUTES****COMMITTEE RESOLUTION PARCB2025/19**

Moved: Mr Karl Webber

Seconder: Cr Kathy Spiers

That the minutes of the Paraparaumu Community Board meeting of 11 February 2025 be accepted as a true and correct record.

**CARRIED**

**10 NGĀ TAKE E MAHIA ANA | MATTERS UNDER ACTION****COMMITTEE RESOLUTION PARCB2025/20**

Moved: Mr Glen Olsen

Seconder: Mr Bernie Randall

That the Paraparaumu Community Board note the meeting has sat for two hours, and resolve to continue the meeting beyond two hours without a break.

**CARRIED**

**10.1 MATTERS UNDER ACTION**

Community board members added, updated, and removed items on Matters Under Actions and agreed to request an update from Council staff regarding CCTV on Council assets given the rise in vandalism issues, especially at MacLean Park.

**11 KARAKIA WHAKAMUTUNGA | CLOSING KARAKIA**

Mr Karl Webber closed the meeting with karakia.

**The Poari ā-Hapori o Paraparaumu | Paraparaumu Community Board meeting closed at 9:00pm.**

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**HEAMANA | CHAIRPERSON**